

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY d/b/a
THE COAST RTA
BOARD OF DIRECTORS MEETING
JULY 27, 2016
9:30 AM**

AGENDA

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL – ANNOUNCEMENT OF QUORUM
4. ACKNOWLEDGEMENT OF VISITORS
5. PUBLIC COMMENT* (3-minute limit)
6. EMPLOYEE RECOGNITION
7. APPROVAL OF JUNE BOARD MEETING MINUTES
8. SERVICE COMMITTEE REPORT
 - Service comparison FY 15 to FY 16 – defer to Finance Committee Discussion
 - Emergency Management Update
 - Vanpool Program Information
9. PAC COMMITTEE REPORT
 - APP Update
 - Service Advisory Group update
 - Paratransit Information Presentation Update
10. FINANCE COMMITTEE REPORT
 - June Financials
 - Service/Financial Statistics Comparison FY 15 to FY16
 - Draft FY 17 Budget – Discussion
11. GENERAL MANAGER’S REPORT
 - Funding Update
 - Other Service Updates
 - Board Retreat Update – Scheduled for August 20, 2016, 8:45 AM @MB Chamber
12. APPROVAL OF RESOLUTIONS - none
13. OLD BUSINESS
14. NEW BUSINESS
15. EXECUTIVE SESSION – Update on a legal issue/personnel issue
16. ANNOUNCEMENTS
17. ADJOURNMENT

THE NEXT BOARD OF DIRECTORS MEETING WILL BE HELD WEDNESDAY, AUGUST 31, 2016 AT 9:30 AM IN THE COAST RTA CONFERENCE ROOM, 1418 THIRD AVENUE, CONWAY, SC

**2016 BOARD OF DIRECTORS
ATTENDANCE ROSTER**

	JAN. 27	FEB. 24 (MARCH 2)	MAR. 30	APR. 27	MAY 25	JUNE 2 29		JUL. 27	AUG. 31	SEPT. 28	OCT. 26	NOV.	DEC.
D'Angelo, Katharine	X	X	X	X	X	X**	X						
Blackwelder, Sid	E	X	E	X	X	X**	E						
Eickhoff, Darrell	X	X	X	X	X	X	X						
James, Wilbur G.	X	E	X	X	X	E	X						
Johnson, Lillie Jean	X	X	E	X	X	X**	X						
Keene, Marvin, Ph.D. CFA	X	X	X	X	E	X**	E						
Lazzara, Joseph	X	X	X	X	X	X**	X						
Ottwell, Chuck	X*	X	X	X	X	X**	X						
Sheehan, Rob, Ph,D.	X	X	X	X	X	E	X						
Silverman, Bernard	X	X	X	X	X	X	X						
Wilson, Ivory	X	X	X	X	X	X	X						

X = In Attendance

A = Absent

E = Excused Absence

* = Arrived after roll call

**= In attendance via conference call

JUNE 2 – SPECIAL CALLED BOARD CALL-IN MEETING

UPDATED 12/14/15

**THE COAST RTA-WACCAMAW RTA
BOARD OF DIRECTORS MEETING
WEDNESDAY, JUNE 29, 2016
9:30 AM**

Board Present: Joseph Lazzara
Robert Sheehan
Bernard Silverman
Katharine D'Angelo
Chuck Ottwell
Ivory Wilson
Darrell Eickhoff
Lillie Jean Johnson
Mickey James

Staff Present: Brian Piascik, General Manager/CEO
Lynette Nobles, Executive Assistant/Board Liaison
Michelle Cantey, Marketing Manager

Visitors: Nicholas Twigg, Citizen
Suzanne Harris, Citizen

In accordance with the Freedom of Information Act (FOIA), the 2016 meeting schedule was provided to the press at the beginning of the 2016 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on June 27, 2016.

CALL TO ORDER: Chairman Lazzara called the meeting to order at 9:30AM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Mr. Silverman gave the invocation and the Pledge of Allegiance was recited

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present.

ACKNOWLEDGEMENT OF VISITORS: Mr. Lazzara welcomed visitors and asked if anyone wished to make a public comment.

PUBLIC COMMENT: Ms. Harris shared that the trip to Conway is not as arduous as it was when she first began coming; the road is getting better paved and the trip is better traversed. She can't help but feel that it has a direct correlation with how she feels about the accomplishments of Coast in the last year. She feels it's more streamlined and better addresses the needs.

Board members thanked Ms. Harris for her comments.

EMPLOYEE RECOGNITION: None

APPROVAL OF MINUTES: There was a motion and a second to approve the minutes from the May board meeting. A voice vote was taken, with no nays being heard, the minutes were approved.

There was a motion and a second to approve the minutes from the June 2nd Special Called board meeting. A voice vote was taken, with no nays being heard, the minutes were approved.

COMMITTEE REPORTS

SERVICE COMMITTEE: No report as the committee did not meet in June. Mr. Piascik said that the committee will meet on July 13, 2016 to review new statistics on the service changes and what Mr. Piascik plans to discuss with the County Transportation Committee in their next meeting. Service and PAC committees will meet July 13th, at 9:00 AM and 10:30 AM respectively. The Finance Committee will meet on July 20, 2016 at 10:30 AM.

PAC COMMITTEE: Dr. Sheehan began by announcing that he will not be attending any committee meetings in July as he is scheduled to be in China. He asked Ms. D’Angelo to take the PAC Committee in his absence. He leaves for China July 10th and return August 2nd.

PAC Committee did meet in June and had an AVL (Automatic Vehicle Locator) update, for which we need to decide on a name prior to August 1st. Buses will be assigned on a daily basis beginning Monday, July 4, 2016. Dr. Sheehan requested that a handout be provided instructing as to how to download the app, in both English and Spanish. Mr. Silverman asked if we’re working on the roll-out literature (signage, things that will be on buses, etc.). Mr. Piascik shared that he has seen mockups for side-of-the-bus signs and signs that will be at the shelters, main transit centers, etc. That should be ready for the next PAC meeting on July 13th. He went on to say that we’re still working with Ride Systems on some of the complicating factors of how we’re operating the service where we have a bus that leaves in the morning as 16X and then at 9:30 it switches over to 7 and things like that. Dr. Sheehan asked if someone would have to sign up for the text service. Mr. Piascik responded that they will not have to sign up. Those without a smartphone will be able to text “NXTBUS” and the stop number (numbers will be added to our public schedules), you will receive a text with the next two (2) arrivals. 41141 is the number to which you will text “NXTBUS” and the stop number and you will receive (in real time) the next two (2) arrivals. There will be a lot of one-on-one training in the coming weeks.

There was a question regarding the training role of the drivers to which Mr. Piascik replied that he sees the drivers at the transfer center when someone comes up and asks about the next bus, the driver actually showing them on the app. That’s the type of training the drivers will provide.

Mr. Piascik shared that the week prior to the rollout, it’ll be all hand on deck - employees will be on the buses showing passengers how to get to the app and how to use it. We plan on doing a lot of one-on-one training. Employees will need to be an expert on this app.

On Monday and Tuesday, we went over every route and made some tweaks. Ride Systems had the transfer center in Myrtle Beach on Mr. Joe White Avenue instead of 10th Avenue North, so that had to be changed and every route adjusted. Route 15 N was terminated at 79th Avenue North & Kings Highway rather than getting over to the hospital (82nd Ave. N.) and that had to be changed. We had a hard time explaining what the 16X's are doing, so Ride Systems can look at where the 16X is going and adjust the route(s) accordingly. Operations is looking at all the stop locations and making sure those are as accurate as possible. Dr. Sheehan suggested that perhaps some of the SAG members may be able to assist in training our riders, should they have the time and wish to do so.

Dr. Sheehan called the board members' attention to the draft Marketing Plan (included in the board packet) that was reviewed at the June PAC meeting. He then mentioned that the Paratransit video project is close to completion. He then moved back to the SAG update by mentioning that there was a lot of interest by the riders, not for themselves but for people they know, from the fixed riders in the paratransit system and at least one person said that no one knew about it. Mr. Piascik said that there are a lot of people out there who could take advantage of the service, but they're not and there are a lot of people who can't take advantage of it because they don't live or need to go to a location where we could serve them. By the same token, as long as these marketing efforts also focus on the ability to use fixed-route system, which is much more efficient for us, they can go on fixed route for half the price, and we encourage them to do that. Dr. Sheehan suggested a partnership with other agencies that provide transportation services to meet the same needs. Ms. Harris shared that Linda with Tideland Hospital System received a \$250,000 grant and has information with the form(s) to apply for the service. Mr. Piascik said that he has spoken with her (Linda) and Cathy at New Directions and Joe Kunkel with Neighbor-to-Neighbor; Mr. Eickhoff is in Columbia talking with AARP about funding opportunities they might have, and Ms. Gerard with United Way. The five (5) will be meeting to discuss some more programs for which there is funding available, predicated on some local match. We are in conversations and Coast RTA is involved in that conversation to try to fill in some of the gaps.

Dr. Sheehan shared that the SAG group did not want to meet on weekends, so evenings during the week will be when the meetings are held. Ms. Ericka Hill will send out information regarding future meetings.

Mr. Silverman shared that in the past, we did have a mobility manager funded by a one-year grant. Mr. Silverman requested that we have a time line for the bus stop signs. Mr. Piascik replied that the grant for the bus stop signs is in and awaiting FTA approval. As soon as that is approved, the RFP will go out and the successful company should be able to start this fall. This will be a turn-key project. He envisions the RFP will be a 3-year contract with two (2) options and we just keep feeding it until completed. We have \$100,000 in a 5307 grant and \$100,000 in a 5339 grant from the state that is not in place yet. Mr. Silverman asked about local match for those. Mr. Piascik said that the \$100,000 from the state is matched by the state and then we match \$20,000 on the other \$100,000 (80/20).

Dr. Keene asked about the budget items in the draft marketing plan and Mr. Piascik said that there will be line items in the FY17 budget for those.

Mr. Lazzara welcomed Mr. Wilson back. Mr. Wilson thanked everyone for the cards, calls and e-mails he received.

FINANCE COMMITTEE: Mr. Ottwell began by saying that they had a very productive meeting and got through a lot of data in a short time. The committee reviewed the financials and the Horry County Funding Agreement. We're in line with the budget and are moving along very well. Mr. Piascik announced that there are some minor changes in the financials that were made after the Finance Committee meeting. This will be done each month between the Finance Committee meeting and the board meeting. Mr. Piascik noted that our cash flow is in good shape, as we received the money from the State and did not have to go into our CD.

GENERAL MANAGER'S REPORT: Mr. Piascik let the board know that we were contacted by the FMO consultant. Their first task is to review our Coast Allocation Plan (CAP) and the Indirect Cost Rate Proposal. The Cost Allocation Plan is the method by which we split common costs between urban and rural systems. The Indirect Cost Rate is how we're going to be billing admin costs to the system for reimbursement. For every hour in operations, we bill off 32.15% additional, basically an overhead rate, to cover admin expenses. We received a letter from FTA allowing us to use that 32.15% as our provisional rate until this process goes through. Right now, it looks like the FMO will be in August, and Mr. Piascik has let the County know. The State contracts – we put in budget revisions to pull in additional State money; we got an additional \$50,000 for the State's match to our 5307 (urban) grant. We also got \$70,000 on the rural side. These funds are local match and they help us pull down more federal money.

Mr. Piascik let the board know that one of the new cutaways is outside if they would like to take a look inside. We are having an issue as to placement for the fare box. These cutaways may be put on the street without fare boxes (free service) until the issues are resolved.

Dr. Sheehan asked if the issue with the Texas buses (water in the air lines) has been resolved. Mr. Piascik let the board know that we are working on it. New dryers (from NABI) are being installed, but we don't have enough data to tell if it's effective.

Mr. James asked if we had spoken to the City of Myrtle Beach regarding the changes at the Transfer Center. Mr. Piascik let the board know that they are working on the changes.

APPROVAL OF RESOLUTIONS: Ms. Nobles read the following resolutions into the record:

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. JUNE2016-17**

APPROVAL OF REVISED DRUG AND ALCOHOL POLICY

There was a motion and a second. There were two minor changes requested (changed "Company" to "Authority") and ("An "accident" is defined" changed to "An "accident" includes"); the changes were made immediately. There was no further discussion. A voice vote was taken; no nays being heard, the motion passed, with these minor changes.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. JUNE2016-18**

**AUTHORIZATION TO ACCEPT THE CONTENTS OF THE
FY17 FUNDING AGREEMENT WITH HORRY COUNTY**

There was a motion and a second. There was no discussion. A voice vote was taken; no nays being heard, the motion passed.

OLD BUSINESS: Mr. James asked Ms. Nobles to give an update regarding her conversation with the Myrtle Beach Chamber of Commerce (using their conference room for the retreat). Ms. Nobles reported that she spoke with Kathy with the Chamber and they will provide coffee, sodas, and water, which they have in house. We will have to arrange for breakfast and lunch to be brought in.

NEW BUSINESS: None

EXECUTIVE SESSION: There was a motion and a second that the board go into Executive Session to discuss a personnel matter. The board went into Executive Session at 11:05 AM. There was a motion and a second that the board come out of Executive Session at 11:38 AM. No vote was taken and no decisions were made.

Mr. Lazzara announced that the board will now vote on compensation for the General Manager to include a 1% base salary increase; a \$10,000 bonus; and a provision will be added in the employment contract calling for an annual thorough medical physical, which the Authority will pay any costs not covered by the General Manager's health insurance as well as transportation costs. These changes are effective July 1, 2016. There was a motion and a second. There was no further discussion. A voice vote was taken; no nays being heard, the motion passed.

ANNOUNCEMENTS: Mr. Piascik invited board members to attend our annual Employee Appreciation Day cook out on Friday, July 1, 2016, beginning at noon. We'll have barbeque, hamburgers and hot dogs. At 2:00 PM, Mr. Silverman will recite the Declaration of Independence.

Dr. Sheehan expressed that the success of the General Manager is heavily influenced by the contributions of his staff. Mr. Silverman shared that one of the drivers asked him about drivers losing the floating holidays. Mr. Piascik said that is part of the Employee Handbook changes. Drivers don't actually lose anything. Prior to this change, they were not paid anything more for working on a holiday, but could take another day off with pay. Now, with the change, they get paid for 12 holidays, whether they work or not. They actually gained, not lost. When a driver works on a holiday, they are paid for working that day plus the holiday pay, **IF** they work the day before and the day after the holiday as scheduled.

ADJOURNMENT: It was properly moved and seconded that the Board adjourn. A voice vote was taken. No nays being heard, the meeting was adjourned at 11:43AM.



FINANCE COMMITTEE

July 20, 2016



TRANSIT	2016	2015	Percentage Diff
Revenue Hours	39,761	34,797	14.27%
Deadhead Hours	3,540	3,790	-6.60%
Total Hours	43,301	38,587	12.22%
Deadhead Percentage	8.18%	9.82%	
Revenue Miles	841,481	719,077	
Deadhead Miles	93,286	104,891	
Total Miles	934,767	823,968	
Deadhead Percentage	9.98%	12.73%	
Ridership	456,768	408,043	11.94%
Ridership/hour	11.49	11.73	-2.03%
Daily Average	1,248	1,118	11.63%

FY 15 TO FY 16 COMPARISON



PARATRANSIT	2016	2015	Percentage Diff
Revenue Hours	10,399	6,019	72.77%
Deadhead Hours	2,281	1,386	64.57%
Total Hours	12,680	7,405	71.24%
Deadhead Percentage	17.99%	18.72%	
Revenue Miles	124,373	75,990	
Deadhead Miles	32,475	20,780	
Total Miles	156,848	96,770	
Deadhead Percentage	20.70%	21.47%	
Ridership	7,713	4,901	57.38%
Ridership/hour	0.74	0.81	-8.91%
Daily Average	21	13	61.54%

FY 15 TO FY 16 COMPARISON



	FY 16	FY 15	Percent Diff
Admin Expenses	\$ 1,201,762	\$ 1,205,847	-0.34%
Operations Expense	\$ 2,433,538	\$ 2,327,611	4.55%
Maintenance Expense	\$ 1,050,518	\$ 945,319	11.13%
Transit Ops Expense	\$ 2,001,286	\$ 1,999,609	0.08%
Transit Maint Expense	\$ 934,285	\$ 812,126	15.04%
Paratransit Ops Expense	\$ 432,252	\$ 328,002	31.78%
Paratransit Maint Expense	\$ 116,233	\$ 133,193	-12.73%

FY 15 TO FY 16 COMPARISON



	FY 16	FY 15	
Farebox Revenue Transit	\$ 451,283	\$ 437,413	
Farebox Revenue Para	\$ 20,547	\$ 12,330	
Farebox Recovery Transit	15.37%	15.56%	Unburdened
Farebox Recovery Para	3.75%	2.67%	Unburdened
Farebox Recovery Transit	11.30%	11.26%	Burdened
Farebox Recovery Para	2.97%	2.07%	Burdened

FY 15 TO FY 16 COMPARISON



	FY 16	FY 15
Transit Cost/Rev Hour	\$ 73.83	\$ 80.80
Transit Cost/Rev Mile	\$ 4.32	\$ 4.91
Para Cost/Rev Hour	\$ 52.74	\$ 76.62
Para Cost/Rev Mile	\$ 4.41	\$ 6.07
Net Cost per trip - Transit	\$ 5.44	\$ 5.82
Net Cost per trip - Para	\$ 68.45	\$ 91.59

FY 15 TO FY 16 COMPARISON



TRANSIT ONLY	FY 16		FY 15	
Maintenance Cost per mile	\$	1.12	\$	1.15
Avg. Breakdowns/Month		3.75		12.83
Miles between Breakdowns		20,773		4,669
Average Miles/Day		2,561		2,257
	FY 16		FY 15	
Transit System Speed - rev only		21.16		20.66
Fuel Cost per mile - combined	\$	0.317	\$	0.445

FY 15 TO FY 16 COMPARISON



FINANCIALS

June 30, 2016

FY 2016

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
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6/31/16**

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June 30, 2016

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED June 30, 2016

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY 16 Budget
Operating Revenues						
Passenger Fares and Passes	49,421	472,254	488,000	(15,746)	-3.2%	610,000
Local Contracts	0	0	0	0	0.0%	0
Other Operating Revenue	0	0	0	0	0.0%	0
Total Operating Revenues	49,421	472,254	488,000	(15,746)	-3.2%	610,000
Operating Expenses						
Salaries & Benefits - Admin	60,827	750,030	756,205	6,175	0.8%	945,256
Salaries & Benefits - Transit	186,804	1,840,588	1,806,641	(33,947)	-1.9%	2,258,301
Overtime - Transit	9,276	117,360	117,623	263	0.2%	147,029
Salaries & Benefits - Maintenance	59,437	693,438	690,649	(2,789)	-0.4%	863,311
Overtime - Maintenance	2,345	23,003	23,200	197	0.8%	29,000
Contract Maintenance	11,509	61,945	66,040	4,095	6.2%	82,550
Custodial Service	1,406	10,867	12,000	1,133	9.4%	15,000
Vehicle Maintenance	52,671	223,873	155,824	(68,049)	-43.7%	194,780
Fuel & Oil	33,885	345,649	419,289	73,640	17.6%	524,111
Vehicle Registration Fees	0	10	0	(10)	0.0%	0
Tires	0	37,392	40,000	2,608	6.5%	50,000
Liability Insurance	13,726	155,649	159,000	3,351	2.1%	198,750
Utilities	2,868	31,820	47,376	15,556	32.8%	59,220
Telephone	3,423	36,795	50,400	13,605	27.0%	63,000
Postage & Freight	(2,696)	3,402	3,200	(202)	-6.3%	4,000
Office Supplies	15,808	50,240	35,200	(15,040)	-42.7%	44,000
Operational Supplies	5,436	78,152	97,912	19,760	20.2%	122,390
Legal & Professional Services	10,920	66,310	49,600	(16,710)	-33.7%	62,000
Advertising & Marketing	1,559	14,278	20,000	5,722	28.6%	25,000
Dues & Subscriptions	741	10,219	13,000	2,781	21.4%	16,250
Property Leases	3,701	11,787	11,000	(787)	-7.2%	13,750
Travel & Training	2,561	49,784	36,000	(13,784)	-38.3%	45,000
Other Misc. Administrative Expenses	2,170	2,130	0	(2,130)	-100.0%	0
Accident Expense	0	2,600	0	(2,600)	-100.0%	0
Total Operating Expenses	478,377	4,617,321	4,610,158	(7,163)	-0.2%	5,762,698
Operating Profit (Loss)	(428,956)	(4,145,067)	(4,122,158)	(22,909)	-0.6%	(5,152,698)
Non-Reimbursable Expenses						
Depreciation	45,878	551,926	600,000	48,074	8.0%	750,000
Gain (Loss) on Fixed Assets	0	0	0	0	0.0%	0
Capital Grant Purchases under 5K	(23,539)	0	0	0	0.0%	0
Other Non-Reimbursable Expense	(4,825)	31,105	20,000	(11,105)	-55.5%	25,000
Pension Expense - Deferred Outflows	0	134,687	0	(134,687)	-100.0%	0
Total Non-Reimbursable Expenses	17,514	717,718	620,000	(97,718)	-15.8%	775,000
Total Operating and Non-Reimbursable Expenses	495,891	5,335,039	5,230,158	(104,881)	-2.0%	6,537,698

Statements have been downloaded from Sage 100 and consolidated for reporting purposes.

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED June 30, 2016

	<u>MTD</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>YTD</u> <u>Budget</u>	<u>YTD \$</u> <u>Variance</u>	<u>YTD %</u> <u>Variance</u>	<u>TOTAL FY 16</u> <u>Budget</u>
Operating Grant Revenue						
Federal Grants - Operating	170,550	2,349,225	2,493,131	(143,906)	-5.8%	3,116,414
State Grants - Operating	(42,400)	253,384	236,401	16,983	7.2%	295,501
Local Grants - Operating	77,786	1,561,536	1,332,627	228,909	17.2%	1,665,784
Total Operating Grant Revenue	205,936	4,164,145	4,062,159	101,986	2.5%	5,077,699
Capital Grant Revenue						
Federal Grants - Capital	194,076	195,735	636,550	(440,815)	-69.3%	795,688
State Grants - Capital	0	0	16,368	(16,368)	-100.0%	20,460
Local Grants - Capital	53,464	53,464	89,658	(36,194)	-40.4%	112,072
Total Capital Grant Revenue	247,540	249,199	742,576	(493,377)	-66.4%	928,220
Total Grant Revenue	453,476	4,413,344	4,804,735	(391,391)	-8.1%	6,005,919
Other Revenue						
Bus Advertising Revenue	2,120	23,378	26,400	(3,022)	-11.4%	33,000
Insurance Proceeds	1,009	44,998	28,000	16,998	100.0%	35,000
Misc - Vending, Legal Reimb, Other	4,949	20,380	32,000	(11,620)	-36.3%	40,000
Total Other Revenue	8,078	88,756	86,400	2,356	2.7%	108,000
Total Non-Operating Revenue	461,554	4,502,100	4,891,135	(389,035)	-8.0%	6,113,919
In-Kind Revenue from Federal Asset Acquisitions (NBV less Purchase Price)	0	76,677	61,342	15,335	25.0%	76,677
Change in Net Position	<u>15,084</u>	<u>(284,008)</u>	<u>210,318</u>	<u>(494,326)</u>	<u>-235.0%</u>	<u>262,898</u>
YTD Capital Expenditure Activity						
Administrative Vehicles	0	56,866	56,866	0	0.0%	56,866
Bus Purchases	199,674	199,674	0	(199,674)	0.0%	255,000
Bus Engine/Transmission (Expensed)	0	0	0	0	0.0%	50,000
Computer Hardware/Software	14,846	38,058	23,500	(14,558)	61.9%	35,000
AVL System	0	0	0	0	0.0%	75,000
Bus Stop Improvement	0	0	0	0	0.0%	202,302
Feasibility Study	0	0	0	0	0.0%	200,000
Retrofit Trolley A/C	0	0	0	0	0.0%	60,000
Security Project	0	0	0	0	0.0%	25,000
CIP	(52,934)	1,440	N/A	N/A	N/A	N/A
YTD Capital Expenditures vs Budget	<u>161,586</u>	<u>296,038</u>	<u>80,366</u>	<u>(214,232)</u>	<u>266.6%</u>	<u>959,168</u>

Statements have been downloaded from Sage 100 and consolidated for reporting purposes.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT NOTES – June 30, 2016**

These notes represent June 30, 2016 Income Statement variances of \$5,000 per MTD and YTD budget line item on pages 2 and 3, in accordance with Section 2.3 of WRTA Month-End Procedures (Rev. 04/01/09).

Passenger Fares/Passes is under budget YTD (\$15.7K) or (3.2%) but June farebox revenue exceeded the monthly budget by \$8.5K. Revenue will continue to rebound through the summer months.

Salaries & Benefits - Admin is under budget YTD \$6.2K or 0.8%. Fiscal Coordinator starts August 8th.

Salaries & Benefits - Transit is over budget YTD (\$33.9K) or 1.9% due to a number of factors. Holiday pay from Memorial Day (\$5,400) was not accrued in May and therefore is included in the June Expense. Vacation time was slightly higher than a normal month (\$4,500). Fixed route daily pay hours exceeded budget by 8-10 hours per day, management is tracking this for July. Pay increases amounted to \$3,200.

Contract Maintenance is under budget YTD \$4.1K or 6.2%. Billed a number of items to this category relating to striping new buses, facility maintenance and the fire extinguishers were inspected and recharged for the entire fleet.

Vehicle Maintenance is over budget YTD (\$68.1K) or (43.7%) (page 2) because engine purchased from DART was moved from inventory to expenses. This should have occurred in May when the engine was installed. The new 5307 grant will include this expense at 80% reimbursement even though the engine was not incorporated in the April budget revision. The budget could be revised to account for this expense if necessary.

Fuel and Oil is under budget YTD \$73.6K or 17.6% (page 2) due to continued low fuel prices. System is operating additional miles with the Entertainment Shuttle but variance remained stable.

Utilities is under budget YTD \$15.6K or 32.8% (page 2) due to a decrease in energy costs and relatively cool weather this Spring. Current budget will be maintained to guard against a spike in energy prices.

Telephone is under budget YTD \$13.6K or 27.0% (page 2) because the budget was increased to account for data charges associated with the AVL Program and supporting the upcoming smartphone app (est. to be \$13K for FY 16).

Office supplies is over budget YTD (\$15.0K) or (42.7%) (page 2) Moved several computer hardware/software expenses from Capital Grant Purchases to this category. These were not budgeted items but necessary for upgrades to accounting software and other security related items.

Operational supplies is under budget YTD \$19.8K or 20.2% (page 2) Budget revision accounts for upcoming expenditures for production of passenger information materials.

Legal and Professional Services is over budget YTD (\$16.7K) or (33.7%) (page 2) due to Webster-Rogers payment (expense now totals \$18K+). Legal fund policy insurance is expected to cover approximately \$10-15K of this expense. Professional services for maintenance consultant and internal controls audit included in this category.

Advertising is under budget YTD \$5.7K or 28.6% however, Coast RTA will be ramping up efforts with new marketing initiatives.

Travel and training is over budget YTD (\$13.8K) or (38.3%) (page 2) due to DART bus procurement and other travel/training expenses. State RTAP reimbursements have occurred and will continue to show up as contra-expenses.

Other Administrative Expense is over budget YTD (2.1K) or (100%) (page 2) includes bank charges and other miscellaneous expenses that were moved from miscellaneous non-reimbursable expenses.

Depreciation is under budget YTD \$48.1K or 8.0% (page 2) and trending under budget due to longer term removals from service on several vehicles and removal of several vehicles from fleet. This is a non-cash item.

Capital Grant Purchases under 5k is over budget YTD (\$23.5K) or (100%) (page 2) due to the two state surplus vehicles being added to the fleet for \$9K. This line item is for non-reimbursable capital project. In June, staff will go through these expenditures and move those that can be submitted for reimbursement.

Other Non-reimbursable Expense is over budget YTD (\$11.1K) or (55.5%) (page 2) primarily due travel expenses related to the DART bus acquisition and reimbursement of the General Manager's relocation expenses. The negative amount in June is related to expenses that were moved to more appropriate categories. We are still examining expenses in this category to maximize reimbursements.

Pension – Deferred Outflows is over budget YTD (\$134.7K) or (100.0%) (page 2). No budget is included for this category because the amount is assigned to Coast RTA by PEBA. This is a non-cash liability and represents one-year of future GASB 68 pension shortfall. There will be a 0.5% increase in Authority contribution to employee pensions beginning in July which in theory should reduce this liability next year.

Operating Grant Revenue is over budget \$101.9K or 2.5%. While lower operating costs overall have reduced the federal draws, state draws are completed for the year. Local fund payments arrive on different schedules depending on the funder and are deferred to twelve monthly installments. Coast RTA will recognize all local revenue for the year on June 30, 2016 including the additional \$40K from Horry County. There will be no installments recognized for local funding in the months July-September, since FY 17 payments from local funders will be deferred to the beginning of the Coast RTA fiscal year beginning October 1, 2016.

Total Capital Grant Revenue is under budget YTD (\$493.4K) or (66.4%) (page 3) received three (3) van cutaways in June.

Coast RTA Budget Review FY 16

	Total Expense YTD	Budget YTD	Variance \$ YTD	Variance % YTD
Administration	1,046,113	1,030,981	(15,132)	-1.5%
Operations	2,551,795	2,611,465	59,670	2.3%
Maintenance	1,050,518	987,713	(62,805)	-6.4%
Total	4,648,426	4,630,158	(18,268)	-0.4%
Farebox Revenue	472,254	488,000	(15,746)	-3.2%

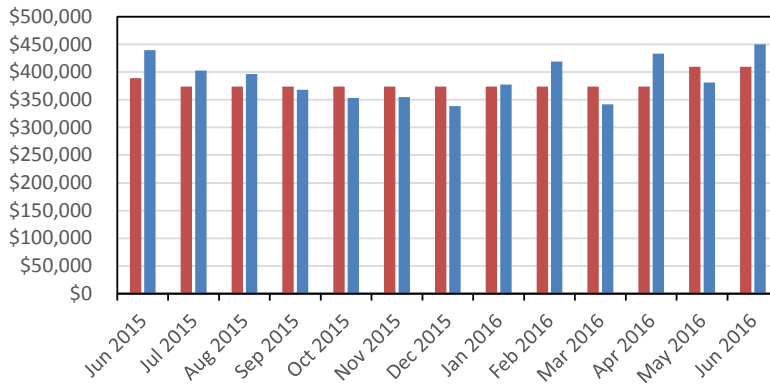
through May 2016

June 30, 2016

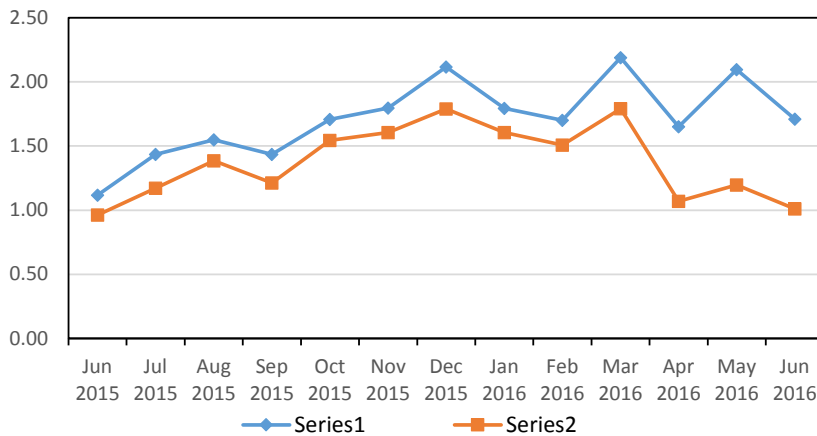
WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
COMPARATIVE BALANCE SHEET
June 30, 2016

	Jun-16	Jun-15
ASSETS		
Current Assets:		
Cash	281,444	189,149
Cash Reserve (Certificate of Deposit)	25,002	0
Accounts Receivable - Federal, State & Local Grants	347,676	526,706
Accounts Receivable - Employees/Other	17,514	16,285
Inventory	152,263	81,080
Prepaid Expenses	<u>75,959</u>	<u>55,012</u>
Total Current Assets	<u>899,858</u>	<u>868,232</u>
Long-Term Assets		
Total Capital Assets, Net	2,145,120	2,305,363
Deferred Outflows of Resources-NPL	<u>99,372</u>	<u>298,653</u>
Total Long-Term Assets	<u>2,244,492</u>	<u>2,604,016</u>
June 30, 2016	<u><u>3,144,350</u></u>	<u><u>3,472,248</u></u>
LIABILITIES & EQUITY		
LIABILITIES		
Current Liabilities:		
Accounts Payable	136,854	161,026
Accrued Payroll and Withholdings	154,326	228,452
Accrued Compensated Absences	28,518	28,518
Obligation Payable-SCDOT, Current Portion	137,488	137,488
Line of Credit - Conway National Bank	150,000	0
Capital Lease Obligations	30,000	35,000
Deferred Revenue	<u>25,943</u>	<u>21,942</u>
Total Current Liabilities	<u>663,129</u>	<u>612,426</u>
Non-Current Liabilities:		
Revolving Fund Balance (Due to SCDOT)	60,000	60,000
Accrued Compensated Absences, Net of Current Portion	74,866	74,866
Capital Lease Obligations, Net of Current Portion	12,151	42,151
Obligation Payable - FTA	94,699	94,699
Obligation Payable-SCDOT, Net of Current Portion	452,110	452,110
Net Pension Liability	3,566,442	3,728,453
Deferred Inflows of Resources-NPL	<u>412,485</u>	<u>315,417</u>
Total Non-Current Liabilities	<u>4,672,753</u>	<u>4,767,696</u>
Total Liabilities	<u><u>5,335,882</u></u>	<u><u>5,380,122</u></u>
EQUITY		
Restricted Contributed Capital	2,719,523	2,719,523
Earnings - prior years	(950,916)	(296,648)
Retained earnings current year	(284,008)	(654,269)
Unrestricted Capital-Net Pension Liability	<u>(3,676,132)</u>	<u>(3,676,480)</u>
Total Fund Equity	<u><u>(2,191,533)</u></u>	<u><u>(1,907,874)</u></u>
Total Liabilities and Fund Equity	<u><u>3,144,350</u></u>	<u><u>3,472,248</u></u>

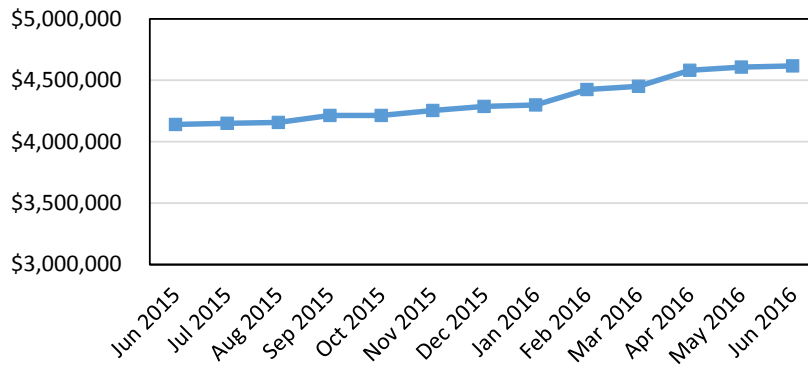
Expenses: Monthly Budget to Actual



Current Ratio



12-mo Rolling Expense Trending (12 mo ending)



WACCAMAW REGIONAL TRANSPORTATION AUTHORITY					
DBA THE COAST RTA					
CASH REQUIREMENTS					
7/14/2016					
	Income	Expense	Balance	Date	Notes
Cash Balance			93,851	07/14/16	
Deposit in Transit	4,860		98,711	07/14/16	Fares 07/11/16
5307 Federal Urban Operations	53,858		152,569	07/18/16	June, 2016 Draw
Estimated Fuel Purchases		13,000	139,569	07/19/16	
City of Myrtle Beach	82,500		222,069	07/20/16	1st Quarter FY17 Grant
Horry County	263,752		485,821	07/20/16	1st Quarter FY17 Grant
Conway National Bank		25,000	460,821	07/20/16	Certificate of Deposit
Conway National Bank		152,000	308,821	07/20/16	Pay off Short Term Note (CNB)
Accounts Payable		25,000	283,821	07/20/16	Estimate
2CQ16 State Unemployment		14,000	269,821	07/20/16	
Estimated Weekly Fares	13,500		283,321	07/22/16	
5311 Federal Rural Admin	8,502		291,823	07/25/16	June, 2016 Draw
Transmission		11,000	280,823	07/25/16	T A Power Train
Accounts Payable		25,000	255,823	07/27/16	Estimate
Estimated Fuel Purchases		14,000	241,823	07/28/16	
Pension		34,764	207,059	07/28/16	Pension, June, 2016
Payroll		99,000	108,059	07/29/16	Estimated
Estimated Weekly Fares	13,500		121,559	07/29/16	
Security Cameras + Server		16,000	105,559	07/31/16	
5307 Capital Expenditures	12,800		118,359	07/31/16	June, 2016 Draw
FY16 Estimated Travel Expenses	20,000		138,359	07/31/16	June, 2016 Draw
Vehicle Insurance		40,000	98,359	08/01/16	Estimated Insurance for Quarter
Estimated Weekly Fares	13,500		111,859	08/02/16	
Estimated Fuel Purchases		14,000	97,859	08/03/16	
Accounts Payable		22,500	75,359	08/03/16	Estimate
5310 Federal GSATS	101,784		177,143	08/05/16	New Paratransit Buses
Estimated Weekly Fares	13,500		190,643	08/05/16	
PEBA		40,000	150,643	08/05/16	Estimated Health Ins, August, 2016
Estimated Weekly Fares	12,000		162,643	08/09/16	
AVL System		25,000	137,643	08/10/16	Ride System - AVL CAPITAL
Ride System		3,000	134,643	08/10/16	Monthly Monitoring Charge
Accounts Payable		22,500	112,143	08/10/16	Estimate
Payroll		99,000	13,143	08/12/16	Estimated
Estimated Weekly Fares	13,500		26,643	08/12/16	
5307 Federal Urban PM	42,969		69,612	08/15/16	May, 2016 Draw
5307 Federal Urban PM	86,671		156,283	08/15/16	June, 2016 Draw
Fuel Refund	4,757		161,040	08/15/16	June, 2016 Fuel Tax Refund
Estimated Weekly Fares	12,000		173,040	08/16/16	
Estimated Fuel Purchases		14,000	159,040	08/17/16	
Accounts Payable		22,500	136,540	08/17/16	Estimate
Estimated Weekly Fares	13,500		150,040	08/19/16	
5307 Federal Urban Operations	82,000		232,040	08/20/16	Estimated July, 2016
5307 Federal Urban PM	45,000		277,040	08/20/16	Estimated July, 2016
5307 State SMTF Match Ops	41,000		318,040	08/20/16	Estimated July, 2016
5307 State SMTF Match PM	11,250		329,290	08/20/16	Estimated July, 2016
Estimated Weekly Fares	12,000		341,290	08/23/16	Estimated July, 2016

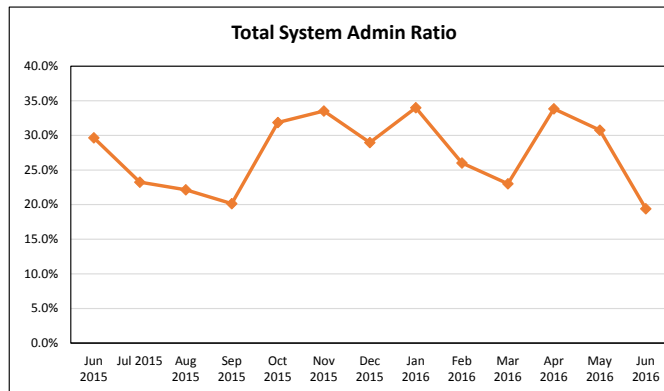
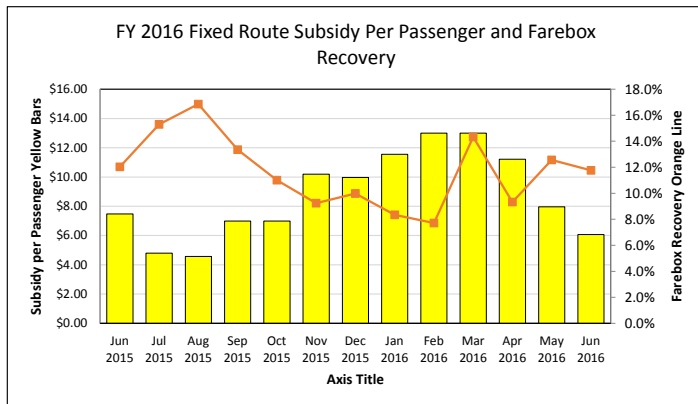
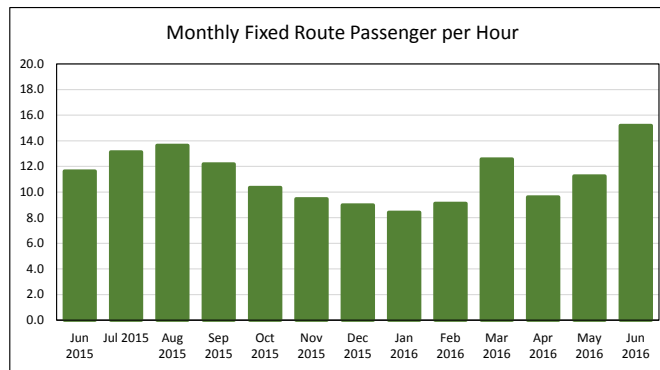
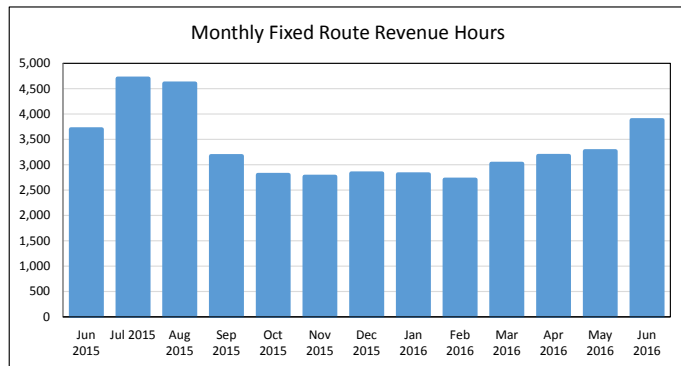
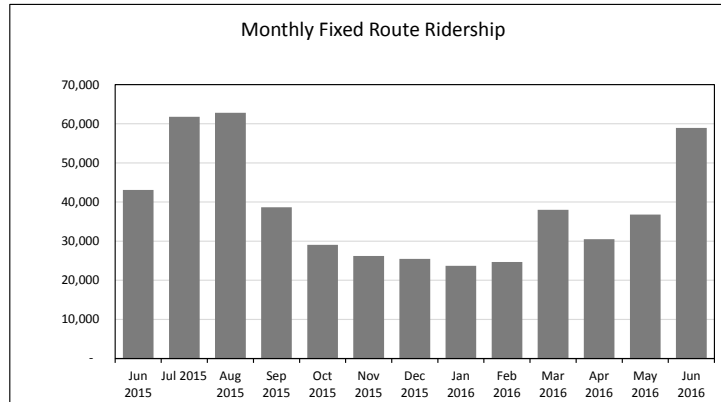
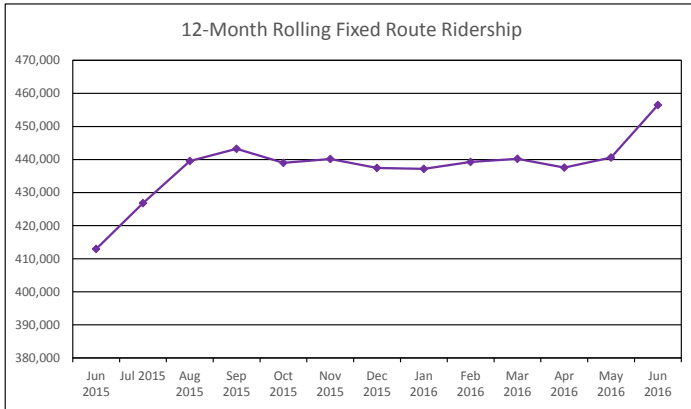
WACCAMAW REGIONAL TRANSPORTATION AUTHORITY					
DBA THE COAST RTA					
CASH REQUIREMENTS					
7/14/2016					
	Income	Expense	Balance	Date	Notes
Accounts Payable		20,000	321,290	08/24/16	Estimate
Payroll		99,000	222,290	08/26/16	Estimated
Estimated Weekly Fares	13,500		235,790	08/26/16	
Pension		36,000	199,790	08/28/16	Pension, July, 2016
Estimated Weekly Fares	12,000		211,790	08/30/16	
Estimated Fuel Purchases		14,000	197,790	08/31/16	
Accounts Payable		20,000	177,790	08/31/16	Estimate
PEBA		40,000	137,790	09/05/16	Estimated Health Ins, September, 2016
Accounts Payable		20,000	117,790	09/07/16	Estimate
Payroll		99,000	18,790	09/09/16	Estimated
5311 Federal Rural Operations	41,000		59,790	09/09/16	Estimated July, 2016
5311 Federal PM	22,500		82,290	09/09/16	Estimated July, 2016
5311 SC Rural Operations	20,500		102,790	09/09/16	Estimated July, 2016
5311 SC Rural PM	5,625		108,415	09/09/16	Estimated July, 2016
Ride Systems Inc		3,000	105,415	09/10/16	Monthly Monitoring Charge
Accounts Payable		20,000	85,415	09/14/16	Estimate
Estimated Fuel Purchases		14,000	71,415	09/15/16	
5307 Federal Urban Operations	82,000		153,415	09/20/16	Estimated August, 2016
5307 Federal Urban PM	45,000		198,415	09/20/16	Estimated August, 2016
5307 State SMTF Match Ops	15,000		213,415	09/20/16	Estimated August, 2016
5307 State SMTF Match PM	5,000		218,415	09/20/16	Estimated August, 2016
Accounts Payable		20,000	198,415	09/21/16	Estimate
Payroll		101,600	96,815	09/23/16	labor day holiday
Pension		36,000	60,815	09/28/16	Pension, August, 2016
5311 Federal Rural Operations	41,000		101,815	10/09/16	Estimated August, 2016
5311 Federal PM	22,500		124,315	10/09/16	Estimated August, 2016
5311 SC Rural Operations	15,000		139,315	10/09/16	Estimated August, 2016
5311 SC Rural PM	5,000		144,315	10/09/16	Estimated August, 2016
Ride System		3,000	141,315	10/10/16	Monthly Monitoring Charge

Key Performance Indicators - Fixed Route

Fixed Route Measures	Jun 2015	Jul 2015	Aug 2015	Sep 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	12-Month Total
Ridership	43,076	61,762	62,796	38,672	29,034	26,203	25,453	23,670	24,680	37,983	30,508	36,776	58,936	499,549
Revenue Hours	3,703	4,703	4,604	3,174	2,804	2,767	2,832	2,814	2,708	3,021	3,176	3,271	3,881	43,457
Total Hours	4,055	5,200	5,086	3,449	3,039	2,987	3,025	3,036	2,911	3,265	3,419	3,541	4,166	47,181
Revenue Miles	70,575	89,157	88,308	67,919	61,127	61,842	62,980	63,662	61,491	65,240	68,420	72,038	79,297	912,056
Total Miles	80,942	102,729	101,223	75,378	67,186	67,810	69,565	70,099	67,232	72,124	76,579	78,928	85,914	1,015,709
Accidents	2	3	4	1	3	0	0	0	1	2	0	1	6	23
Breakdowns	13	4	7	6	1	0	2	4	3	5	2	6	5	58
Complaints		9	11	4	14	6	2	3	3	2	1	3	1	59
Transit Expense	\$185,811	\$210,743	\$199,167	\$172,941	\$142,011	\$149,160	\$149,792	\$135,774	\$140,744	\$116,483	\$210,697	\$189,380	\$272,403	\$2,275,107
Maintenance Expense	\$99,954	\$72,959	\$83,184	\$86,999	\$81,530	\$70,779	\$68,583	\$86,630	\$135,117	\$87,274	\$71,339	\$66,569	\$67,343	\$1,078,260
Administrative Expense	<u>\$80,565</u>	<u>\$65,979</u>	<u>\$62,504</u>	<u>\$52,242</u>	<u>\$71,845</u>	<u>\$74,360</u>	<u>\$63,400</u>	<u>\$75,822</u>	<u>\$71,770</u>	<u>\$30,122</u>	<u>\$95,473</u>	<u>\$78,768</u>	<u>\$65,920</u>	<u>\$888,770</u>
Total Operating Expenses	\$366,330	\$349,681	\$344,855	\$312,182	\$295,386	\$294,299	\$281,774	\$298,226	\$347,632	\$233,879	\$377,508	\$334,717	\$405,666	\$4,242,136
Fare Revenues	\$44,045	\$53,462	\$58,133	\$41,649	\$32,524	\$27,193	\$28,138	\$24,886	\$26,811	\$33,519	\$35,181	\$42,055	\$47,730	\$495,328

Efficiency Metrics	Jun 2015	Jul 2015	Aug 2015	Sep 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	12-Month Total
O & M Expense per Hour (No Admin)	\$77.18	\$60.32	\$61.33	\$81.89	\$79.72	\$79.49	\$77.12	\$79.05	\$101.86	\$67.45	\$88.80	\$79.71	\$87.34	\$77.17
Average Fare	\$1.02	\$0.87	\$0.93	\$1.08	\$1.12	\$1.04	\$1.11	\$1.05	\$1.09	\$0.88	\$1.15	\$1.14	\$0.81	\$0.99
Farebox Recovery	12.0%	15.3%	16.9%	13.3%	11.0%	9.2%	10.0%	8.3%	7.7%	14.3%	9.3%	12.6%	11.8%	11.7%
Subsidy per Passenger	\$7.48	\$4.80	\$4.57	\$7.00	\$9.05	\$10.19	\$9.96	\$11.55	\$13.00	\$5.27	\$11.22	\$7.96	\$6.07	\$7.50
Deadhead Ratio (Miles)	15%	15%	15%	11%	10%	10%	10%	10%	9%	11%	12%	10%	8%	11%
Administrative Ratio	28%	23%	22%	20%	32%	34%	29%	34%	26%	15%	34%	37%	23%	27%

Effectiveness Metrics	Jun 2015	Jul 2015	Aug 2015	Sep 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	12-Month Total
Passengers per Hour	11.6	13.1	13.6	12.2	10.4	9.5	9.0	8.4	9.1	12.6	9.6	11.2	15.2	11.5
Mean Distance between Accidents	40,471	34,243	25,306	75,378	22,395	N/A	N/A	N/A	67,232	36,062	N/A	78,928	14,319	44,161
Mean Distance between Breakdowns	6,226	25,682	14,460	12,563	67,186	N/A	34,783	17,525	22,411	14,425	38,290	13,155	17,183	17,512
Complaints per 1,000 Riders	n/a	0.146	0.175	0.103	0.482	0.229	0.079	0.127	0.122	0.053	0.033	0.082	0.017	0.148
On-Time Performance		57%	57%	55%	62%	62%	67%	82%	64%	80%	91%	92%	85%	71%

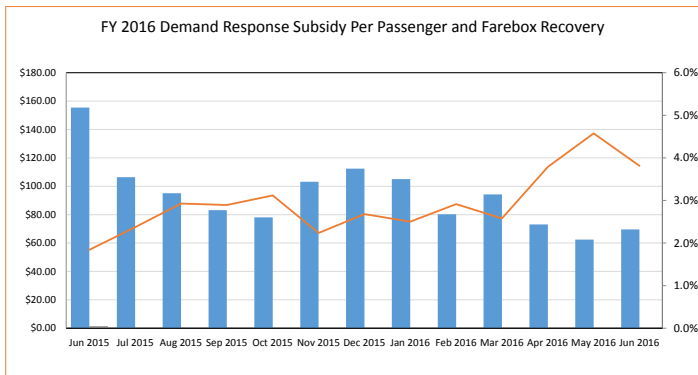
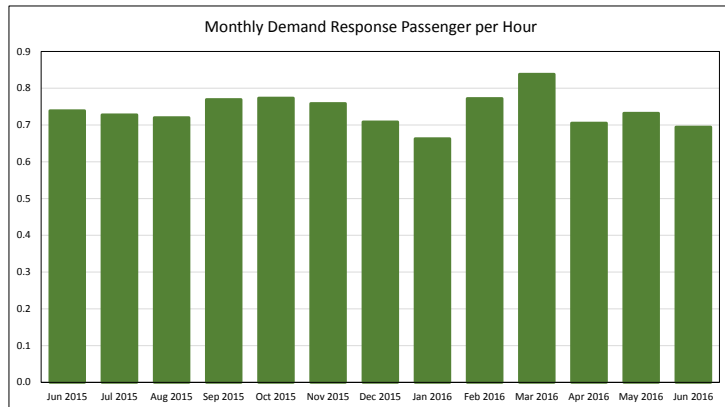
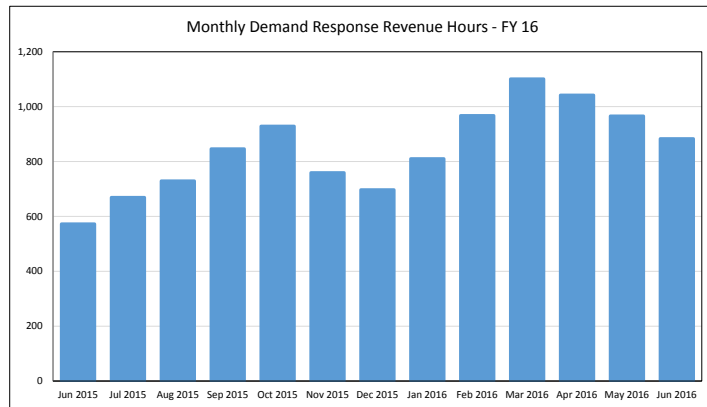
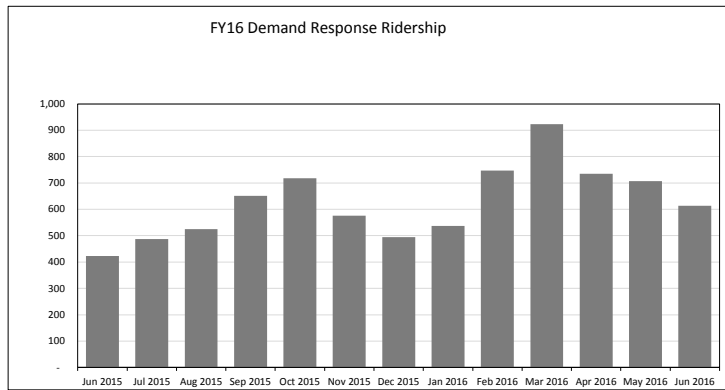
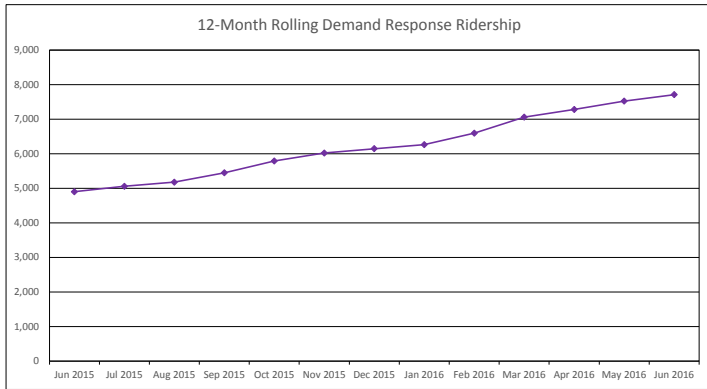


Key Performance Indicators - Demand Response

Demand Response Measures	Jun 2015	Jul 2015	Aug 2015	Sep 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	12-Month Total
Ridership	423	487	525	651	718	576	494	537	747	923	735	707	613	7,713
Revenue Hours	573	669	729	846	929	759	697	810	967	1,101	1,042	966	883	10,399
Total Hours	734	877	939	1,036	1,111	919	901	966	1,145	1,293	1,252	1,152	1,089	12,680
Revenue Miles	7,186	7,790	8,696	10,288	10,438	8,726	8,790	9,501	11,812	13,901	13,223	11,325	9,883	124,373
Total Miles	9,481	10,601	11,086	12,828	13,026	10,893	11,073	11,568	14,364	16,831	16,217	14,576	13,785	156,848
Accidents	0	0	0	0	0	0	0	0	0	0	1	2	0	3
Breakdowns	0	0	0	0	0	0	0	0	0	1	0	2	2	5
Complaints		0	0	0	0	0	0	0	0	0	0	0	0	0
Transit Expense	\$36,595	\$35,758	\$33,794	\$39,247	\$35,851	\$38,278	\$37,163	\$34,303	\$35,094	\$55,621	\$31,173	\$26,192	\$29,779	\$432,252
Maintenance Expense	\$11,816	\$7,292	\$8,314	\$7,078	\$8,509	\$7,724	\$7,210	\$9,038	\$13,916	\$18,524	\$10,556	\$10,711	\$7,362	\$116,233
Administrative Expense	\$18,578	\$10,012	\$9,317	\$9,439	\$13,548	\$14,816	\$12,709	\$14,533	\$12,741	\$15,129	\$14,127	\$9,389	\$7,206	\$142,967
Total Operating Expenses	\$66,989	\$53,062	\$51,425	\$55,764	\$57,908	\$60,817	\$57,082	\$57,874	\$61,752	\$89,274	\$55,856	\$46,292	\$44,347	\$732,428
Fare Revenues	\$1,233	\$1,258	\$1,505	\$1,613	\$1,806	\$1,361	\$1,530	\$1,448	\$1,800	\$2,301	\$2,117	\$2,118	\$1,691	\$20,547

Efficiency Metrics	Jun 2015	Jul 2015	Aug 2015	Sep 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	12-Month Total
O & M Expense per Hour	\$84.55	\$64.33	\$57.74	\$54.73	\$47.77	\$60.59	\$63.64	\$53.50	\$50.67	\$67.34	\$40.05	\$38.20	\$42.06	\$52.74
Average Fare	\$2.91	\$2.58	\$2.87	\$2.48	\$2.52	\$2.36	\$3.10	\$2.70	\$2.41	\$2.49	\$2.88	\$3.00	\$2.76	\$2.66
Farebox Recovery	1.8%	2.4%	2.9%	2.9%	3.1%	2.2%	2.7%	2.5%	2.9%	2.6%	3.8%	4.6%	3.8%	2.8%
Subsidy per Passenger	\$155.45	\$106.37	\$95.09	\$83.18	\$78.14	\$103.22	\$112.45	\$105.08	\$80.26	\$94.23	\$73.11	\$62.48	\$69.58	\$92.30
Deadhead Ratio (Miles)	32%	36%	27%	25%	25%	25%	26%	22%	22%	21%	23%	29%	39%	26%
Administrative Ratio	38%	23%	22%	20%	31%	32%	29%	34%	26%	20%	34%	25%	19%	26%

Effectiveness Metrics	Jun 2015	Jul 2015	Aug 2015	Sep 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	12-Month Total
Passengers per Hour	0.74	0.73	0.72	0.77	0.77	0.76	0.71	0.66	0.77	0.84	0.71	0.73	0.69	0.74
Mean Distance between Accidents	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	16,217	7,288	#DIV/0!	52,283
Mean Distance between Breakdowns	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	16,831	n/a	7,288	6,893	31,370
Complaints per 1,000 Riders	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
On-Time Performance		80%	81%	100%	100%	100%	100%	100%	100%	99%	99%	99%	199%	95%



Coast RTA													
FY16 Grant Draw-Down Schedules													
06/30/2016													
***** 5307 Federal (Urban) *****							***** 5311 Federal (Rural) *****						
	Preventative	Admin &	ADA Admin &	Capital			Preventative	Capital					
	Maintenance	Operating	Operating	Expenditures	Totals	Comments	Maintenance	Operating	Expenditures	Admin	Totals	Comments	
FY15 Amendment	\$ 451,000	\$ 592,220	\$ 167,780	\$ 12,800	\$ 1,223,800	thru 03/31/16	\$ 307,754	\$ 313,970	\$ 55,250	\$ 275,504	\$ 952,478	FY16 Grant per	
FY17 Grant (submitted)	\$ 129,640	\$ -	\$ -	\$ -	\$ 129,640	eff 4/1/2016						Amendment 1	
FY15 Grant Balance	\$ 17,055	\$ 325,553	\$ -	\$ -	\$ 342,608	July-Aug 15			\$ 42,400		\$ 42,400	(thru 06/30/16)	
Monthly Draws:						Month Drawn						Month Drawn	
July 2015	\$ -	\$ 137,001	\$ -	\$ -	\$ 137,001	Sept 15	\$ 23,234	\$ 25,387	\$ -	\$ 19,093	\$ 67,714	Oct 15	
Aug 2015	\$ -	\$ 138,869	\$ -	\$ -	\$ 138,869	Sept 15	\$ 26,260	\$ 21,850	\$ -	\$ 18,047	\$ 66,157	Oct 15	
Sept 2015	\$ 125,700	\$ -	\$ -	\$ -	\$ 125,700	Dec 15	\$ 34,528	\$ 32,663	\$ 42,400	\$ 15,376	\$ 124,967	Oct 15	
Oct 2015	\$ 35,317	\$ 63,439	\$ -	\$ -	\$ 98,756	Dec 15	\$ 32,251	\$ 22,912	\$ -	\$ 18,325	\$ 73,488	Nov 15	
Nov 2015	\$ 69,990	\$ -	\$ -	\$ -	\$ 69,990	Dec 15	\$ 622	\$ 23,410	\$ -	\$ 23,970	\$ 48,002	Dec 15	
Dec 2015	\$ 28,019	\$ 60,767	\$ -	\$ -	\$ 88,786	Jan 16	\$ 31,399	\$ 15,355	\$ -	\$ 21,960	\$ 68,714	Jan 16	
Jan 2016	\$ 39,655	\$ 95,945	\$ -	\$ -	\$ 135,600	Feb 16	\$ 37,688	\$ 34,648	\$ -	\$ 29,903	\$ 102,239	Feb 16	
Feb 2016	\$ 68,615	\$ 54,350	\$ -	\$ -	\$ 122,965	Mar 16	\$ 49,447	\$ 25,690	\$ -	\$ 22,267	\$ 97,404	Mar 16	
Mar 2016	\$ 42,423	\$ 60,585	\$ -	\$ -	\$ 103,008	Apr 16	\$ 43,379	\$ 27,752	\$ -	\$ 13,169	\$ 84,300	Apr 16	
Apr 2016	\$ 35,878	\$ 104,531	\$ -	\$ -	\$ 140,409	May 16	\$ -	\$ 84,303	\$ -	\$ 67,080	\$ 151,383	June 16	
May 2016	\$ 22,458	\$ 63,438	\$ -	\$ -	\$ 85,896	June 16	\$ 28,946	\$ -	\$ -	\$ 17,812	\$ 46,758	July 16	
June 2016	\$ 129,640	\$ 75,377			\$ 205,017	July 16			\$ 49,892	\$ 8,502	\$ 58,394	July 16	
Re-allocate ADA May & June PM		\$ (167,780)	\$ 167,780										
Subtotal Draws	\$ 597,695	\$ 686,522	\$ 167,780	\$ -	\$ 1,451,997		\$ 307,754	\$ 313,970	\$ 92,292	\$ 275,504	\$ 989,520		
Remaning Balance	\$ -	\$ 231,251	\$ -	\$ 12,800	\$ 244,051		\$ -	\$ -	\$ 5,358	\$ -	\$ 5,358		
% Expended	100.00%	74.80%	100.00%	0.00%	85.61%		100.00%	100.00%	94.51%	100.00%	99.46%		
% Time Elapsed	100.00%	100.00%	100.00%	100.00%	100.00%		100.00%	100.00%	100.00%	100.00%	100.00%		
***** 5307 State (Urban - SMTF / SCDOT) *****							***** 5311 State (Rural) *****						
	Preventative	Capital					Preventative	Capital					
	Maintenance	Operating	Expenditures	N/A	Totals	Comments	Maintenance	Operating	Expenditures	N/A	Totals	Comments	
07/01/15 Award	\$ 9,783	\$ 50,801	\$ -	\$ -	\$ 60,584	thru 03/31/16	\$ 35,815	\$ 156,985	\$ -	\$ -	\$ 192,800	thru 06/30/16	
Monthly Draws:						Month Drawn						Month Drawn	
July 2015	\$ 5,121	\$ 35,199	\$ -	\$ -	\$ 40,320	Oct 15	\$ 2,904	\$ 12,694	\$ -	\$ -	\$ 15,598	Oct 15	
Aug 2015	\$ 4,662	\$ 15,602	\$ -	\$ -	\$ 20,264	Oct 15	\$ 3,283	\$ 10,925	\$ -	\$ -	\$ 14,208	Oct 15	
Sept 2015	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 4,316	\$ 16,331	\$ -	\$ -	\$ 20,647	Oct 15	
Oct 2015	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 4,031	\$ 11,456	\$ -	\$ -	\$ 15,487	Nov 15	
Nov 2015	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 78	\$ 11,705	\$ -	\$ -	\$ 11,783	Dec 15	
Dec 2015	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 3,925	\$ 7,677	\$ -	\$ -	\$ 11,602	Jan 16	
Jan 2016	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 4,711	\$ 17,324	\$ -	\$ -	\$ 22,035	Feb 16	
Feb 2016	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 6,181	\$ 12,845	\$ -	\$ -	\$ 19,026	Mar 16	
Mar 2016	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 6,386	\$ 27,752	\$ -	\$ -	\$ 34,138	Apr 16	
Apr 2016	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 28,276	\$ -	\$ -	\$ 28,276	June 16	
May 2016					\$ -						\$ -		
June 2016					\$ -						\$ -		
Subtotal Draws	\$ 9,783	\$ 50,801	\$ -	\$ -	\$ 60,584		\$ 35,815	\$ 156,985	\$ -	\$ -	\$ 192,800		
Remaning Balance	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
% Expended	100.00%	100.00%			100.00%		100.00%	100.00%			100.00%		
% Time Elapsed	100.00%	100.00%	100.00%	100.00%	100.00%		100.00%	100.00%			100.00%		

Coast RTA

PROPOSED BUDGET for FY 17 - April 2016

DRAFT

			A	B	C	D	E	F	G	H	I	J	K	L	
		2016	Revenue by Activity	Local Funds - Confirmed by local funders	2016 Fares	Other Revenue	FTA 5307 FY 17 Grant	FTA 5307 FY 14 STP FLEX	5311 Incoming Funds - FY 17 Grant	SCDOT Urban - State Funding to Match 5307	SCDOT SMTF - State Funding to Match 5311	State 5339/5307 Award FY 16	State 5339/5307 Award Match	RTAP Training	FTA 5339 FY 17 Grant
Capital Program			\$ 6,862,025	\$ 1,630,000	\$ 500,000	\$ 80,000	\$ 1,815,443	\$ 280,000	\$ 721,624	\$ 86,826	\$ 242,910	\$ 807,500	\$ 142,500	\$ 15,000	\$ 540,222
		\$ -	\$ -	\$ -											
1	Maint. Shop Improvements	\$ 20,000	\$ 20,000	\$ 4,000											\$ 16,000
2	Facility Due Diligence/Design	\$ 280,000	\$ 280,000	*SC Toll Credits				\$ 280,000							
3	Onboard Survey	\$ 50,000	\$ 50,000	\$ 10,000			\$ 40,000								
4	Bus Stop Sign Implementation (Turnkey RFP)	\$ 100,000	\$ 100,000	\$ 20,000											\$ 80,000
5	Computers	\$ 35,000	\$ 35,000	\$ 7,000			\$ 28,000								
6	Security	\$ 20,000	\$ 20,000	\$ 4,000			\$ 16,000								
7	AVL System	\$ 80,000	\$ 80,000	\$ 16,000			\$ 64,000								
8	O&M Reserve (TBD)	\$ 5,000	\$ 5,000	\$ 5,000											
9	Replacement Buses 2 40-footers & 1 paratransit	\$ 950,000	\$ 950,000									\$ 807,500	\$ 142,500		
		\$ -	\$ -												
		\$ -	\$ -												
	Total Capital Expenditures	\$ 1,540,000	\$ -												
Operating Expenses			\$ -												
10	Admin Wages	\$ 596,422													
11	Admin Fringe	\$ 175,000													
	Admin Expense	\$ 910,122	\$ 910,122	\$ 381,269			\$ 330,533		\$ 198,320						
12	Operations Wages	\$ 1,477,314													
13	Operations Overtime	\$ 109,562													
14	Operations Fringe	\$ 518,158													
	O&M Expense	\$ 2,789,034	\$ 2,789,034	\$ 876,185	\$ 500,000	\$ 60,000	\$ 830,136		\$ 228,540	\$ 88,826	\$ 205,348				
15	Maintenance Wages	\$ 494,063													
16	Maint. Overtime	\$ 25,000													
17	Maint. Fringe	\$ 221,484													
18	Contract Maint	\$ 50,000													
	Preventive Maint. Expense	\$ 982,547	\$ 982,547	\$ 158,947			\$ 491,274		\$ 294,764		\$ 37,562				
19	Janitorial	\$ 12,000													
20	Vehicle Maint	\$ 180,000													
21	Fuel & Oil	\$ 395,000													
22	Tubes & Tires	\$ 35,000													
23	Insurance	\$ 140,000													
24	Operational Supplies	\$ 55,000													
25	Utilities	\$ 32,000													
26	Telephone	\$ 23,000													
	Mobile App Operations	\$ 27,000													
27	Postage & Freight	\$ 3,200													
28	Office Supplies	\$ 32,500													
29	Legal and Professional	\$ 35,000													
30	Advertising and Marketing	\$ 25,000	\$ 25,000	\$ 25,000		\$ 20,000	\$ 5,000								
31	Dues and Subscriptions	\$ 13,000													
32	Travel and Training	\$ 36,000	\$ 36,000	\$ 36,000	\$ 10,500		\$ 10,500							\$ 15,000	
33	Parking Lot Lease	\$ 12,000													
34	Other	\$ 20,000													
		\$ -													
	Total Expense	\$ 4,742,704													
	Total Maint& Cap.	\$ 6,282,704	\$ 6,282,704												
35				\$ 137,099	\$ -	\$ -	\$ 0		\$ (0)	\$ (2,000)	\$ -	\$ -	\$ -	\$ -	\$ 444,222