

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 25, 2020
9:30**

AGENDA

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL – ANNOUNCEMENT OF QUORUM
4. APPROVAL OF AGENDA
5. ACKNOWLEDGEMENT OF VISITORS
6. PUBLIC COMMENT (3-MINUTE LIMIT)
7. APPROVAL OF RESOLUTIONS
 - Resolution – MAR2020-05 – Authorizing GM to Apply for Discretionary 5339 Bus and Bus Facilities funding
8. ADJOURNMENT

This meeting will be held remotely to maintain social distancing as prescribed by state and federal officials. Anyone wishing to attend and/or participate in this meeting may call-in using the following phone number and code.

Phone number (224) 501-3412

Access code 578-309-3412

**THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR
WEDNESDAY APRIL 29, 2020 AT 9:30 AM
IN THE CONFERENCE ROOM LOCATED AT 1418 THIRD AVENUE, CONWAY, SC**

2020 BOARD OF DIRECTORS ATTENDANCE ROSTER

	JAN 22	FEB 26	MAR 25	APR 29	MAY 27	JUN 24	JUL 29	AUG 26	SEP 30	OCT 28	DEC 9
D'Angelo, Katharine	X	E									
Heather Edwards	E	E									
Eickhoff, Darrell	X	X									
Johnson, Lillie Jean	X	X									
Keene, Marvin, Ph.D. CFA	X	X									
Lazzara, Joseph	X	X									
Sheehan, Rob, Ph.D.	E	E									
Silverman, Bernard	X	X									
Wallace, Randal	X	X									
Wilson, Ivory	E	X									

X = In Attendance

A = Absent

E = Excused Absence

* = Arrived after roll call

**= In attendance via conference call

JANUARY 2020

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 25 2020
9:30 AM

Board Present: Darrell Eickhoff
Dr. Marvin Keene
Joseph Lazzara
Katharine D'Angelo
Lillie Jean Johnson
Bernard Silverman
Heather Edwards
Randal Wallace
Ivory Wilson

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, Chief Financial Officer
Lynette Nobles, Board Liaison
Tom Arends, IT

Visitors:

In accordance with the Freedom of Information Act (FOIA), the 2020 meeting schedule was provided to the press at the beginning of the 2020 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on March 23, 2020. Due to the Coronavirus and social distancing, this meeting is being held remotely.

CALL TO ORDER: Chairman Eickhoff called the meeting to order at 9:34 AM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Mr. Eickhoff gave the invocation and the Pledge of Allegiance was recited

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present.

APPROVAL OF AGENDA – Mr. Eickhoff requested that an update on risk assessment and safety be added to the agenda, for Mr. Piascik to report. There was a motion by Ms. Johnson and a second by Ms. D'Angelo that the agenda be approved with the addition. A voice vote was taken; no nays being heard, the agenda was approved with the addition.

ACKNOWLEDGEMENT OF VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF RESOLUTIONS: Mr. Piascik read the following into the record:

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. MAR2020-05**

**AUTHORIZATION TO SUBMIT A GRANT APPLICATION FOR FTA
DISCRETIONARY BUS & BUS FACILITIES FUNDING**

A motion of the Board of Directors for the Waccamaw Regional Transportation Authority to authorize the General Manager/Secretary Treasurer to file a grant application for FTA funding.

There was a motion and a second to approve the resolution. A voice vote was taken; no nays being heard, the resolution was approved.

Mr. Eickhoff asked Mr. Piascik to update the board on what Coast RTA is doing regarding risk assessment and safety during this difficult time. Mr. Piascik shared that he spent a good bit of time speaking with counterparts with other Authority's. We still have riders. Ridership didn't begin to take a dip until last week. On Routes 15N and 15S, we went to 2-hourly headways, today, and eliminated some trips from Myrtle Beach and Conway. Those who are commuting to jobs are still using our service. The bus that comes off service in Myrtle Beach, we're using where we have more than 25 riders to maintain social distancing. We are cleaning hand rails and bars as often as possible and do a deep cleaning in the evening. We have a spray bottle of disinfectant and paper towels on all of the buses. There hasn't been a lot of direction from SCDOT or FTA. A couple of employees who were traveling were asked to not report for work for a couple of weeks. They can use PTO or sick time. Monday, during the governor's press conference, the items that were covered are things that we are already doing – wash your hands often, don't touch your face, practice social distancing, etc. We've closed the indoor waiting areas to maintain social distancing. We have Customer Service working in the conference room at present due to the dampness and mold in their area. Everyone is stepping up and we are giving them everything they need.

Mr. Eickhoff thanked everyone for attending the practice sessions on Monday. It's nice that we have this capability for board members to be able to attend meetings even though they may not be able to be here physically.

Dr. Keene asked about an unofficial comment on our audit. Mr. Piascik shared that for the third year in a row, we've had no findings, no comments, and no questions. Kudos to Mr. Prater and his staff for the great work.

Mr. Eickhoff asked when Mr. Piascik will have the opportunity to share the audit results with Horry County. He responded that he will give a similar presentation as to the symposium. He feels that with having three (3) clean audits gives us a good track record with how we handle public funds.

Mr. Silverman asked about what's happening with North Myrtle Beach. Mr. Piascik shared that he hasn't heard from them. With all that's going on, it's on hold for now.

Ms. Johnson reminded Mr. Piascik about meeting with the new councilman. She also reported that the contract for the new County Administrator was approved on Tuesday night.

ADJOURNMENT: There was a motion and a second that the meeting be adjourned. A voice vote was taken. No nays being heard, the meeting was adjourned at 9:56 AM.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. MAR2020-05**

**AUTHORIZATION TO SUBMIT A GRANT APPLICATION FOR FTA
DISCRETIONARY BUS & BUS FACILITIES FUNDING**

A motion of the Board of Directors for the Waccamaw Regional Transportation Authority to authorize the General Manager/Secretary Treasurer to file a grant application for FTA funding.

Background:

FTA released a notice of available funding for §5339 Discretionary Bus & Bus Facilities Program. Coast RTA will be applying for \$1.6M to acquire for New Flyer 40-ft. buses under our existing joint procurement with the COMET in Columbia SC. Staff has asked Horry County to supply the local funding (\$288K) under a new capital grant.

Motion:

It is hereby moved by the Board of the Waccamaw Regional Transportation Authority that the General Manager/Secretary-Treasurer is authorized to submit applications for FTA §5339 Discretionary Bus & Bus Facilities Program.

Requested by: _____
Brian Piascik, General Manager/Secretary-Treasurer

APPROVED by the Waccamaw Regional Transportation Board of Directors at the regular meeting thereof, held on, March 25, 2020

ATTEST:

Darrell Eickhoff, Board Chair

Marvin Keene, Ph.D. CFA, Board Vice Chair

Katharine D'Angelo

Heather Edwards

Lillie Jean Johnson

Rob Sheehan, Ph.D.

Joseph Lazzara

Bernard Silverman

Randal Wallace

Ivory Wilson

Vacant