

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, APRIL 29, 2020
9:30 AM**

AGENDA

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. NEW BOARD MEMBER – postponed to May
4. ROLL CALL – ANNOUNCEMENT OF QUORUM
5. APPROVAL OF AGENDA
6. APPROVAL OF MINUTES FROM FEBRUARY & MARCH MEETINGS
7. ACKNOWLEDGEMENT OF VISITORS
8. PUBLIC COMMENT (3-MINUTE LIMIT)
9. EMPLOYEE RECOGNITION
10. CHAIRMAN’S REMARKS
11. COMMITTEE REPORTS
12. GENERAL MANAGER’S REPORT
13. APPROVAL OF RESOLUTIONS
 - RESOLUTION APR2020-06 AUTHORIZATION TO EXECUTE TASK ORDERS WITH KIMLEY-HORN ASSOCIATES
 - RESOLUTION APR2020-07 ACCEPTANCE OF AUTHORITY SAFETY PLAN
 - RESOLUTION APR2020-08 AUTHORIZATION OF GM/CEO TO EXECUTE OF COUNTY EMERGENCY/ EVACUATION TRANSPORTATION MOA
14. OLD BUSINESS
15. NEW BUSINESS
16. EXECUTIVE SESSION – if necessary
17. ANNOUNCEMENTS
18. ADJOURNMENT

This meeting will be held remotely to maintain social distancing as prescribed by state and federal officials. Anyone wishing to attend and/or participate in this meeting may call-in using the following link or phone number/code.

By Computer, tablet or smartphone <https://global.gotomeeting.com/join/602450797>
Phone number +1 (786) 535-3211 *Access code* 602450797

**THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR
WEDNESDAY MAY 27, 2020 AT 9:30 AM
IN THE CONFERENCE ROOM LOCATED AT 1418 THIRD AVENUE, CONWAY, SC**

2020 BOARD OF DIRECTORS ATTENDANCE ROSTER

	JAN 22	FEB 26	MAR 25	APR 29	MAY 27	JUN 24	JUL 29	AUG 26	SEP 30	OCT 28	DEC 9
D'Angelo, Katharine	X	E	X								
Heather Edwards	E	E	X								
Eickhoff, Darrell	X	X	X								
Johnson, Lillie Jean	X	X	X								
Keene, Marvin, Ph.D. CFA	X	X	X								
Lazzara, Joseph	X	X	X								
Sheehan, Rob, Ph.D.	E	E	E								
Silverman, Bernard	X	X	X								
Wallace, Randal	X	X	X								
Wilson, Ivory	E	X	X								

X = In Attendance

A = Absent

E = Excused Absence

* = Arrived after roll call

**= In attendance via conference call

APRIL 2020

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
THURSDAY, FEBRUARY 27, 2020
11:00 AM

Board Present: Darrell Eickhoff
Dr. Marvin Keene
Joseph Lazzara
Katharine D'Angelo
Lillie Jean Johnson
Bernard Silverman

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, Chief Financial Officer
Lynette Nobles, Board Liaison
Doug Herriott, Transportation Manager
Tasheeda Bellamy, Street Supervisor

Visitors: Chris Dabbs, New Flyer
Jim Wiles, Citizen

In accordance with the Freedom of Information Act (FOIA), the 2020 meeting schedule was provided to the press at the beginning of the 2020 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on February 25, 2020.

CALL TO ORDER: Chairman Eickhoff called the meeting to order at 11:00 AM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Mr. Eickhoff gave the invocation and the Pledge of Allegiance was recited

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present.

APPROVAL OF CONSENT AGENDA

- RESOLUTION FEB2020-01 AUTHORIZATION TO REQUEST FY21 FUNDING FROM LOCAL GOVERNMENTS
- RESOLUTION FEB2020-02 AUTHORIZATION TO REQUEST FY21 5311 AND SMTF FUNDS FROM SCDOT
- RESOLUTION FEB2020-03 AUTHORIZATION TO REQUEST FY21 5307 FUNDS FROM FTA

There was a motion by Mr. Lazzara and a second by Dr. Keene to approve the Consent Agenda. A

voice vote was taken; no nays being heard, the motion passed.

APPROVAL OF AGENDA – There was a motion by Mr. Silverman and a second by Ms. Johnson that the agenda be approved. A voice vote was taken; no nays being heard, the motion passed.

ACKNOWLEDGEMENT OF VISITORS: Chris Dabbs, Regional Sales Manager, New Flyer, thanked Mr. Piascik and the board for having him attend. Jim Wiles, citizen and lobbyist. We went around the table and everyone introduced themselves.

PUBLIC COMMENT: None

EMPLOYEE RECOGNITION: Mr. Piascik recognized Tasheeda Bellamy and announced that she has been promoted to Street Supervisor. She came from Customer Service.

APPROVAL OF AGENDA: There was a motion by Mr. Silverman and a second by Ms. Johnson to approve the agenda. A voice vote was taken; no nays being heard, the agenda was approved.

APPROVAL OF MINUTES: There was a motion by Mr. Lazzara and a second by Dr. Keene to approve the minutes from the December board meeting. A voice vote was taken; no nays being heard, the minutes were approved.

COMMITTEE REPORTS

SERVICE/PAC COMMITTEE REPORT: Ms. Johnson began by saying that it's a shame Ms. D'Angelo is not present to hear the first announcement regarding the pilot shuttle in North Myrtle Beach. She then asked Mr. Piascik to elaborate. He began by saying that it's not a completely done deal. They have had their budget retreat and we have not gotten the go-ahead from them. It's important that we don't get out in front of their process. We've had great meetings, provided a tour, with several city council members present, and Ms. D'Angelo also attended. It was a very positive experience and this is something the City wants to pursue. Mr. Silverman asked if Mr. Piascik has spoken to the Transportation Committee or Horry County Council about starting new service. Mr. Piascik said that he wants to make certain that we are doing it before broaching the subject with them. He doesn't feel it will be an issue. It will be on the docket for the next Transportation Committee.

We had a meeting with SCDOT last week regarding the signs at certain locations in Georgetown and have gotten conditional go-ahead. We still have to run them through county staff. The next step will be them issuing us a task order and then begin putting them in. It could happen this summer, at least the urban portion of Route 16; Lynch Street up the Waccamaw Neck. Then we'll come back and get the rural part. The rural part will be a challenge. We're going to see if SCDOT will allow us to place a pre-sign, like a yellow sign that shows bus stop ahead, so the driver knows there's a stop ahead. What may cause a problem is that they are doing some traffic-management along the Surfside Beach portion of US 17, so we're trying to incorporate our stop location into what they're doing. That's maybe five (5) or six (6) of the 60-65 locations we're looking at. It's going to be an on-going change. SCDOT has been amenable to letting us look at their plans before construction starts and there may be opportunities to squeeze in a bus pull-off in some of these high-traffic, high-speed areas. We're

gotten to that table now, which is important. We're advertising on the buses, our app, and our website. The majority of the signs in Myrtle Beach are done.

We have to get back down to Georgetown. Councilman Carolina is frustrated with the speed at which we're doing this. We have to continue this conversation. It's a little difficult because we don't know what's going on with the county at the staff level. Mr. Piascik would still like to go talk with City of Georgetown. He will let Mr. Lazzara know when, in order for him to accompany him to the meeting. He also wants to meet with the City of Andrews. We have about \$100,000 in additional 5311 funds that kick in July 1, which could partially fund a new route down there. We have to figure out where that route will go, which has challenges. We certainly don't want to start a route and then have to pull it.

We also talked about the Safety Plan update. Looking at our statistics, we're a pretty safe system. We are beginning a heightened look at safety, with a new training program for our drivers. We finished our first group yesterday with Defensive Driving. We got good feedback from attendees. Mr. Smith is also working on our agency Safety Plan Update, which is a federal requirement, due this summer. Mr. Silverman asked if we have considered the Coronavirus; do we have masks and gloves and training. Do we need that? Mr. Piascik said that we haven't thought about it; however, in our Blood-borne Pathogens training for our drivers, we have gloves and masks and kits on all buses.

Mr. Piascik was in a meeting with City of Myrtle Beach staff earlier today, looking at circulation issues in downtown, especially sidewalk opportunities that connect Kings Highway with Ocean Boulevard, where our bus service is. They're looking at those projects and wanting us to weigh in on priorities; 7th Avenue South, 3rd Avenue South has a lot of pedestrian facilities and has the most accidents at 3rd Avenue South. Mr. Joe White Avenue, 38 Avenue North, 29 Avenue North, and up north where there are no signals and it's hard for pedestrians to cross. Part of that process is looking to place a few extra shelters. We haven't identified placement locations; Myrtle Beach has 12 shelters to place for us. We'd really like to have one (1) at Home Depot/Walmart, but there's an issue with Home Depot and the dimensions of the sidewalk. The other priority is around the schools and Pepper Geddings. We're moving forward with the Entertainment Shuttle as usual. We're up against a pretty hefty public safety budget.

FINANCE COMMITTEE REPORT: Dr. Keene began by saying there was a discussion on salaries regarding the vacation buy-out. Mr. Piascik shared that a portion of the overage was also due to overtime from being short of drivers. Per Mr. Prater, there will be a vacation accrual adjustment which will result in the numbers falling more in line. The change in policy regarding vacation time has been made in the Employee Handbook, of which new handbooks were distributed to employees during State of the Coast. There are a couple of things impacting a budget revision; a new accounting software package and a new program to track blanket purchase orders and grants. Sage is \$4900/yr. plus tech support where the new system will be approximately \$9000, which includes tech support. We're going to change our web site provider – the new provider is a DBE. We'll probably get the money from the Advertising budget. The CNB loan is down to \$101,000 and we should have it paid off by the end of the year. Going over the Cash Requirements, we pulled forward some 5307 money to get us over the hump, so technically we had about \$800,000 identified in the FY20 pot of money and we pulled \$280,000 of that in FY19. We're going to do the same as we did last year.

In July, money will be a little tight, but not in the red. We get the payment from Horry County the middle of July. All of our grants are overmatched. The money is there, it's just a matter of timing. Looking at Cash, we have paid all of the bills for the buses, so we are still waiting for \$160,000 from the COG and \$100,000 from the county. We finally got rid of the International buses! Mr. Wilson asked about the \$6,000 for lighting in facility maintenance. Mr. Piascik replied that we had to do some rewiring and added some additional lighting. The Transfer Center is cleaned twice daily. Dr. Keene shared that we've begun discussion regarding changes to our fare structure. We are going to get the transit planner from WRCOG to come and talk with us about assisting us with our fare structure.

GENERAL MANAGER'S REPORT: New Flyers are on the road. We're working on getting transit squared away. Mr. Piascik will be on the radio 99.5 FM with Dave Priest tomorrow morning; Stop Annunciation, we're getting the geo-fencing redone March 3-5, so we should be restarting our service the week after. Mr. Piascik gave the same presentation to the chamber board of directors that he gave at the Lieutenant Governor's Symposium. He was very pleased with the attendance of the Symposium.

Mr. Eickhoff asked Mr. Piascik to review page 6 in the By-Laws.

APPROVAL OF RESOLUTIONS:

➤ **RESOLUTION FEB2020-04 ACCEPTANCE OF REVISED BY-LAWS**

The minor change(s) were reviewed. There was a motion and a second to accept the revised By-Laws. A voice vote was taken; no nays being heard, the revised By-Laws were accepted.

OLD BUSINESS: None

NEW BUSINESS: Master Project File – Mr. Eickhoff suggests going over the project list and categorizing A (6 months), B (second half of the year), and C. The board will give feedback as to what they want him to work on. Each month, Mr. Piascik will give an update on items in Category A. Items may be added at any time the board wishes. This is board tasking to Mr. Piascik. Ms. Johnson would like to see the newsletter by a quarterly document and distributed to press, stakeholders, and businesses. This list is not meant to include everything Mr. Piascik works on.

EXECUTIVE SESSION: There was a motion and a second to enter into Executive Session to discuss a legal matter. A voice vote was taken; no nays being heard, the board entered into Executive Session at 12:45 PM.

There was a motion and a second to close Executive Session. A voice vote was taken; no nays being heard, the board closed Executive Session at 12:50 PM, with no votes being taken and no decisions made.

ANNOUNCEMENTS: None

ADJOURNMENT: There was a motion and a second that the meeting be adjourned. A voice vote was taken. No nays being heard, the meeting was adjourned at 12:55 PM.

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 25 2020
9:30 AM

Board Present: Darrell Eickhoff
Dr. Marvin Keene
Joseph Lazzara
Katharine D'Angelo
Lillie Jean Johnson
Bernard Silverman
Heather Edwards
Randal Wallace
Ivory Wilson

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, Chief Financial Officer
Lynette Nobles, Board Liaison
Tom Arends, IT

Visitors:

In accordance with the Freedom of Information Act (FOIA), the 2020 meeting schedule was provided to the press at the beginning of the 2020 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on March 23, 2020. Due to the Coronavirus and social distancing, this meeting is being held remotely.

CALL TO ORDER: Chairman Eickhoff called the meeting to order at 9:34 AM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Mr. Eickhoff gave the invocation and the Pledge of Allegiance was recited

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present.

APPROVAL OF AGENDA – Mr. Eickhoff requested that an update on risk assessment and safety be added to the agenda, for Mr. Piascik to report. There was a motion by Ms. Johnson and a second by Ms. D'Angelo that the agenda be approved with the addition. A voice vote was taken; no nays being heard, the agenda was approved with the addition.

ACKNOWLEDGEMENT OF VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF RESOLUTIONS: Mr. Piascik read the following into the record:

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. MAR2020-05**

**AUTHORIZATION TO SUBMIT A GRANT APPLICATION FOR FTA
DISCRETIONARY BUS & BUS FACILITIES FUNDING**

A motion of the Board of Directors for the Waccamaw Regional Transportation Authority to authorize the General Manager/Secretary Treasurer to file a grant application for FTA funding.

There was a motion and a second to approve the resolution. A voice vote was taken; no nays being heard, the resolution was approved.

Mr. Eickhoff asked Mr. Piascik to update the board on what Coast RTA is doing regarding risk assessment and safety during this difficult time. Mr. Piascik shared that he spent a good bit of time speaking with counterparts with other Authority's. We still have riders. Ridership didn't begin to take a dip until last week. On Routes 15N and 15S, we went to 2-hourly headways, today, and eliminated some trips from Myrtle Beach and Conway. Those who are commuting to jobs are still using our service. The bus that comes off service in Myrtle Beach, we're using where we have more than 25 riders to maintain social distancing. We are cleaning hand rails and bars as often as possible and do a deep cleaning in the evening. We have a spray bottle of disinfectant and paper towels on all of the buses. There hasn't been a lot of direction from SCDOT or FTA. A couple of employees who were traveling were asked to not report for work for a couple of weeks. They can use PTO or sick time. Monday, during the governor's press conference, the items that were covered are things that we are already doing – wash your hands often, don't touch your face, practice social distancing, etc. We've closed the indoor waiting areas to maintain social distancing. We have Customer Service working in the conference room at present due to the dampness and mold in their area. Everyone is stepping up and we are giving them everything they need.

Mr. Eickhoff thanked everyone for attending the practice sessions on Monday. It's nice that we have this capability for board members to be able to attend meetings even though they may not be able to be here physically.

Dr. Keene asked about an unofficial comment on our audit. Mr. Piascik shared that for the third year in a row, we've had no findings, no comments, and no questions. Kudos to Mr. Prater and his staff for the great work.

Mr. Eickhoff asked when Mr. Piascik will have the opportunity to share the audit results with Horry County. He responded that he will give a similar presentation as to the symposium. He feels that with having three (3) clean audits gives us a good track record with how we handle public funds.

Mr. Silverman asked about what's happening with North Myrtle Beach. Mr. Piascik shared that he hasn't heard from them. With all that's going on, it's on hold for now.

Ms. Johnson reminded Mr. Piascik about meeting with the new councilman. She also reported that the contract for the new County Administrator was approved on Tuesday night.

ADJOURNMENT: There was a motion and a second that the meeting be adjourned. A voice vote was taken. No nays being heard, the meeting was adjourned at 9:56 AM.



FINANCIALS

March 31, 2020

FY 2020

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
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21-Apr-20

Income Statement
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED March 31 2020

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY20 Budget
Operating Revenues						
Passenger Fares and Passes	27,555	209,039	207,000	2,039	1.0%	500,000
Local Contracts	0	0	0	0	0.0%	0
Other Operating Revenue	0	0	0	0	0.0%	0
Total Operating Revenues	27,555	209,039	207,000	2,039	1.0%	500,000
Operating Expenses						
Salaries & Benefits - Admin	58,358	366,703	372,199	5,496	1.5%	729,398
Salaries & Benefits - Transit	189,730	1,160,311	1,147,977	(12,334)	-1.1%	2,339,195
Overtime - Transit	11,005	66,054	50,324	(15,730)	-31.3%	117,290
Salaries & Benefits - Maintenance	70,282	418,643	417,166	(1,477)	-0.4%	816,920
Overtime - Maintenance	1,409	8,185	12,917	4,732	36.6%	25,834
Facility Maintenance	15,196	121,494	114,531	(6,963)	-6.1%	235,000
Vehicle Maintenance	35,473	216,672	232,167	15,495	6.7%	480,697
Fuel & Oil	30,335	221,849	258,050	36,201	14.0%	525,000
Tires	1,297	13,008	21,900	8,892	40.6%	35,000
Liability Insurance	13,511	85,066	81,500	(3,566)	-4.4%	163,000
Utilities	2,767	15,610	18,390	2,780	15.1%	36,779
Telecommunications	9,691	50,742	40,000	(10,742)	-26.9%	80,000
Postage & Freight	212	1,520	1,500	(20)	-1.3%	3,000
Office Supplies/Computer/Security	4,503	32,342	35,336	2,994	8.5%	70,588
Legal & Professional Services	15,064	40,377	47,400	7,023	14.8%	55,000
Public Information	0	540	9,093	8,553	94.1%	20,000
Advertising & Marketing	1,036	2,896	3,849	953	24.8%	12,000
Dues & Subscriptions	388	5,205	6,086	881	14.5%	11,787
Leases	1,356	7,589	9,790	2,201	22.5%	19,436
Travel & Training	8,724	31,629	26,999	(4,630)	-17.1%	40,000
Interest Expense	631	5,294	3,777	(1,517)	-40.2%	7,500
Other Expenses	53	1,431	707	(725)	-102.5%	1,413
Total Operating Expenses	471,021	2,873,160	2,911,658	38,498	1.3%	5,824,837
Operating Profit (Loss)	(443,466)	(2,664,121)	(2,704,658)	40,537	1.5%	(5,324,837)
Non-Reimbursable (by FTA) Expenses						
Depreciation	54,878	266,320	248,219	(18,101)	-7.3%	600,000
(Gain) Loss on Fixed Assets	0	0	0	0	0.0%	0
Accident Expense*	3,558	13,874	0	(13,874)	—%	0
Other Non-Reimbursable Expense				0	0.0%	0
Pension Expense - Deferred Outflows				0	0.0%	0
Total Non-Reimbursable Expenses	58,436	280,194	248,219	(31,975)	-12.9%	600,000
Total Operating and Non-Reimbursable Expenses	529,457	3,153,354	3,159,877	6,523	0.2%	6,424,837

* Moved accident expenses to Non-Reimbursable line items since cost is covered by insurance proceeds.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED March 31 2020**

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY20 Budget
Operating Grant Revenue						
Federal Grants - Operating	316,152	1,601,563	1,396,150	205,413	14.7%	2,221,684
State Grants - Operating	0	85,992	84,245	1,747	2.1%	380,385
Local Grants - Operating	222,704	1,216,023	1,266,944	(50,921)	-4.0%	2,764,352
Total Operating Grant Revenue	538,856	2,903,578	2,747,339	156,239	5.7%	5,366,421
Capital Grant Revenue						
Federal Grants - Capital	0	1,026,281	998,061	28,220	2.8%	1,484,928
State Grants - Capital	0	90,156	88,000	2,156	2.4%	88,000
Local Grants - Capital	0	381,531	206,000	175,531	85.2%	206,000
Total Capital Grant Revenue	0	1,497,968	1,292,061	205,907	15.9%	1,778,928
Total Grant Revenue	538,856	4,401,546	4,039,400	362,146	9.0%	7,145,349
Other Revenue						
Bus Advertising Revenue	2,470	2,540	27,870	(25,330)	-90.9%	47,170
Miscellaneous - Vending, Other	117	1,483	800	683	85.4%	2,400
Total Other Revenue	2,587	4,023	28,670	(24,647)	-86.0%	49,570
Total Non-Operating Revenue	541,443	4,405,569	4,068,070	337,499	8.3%	7,194,919
In-Kind Revenue				0		
Change in Net Position	39,541	1,461,254	1,115,194	346,061	31%	1,270,082

YTD Capital Expenditure Activity (Cost)

Paratransit Vehicles	0	189,096	189,096	0	0%	189,096
Bus Purchases	0	1,220,136	1,220,136	0	0%	1,220,136
FTA Equity for Internationals	0	170,294	0	(170,294)	0%	0
Facility Due/Diligence	0	0	0	0	0%	1,000,000
Computer Hardware/Software - Paratransit	0	9,606	9,606	0	0%	118,000
Facility Maintenance Items	0	23,336	23,336	0	0%	87,634
Bus Stop Designation/Implementation	0	68,333	68,333	0	0%	321,080
Computer Hardware/Software - 5307/Other	6,000	28,467	28,467	0	0%	64,000
YTD Capital Expenditures vs Budget	6,000	1,709,268	1,538,974	(170,294)	-11%	2,999,946

Statements have been downloaded from Sage 100 and consolidated for reporting purposes.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT NOTES – March 2020**

These notes represent Income Statement variances of \$5,000 per MTD and YTD budget line item on pages 2 and 3, in accordance with Section 2.3 of WRTA Month-End Procedures (Rev. 04/01/09).

Salaries & Benefits - Transit is over budget YTD (\$12.3K) or (1.1%) (page 2) which is continuing our trend toward budget. However, the changes in service and staffing as a result of COVID-19 will have multiple impacts on labor costs. Some modest service productions have reduced service hours. We have increased wage rates to encourage employees to work, therefore, the net impact will be an increase in overall costs. This will be addressed in a budget revision.

Overtime - Transit is over budget YTD (\$15.7) or (31.3%) (page 2) due to driver shortages since the beginning of the year. Four drivers were hired in February. We have asked at risk drivers to stay home, therefore, we have a core group working while COVID-19 measures are in place. The net impact will be higher costs in overtime over the next several months.

Facility Maintenance is over budget YTD (\$6.9K) or (6.1%) (page 2) due to a number of unforeseen repairs on the building in Conway. Additional repairs are needed to address water issues in the customer service office and will be incorporated into a budget revision.

Vehicle Maintenance is under budget YTD \$15.5K or 6.7% (page 2) which has been maintained since last month. We have outsourced an engine rebuild and have several vehicles being wrapped including new transits, El Dorado buses and possibly 1-2 NABI buses.

Fuel & Oil is under budget YTD \$36.2 or 14.0% (page 2) as market prices for fuel remain low.

Tires is under budget YTD \$8.9K or 40.6% (page 2) primarily due to timing of expenses. We have come across a tire shortage for the size tire that goes on our NABI buses (Dallas buses) because they are manufactured in China. This has created the need to do a bulk buy on that size depending on how many we can find. Tires are typically bought via State contract but we may need to do an emergency procurement of tires at a higher price. Management is monitoring the situation.

Telecommunications is over budget YTD (\$10.7K) or (26.9%) (page 2) due to increases in our push-to-talk services (Ops Communication) and the aggregated effect of internet services, changes in our phone system and data plans from the beginning of the fiscal year. We will address this line item in our budget revision.

Legal & Professional Service is under budget YTD \$7.0K or 14.8% (page 2) even though how final audit bill was processed in March. We will have additional legal expenses as we work through our status as an RTA.

Public Information is under budget YTD \$8.6K or 94.1% (page 2) due to timing of expenses. We have a number of public schedules and other documents to be produced between now and the beginning of summer services.

Depreciation is over budget YTD (\$18.1K) or (7.3%) (page 2) because all of the new vehicles are now on the road and final purchase prices were a little higher than projections back when we budgeted.

Operating Grant Revenue is over budget YTD \$156.2K or 5.7% (page 2) due to the allocation of CARES Act funding. Coast RTA was able to recoup 100% costs of rural program preventive maintenance in February and March and also operating expense in March. County revenue was down about \$10K from our projections.

Capital Grant Revenue is over budget YTD \$205.9K or 15.9% (page 2) due to the allocation of local funds from operating to capital in order to complete the acquisition of FMO vehicles and the New Flyers.

Total Other Revenue is under budget YTD (\$24.6K) or (86.0%) (page 2) because advertising revenues have dropped considerably as a result of COVID-19.

Coast RTA Budget Review FY 20

	Total Expense YTD	Budget YTD	Variance \$ YTD	Variance % YTD
Administration	561,338	566,032	4,694	0.8%
Operations	1,546,828	1,568,844	22,016	1.4%
Maintenance	764,994	776,781	11,787	1.5%
Total	2,873,160	2,911,658	38,498	1.3%
Farebox Revenue	209,039	207,000	2,039	1.0%

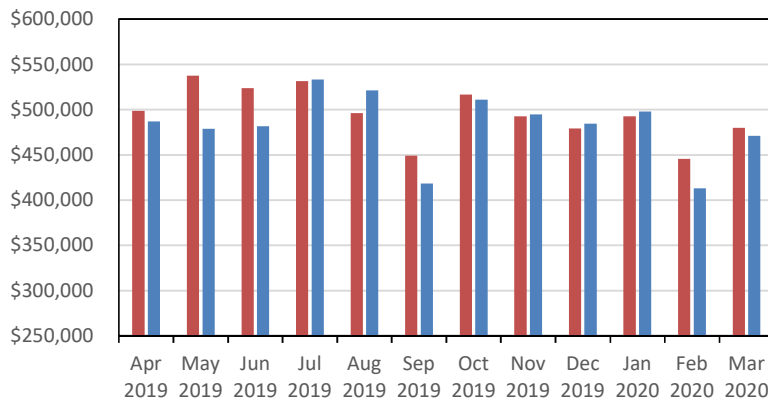
ending March 31, 2019

21-Apr-20

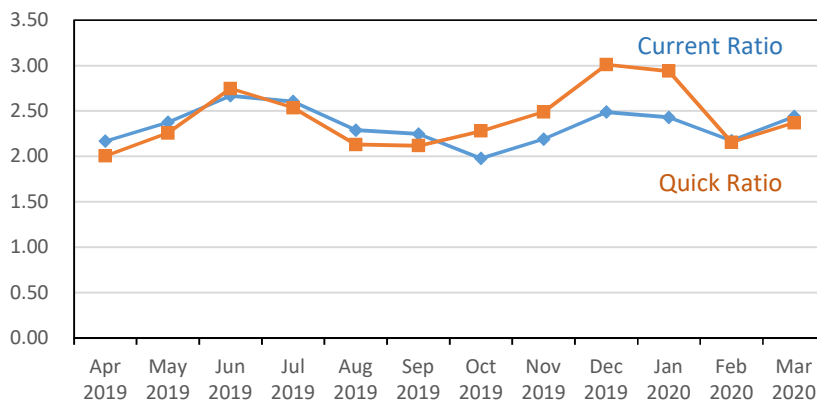
Waccamaw Regional Transportation Authority
DBA THE COAST RTA
COMPARATIVE BALANCE SHEET
March 31, 2020

	<u>Mar-20</u>	<u>Mar-19</u>
ASSETS		
Current Assets:		
Cash	289,611	232,098
Cash Reserve (Certificate of Deposit)	0	0
Accounts Receivable - Federal, State & Local Grants	768,433	836,927
Accounts Receivable - Employees/Other	9,885	23,243
Inventory	240,722	170,940
Prepaid Expenses	58,390	85,317
Total Current Assets	<u>1,367,041</u>	<u>1,348,525</u>
Long-Term Assets		
Total Capital Assets, Net	4,148,016	2,978,479
Deferred Outflows of Resources-NPL	528,466	1,000,624
Total Long-Term Assets	<u>4,676,482</u>	<u>3,979,103</u>
Total Assets	<u>6,043,523</u>	<u>5,327,628</u>
LIABILITIES & EQUITY		
LIABILITIES		
Current Liabilities:		
Accounts Payable	120,509	266,357
Accrued Payroll and Withholdings	236,885	244,823
Accrued Compensated Absences	93,236	75,055
Disallowed Costs due to SCDOT - Current	217,166	101,634
Installment Loan CNB - Short-term	109,875	90,000
Unearned Revenue	0	0
Total Current Liabilities	<u>777,671</u>	<u>777,869</u>
Non-Current Liabilities:		
Accrued Compensated Absences, Net of Current Portion	0	32,063
Installment Loan CNB - Long-term	0	202,412
Due to FTA - Long Term	325,199	338,515
Disallowed Costs due to SCDOT - Long Term	126,668	75,500
Net Pension Liability	5,682,686	5,625,121
Deferred Inflows of Resources-NPL	85,730	75,580
Total Non-Current Liabilities	<u>6,220,283</u>	<u>6,349,191</u>
Total Liabilities	<u>6,997,954</u>	<u>7,127,060</u>
EQUITY		
Contributed Capital	2,719,523	2,719,523
Restricted Net Assets	(1,247,175)	(579,793)
Retained Earnings - Current Year	1,461,254	(51,129)
Net Investments in Capital Assets	2,027,824	2,027,824
Net Position Retriected for Pensions	(3,676,132)	(3,676,132)
Restricted for Transit Operations	60,000	60,000
Unrestricted Net Pension	(2,299,725)	(2,299,725)
Total Fund Equity	<u>(954,431)</u>	<u>(1,799,432)</u>
Total Liabilities and Fund Equity	<u>6,043,523</u>	<u>5,327,628</u>

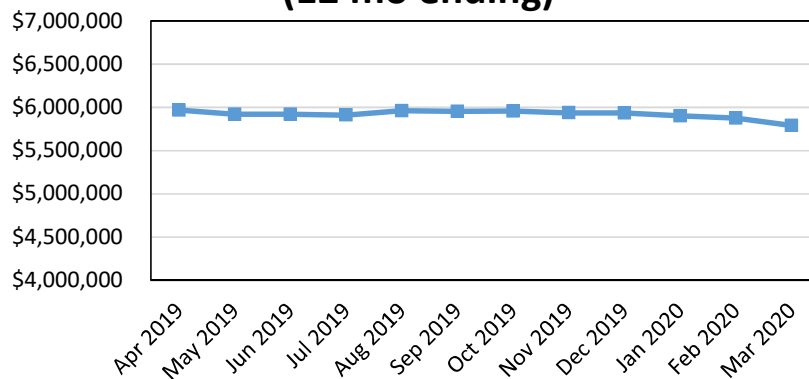
Expenses: Monthly Budget to Actual



Current/Quick Ratio



12-mo Rolling Expense Trending (12 mo ending)



WACCAMAW REGIONAL TRANSPORTATION AUTHORITY

CASH REQUIREMENTS

4/20/2020

	Income	Expense	Balance	Date	Notes
Cash Balance			\$536,006	04/20/20	
Deposits in Transit	\$0		\$536,006		
Bus Stop Designation - AECOM	\$12,080		\$548,086	04/22/20	
Fuel - Gas		\$7,000	\$541,086	04/25/20	
Fuel - Diesel		\$10,500	\$530,586	04/27/20	
Payroll and taxes		\$150,000	\$380,586	04/29/20	
5311 Federal Admin/Ops/PM	\$18,325		\$398,911	04/30/20	Mar Rural Service
5311 Federal Ops/PM	\$156,761		\$555,672	04/30/20	February/March
Accounts Payable - DtSign		\$28,750	\$526,922	04/30/20	
PEBA - SC Retirement (Pension)		\$47,577	\$479,345	04/30/20	Mar Pension Payment
CNB Payment		\$40,000	\$439,345	05/01/20	
Fuel - Diesel	\$3,500	\$13,333	\$429,512	05/04/20	
Bus Stop Designation - Georgetown County	\$3,020		\$432,532	05/10/20	
Georgetown County	\$31,000		\$463,532	05/10/20	May
PEBA Health Insurance		\$40,000	\$423,532	05/10/20	May Premiums
State Insurance Fund - Liability Ins. Premium		\$41,000	\$382,532	05/10/20	
Payroll and taxes		\$152,000	\$230,532	05/13/20	Admin/Mgr Remuneration (12K)
Accounts Payable		\$25,000	\$205,532	05/14/20	
Capital - Ecolane - Training	\$7,500	\$7,100	\$205,932	05/15/20	
Fuel - Gas		\$12,500	\$193,432	05/16/20	
Fuel - Diesel		\$13,333	\$180,098	05/18/20	
5307 Federal OPS	\$190,000		\$370,098	05/20/20	April Final
5307 Federal PM	\$15,000		\$385,098	05/20/20	April Final
5311 Federal Admin/Ops/PM	\$146,000		\$531,098	05/20/20	Apr Rural Service
Accounts Payable		\$25,000	\$506,098	05/25/20	
Payroll and taxes		\$140,000	\$366,098	05/27/20	
PEBA - SC Retirement (Pension)		\$50,000	\$316,098	05/30/20	Apr Pension Payment
CNB Payment		\$40,000	\$276,098	06/01/20	
Fuel - Diesel	\$4,000	\$13,333	\$266,765	06/01/20	
SC Dvsn of Insurance Services Workers Comp		\$24,866	\$241,899	06/01/20	3CQ20 Premium
Fuel - Gas		\$12,500	\$229,399	06/06/20	
Fares	\$8,750		\$238,149	06/08/20	
Accounts Payable		\$25,000	\$213,149	06/09/20	
Georgetown County	\$31,000		\$244,149	06/10/20	June
Payroll and taxes		\$140,000	\$104,149	06/10/20	
PEBA Health Insurance		\$45,000	\$59,149	06/10/20	Jun Premiums
5307 Federal PM	\$51,942		\$111,091	06/15/20	May Final
Fares	\$9,800		\$120,891	06/15/20	
Fuel - Diesel		\$13,333	\$107,558	06/15/20	
5307 Federal OPS	\$200,000		\$307,558	06/20/20	May Final
5311 Federal Admin/Ops/PM	\$146,000		\$453,558	06/20/20	May Rural Service
Accounts Payable		\$25,000	\$428,558	06/20/20	
Fares	\$9,800		\$438,358	06/22/20	
Payroll and taxes		\$120,000	\$318,358	06/24/20	
Fuel - Gas		\$12,500	\$305,858	06/27/20	
Fares	\$9,800		\$315,658	06/29/20	
Fuel - Diesel		\$13,333	\$302,324	06/29/20	

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY

CASH REQUIREMENTS

4/20/2020

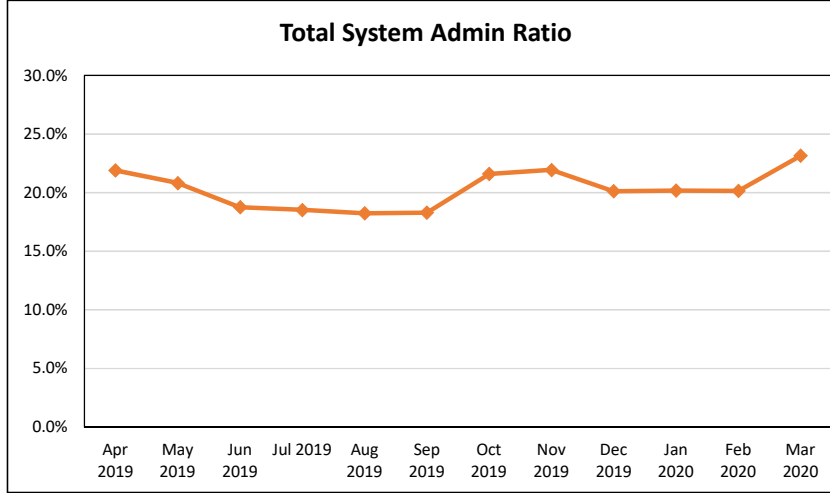
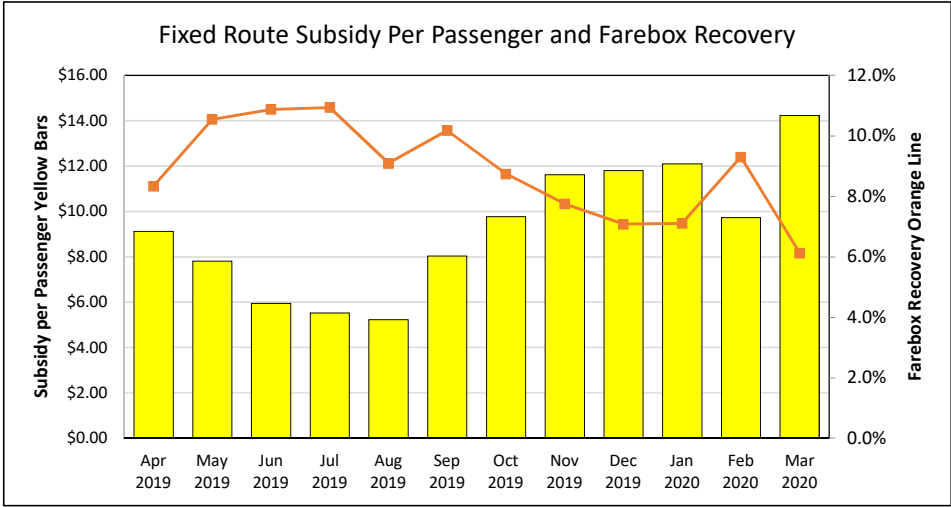
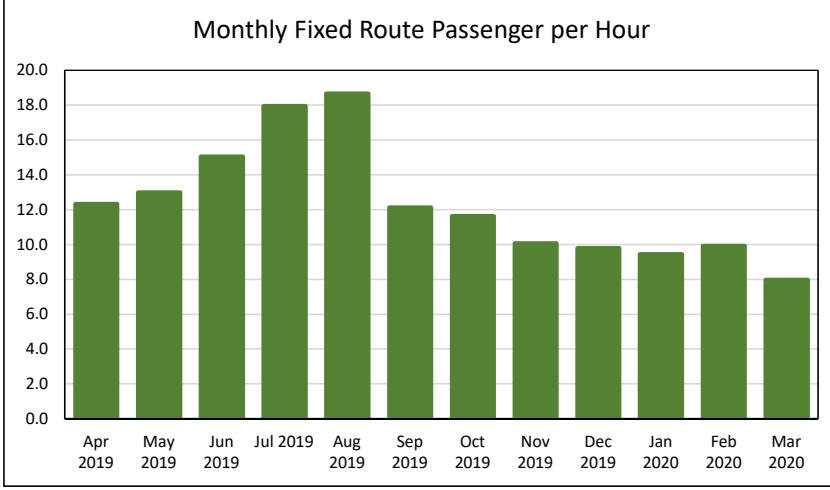
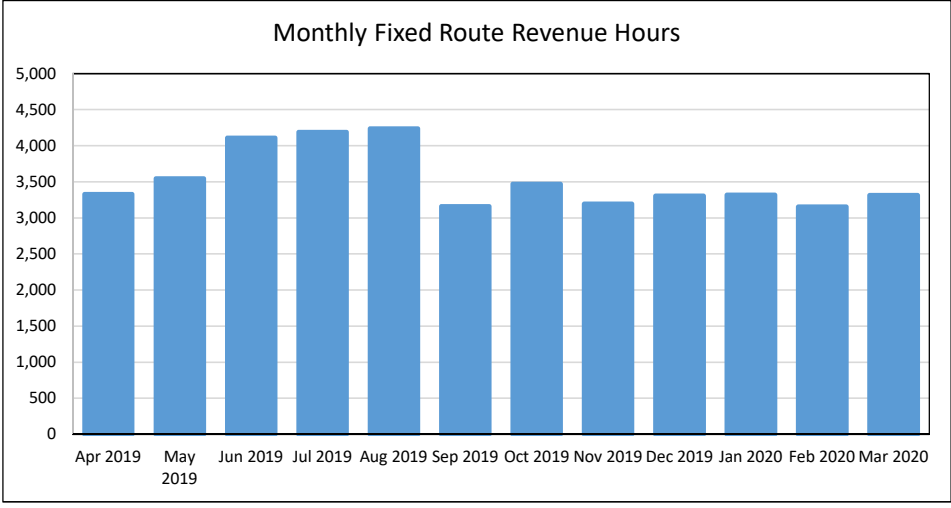
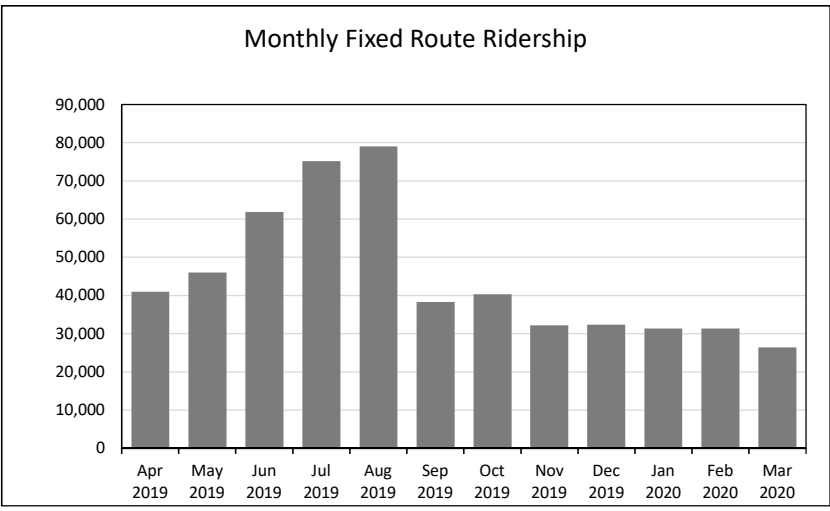
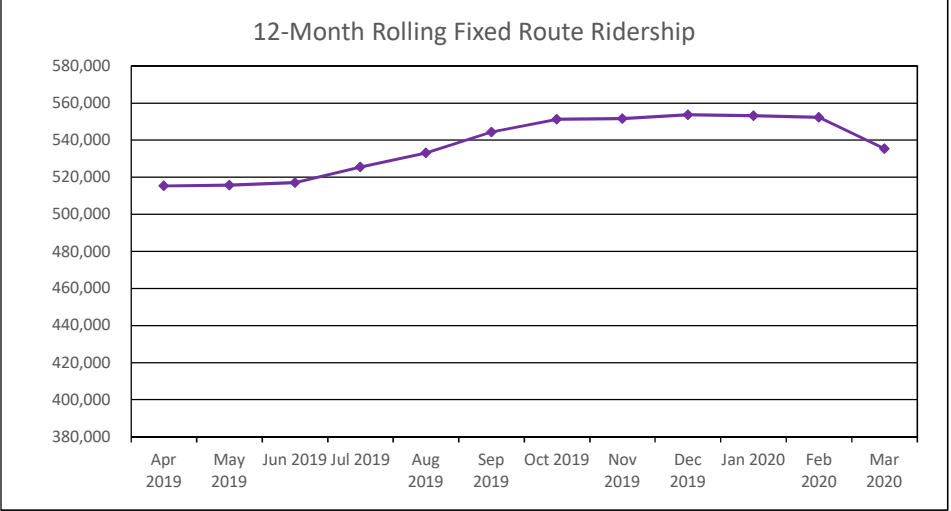
	Income	Expense	Balance	Date	Notes
PEBA - SC Retirement (Pension)		\$80,000	\$222,324	06/30/20	May Pension Payment
CNB Payment		\$29,875	\$192,449	07/01/20	
Accounts Payable		\$35,000	\$157,449	07/03/20	
Fares	\$9,800		\$167,249	07/06/20	
Payroll and taxes		\$120,000	\$47,249	07/08/20	
City of Myrtle Beach Q4 FY 20	\$62,500		\$109,749	07/09/20	
City of Conway	\$15,000		\$124,749	07/10/20	
Georgetown County	\$20,000		\$144,749	07/10/20	Annual Reconcile
Horry County 2FQ20	\$550,000		\$694,749	07/10/20	
PEBA Health Insurance		\$45,000	\$649,749	07/10/20	Jul Premiums
City of North Myrtle Beach	\$25,000		\$674,749	07/11/20	
Fares	\$9,800		\$684,549	07/13/20	
Fuel - Diesel	\$3,500	\$13,333	\$674,716	07/13/20	
CNB Savings		\$150,000	\$524,716	07/15/20	
Accounts Payable		\$25,000	\$499,716	07/17/20	
Fuel - Gas		\$12,500	\$487,216	07/18/20	
5307 Federal OPS	\$210,000		\$697,216	07/20/20	June Final
5307 Federal PM	\$112,500		\$809,716	07/20/20	June Final
5311 Federal Admin/Ops/PM	\$146,000		\$955,716	07/20/20	June Rural Service
Fares	\$10,000		\$965,716	07/20/20	
Payroll and taxes		\$120,000	\$845,716	07/22/20	
Fares	\$10,000		\$855,716	07/27/20	
Fuel - Diesel		\$13,333	\$842,383	07/27/20	
PEBA - SC Retirement (Pension)		\$53,000	\$789,383	07/30/20	June Pension Payment
Accounts Payable		\$25,000	\$764,383	07/31/20	
Fares	\$10,000		\$774,383	08/03/20	
Payroll and taxes		\$120,000	\$654,383	08/05/20	
Fuel - Gas		\$12,500	\$641,883	08/08/20	
Fares	\$10,000		\$651,883	08/10/20	
Fuel - Diesel		\$13,333	\$638,549	08/10/20	
Georgetown County	\$31,000		\$669,549	08/10/20	
PEBA Health Insurance		\$45,000	\$624,549	08/10/20	Aug Premiums
State Insurance Fund - Liability Ins. Premium		\$50,000	\$574,549	08/10/20	
Accounts Payable		\$25,000	\$549,549	08/14/20	
CNB Savings		\$150,000	\$399,549	08/15/20	
Fares	\$10,000		\$409,549	08/17/20	
Payroll and taxes		\$120,000	\$289,549	08/19/20	
5307 Federal OPS	\$210,000		\$499,549	08/20/20	July Final
5307 Federal PM	\$112,500		\$612,049	08/20/20	July Final
5311 Federal Admin/Ops/PM	\$146,000		\$758,049	08/20/20	July Rural Service
Fares	\$10,000		\$768,049	08/24/20	
Fuel - Diesel		\$13,333	\$754,716	08/24/20	
Accounts Payable		\$20,000	\$734,716	08/28/20	
Fuel - Gas		\$12,500	\$722,216	08/29/20	
PEBA - SC Retirement (Pension)		\$53,000	\$669,216	08/30/20	July Pension Payment
Fares	\$10,000		\$679,216	08/31/20	
SC Dvsn of Insurance Services Workers Comp		\$24,865	\$654,351	09/01/20	4CQ20 Premium
Payroll and taxes		\$120,000	\$534,351	09/02/20	
Fares	\$8,500		\$542,851	09/07/20	
Fuel - Diesel		\$13,333	\$529,518	09/07/20	
Georgetown County	\$31,000		\$560,518	09/10/20	

Key Performance Indicators - Fixed Route

Fixed Route Measures	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	12-Month Total
Ridership	43,385	40,984	46,024	61,830	75,167	79,037	38,311	40,353	32,201	32,359	31,350	31,335	26,404	535,355
Revenue Hours	3,499	3,326	3,545	4,108	4,188	4,236	3,160	3,469	3,195	3,306	3,319	3,155	3,312	42,318
Total Hours	3,682	3,503	3,759	4,260	4,453	4,523	3,318	4,163	3,398	3,484	3,506	3,303	3,464	45,134
Revenue Miles	77,858	75,075	78,431	83,852	84,303	86,573	70,299	79,236	72,875	75,630	75,864	72,789	74,636	929,563
Total Miles	81,980	79,116	82,978	89,574	90,428	93,126	74,053	83,752	76,797	80,130	79,858	76,924	79,041	985,777
Accidents	3	1	3	0	0	2	1	0	0	3	1	2	0	13
Breakdowns	1	7	6	8	4	10	9	3	5	6	4	6	3	71
Complaints	7	10	8	7	3	4	5	7	2	6	3	2	2	59
Transit Expense	\$250,354	\$233,377	\$235,807	\$260,709	\$253,985	\$257,985	\$219,289	\$254,270	\$241,939	\$228,095	\$254,765	\$192,793	\$221,355	\$2,854,371
Maintenance Expense	\$106,952	\$101,514	\$96,914	\$86,819	\$139,616	\$126,988	\$70,498	\$101,352	\$90,862	\$114,189	\$85,106	\$87,106	\$103,484	\$1,204,449
Administrative Expense	\$66,199	\$73,291	\$69,256	\$65,188	\$72,897	\$70,229	\$53,014	\$76,774	\$72,978	\$68,833	\$68,577	\$56,358	\$75,215	\$822,608
Total Operating Expenses	\$423,506	\$408,182	\$401,977	\$412,716	\$466,499	\$455,202	\$342,801	\$432,396	\$405,779	\$411,117	\$408,448	\$336,256	\$400,055	\$4,881,428
Fare/Contract Revenues	\$28,683	\$34,022	\$42,403	\$44,875	\$51,025	\$41,384	\$34,898	\$37,807	\$31,465	\$29,114	\$29,048	\$31,288	\$24,504	\$431,833

Efficiency Metrics	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	12-Month Total
O & M Expense per Hour (No Admin)	\$102.11	\$100.69	\$93.87	\$84.60	\$93.98	\$90.88	\$91.70	\$102.53	\$104.16	\$103.53	\$102.40	\$88.72	\$98.08	\$95.91
Average Fare	\$0.66	\$0.83	\$0.92	\$0.73	\$0.68	\$0.52	\$0.91	\$0.94	\$0.98	\$0.90	\$0.93	\$1.00	\$0.93	\$0.81
Farebox Recovery	6.8%	8.3%	10.5%	10.9%	10.9%	9.1%	10.2%	8.7%	7.8%	7.1%	7.1%	9.3%	6.1%	8.8%
Subsidy per Passenger	\$9.10	\$9.13	\$7.81	\$5.95	\$5.53	\$5.24	\$8.04	\$9.78	\$11.62	\$11.81	\$12.10	\$9.73	\$14.22	\$8.31
Maintenance Cost per Mile	\$1.30	\$1.28	\$1.17	\$0.97	\$1.54	\$1.36	\$0.95	\$1.21	\$1.18	\$1.43	\$1.07	\$1.13	\$1.31	\$1.22
Deadhead Ratio (Miles)	5%	5%	6%	7%	7%	8%	5%	6%	5%	6%	5%	6%	6%	6%
Administrative Ratio	19%	22%	21%	19%	19%	18%	18%	22%	22%	20%	20%	20%	23%	20%

Effectiveness Metrics	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	12-Month Total
Passengers per Hour	12.4	12.3	13.0	15.1	17.9	18.7	12.1	11.6	10.1	9.8	9.4	9.9	8.0	12.7
Mean Distance between Accidents	27,327	79,116	27,659	N/A	N/A	46,563	74,053	N/A	N/A	26,710	79,858	38,462	N/A	75,829
Mean Distance between Breakdowns	81,980	11,302	13,830	11,197	22,607	9,313	8,228	27,917	15,359	13,355	19,965	12,821	26,347	13,884
Complaints per 1,000 Riders	0.161	0.244	0.174	0.113	0.040	0.051	0.131	0.173	0.062	0.185	0.096	0.064	0.076	0.120
On-Time Performance	86%	82%	83%	75%	71%	74%	84%	86%	90%	92%	93%	88%	94%	85%

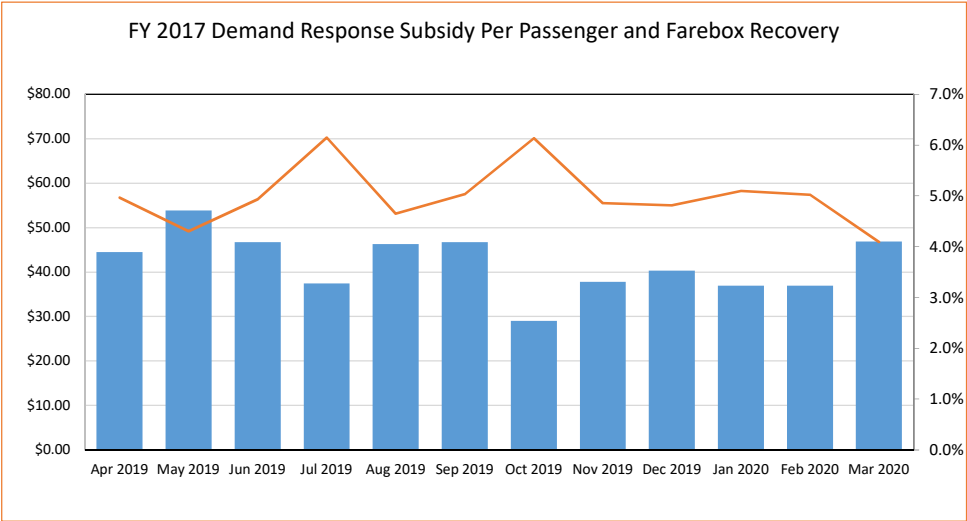
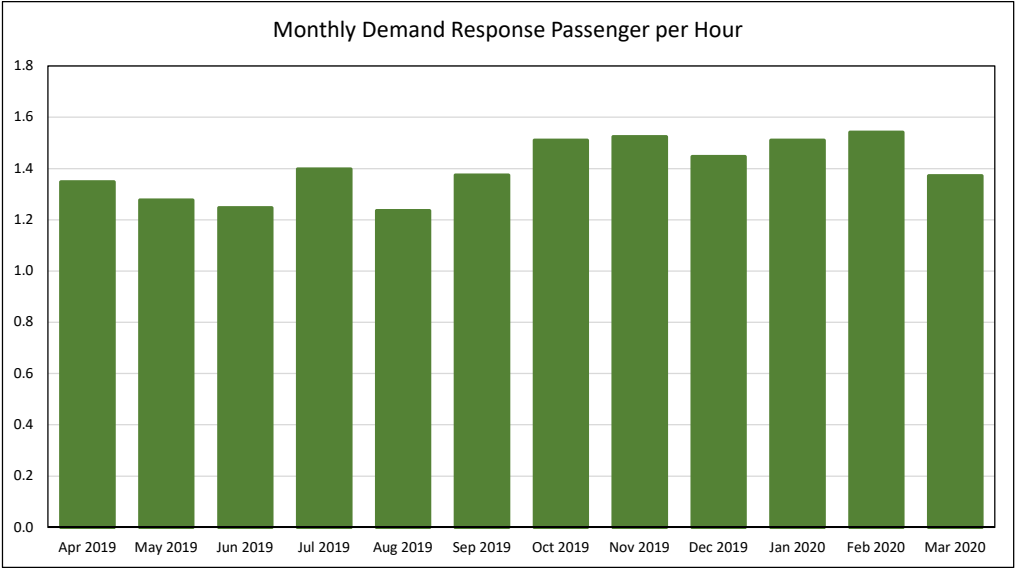
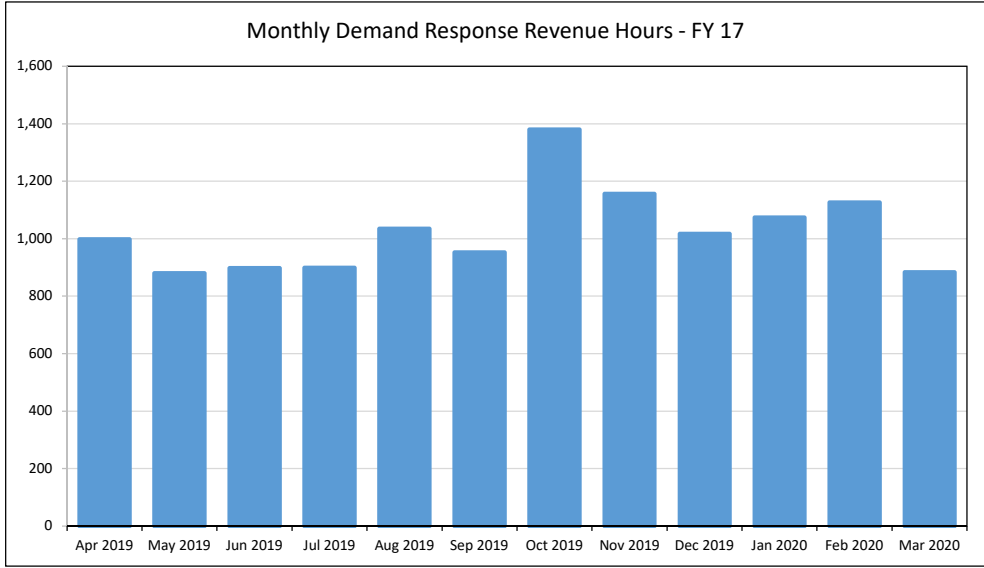
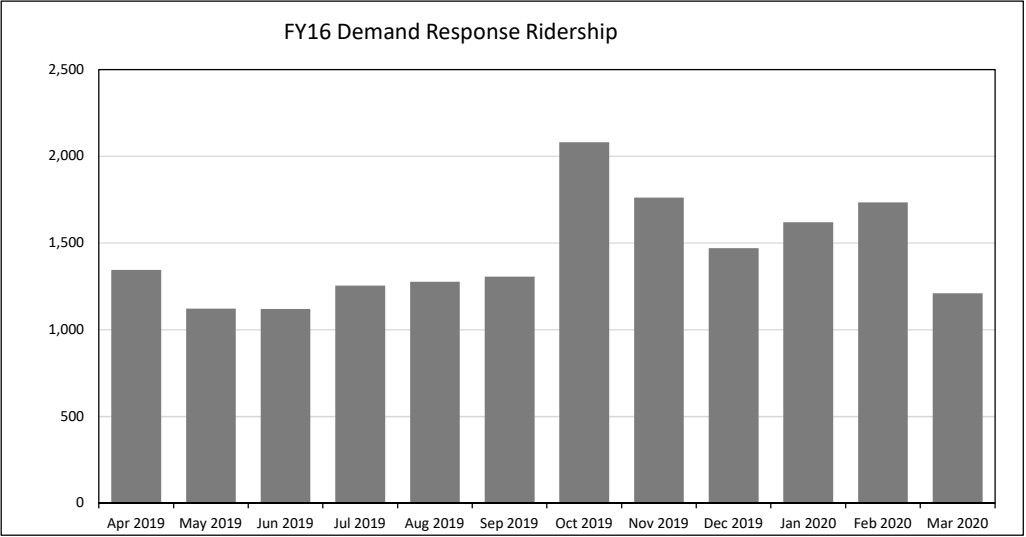
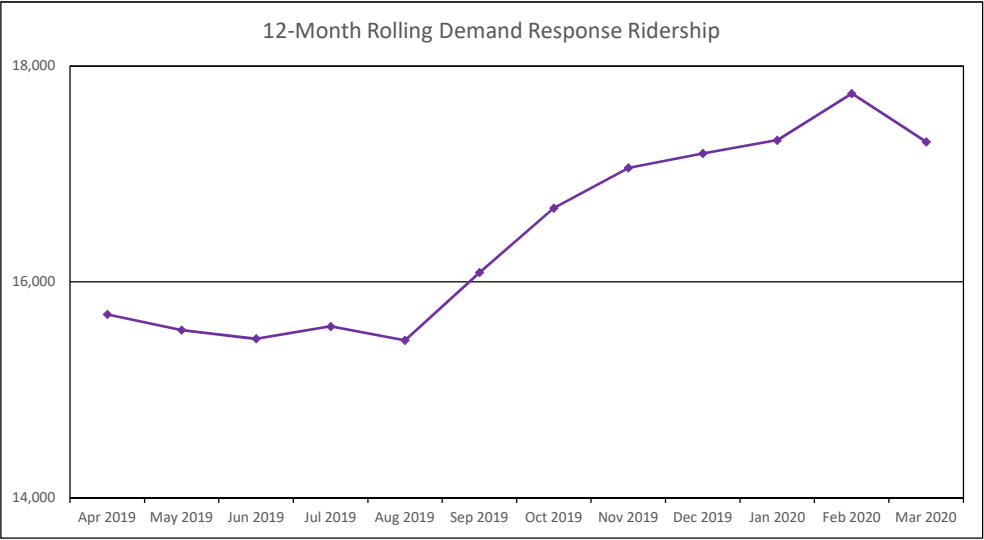


Key Performance Indicators - Demand Response

Demand Response Measures	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	12-Month Total
Ridership	1,658	1,344	1,122	1,119	1,254	1,277	1,307	2,081	1,761	1,470	1,620	1,734	1,210	17,299
Revenue Hours	1,336	997	880	898	898	1,034	952	1,379	1,156	1,017	1,073	1,126	883	12,293
Total Hours	1,582	1,220	1,128	1,101	1,064	1,226	1,119	1,584	1,333	1,215	1,253	1,353	1,096	14,692
Revenue Miles	26,597	19,249	16,080	16,515	17,971	19,831	17,948	23,251	21,479	18,275	20,833	21,987	16,956	230,375
Total Miles	31,810	24,016	21,187	20,488	22,082	24,254	21,464	28,015	25,568	22,771	25,086	26,506	21,243	282,680
Accidents	3	1	1	0	0	0	1	1	0	1	0	0	0	5
Breakdowns	0	1	0	1	0	1	1	1	0	1	0	0	1	7
Complaints	6	5	6	3	1	4	0	6	2	3	4	4	1	39
Paratransit Expense	\$59,744	\$48,595	\$44,728	\$41,548	\$36,481	\$45,467	\$47,888	\$50,905	\$54,631	\$44,158	\$51,162	\$49,065	\$43,517	\$558,146
Maintenance Expense	\$18,491	\$15,187	\$19,057	\$13,971	\$14,194	\$17,049	\$17,027	\$14,446	\$16,245	\$18,757	\$12,643	\$19,083	\$16,221	\$193,879
Administrative Expense	<u>\$15,798</u>	<u>\$15,261</u>	<u>\$13,137</u>	<u>\$10,389</u>	<u>\$10,471</u>	<u>\$10,471</u>	<u>\$11,577</u>	<u>\$15,370</u>	<u>\$16,479</u>	<u>\$13,326</u>	<u>\$13,772</u>	<u>\$14,343</u>	<u>\$14,787</u>	<u>\$159,380</u>
Total Operating Expenses	\$94,032	\$79,042	\$76,922	\$65,908	\$61,146	\$72,987	\$76,493	\$80,721	\$87,355	\$76,241	\$77,576	\$82,490	\$74,525	\$911,405
Fare Revenues	\$3,543	\$3,924	\$3,312	\$3,252	\$3,758	\$3,392	\$3,850	\$4,953	\$4,244	\$3,670	\$3,953	\$4,143	\$3,051	\$45,502

Efficiency Metrics	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	12-Month Total
O & M Expense per Hour	\$58.56	\$63.95	\$72.52	\$61.84	\$56.43	\$60.46	\$68.19	\$47.39	\$61.31	\$61.86	\$59.46	\$60.52	\$67.65	\$61.18
Average Fare	\$2.14	\$2.92	\$2.95	\$2.91	\$3.00	\$2.66	\$2.95	\$2.38	\$2.41	\$2.50	\$2.44	\$2.39	\$2.52	\$2.63
Farebox Recovery	3.8%	5.0%	4.3%	4.9%	6.1%	4.6%	5.0%	6.1%	4.9%	4.8%	5.1%	5.0%	4.1%	5.0%
Subsidy per Passenger	\$45.05	\$44.54	\$53.90	\$46.71	\$37.41	\$46.30	\$46.72	\$29.02	\$37.84	\$40.30	\$36.95	\$36.91	\$46.85	\$40.84
Deadhead Ratio (Miles)	20%	25%	32%	24%	23%	22%	20%	20%	19%	25%	20%	21%	25%	23%
Administrative Ratio	20%	24%	21%	19%	21%	17%	18%	24%	23%	21%	22%	21%	25%	21%

Effectiveness Metrics	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	12-Month Total
Passengers per Hour	1.24	1.35	1.28	1.25	1.40	1.24	1.37	1.51	1.52	1.45	1.51	1.54	1.37	1.41
Mean Distance between Accidents	10,603	24,016	21,187	n/a	n/a	n/a	21,464	28,015	n/a	22,771	n/a	n/a	n/a	56,536
Mean Distance between Breakdowns	n/a	24,016	n/a	20,488	n/a	24,254	21,464	28,015	n/a	22,771	n/a	n/a	21,243	40,383
Complaints per 1,000 Riders	3.6	3.7	5.3	2.7	0.8	3.1	0.0	2.9	1.1	2.0	2.5	2.3	0.8	2.3
On-Time Performance	85%	85%	85%	82%	86%	88%	88%	86%	86%	90%	87%	91%	92%	87%



Coast RTA SCDOT Grants - FY20															
Activity Line Item Balances															
March 2020 - Final														Current Month	9
***** 5311 Federal Rural - Grant # PT-200911-19 *****							***** 5311 State Rural - Grant # PT-200911-19 *****								
	Operating	Preventative Maintenance	Capital Expenditures	Admin	Totals	Comments		Operating	Preventative Maintenance	Capital Expenditures	Admin	Totals	Comments		
FY20 Contract	\$ 298,784	\$ 200,000	\$ -	\$ 200,000	\$ 698,784			\$ 159,805	\$ 41,700	\$ -	\$ 34,880	\$ 236,385	> Orig Submission		
								\$ -	\$ -	\$ -	\$ -	\$ -	> Amendment #1		
Monthly Draws:						Month Drawn								Month Drawn	
July 2019	\$ 36,333	\$ 36,400	\$ -	\$ 20,376	\$ 93,109	Aug 19		\$ 36,333	\$ 9,099	\$ -	\$ 5,094	\$ 50,526	Aug 19		
Aug 2019	\$ 37,729	\$ 34,334	\$ -	\$ 19,809	\$ 91,872	Sept 19		\$ 37,729	\$ 8,583	\$ -	\$ 4,953	\$ 51,265	Sept 19		
Sept 2019	\$ 37,902	\$ 20,459	\$ -	\$ 22,346	\$ 80,707	Oct 19		\$ 37,902	\$ 5,114	\$ -	\$ 5,586	\$ 48,602	Oct 19		
Oct 2019	\$ 40,910	\$ 30,994	\$ -	\$ 23,097	\$ 95,001	Nov 19		\$ 40,910	\$ 7,748	\$ -	\$ 5,775	\$ 54,433	Nov 19		
Nov 2019	\$ 40,234	\$ 30,018	\$ -	\$ 24,610	\$ 94,862	Dec 19		\$ 6,931	\$ 7,505	\$ -	\$ 6,153	\$ 20,589	Dec 19		
Dec 2019	\$ 41,049	\$ 34,794	\$ -	\$ 22,892	\$ 98,735	Jan 20		\$ -	\$ 3,651	\$ -	\$ 5,723	\$ 9,374	Jan 20		
Jan 2020	\$ 46,882	\$ 13,001	\$ -	\$ 25,959	\$ 85,842	Feb 20		\$ -	\$ -	\$ -	\$ 1,596	\$ 1,596	Feb 20		
Feb 2020	\$ 17,745	\$ -	\$ -	\$ 22,586	\$ 40,331	Mar 20		\$ -	\$ -	\$ -	\$ -	\$ -	Mar 20		
Mar 2020	\$ -	\$ -	\$ -	\$ 18,325	\$ 18,325	Apr 20		\$ -	\$ -	\$ -	\$ -	\$ -			
Apr 2020	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -			
May 2020	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -			
June 2020	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -			
Subtotal Draws	\$ 298,784	\$ 200,000	\$ -	\$ 200,000	\$ 698,784			\$ 159,805	\$ 41,700	\$ -	\$ 34,880	\$ 236,385			
Remaning Balance	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -			
% Expended	100.00%	100.00%		100.00%	100.00%			100.00%	100.00%		100.00%	100.00%			
% Time Elapsed	75.00%	75.00%		75.00%	75.00%			75.00%	75.00%		75.00%	75.00%			
Grant # PT-200999-29 5307 State Urban SMTF							Grant # PT-909SP-13 (5311 Funds) ParaTransit Scheduling Software (Ecolane)								
Month	Fed Oper/PM		Federal	State	Totals										
FY20 Award	\$ 68,810		\$ 90,712	\$ 22,678	\$ 113,390	> FY19 Award									
			\$ 51,983	\$ 12,994	\$ 64,977	> FY19 Expense									
Monthly Draws:															
July 2019	\$ 68,810		\$ -	\$ -	\$ -										
Aug 2019	\$ -		\$ 17,062	\$ 4,265	\$ 21,327	> 32 Tablets + Laptop									
Sept 2019	\$ -		\$ 2,591	\$ 648	\$ 3,239	> Tablet Mounts									
Oct 2019	\$ -		\$ 7,694	\$ 1,921	\$ 9,615	> Tablets + Mounts									
Nov 2019	\$ -		\$ -	\$ -	\$ -										
Dec 2019	\$ -		\$ -	\$ -	\$ -										
Jan 2020	\$ -		\$ -	\$ -	\$ -										
Feb 2020	\$ -		\$ -	\$ -	\$ -										
Mar 2020	\$ -		\$ -	\$ -	\$ -										
Apr 2020	\$ -		\$ -	\$ -	\$ -										
May 2020	\$ -		\$ -	\$ -	\$ -										
June 2020	\$ -		\$ -	\$ -	\$ -										
Subtotal Draws	\$ 68,810		\$ 79,330	\$ 19,828	\$ 99,158										
Remaning Balance	\$ -		\$ 11,382	\$ 2,850	\$ 14,232										
% Expended	100.00%		% Expended	87.43%											
% Time Elapsed	75.00%		% Time Elapsed	79.17%											



Coast RTA													
Monthly Cash Flow													
March 31, 2020													
	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Totals
Beginning Balance	\$ 158,567.58	\$ 544,742.74	\$ 190,198.75	\$ 300,827.30	\$ 385,217.65	\$ 128,853.25	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97	\$ 158,567.58
Cash Receipts													
5307 - Operations	\$ -	\$ 95,594.00	\$ 161,682.00	\$ 32,753.00	\$ 112,162.00	\$ 91,788.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 493,979.00
5307 - Preventative Maintenance	\$ -	\$ 73,974.00	\$ 113,977.00	\$ 43,788.00	\$ 75,062.00	\$ 69,860.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 376,661.00
5307 - Capital Expenditures	\$ 44,555.00	\$ 2,876.00	\$ -	\$ 3,767.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,198.00
5307 - SMTF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5311 - Operations	\$ 75,804.00	\$ -	\$ 128,985.00	\$ 41,049.00	\$ 46,882.00	\$ 17,745.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,465.00
5311 - Preventative Maintenance	\$ 25,573.00	\$ -	\$ 76,265.00	\$ 38,445.00	\$ 13,001.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,284.00
5311 - Administration	\$ 27,932.00	\$ -	\$ 59,635.00	\$ 28,615.00	\$ 27,555.00	\$ 22,586.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,323.00
5311 - Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Horry County Registration Fees	\$ 560,274.00	\$ -	\$ -	\$ 492,388.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,052,662.00
Horry County Other	\$ -	\$ -	\$ -	\$ 12,600.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,600.54
Georgetown County Registration Fees	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 186,000.00
Myrtle Beach	\$ 62,500.00	\$ -	\$ 62,500.00	\$ -	\$ -	\$ 62,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 187,500.00
Loris	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fares/Passes	\$ 49,401.25	\$ 31,339.18	\$ 29,210.31	\$ 40,109.26	\$ 53,998.45	\$ 28,853.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 232,911.76
Local Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bus Advertising	\$ -	\$ 70.00	\$ -	\$ -	\$ -	\$ 2,470.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,540.00
Accident Proceeds	\$ 3,323.92	\$ 2,484.95	\$ -	\$ 15,495.41	\$ 2,883.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,187.58
RTAP / Fuel Refunds / Other	\$ 19,235.30	\$ 3,974.78	\$ 6,311.56	\$ 14,717.33	\$ 6,926.57	\$ 15,705.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,870.80
5304 - Bus Stop Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 - Bus Stop Implementation	\$ -	\$ 49,242.00	\$ 1,321.00	\$ -	\$ -	\$ 4,104.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,667.00
5311 - Paratransit Scheduling	\$ 3,239.00	\$ -	\$ 9,605.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,844.00
5310 - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,711.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,711.00
5339 - Vehicles	\$ -	\$ -	\$ -	\$ 85,340.00	\$ 799,461.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 884,801.00
5339 - Facility Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Horry County Capital Funds	\$ -	\$ -	\$ -	\$ 37,623.00	\$ -	\$ 132,240.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169,863.00
Georgetown County Capital Funds	\$ 10,000.00	\$ 6,054.00	\$ 6,586.00	\$ -	\$ 95,867.00	\$ 1,026.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119,533.00
Total Cash Receipts	\$ 912,837.47	\$ 296,608.91	\$ 687,077.87	\$ 917,690.54	\$ 1,264,798.32	\$ 640,588.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,719,601.68
Cash Basis Expenditures:													
Operating Expenses	\$ 515,387.47	\$ 631,152.90	\$ 542,285.96	\$ 522,781.19	\$ 359,113.75	\$ 454,130.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,024,852.12
Capital Expenditures	\$ 3,774.84	\$ -	\$ 14,163.36	\$ 300,519.00	\$ 1,132,048.97	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,456,506.17
CNB Note Payments	\$ 7,500.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 30,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 107,500.00
Total Expenditures	\$ 526,662.31	\$ 651,152.90	\$ 576,449.32	\$ 833,300.19	\$ 1,521,162.72	\$ 480,130.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,588,858.29
Ending Balance	\$ 544,742.74	\$ 190,198.75	\$ 300,827.30	\$ 385,217.65	\$ 128,853.25	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97	\$ 289,310.97



FINANCIALS

February 29, 2020

FY 2020

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
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February 29, 2020**

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Income Statement
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED February 29, 2020

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY20 Budget
Operating Revenues						
Passenger Fares and Passes	35,431	179,684	170,000	9,684	5.7%	500,000
Local Contracts	0	0	0	0	0.0%	0
Other Operating Revenue	0	0	0	0	0.0%	0
Total Operating Revenues	35,431	179,684	170,000	9,684	5.7%	500,000
Operating Expenses						
Salaries & Benefits - Admin	53,655	308,345	311,416	3,071	1.0%	729,398
Salaries & Benefits - Transit	160,029	970,582	952,984	(17,598)	-1.8%	2,339,195
Overtime - Transit	12,317	55,049	40,550	(14,499)	-35.8%	117,290
Salaries & Benefits - Maintenance	66,697	348,360	349,089	729	0.2%	816,920
Overtime - Maintenance	1,673	6,776	10,764	3,988	37.1%	25,834
Facility Maintenance	8,692	106,298	100,126	(6,172)	-6.2%	235,000
Vehicle Maintenance	32,074	180,700	199,164	18,464	9.3%	480,697
Fuel & Oil	35,521	191,514	217,300	25,786	11.9%	525,000
Tires	555	11,711	19,000	7,289	38.4%	35,000
Liability Insurance	13,972	71,555	65,000	(6,555)	-10.1%	163,000
Utilities	2,734	12,843	15,325	2,482	16.2%	36,779
Telecommunications	8,555	41,052	33,333	(7,719)	-23.2%	80,000
Postage & Freight	101	1,307	1,250	(57)	-4.6%	3,000
Office Supplies/Computer/Security	1,534	27,839	32,170	4,331	13.5%	70,588
Legal & Professional Services	6,159	25,313	34,000	8,687	25.5%	55,000
Public Information	0	540	6,693	6,153	91.9%	20,000
Advertising & Marketing	148	1,861	2,849	988	34.7%	12,000
Dues & Subscriptions	0	4,817	5,215	398	7.6%	11,787
Leases	1,731	6,233	8,170	1,937	23.7%	19,436
Travel & Training	4,925	22,905	23,666	761	3.2%	40,000
Interest Expense	777	4,663	3,152	(1,511)	-47.9%	7,500
Other Expenses	1,103	1,378	589	(789)	-134.1%	1,413
Total Operating Expenses	412,952	2,401,641	2,431,805	30,164	1.2%	5,824,837
Operating Profit (Loss)	(377,521)	(2,221,957)	(2,261,805)	39,848	1.8%	(5,324,837)
Non-Reimbursable (by FTA) Expenses						
Depreciation	41,218	211,442	248,219	36,777	14.8%	600,000
(Gain) Loss on Fixed Assets	0	0	0	0	0.0%	0
Accident Expense*	6,195	10,315	0	(10,315)	-%	0
Other Non-Reimbursable Expense	0	0	0	0	0.0%	0
Pension Expense - Deferred Outflows	0	0	0	0	0.0%	0
Total Non-Reimbursable Expenses	47,413	221,757	248,219	26,462	10.7%	600,000
Total Operating and Non-Reimbursable Expenses	460,365	2,623,398	2,680,024	56,626	2.1%	6,424,837

* Moved accident expenses to Non-Reimbursable line items since cost is covered by insurance proceeds.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED February 29, 2020**

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY20 Budget
Operating Grant Revenue						
Federal Grants - Operating	201,979	1,285,411	1,250,150	35,261	2.8%	2,221,684
State Grants - Operating	0	85,992	84,245	1,747	2.1%	380,385
Local Grants - Operating	204,171	993,319	1,043,400	(50,081)	-4.8%	2,764,352
Total Operating Grant Revenue	406,150	2,364,722	2,377,795	(13,073)	-0.5%	5,366,421
Capital Grant Revenue						
Federal Grants - Capital	876,041	1,026,281	998,061	28,220	2.8%	1,484,928
State Grants - Capital	88,235	90,156	88,000	2,156	2.4%	88,000
Local Grants - Capital	153,712	381,531	206,000	175,531	85.2%	206,000
Total Capital Grant Revenue	1,117,988	1,497,968	1,292,061	205,907	15.9%	1,778,928
Total Grant Revenue	1,524,138	3,862,690	3,669,856	192,834	5.3%	7,145,349
Other Revenue						
Bus Advertising Revenue	0	70	25,470	(25,400)	-99.7%	47,170
Miscellaneous - Vending, Other	218	1,365	800	565	70.6%	2,400
Total Other Revenue	218	1,435	26,270	(24,835)	-94.5%	49,570
Total Non-Operating Revenue	1,524,356	3,864,125	3,696,126	167,999	4.5%	7,194,919
In-Kind Revenue				0		
Change in Net Position	1,099,422	1,420,411	1,186,102	234,309	20%	1,270,082

YTD Capital Expenditure Activity (Cost)

Paratransit Vehicles	189,096	189,096	189,096	0	0%	189,096
Bus Purchases	919,617	1,220,136	1,220,136	0	0%	1,220,136
FTA Equity for Internationals	170,294	170,294	0	(170,294)	0%	0
Facility Due/Diligence	0	0	0	0	0%	1,000,000
Computer Hardware/Software - Paratransit	0	9,606	9,606	0	0%	118,000
Facility Maintenance Items	23,336	23,336	23,336	0	0%	87,634
Bus Stop Designation/Implementation	5,130	68,333	68,333	0	0%	321,080
Computer Hardware/Software - 5307	0	22,467	22,467	0	0%	64,000
YTD Capital Expenditures vs Budget	1,307,473	1,703,268	1,532,974	(170,294)	-11%	2,999,946

Statements have been downloaded from Sage 100 and consolidated for reporting purposes.

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT NOTES – February 2020

These notes represent Income Statement variances of \$5,000 per MTD and YTD budget line item on pages 2 and 3, in accordance with Section 2.3 of WRTA Month-End Procedures (Rev. 04/01/09).

Total Operating Revenues is over budget YTD \$9.6K or 5.7% (page 2) continues to trend well. We will continue to monitor ridership trends in light of coronavirus issues.

Salaries & Benefits - Transit is over budget YTD (\$17.6K) or (1.8%) (page 2) which is a significant reduction in the variance based on the balance sheet adjustment made for our vacation payouts. Management continues to monitor labor costs, especially in customer service and paratransit, and will address these issues in our budget revision.

Overtime - Transit is over budget YTD (\$14.5K) or (35.8%) (page 2) due to driver shortage. Management has stepped up hiring. Four new drivers were hire in February and we are looking to hire another 4 in the March-April timeframe.

Facility Maintenance is over budget YTD (\$6.2K) or (6.2%) (page 2) because we had to replace the exterior lighting (\$6K) on the administration side of the building and make repairs to the fuel dispenser system. No budgetary adjustment is expected at this time. There was an AECOM invoice processed in February.

Vehicle Maintenance is under budget YTD \$18.5K or 9.3% (page 2) with no short range plans for an additional engine replacement or other major repair. The arrival of the new vehicle should allow this trend to continue.

Fuel & Oil is under budget YTD \$25.7K or 11.9% (page 2) as market prices for fuel remain steady.

Tires is under budget YTD \$7.2K or 38.4% (page 2) primarily due to timing of expenses. We have also asked drivers to do everything they can to avoid curbing tires which increases the life of a tire and preserves casings for retread opportunities.

Liability Insurance is over budget YTD (\$6.5K) or (10.1%) (page 2) due to additional insurance premiums for the new vehicles.

Telecommunications is over budget YTD (\$7.7K) or (23.2%) (page 2) due to increases in our push-to-talk services (Ops Communication) and the aggregated effect of internet services, changes in our phone system and data plans from the beginning of the fiscal year. We will address this line item in our budget revision.

Legal & Professional Service is under budget YTD \$8.7K or 25.5% (page 2) because we have not received the final invoice from the auditor. We did have other legal fees hit in February.

Public Information is under budget YTD \$6.1K or 91.9% (page 2) due to timing of expenses. We have a number of public schedules and other documents to be produced between now and the beginning of summer services.

Depreciation is under budget YTD \$36.8K or 14.8% (page 2) due to timing of the delivery of new vehicles as well as delays getting them on the road.

Operating Grant Revenue is under budget YTD (\$13.1K) or (0.5%) (page 2) due to the allocation of local funds from operating to capital in order to complete the acquisition of FMO vehicles and the New Flyers.

Capital Grant Revenue is over budget YTD \$205.9K or 15.9% (page 2) due to the allocation of local funds from operating to capital in order to complete the acquisition of FMO vehicles and the New Flyers. We also corrected the federal and state line item budgets to accurately reflect where the funding came from for the New Flyers. Partial funding came from SCDOT for \$588K, \$500K of which, was from FTA 5339, and \$88K from State Mass Transit Funds (SMTF).

Total Other Revenue is under budget YTD (\$24.8K) or (94.5%) (page 2) because we one of our clients decided not to do a full wrap. We are working on other opportunities.

Coast RTA Budget Review FY 20

	Total Expense YTD	Budget YTD	Variance \$ YTD	Variance % YTD
Administration	458,556	471,134	12,578	2.7%
Operations	1,300,951	1,301,527	576	0.0%
Maintenance	642,134	659,144	17,010	2.6%
Total	2,401,641	2,431,805	30,164	1.2%
Farebox Revenue	179,684	170,000	9,684	5.7%

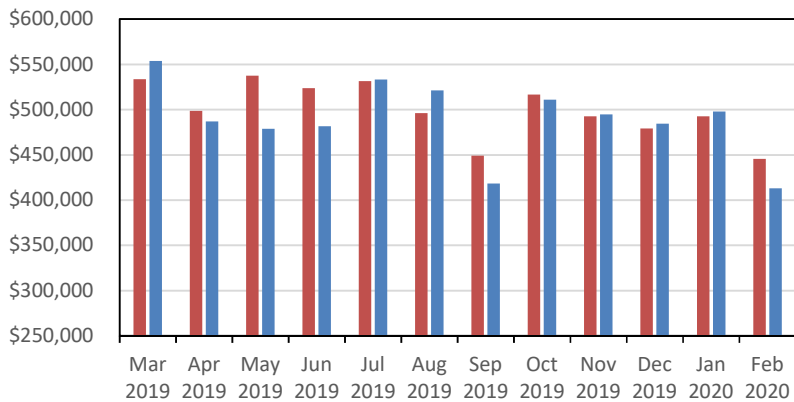
ending February 29, 2019

16-Mar-20

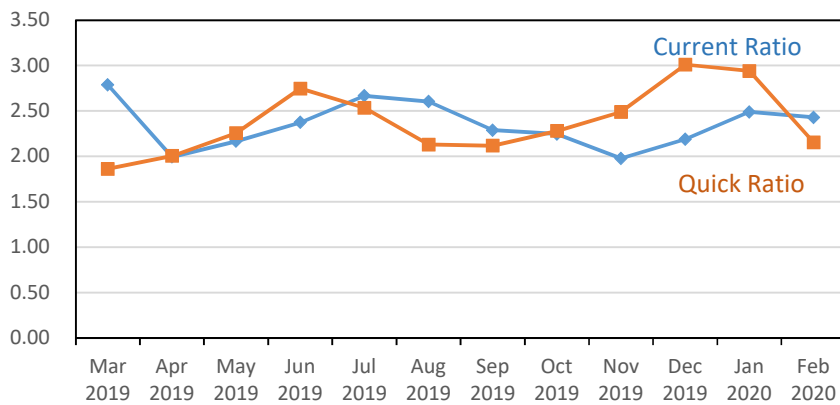
Waccamaw Regional Transportation Authority
DBA THE COAST RTA
COMPARATIVE BALANCE SHEET
February 29, 2020

	<u>Feb-20</u>	<u>Feb-19</u>
ASSETS		
Current Assets:		
Cash	129,153	340,951
Cash Reserve (Certificate of Deposit)	0	0
Accounts Receivable - Federal, State & Local Grants	842,306	537,597
Accounts Receivable - Employees/Other	22,454	35,384
Inventory	207,530	165,576
Prepaid Expenses	<u>82,730</u>	<u>114,938</u>
Total Current Assets	<u>1,284,173</u>	<u>1,194,446</u>
Long-Term Assets		
Total Capital Assets, Net	4,220,229	3,004,749
Deferred Outflows of Resources-NPL	<u>1,000,624</u>	<u>1,000,624</u>
Total Long-Term Assets	<u>5,220,853</u>	<u>4,005,373</u>
Total Assets	<u>6,505,026</u>	<u>5,199,819</u>
LIABILITIES & EQUITY		
LIABILITIES		
Current Liabilities:		
Accounts Payable	123,524	73,514
Accrued Payroll and Withholdings	223,722	143,701
Accrued Compensated Absences	93,236	75,055
Disallowed Costs due to SCDOT - Current	217,166	101,634
Installment Loan CNB - Short-term	129,876	90,000
Unearned Revenue	<u>20,833</u>	<u>47,500</u>
Total Current Liabilities	<u>808,357</u>	<u>531,404</u>
Non-Current Liabilities:		
Accrued Compensated Absences, Net of Current Portion	0	32,063
Installment Loan CNB - Long-term	0	217,500
Due to FTA - Long Term	325,199	338,515
Disallowed Costs due to SCDOT - Long Term	126,668	75,500
Net Pension Liability	5,625,121	5,625,121
Deferred Inflows of Resources-NPL	<u>75,580</u>	<u>75,580</u>
Total Non-Current Liabilities	<u>6,152,568</u>	<u>6,364,279</u>
Total Liabilities	<u>6,960,925</u>	<u>6,895,683</u>
EQUITY		
Contributed Capital	2,719,523	2,719,523
Restricted Net Assets	(707,800)	(579,793)
Retained Earnings - Current Year	1,420,411	52,439
Net Investments in Capital Assets	2,027,824	2,027,824
Net Position Retriected for Pensions	(3,676,132)	(3,676,132)
Restricted for Transit Operations	60,000	60,000
Unrestricted Net Pension	<u>(2,299,725)</u>	<u>(2,299,725)</u>
Total Fund Equity	<u>(455,899)</u>	<u>(1,695,864)</u>
Total Liabilities and Fund Equity	<u>6,505,026</u>	<u>5,199,819</u>

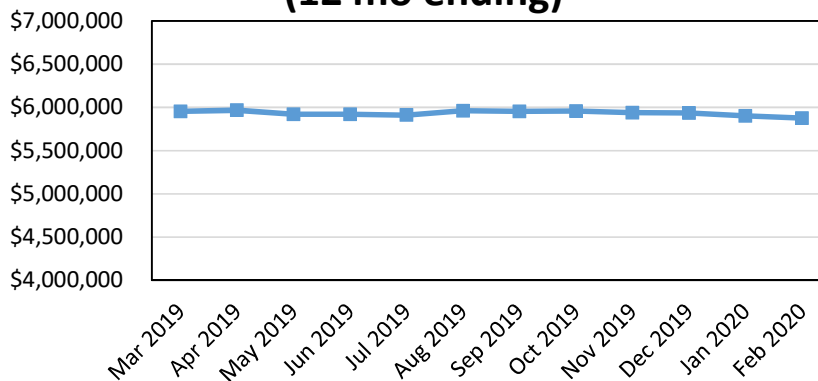
Expenses: Monthly Budget to Actual



Current/Quick Ratio



12-mo Rolling Expense Trending (12 mo ending)



WACCAMAW REGIONAL TRANSPORTATION AUTHORITY

CASH REQUIREMENTS

3/16/2020

	Income	Expense	Balance	Date	Notes
Cash Balance			\$297,189	03/16/20	
Deposits in Transit	\$2,190		\$299,379		
Accounts Payable		\$25,000	\$274,379	03/16/20	
Fares	\$8,120		\$282,499	03/16/20	
5307 Federal OPS	\$21,788		\$304,287	03/17/20	February Final
5307 Federal PM	\$19,860		\$324,147	03/17/20	February Final
Payroll and taxes		\$108,000	\$216,147	03/18/20	
Fares	\$13,200		\$229,347	03/23/20	
Fuel - Diesel		\$15,452	\$213,895	03/23/20	
5311 Federal Admin/Ops/PM	\$40,331		\$254,226	03/27/20	Feb Rural Service
Fuel Management		\$20,000	\$234,226	03/27/20	Final Payment
Bus Stop Designation - Georgetown County	\$1,020		\$235,246	03/27/20	
Fares	\$7,700		\$242,946	03/30/20	
PEBA - SC Retirement (Pension)		\$46,000	\$196,946	03/30/20	Feb Pension Payment
Accounts Payable		\$25,000	\$171,946	04/01/20	
CNB Payment		\$20,000	\$151,946	04/01/20	
Payroll and taxes		\$108,000	\$43,946	04/01/20	
Fares	\$8,750		\$52,696	04/06/20	
Fuel - Diesel		\$16,000	\$36,696	04/06/20	
Horry County 3FQ20	\$525,000		\$561,696	04/09/20	
Georgetown County	\$31,000		\$592,696	04/10/20	
PEBA Health Insurance		\$40,000	\$552,696	04/10/20	Apr Premiums
Fuel - Gas		\$14,000	\$538,696	04/10/20	
Fares	\$8,750		\$547,446	04/13/20	
Capital - Ecolane - Training	\$7,500	\$7,100	\$547,846	04/14/20	
Bus Stop Designation - AECOM			\$547,846	04/15/20	
City of Myrtle Beach Q3 FY 20	\$62,500		\$610,346	04/15/20	
Payroll and taxes		\$108,000	\$502,346	04/15/20	
Accounts Payable		\$18,500	\$483,846	04/17/20	
5307 Federal OPS	\$63,469		\$547,315	04/20/20	March Final
5307 Federal PM	\$70,000		\$617,315	04/20/20	March Final
5311 Federal Admin/Ops/PM	\$18,325		\$635,640	04/20/20	Mar Rural Service
Fares	\$8,750		\$644,390	04/20/20	
Fuel - Diesel		\$16,000	\$628,390	04/20/20	
Fares	\$8,750		\$637,140	04/27/20	
Payroll and taxes		\$112,000	\$525,140	04/29/20	
Accounts Payable		\$25,000	\$500,140	04/30/20	
PEBA - SC Retirement (Pension)		\$46,000	\$454,140	04/30/20	Mar Pension Payment
CNB Payment		\$10,000	\$444,140	05/01/20	
Fares	\$9,800		\$453,940	05/04/20	
Fuel - Diesel	\$4,823	\$16,000	\$442,762	05/04/20	
Fuel - Gas		\$12,500	\$430,262	05/09/20	
Georgetown County	\$31,000		\$461,262	05/10/20	May
PEBA Health Insurance		\$40,000	\$421,262	05/10/20	May Premiums
State Insurance Fund - Liability Ins. Premium		\$41,000	\$380,262	05/10/20	
Fares	\$9,800		\$390,062	05/11/20	
Payroll and taxes		\$112,000	\$278,062	05/13/20	
Accounts Payable		\$18,500	\$259,562	05/14/20	

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY

CASH REQUIREMENTS

3/16/2020

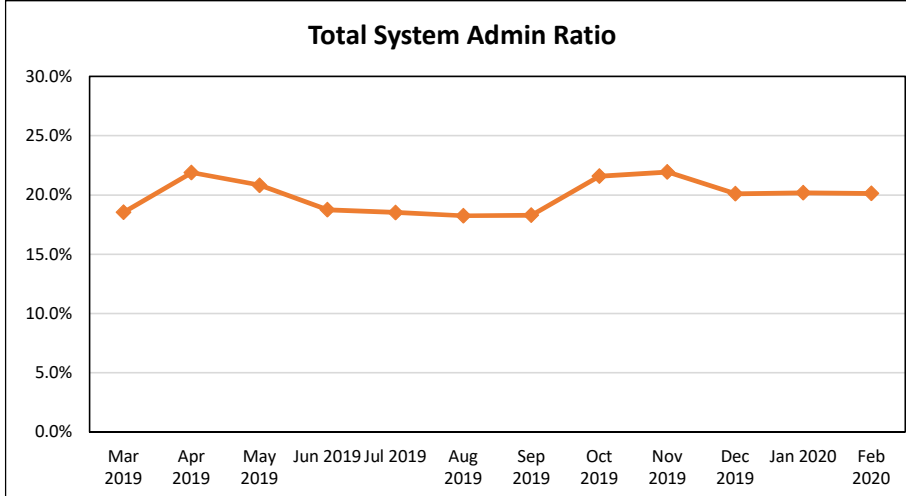
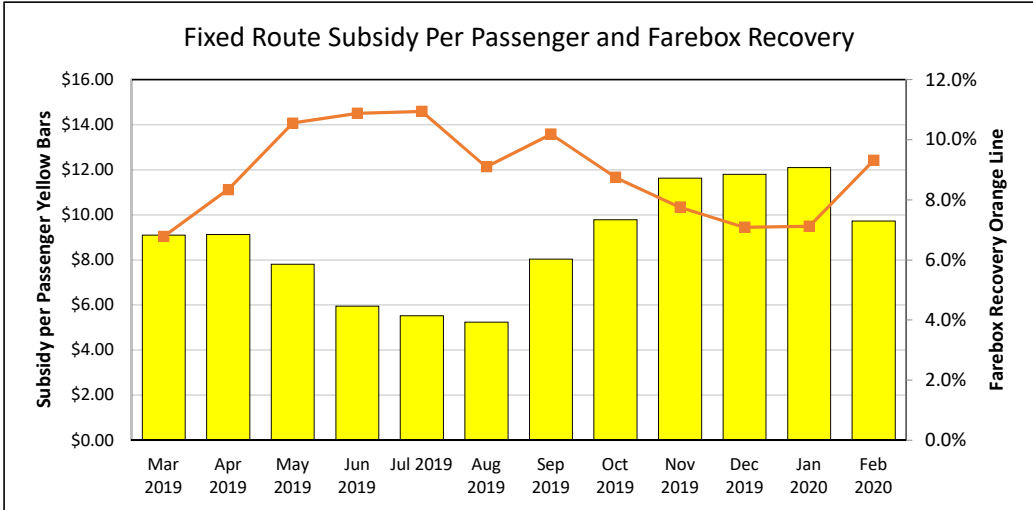
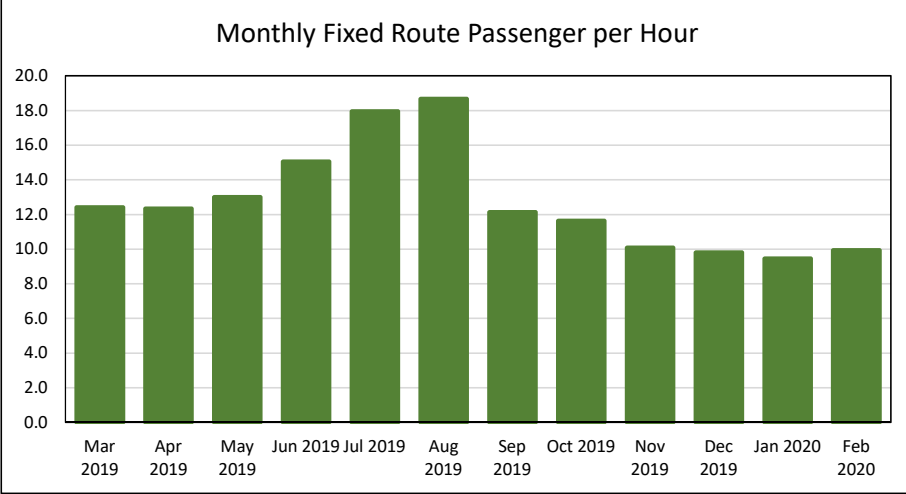
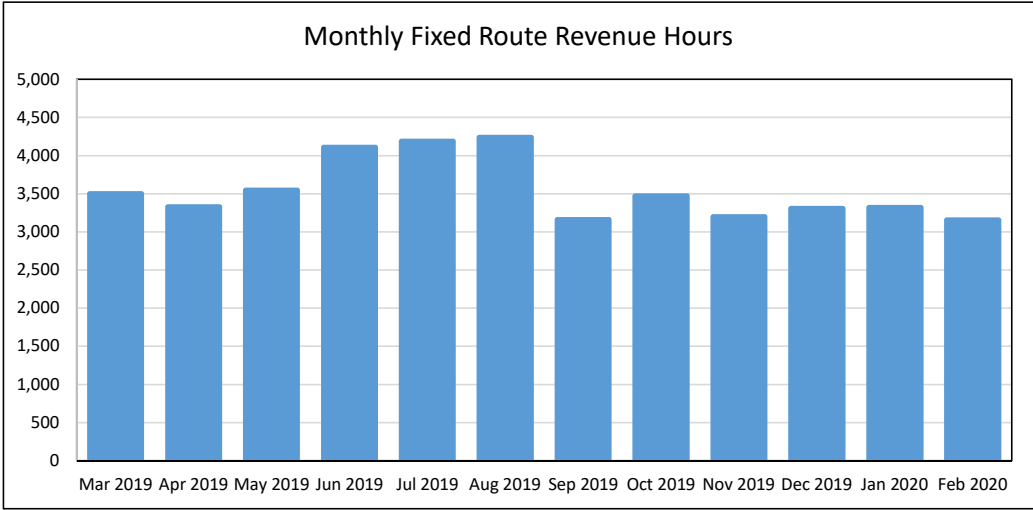
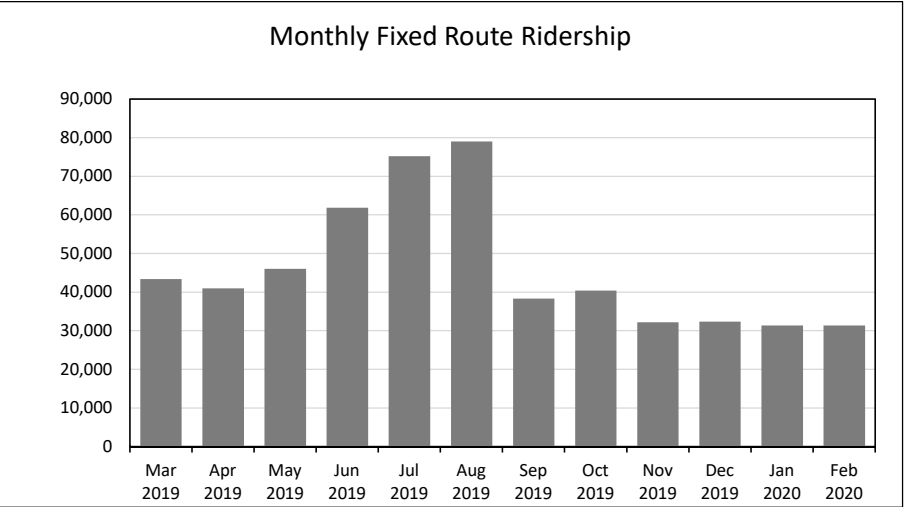
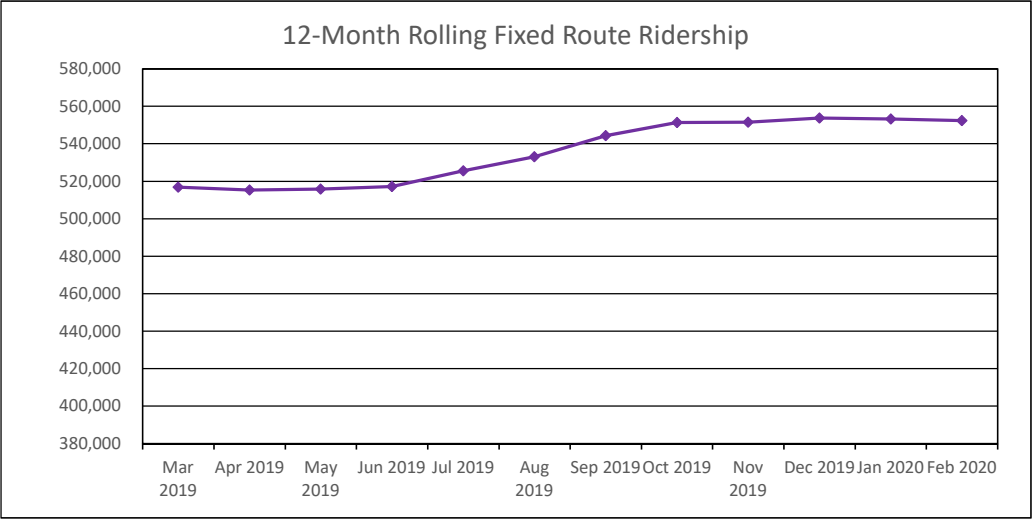
	Income	Expense	Balance	Date	Notes
Fares	\$9,800		\$269,362	05/18/20	
Fuel - Diesel		\$16,000	\$253,362	05/18/20	
5307 Federal OPS	\$95,000		\$348,362	05/20/20	April Final (Assumes Renewal)
5307 Federal PM	\$65,000		\$413,362	05/20/20	April Final
5311 Federal Admin/Ops/PM	\$0		\$413,362	05/20/20	Apr Rural Service
Accounts Payable		\$18,500	\$394,862	05/25/20	
Fares	\$9,800		\$404,662	05/25/20	
Payroll and taxes		\$112,000	\$292,662	05/27/20	
Fuel - Gas		\$12,500	\$280,162	05/30/20	
PEBA - SC Retirement (Pension)		\$46,000	\$234,162	05/30/20	Apr Pension Payment
CNB Payment		\$10,000	\$224,162	06/01/20	
Fares	\$9,800		\$233,962	06/01/20	
Fuel - Diesel		\$16,000	\$217,962	06/01/20	
SC Dvsn of Insurance Services Workers Comp		\$24,866	\$193,096	06/01/20	3CQ20 Premium
5307 Federal OPS	\$85,000		\$278,096	06/05/20	May Partial (Assumes renewal)
5307 Federal PM	\$64,399		\$342,495	06/05/20	May Partial
North Myrtle Beach	\$50,000		\$392,495	06/05/20	
Fares	\$14,000		\$406,495	06/08/20	
Accounts Payable		\$25,000	\$381,495	06/09/20	
Georgetown County	\$31,000		\$412,495	06/10/20	June
Payroll and taxes		\$112,000	\$300,495	06/10/20	
PEBA Health Insurance		\$45,000	\$255,495	06/10/20	Jun Premiums
Fares	\$14,000		\$269,495	06/15/20	
Fuel - Diesel	\$4,000	\$19,000	\$254,495	06/15/20	
5307 Federal OPS	\$10,000		\$264,495	06/20/20	May Final (Assumes renewal)
5307 Federal OPS	\$50,000		\$314,495	06/20/20	June Partial
5307 Federal PM			\$314,495	06/20/20	
Accounts Payable		\$25,000	\$289,495	06/20/20	
Fuel - Gas		\$12,500	\$276,995	06/20/20	
Fares	\$14,000		\$290,995	06/22/20	
Payroll and taxes		\$115,500	\$175,495	06/24/20	
Fares	\$14,000		\$189,495	06/29/20	
PEBA - SC Retirement (Pension)		\$75,000	\$114,495	06/30/20	May Pension Payment

Key Performance Indicators - Fixed Route

Fixed Route Measures	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
Ridership	32,207	43,385	40,984	46,024	61,830	75,167	79,037	38,311	40,353	32,201	32,359	31,350	31,335	584,543
Revenue Hours	3,083	3,499	3,326	3,545	4,108	4,188	4,236	3,160	3,469	3,195	3,306	3,319	3,155	45,589
Total Hours	3,215	3,682	3,503	3,759	4,260	4,453	4,523	3,318	4,163	3,398	3,484	3,506	3,303	48,567
Revenue Miles	69,845	77,858	75,075	78,431	83,852	84,303	86,573	70,299	79,236	72,875	75,630	75,864	72,789	1,002,630
Total Miles	73,215	81,980	79,116	82,978	89,574	90,428	93,126	74,053	83,752	76,797	80,130	79,858	76,924	1,061,931
Accidents	1	3	1	3	0	0	2	1	0	0	3	1	2	17
Breakdowns	3	1	7	6	8	4	10	9	3	5	6	4	6	72
Complaints	5	7	10	8	7	3	4	5	7	2	6	3	2	69
Transit Expense	\$215,498	\$250,354	\$233,377	\$235,807	\$260,709	\$253,985	\$257,985	\$219,289	\$254,270	\$241,939	\$228,095	\$254,765	\$192,793	\$3,098,867
Maintenance Expense	\$102,818	\$106,952	\$101,514	\$96,914	\$86,819	\$139,616	\$126,988	\$70,498	\$101,352	\$90,862	\$114,189	\$85,106	\$87,106	\$1,310,735
Administrative Expense	\$61,411	\$66,199	\$73,291	\$69,256	\$65,188	\$72,897	\$70,229	\$53,014	\$76,774	\$72,978	\$68,833	\$68,577	\$56,358	\$875,004
Total Operating Expenses	\$379,727	\$423,506	\$408,182	\$401,977	\$412,716	\$466,499	\$455,202	\$342,801	\$432,396	\$405,779	\$411,117	\$408,448	\$336,256	\$5,284,606
Fare/Contract Revenues	\$26,405	\$28,683	\$34,022	\$42,403	\$44,875	\$51,025	\$41,384	\$34,898	\$37,807	\$31,465	\$29,114	\$29,048	\$31,288	\$462,417

Efficiency Metrics	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
O & M Expense per Hour (No Admin)	\$103.24	\$102.11	\$100.69	\$93.87	\$84.60	\$93.98	\$90.88	\$91.70	\$102.53	\$104.16	\$103.53	\$102.40	\$88.72	\$96.73
Average Fare	\$0.82	\$0.66	\$0.83	\$0.92	\$0.73	\$0.68	\$0.52	\$0.91	\$0.94	\$0.98	\$0.90	\$0.93	\$1.00	\$0.79
Farebox Recovery	7.0%	6.8%	8.3%	10.5%	10.9%	10.9%	9.1%	10.2%	8.7%	7.8%	7.1%	7.1%	9.3%	8.8%
Subsidy per Passenger	\$10.97	\$9.10	\$9.13	\$7.81	\$5.95	\$5.53	\$5.24	\$8.04	\$9.78	\$11.62	\$11.81	\$12.10	\$9.73	\$8.25
Maintenance Cost per Mile	\$1.40	\$1.30	\$1.28	\$1.17	\$0.97	\$1.54	\$1.36	\$0.95	\$1.21	\$1.18	\$1.43	\$1.07	\$1.13	\$1.23
Deadhead Ratio (Miles)	5%	5%	5%	6%	7%	7%	8%	5%	6%	5%	6%	5%	6%	6%
Administrative Ratio	19%	19%	22%	21%	19%	19%	18%	18%	22%	22%	20%	20%	20%	20%

Effectiveness Metrics	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
Passengers per Hour	10.4	12.4	12.3	13.0	15.1	17.9	18.7	12.1	11.6	10.1	9.8	9.4	9.9	12.8
Mean Distance between Accidents	73,215	27,327	79,116	27,659	N/A	N/A	46,563	74,053	N/A	N/A	26,710	79,858	38,462	62,467
Mean Distance between Breakdowns	24,405	81,980	11,302	13,830	11,197	22,607	9,313	8,228	27,917	15,359	13,355	19,965	12,821	14,749
Complaints per 1,000 Riders	0.155	0.161	0.244	0.174	0.113	0.040	0.051	0.131	0.173	0.062	0.185	0.096	0.064	0.122
On-Time Performance	88%	86%	82%	83%	75%	71%	74%	84%	86%	90%	92%	93%	88%	84%

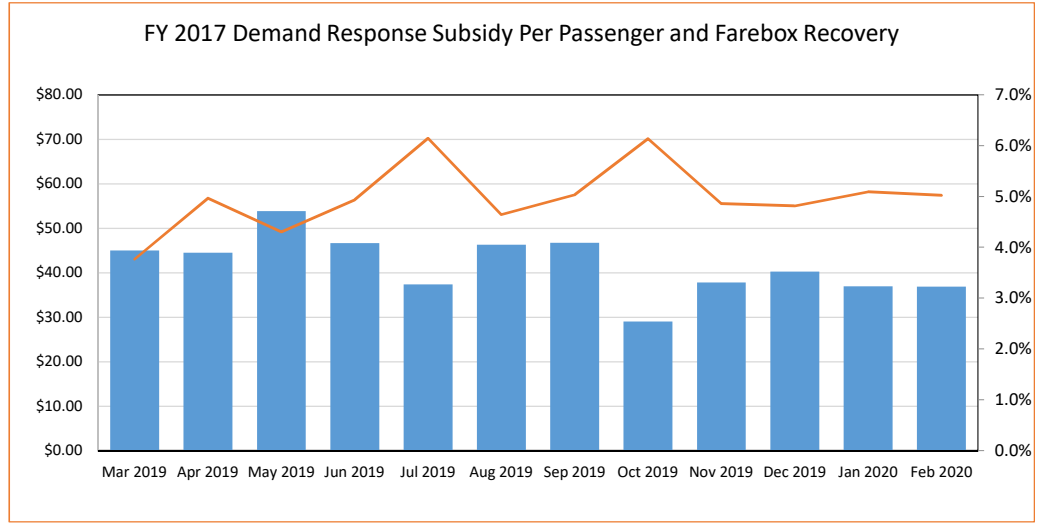
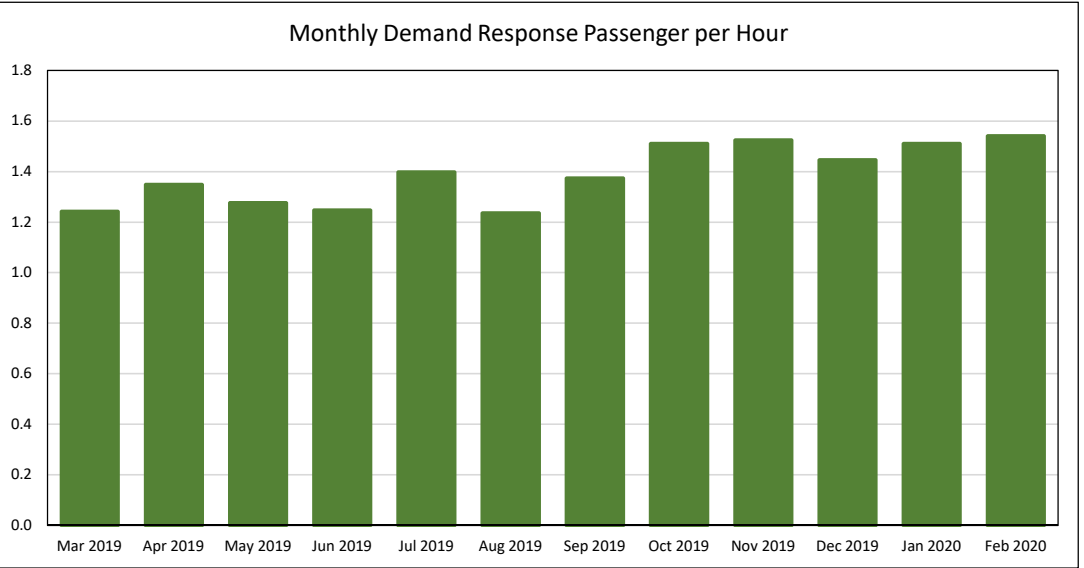
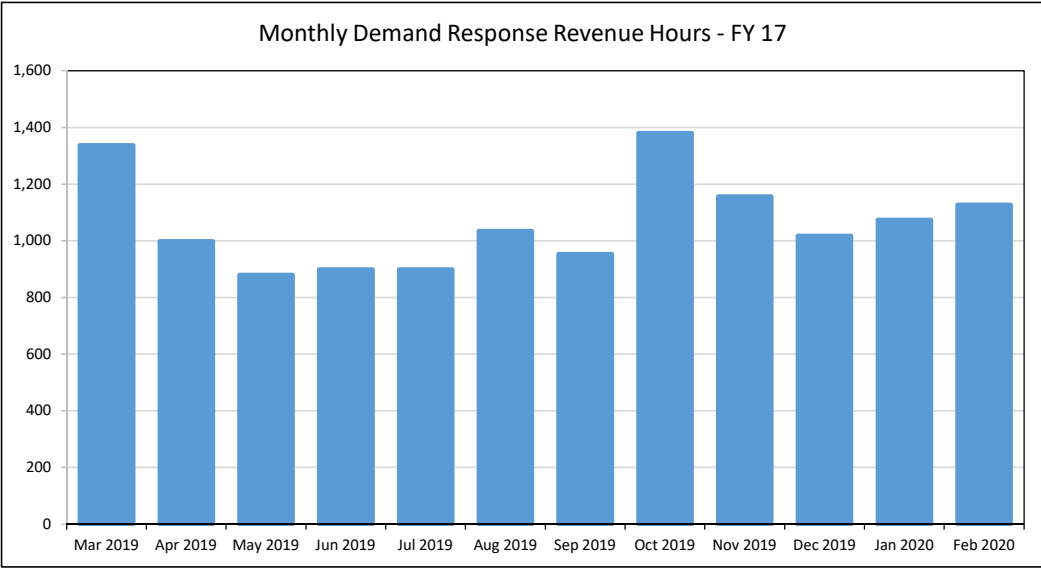
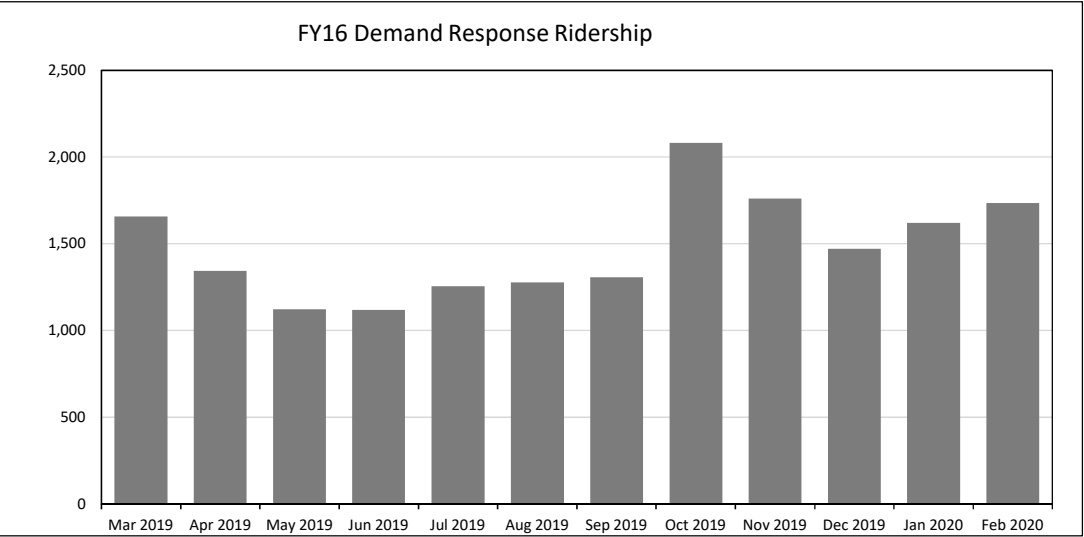
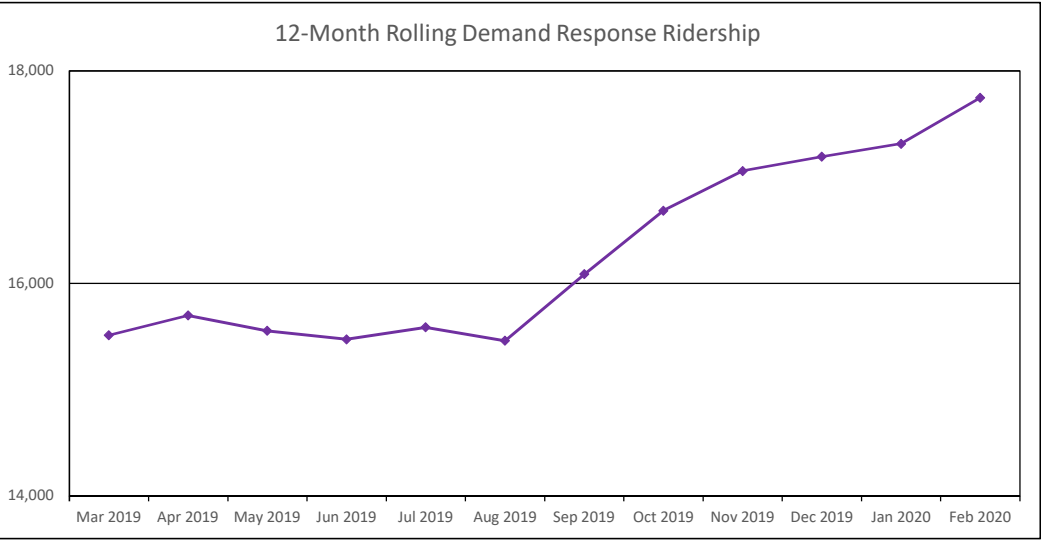


Key Performance Indicators - Demand Response

Demand Response Measures	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
Ridership	1,301	1,658	1,344	1,122	1,119	1,254	1,277	1,307	2,081	1,761	1,470	1,620	1,734	19,048
Revenue Hours	996	1,336	997	880	898	898	1,034	952	1,379	1,156	1,017	1,073	1,126	13,742
Total Hours	1,248	1,582	1,220	1,128	1,101	1,064	1,226	1,119	1,584	1,333	1,215	1,253	1,353	16,426
Revenue Miles	18,301	26,597	19,249	16,080	16,515	17,971	19,831	17,948	23,251	21,479	18,275	20,833	21,987	258,317
Total Miles	23,022	31,810	24,016	21,187	20,488	22,082	24,254	21,464	28,015	25,568	22,771	25,086	26,506	316,269
Accidents	3	3	1	1	0	0	0	1	1	0	1	0	0	11
Breakdowns	0	0	1	0	1	0	1	1	1	0	1	0	0	6
Complaints	6	6	5	6	3	1	4	0	6	2	3	4	4	50
Paratransit Expense	\$44,467	\$59,744	\$48,595	\$44,728	\$41,548	\$36,481	\$45,467	\$47,888	\$50,905	\$54,631	\$44,158	\$51,162	\$49,065	\$618,840
Maintenance Expense	\$12,246	\$18,491	\$15,187	\$19,057	\$13,971	\$14,194	\$17,049	\$17,027	\$14,446	\$16,245	\$18,757	\$12,643	\$19,083	\$208,395
Administrative Expense	<u>\$12,672</u>	<u>\$15,798</u>	<u>\$15,261</u>	<u>\$13,137</u>	<u>\$10,389</u>	<u>\$10,471</u>	<u>\$10,471</u>	<u>\$11,577</u>	<u>\$15,370</u>	<u>\$16,479</u>	<u>\$13,326</u>	<u>\$13,772</u>	<u>\$14,343</u>	<u>\$173,063</u>
Total Operating Expenses	\$69,385	\$94,032	\$79,042	\$76,922	\$65,908	\$61,146	\$72,987	\$76,493	\$80,721	\$87,355	\$76,241	\$77,576	\$82,490	\$1,000,297
Fare Revenues	\$3,523	\$3,543	\$3,924	\$3,312	\$3,252	\$3,758	\$3,392	\$3,850	\$4,953	\$4,244	\$3,670	\$3,953	\$4,143	\$49,517

Efficiency Metrics	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
O & M Expense per Hour	\$56.94	\$58.56	\$63.95	\$72.52	\$61.84	\$56.43	\$60.46	\$68.19	\$47.39	\$61.31	\$61.86	\$59.46	\$60.52	\$60.20
Average Fare	\$2.71	\$2.14	\$2.92	\$2.95	\$2.91	\$3.00	\$2.66	\$2.95	\$2.38	\$2.41	\$2.50	\$2.44	\$2.39	\$2.60
Farebox Recovery	5.1%	3.8%	5.0%	4.3%	4.9%	6.1%	4.6%	5.0%	6.1%	4.9%	4.8%	5.1%	5.0%	5.0%
Subsidy per Passenger	\$40.88	\$45.05	\$44.54	\$53.90	\$46.71	\$37.41	\$46.30	\$46.72	\$29.02	\$37.84	\$40.30	\$36.95	\$36.91	\$40.83
Deadhead Ratio (Miles)	26%	20%	25%	32%	24%	23%	22%	20%	20%	19%	25%	20%	21%	22%
Administrative Ratio	22%	20%	24%	21%	19%	21%	17%	18%	24%	23%	21%	22%	21%	21%

Effectiveness Metrics	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
Passengers per Hour	1.31	1.24	1.35	1.28	1.25	1.40	1.24	1.37	1.51	1.52	1.45	1.51	1.54	1.39
Mean Distance between Accidents	7,674	10,603	24,016	21,187	n/a	n/a	n/a	21,464	28,015	n/a	22,771	n/a	n/a	28,752
Mean Distance between Breakdowns	n/a	n/a	24,016	n/a	20,488	n/a	24,254	21,464	28,015	n/a	22,771	n/a	n/a	52,712
Complaints per 1,000 Riders	4.6	3.6	3.7	5.3	2.7	0.8	3.1	0.0	2.9	1.1	2.0	2.5	2.3	2.6
On-Time Performance	88%	85%	85%	85%	82%	86%	88%	88%	86%	86%	90%	87%	91%	87%



Coast RTA Federal Grants - FY19												Current Month	17	> 5307 + Bus Stop
Activity Line Item Balances												Current Month	5	> 5339 Grants
February 2020 - Final														
5307 Federal Grant # SC-2019-001-00						Bus Stop Implementation (5339) Grant # 2018-040-00								
	SC-2019-001-03	SC-2019-001-01	SC-2019-001-02				SC-2018-001	SC-2018-002	SC-2018-003	Georgetown				
	114-A2	117-A1	300-A3				117-A3	113-A1	113-A2	County				
	Security / I.T.	Preventative					Construction	Bus Stop	Bus Stop	Local				
Month	Hard/Software	Maintenance	Operations	Totals	Comments	Month	Management	Signs	Posts	Match	Totals	Comments		
FY19 Contract	\$ 64,000	\$ 878,100	\$ 557,900	\$ 1,500,000	> Total Award	FY18 Award	\$ 175,000	\$ 21,500	\$ 17,560	\$ 53,515	\$ 267,575	> Total Award		
	\$ -	\$ -	\$ -	\$ -	> Prior Year Carryforward		\$ (66,188)	\$ (9,500)	\$ (13,597)	\$ (22,322)	\$ (111,607)	> Prior Year Carryforward		
Monthly Draws:						Monthly Draws:								
Oct 2018	\$ 536	\$ 85,218	\$ 105,621	\$ 191,375		Oct 2019	\$ 24,216	\$ -	\$ -	\$ 6,054	\$ 30,270	> AEcom		
Nov 2018	\$ -	\$ 88,536	\$ 103,788	\$ 192,324		Nov 2019	\$ 25,026	\$ -	\$ -	\$ 6,256	\$ 31,282	> AEcom		
Dec 2018	\$ 2,987	\$ 82,301	\$ 95,457	\$ 180,745		Dec 2019	\$ 1,321	\$ -	\$ -	\$ 330	\$ 1,651	> AEcom		
Jan 2019	\$ -	\$ 74,630	\$ 99,137	\$ 173,767		Jan 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Feb 2019	\$ -	\$ 71,054	\$ 93,147	\$ 164,201		Feb 2020	\$ 7,420	\$ -	\$ -	\$ 1,855	\$ 9,275	> AEcom		
Mar 2019	\$ 5,495	\$ 77,390	\$ 60,750	\$ 143,635		Mar 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Apr 2019	\$ -	\$ 77,757	\$ -	\$ 77,757		Apr 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
May 2019	\$ -	\$ 75,073	\$ -	\$ 75,073		May 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
June 2019	\$ -	\$ 68,187	\$ -	\$ 68,187		June 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
July 2019	\$ -	\$ 100,852	\$ -	\$ 100,852		July 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Aug 2019	\$ 10,427	\$ 77,102	\$ -	\$ 87,529		Aug 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Sept 2019	\$ 44,555	\$ -	\$ -	\$ 44,555		Sept 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Subtotal Draws	\$ 64,000	\$ 878,100	\$ 557,900	\$ 1,500,000			\$ 57,983	\$ -	\$ -	\$ 14,495	\$ 72,478			
Remaning Balance	\$ -	\$ -	\$ -	\$ -			\$ 50,829	\$ 12,000	\$ 3,963	\$ 16,698	\$ 83,490			
% Expended	100.00%	100.00%	100.00%	100.00%			70.95%	44.19%	77.43%	68.80%	68.80%			
% Time Elapsed	100.00%	100.00%	100.00%	100.00%			47.22%	47.22%	47.22%	47.22%	47.22%			
Bus & Bus Facilities (5339) Grant # 2017-020-00 114-A1						Vehicle Replacement Intitaitive Phase III (5339) Grant # PT-90939-C4								
Month	5339 Urban Formula	Horry Cty Capital	Totals	Comments		Month	5339 Rural Discretionary	SMTF	Georgetown Cty Capital+WRCOG	Horry Cty Capital	Local Funds	Totals		
FY18 Award	\$ 293,250	\$ 51,750	\$ 345,000	> Partial Funding		FY18 Award	\$ 500,000	\$ 88,235	\$ 255,749	\$ 118,113	\$ 102,135	\$ 1,064,232		
Monthly Draws:						Monthly Draws:								
Oct 2019	\$ -	\$ -	\$ -			Oct 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Nov 2019	\$ -	\$ -	\$ -			Nov 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Dec 2019	\$ -	\$ -	\$ -			Dec 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Jan 2020	\$ 85,340	\$ 12,800	\$ 98,140	> 3 Ford F-550, 24 Passenger Buses;		Jan 2020 (F-550's)	\$ -	\$ -	\$ 95,038	\$ 24,823	\$ 82,518	\$ 202,379		
Feb 2020	\$ 207,910	\$ 38,950	\$ 246,860	2 New Flyer Buses & 3 Ford Transit Vans		Feb 20-NF's+Transits	\$ 500,000	\$ 88,235	\$ 160,711	\$ 93,290	\$ 19,617	\$ 861,853		
Mar 2020	\$ -	\$ -	\$ -			Mar 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Apr 2020	\$ -	\$ -	\$ -			Apr 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
May 2020	\$ -	\$ -	\$ -			May 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
June 2020	\$ -	\$ -	\$ -			June 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
July 2020	\$ -	\$ -	\$ -			July 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Aug 2020	\$ -	\$ -	\$ -			Aug 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Sept 2020	\$ -	\$ -	\$ -			Sept 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal Draws	\$ 293,250	\$ 51,750	\$ 345,000				\$ 500,000	\$ 88,235	\$ 255,749	\$ 118,113	\$ 102,135	\$ 1,064,232		
Remaning Balance	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
% Expended	100.00%	100.00%	100.00%				100.00%	100.00%	100.00%	100.00%	100.00%	100.00%		
% Time Elapsed	41.67%	41.67%	41.67%				41.67%	41.67%	41.67%	41.67%	41.67%	41.67%		

Coast RTA SCDOT Grants - FY20													
Activity Line Item Balances													
February 2020 - Final												Current Month	8
***** 5311 Federal Rural - Grant # PT-200911-19 *****							***** 5311 State Rural - Grant # PT-200911-19 *****						
		Preventative	Capital					Preventative	Capital				
	Operating	Maintenance	Expenditures	Admin	Totals	Comments		Maintenance	Expenditures	Admin	Totals	Comments	
FY20 Contract	\$ 298,784	\$ 200,000	\$ -	\$ 200,000	\$ 698,784		\$ 159,805	\$ 41,700	\$ -	\$ 34,880	\$ 236,385	> Orig Submission	
							\$ -	\$ -	\$ -	\$ -	\$ -	> Amendment #1	
Monthly Draws:						Month Drawn						Month Drawn	
July 2019	\$ 36,333	\$ 36,400	\$ -	\$ 20,376	\$ 93,109	Aug 19	\$ 36,333	\$ 9,099	\$ -	\$ 5,094	\$ 50,526	Aug 19	
Aug 2019	\$ 37,729	\$ 34,334	\$ -	\$ 19,809	\$ 91,872	Sept 19	\$ 37,729	\$ 8,583	\$ -	\$ 4,953	\$ 51,265	Sept 19	
Sept 2019	\$ 37,902	\$ 20,459	\$ -	\$ 22,346	\$ 80,707	Oct 19	\$ 37,902	\$ 5,114	\$ -	\$ 5,586	\$ 48,602	Oct 19	
Oct 2019	\$ 40,910	\$ 30,994	\$ -	\$ 23,097	\$ 95,001	Nov 19	\$ 40,910	\$ 7,748	\$ -	\$ 5,775	\$ 54,433	Nov 19	
Nov 2019	\$ 40,234	\$ 30,018	\$ -	\$ 24,610	\$ 94,862	Dec 19	\$ 6,931	\$ 7,505	\$ -	\$ 6,153	\$ 20,589	Dec 19	
Dec 2019	\$ 41,049	\$ 34,794	\$ -	\$ 22,892	\$ 98,735	Jan 20	\$ -	\$ 3,651	\$ -	\$ 5,723	\$ 9,374	Jan 20	
Jan 2020	\$ 46,882	\$ 13,001	\$ -	\$ 25,959	\$ 85,842	Feb 20	\$ -	\$ -	\$ -	\$ 1,596	\$ 1,596	Feb 20	
Feb 2020	\$ 17,745	\$ -	\$ -	\$ 22,586	\$ 40,331	Mar 20	\$ -	\$ -	\$ -	\$ -	\$ -	Mar 20	
Mar 2020	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Apr 2020	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
May 2020	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
June 2020	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal Draws	\$ 298,784	\$ 200,000	\$ -	\$ 181,675	\$ 680,459		\$ 159,805	\$ 41,700	\$ -	\$ 34,880	\$ 236,385		
Remaning Balance	\$ -	\$ -	\$ -	\$ 18,325	\$ 18,325		\$ -	\$ -	\$ -	\$ -	\$ -		
% Expended	100.00%	100.00%		90.84%	97.38%		100.00%	100.00%		100.00%	100.00%		
% Time Elapsed	66.67%	66.67%		66.67%	66.67%		66.67%	66.67%		66.67%	66.67%		
Grant # PT-200999-29			Grant # PT-909SP-13 (5311 Funds)										
5307 State Urban SMTF			ParaTransit Scheduling Software (Ecolane)										
Month	Fed Oper/PM		Federal	State	Totals								
FY20 Award	\$ 68,810		\$ 90,712	\$ 22,678	\$ 113,390	> FY19 Award							
			\$ 51,983	\$ 12,994	\$ 64,977	> FY19 Expense							
Monthly Draws:													
July 2019	\$ 68,810		\$ -	\$ -	\$ -								
Aug 2019	\$ -		\$ 17,062	\$ 4,265	\$ 21,327	> 32 Tablets + Laptop							
Sept 2019	\$ -		\$ 2,591	\$ 648	\$ 3,239	> Tablet Mounts							
Oct 2019	\$ -		\$ 7,694	\$ 1,921	\$ 9,615	> Tablets + Mounts							
Nov 2019	\$ -		\$ -	\$ -	\$ -								
Dec 2019	\$ -		\$ -	\$ -	\$ -								
Jan 2020	\$ -		\$ -	\$ -	\$ -								
Feb 2020	\$ -		\$ -	\$ -	\$ -								
Mar 2020	\$ -		\$ -	\$ -	\$ -								
Apr 2020	\$ -		\$ -	\$ -	\$ -								
May 2020	\$ -		\$ -	\$ -	\$ -								
June 2020	\$ -		\$ -	\$ -	\$ -								
Subtotal Draws	\$ 68,810		\$ 79,330	\$ 19,828	\$ 99,158								
Remaning Balance	\$ -		\$ 11,382	\$ 2,850	\$ 14,232								
% Expended	100.00%		% Expended	87.43%									
% Time Elapsed	66.67%		% Time Elapsed	79.17%									



Coast RTA													
Monthly Cash Flow													
February 29, 2020													
	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Totals
Beginning Balance	\$ 158,567.58	\$ 544,742.74	\$ 190,198.75	\$ 300,827.30	\$ 385,217.65	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 158,567.58
Cash Receipts													
5307 - Operations	\$ -	\$ 95,594.00	\$ 161,682.00	\$ 32,753.00	\$ 112,162.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402,191.00
5307 - Preventative Maintenance	\$ -	\$ 73,974.00	\$ 113,977.00	\$ 43,788.00	\$ 75,062.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306,801.00
5307 - Capital Expenditures	\$ 44,555.00	\$ 2,876.00	\$ -	\$ 3,767.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,198.00
5307 - SMTF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5311 - Operations	\$ 75,804.00	\$ -	\$ 128,985.00	\$ 41,049.00	\$ 46,882.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292,720.00
5311 - Preventative Maintenance	\$ 25,573.00	\$ -	\$ 76,265.00	\$ 38,445.00	\$ 13,001.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,284.00
5311 - Administration	\$ 27,932.00	\$ -	\$ 59,635.00	\$ 28,615.00	\$ 27,555.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,737.00
5311 - Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Horry County Registration Fees	\$ 560,274.00	\$ -	\$ -	\$ 492,388.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,052,662.00
Horry County Other	\$ -	\$ -	\$ -	\$ 12,600.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,600.54
Georgetown County Registration Fees	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000.00
Myrtle Beach	\$ 62,500.00	\$ -	\$ 62,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00
Loris	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fares/Passes	\$ 49,401.25	\$ 31,339.18	\$ 29,210.31	\$ 40,109.26	\$ 53,998.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204,058.45
Local Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bus Advertising	\$ -	\$ 70.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70.00
Accident Proceeds	\$ 3,323.92	\$ 2,484.95	\$ -	\$ 15,495.41	\$ 2,883.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,187.58
RTAP / Fuel Refunds / Other	\$ 19,235.30	\$ 3,974.78	\$ 6,311.56	\$ 14,717.33	\$ 6,926.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,165.54
5304 - Bus Stop Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 - Bus Stop Implementation	\$ -	\$ 49,242.00	\$ 1,321.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,563.00
5311 - Paratransit Scheduling	\$ 3,239.00	\$ -	\$ 9,605.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,844.00
5310 - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 - Vehicles	\$ -	\$ -	\$ -	\$ 85,340.00	\$ 799,461.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 884,801.00
5339 - Facility Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Horry County Capital Funds	\$ -	\$ -	\$ -	\$ 37,623.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,623.00
Georgetown County Capital Funds	\$ 10,000.00	\$ 6,054.00	\$ 6,586.00	\$ -	\$ 95,867.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,507.00
Total Cash Receipts	\$ 912,837.47	\$ 296,608.91	\$ 687,077.87	\$ 917,690.54	\$ 1,264,798.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,079,013.11
Cash Basis Expenditures:													
Operating Expenses	\$ 515,387.47	\$ 631,152.90	\$ 542,285.96	\$ 522,781.19	\$ 359,113.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,570,721.27
Capital Expenditures	\$ 3,774.84	\$ -	\$ 14,163.36	\$ 300,519.00	\$ 1,132,048.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,450,506.17
CNB Note Payments	\$ 7,500.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,500.00
Total Expenditures	\$ 526,662.31	\$ 651,152.90	\$ 576,449.32	\$ 833,300.19	\$ 1,521,162.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,108,727.44
Ending Balance	\$ 544,742.74	\$ 190,198.75	\$ 300,827.30	\$ 385,217.65	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2020-06**

**AUTHORIZATION TO EXECUTE TASK ORDERS WITH
KIMLEY-HORN ASSOCIATES**

A motion of the Board of the Waccamaw Regional Transportation Authority to authorize the GM/CEO to execute task orders with Kimley-Horn Associates for the Facility Development Program.

Background

The Board has already approved a resolution authorizing the selection of a team of consultants led by Kimley-Horn Associates (KHA) to conduct the Facility Development Program. Coast RTA has entered into a master agreement that sets forth the method for which Coast RTA will reimburse KHA for expenses associated with the project. We will be using task orders similar to the way our Bus Stop Designation Program is conducted. KHA has presented two task orders to initiate Phase I of the project. IPO 2 Project Management will be billed by time & materials not to exceed \$105K and IPO 3 will cover the first phase of the technical parts of the project and will be billed as a lump sum with progress payments not exceed \$300K. The scope is still in development and includes elements for all four facilities but will focus on the full development of the Operating & Maintenance Facility.

Motion

It is hereby moved by the Board of the Waccamaw Regional Transportation Authority authorize the GM/CEO to execute task orders with Kimley-Horn Associates for the Facility Development Program.

Requested by: _____
Brian Piascik, General Manager/Secretary

APPROVED by the Waccamaw Regional Transportation Authority Board of Directors at the regular meeting thereof held on April 29, 2020:

ATTEST:

Darrell Eickhoff, Board Chair

Marvin Keene, Ph.D. CFA, Board Vice Chair

Katharine D'Angelo

Heather Edwards

Lillie Jean Johnson

Rob Sheehan, Ph.D.

Joseph Lazzara

Bernard Silverman

Randal Wallace

Ivory Wilson

Vacant

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2020-07**

ACCEPTANCE OF AUTHORITY SAFETY PLAN

A motion of the Board of the Waccamaw Regional Transportation Authority to accept the Waccamaw Regional Transportation Authority Agency Safety Plan, and authorize staff to submit the draft to coordinating agencies.

Background

In accordance with the Federal Transit Administration the Waccamaw Regional Transportation Authority/dba Coast RTA recommends that the board accept the WRTA Agency Safety Plan to meet 49 CFR part 673 governing minimum standards for small agency transit companies within the US by July 2020. The Plan describes procedures for monitoring and maintaining safety throughout the organization and establishes performance measures to assess the effectiveness of the ASP.

Motion

It is hereby moved by the Board of the Waccamaw Regional Transportation Authority to accept the WRTA Agency Safety Plan

Requested by: _____
Brian Piascik, General Manager/Secretary

APPROVED by the Waccamaw Regional Transportation Authority Board of Directors at the regular meeting thereof held on April 29, 2020:

ATTEST:

Darrell Eickhoff, Board Chair

Marvin Keene, Ph.D. CFA, Board Vice Chair

Katharine D'Angelo

Heather Edwards

Lillie Jean Johnson

Rob Sheehan, Ph.D.

Joseph Lazzara

Bernard Silverman

Randal Wallace

Ivory Wilson

Vacant

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2020-08**

**AUTHORIZATION TO EXECUTE MOA WITH HORRY
COUNTY FOR EMERGENCY EVACUATION/RELOCATION
TRANSPORTATION SERVICES**

A motion of the Board of the Waccamaw Regional Transportation Authority to authorize the GM/CEO to execute an MOA with Horry County for emergency evacuation/relocation transportation services.

Background

The Memorandum of Agreement (MOA) with Horry County outlines responsibilities for emergency evacuation and/or relocation transportation support for states of emergency. Both entities have needed the MOA for a long time. It helps the County by having the agreement in place so they have a mechanism for obtaining reimbursement for Coast RTA costs through FEMA. It helps Coast RTA because it establishes the County's intent to reimburse our costs regardless of whether FEMA reimburses the County. The timing coincides with the County requesting Coast RTA to provide relocation transportation for individuals/families that have been exposed to COVID-19 and need to be transported to quarantine.

Motion

It is hereby moved by the Board of the Waccamaw Regional Transportation Authority authorize the GM/CEO to execute an MOA with Horry County for emergency evacuation/relocation transportation services.

Requested by: _____
Brian Piascik, General Manager/Secretary

APPROVED by the Waccamaw Regional Transportation Authority Board of Directors at the regular meeting thereof held on April 29, 2020:

ATTEST:

Darrell Eickhoff, Board Chair

Marvin Keene, Ph.D. CFA, Board Vice Chair

Katharine D'Angelo

Heather Edwards

Lillie Jean Johnson

Rob Sheehan, Ph.D.

Joseph Lazzara

Bernard Silverman

Randal Wallace

Ivory Wilson

Vacant