

THE COAST RTA-WACCAMAW RTA BOARD OF DIRECTORS MEETING
WEDNESDAY, OCTOBER 26, 2016
10:00 AM

Board Present: Joseph Lazzara
Sid Blackwelder
Chuck Ottwell
Marvin Keene
Ivory Wilson
Darrell Eickhoff
Sid Blackwelder
Lillie Jean Johnson via telephone

Staff Present: Brian Piascik, General Manager/CEO
Lynette Nobles, Executive Assistant/Board Liaison
Michelle Cantey, Marketing Manager

Visitors: Nicholas Twigg, CCU
Deb Gasque, Citizen
Suzanne Harris, Citizen

In accordance with the Freedom of Information Act (FOIA), the 2016 meeting schedule was provided to the press at the beginning of the 2016 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on October 24, 2016.

CALL TO ORDER: Chairman Lazzara called the meeting to order at 10:07 AM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Mr. Lazzara gave the invocation and the Pledge of Allegiance was recited

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present.

ACKNOWLEDGEMENT OF VISITORS: Nicholas Twigg, Deb Gasque, Suzanne Harris

PUBLIC COMMENT: None

EMPLOYEE RECOGNITION: Mr. Piascik gave kudos to staff for the evacuation and to Mr. Prater sand his staff for FMO.

APPROVAL OF MINUTES: There was a motion and a second to approve the minutes from the September board meeting. A voice vote was taken, with no nays being heard, the minutes were approved.

COMMITTEE REPORTS

SERVICE COMMITTEE: Did not meet

PAC COMMITTEE: Did not meet

FINANCE COMMITTEE: Mr. Ottwell reported that the Finance Committee met and discussed the FY16 and FY17 budgets. The committee also reviewed the financial statements, in which everything was found to be in line. The committee discussed the FMO conference call, during which time we heard the results from the FMO and Brian responded and asked questions. Mr. Ottwell felt the FMO went very well. We should receive the written report in 30 days, after which we have 30 days to respond.

Mr. Piascik asked if there were any questions regarding FMO. Mr. Blackwelder asked about the two (2) International buses that have been parked due to safety issues. Mr. Piascik clarified that at some point we will have to pay money back as these two (2) buses have not met their useful life. However, he disagrees with the FMO team that this is a finding. They also questioned whether or not we have notified anyone with FTA of the situation. Further, Mr. Piascik shared that he did verbally notify FTA in his meeting with them in December 2015. If he can get FTA to corroborate, then this finding will go away. We need to finalize this in FY17. We have an open issue with NTSB.

Mr. Silverman asked if there are any open items remaining on the Triennial. Mr. Piascik replied that there are none; however, we have not received the letter. Mr. Silverman asked if the RFP for the two (2) 40' buses is out yet. Mr. Piascik said that we have already ordered those buses in a combined order with Columbia Transit. The buses are \$425,000 each. Mr. Silverman asked about the bus stop RFP. Mr. Piascik said that all of this is in his General Manager's report.

GENERAL MANAGER'S REPORT: Mr. Piascik began his report by saying that everything in the "parking lot" is still there. October has been a really busy month, so none of these have begun. The bus color is still on the table.

Regarding the Myrtle Beach Transit Center, we did lose some time due to the hurricane; however, there was no damage to the building. The City has given us an opening date of December 1st. They still have our draft agreement, so we haven't heard if there are any major issues; it's probably still being reviewed by their legal department. When we receive it, a resolution will be brought to the board authorizing the General Manager to sign the agreement. That will include their deeding the building over to us; monthly fee for cleaning of the building (\$2200/month); and the land lease. Initially, we will not be selling passes. Mr. Silverman suggested that of those stationed at the transit center be able to repair fare boxes. There are video cameras; there will be a fence around the building; and the building will be locked after hours.

Presently, we have three (3) grants in process. TrAMS is shut down during the month of October for year-end close. The grants that are in there will need to be tweaked prior to submitting for processing. One is for the Bus Stop Designation Program; one for the Myrtle Beach Transit Center; and one for the Feasibility Study. We have funding for three (3) additional cutaways.

Year-end audit will begin mid-November. We have notifications to get our NTD reports in.

APPROVAL OF RESOLUTIONS:

Ms. Nobles read the following resolution(s) into the record:

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. OCT2016-25**

**AUTHORIZATION TO SUBMIT APPLICATION FOR 5307 FUNDING FOR TWO (2)
CAPITAL PROJECTS**

A motion of the Board of the Waccamaw Regional Transportation Authority authorizing the General Manager/Secretary-Treasurer to submit an application for 5307 funds for two capital projects; (1) Bus Stop Designation and (2) Myrtle Beach Transit Center totaling \$293,000.

There was a motion and a second to approve the resolution. There being no discussion, a voice vote was taken; no nays being heard, the resolution was approved.

OLD BUSINESS: Mr. Piascik reported that Dr. Sheehan has done some more in-depth analysis of the Entertainment Express and he would like to take the information to North Myrtle Beach in an effort to begin something similar in that area. It will be discussed more in Service and PAC meetings. Also, there is a new meeting schedule in everyone's books.

NEW BUSINESS:

EXECUTIVE SESSION: There was a motion and a second that the board enter into Executive Session to discuss a legal issue. At 10:44 AM. Voice vote was taken; no nays being heard, the motion passed.

At 10:57 AM, there was a motion and a second that the board come out of Executive Session. Voice vote was taken; no nays being heard, the motion passed. During Executive Session, no votes were taken and no decisions were made.

ANNOUNCEMENTS: Ms. Nobles invited members of the Board to the Holiday Celebration, December 10, 2016 at the Clarion Hotel (Waccamaw Pottery) on the waterway. Invitations were given to those attending the meeting. Notices are being sent to those not in attendance.

ADJOURNMENT: It was properly moved and seconded that the Board adjourn. A voice vote was taken. No nays being heard, the meeting was adjourned at 11:00 AM.