

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
SATURDAY, APRIL 21, 2018
9:00 AM

Board Present: Dr. Rob Sheehan
Darrell Eickhoff
Joseph Lazzara
Bernard Silverman
Lillie Jean Johnson
Dr. Marvin Keene
Sid Blackwelder
Ivory Wilson
Katherine D'Angelo

Staff Present: Brian Piascik, General Manager/CEO
Lynette Nobles, Executive Assistant/Board Liaison
Ron Prater, Chief Financial Officer
Michelle Cantey, PIO

Visitors: Nicolas Twigg, Citizen

In accordance with the Freedom of Information Act (FOIA), the 2018 meeting schedule was provided to the press at the beginning of the 2018 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on April 19, 2018.

CALL TO ORDER: Dr. Sheehan called the meeting to order at 9:02 AM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Dr. Sheehan gave the invocation and the Pledge of Allegiance was recited

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present.

ACKNOWLEDGEMENT OF VISITORS: Nicholas Twigg

PUBLIC COMMENT: (3-minute limit)

APPROVAL OF AGENDA: There was a motion and a second to approve the agenda. A voice vote was taken; no nays being heard, the agenda was approved.

APPROVAL OF MINUTES:

There was a motion and a second to approve the minutes from the March board meeting. A voice vote was taken; no nays being heard, the minutes were approved.

COMMITTEE REPORTS

SERVICE/PAC COMMITTEE:

Regarding Stop Annunciation System, we are working out some issues on 15N and a few other routes. Ride Systems is also working out some issues, as this is the first for them, as well. We are working with them regarding the system announcement being made at the last minute. We have no comments from riders regarding the annunciation system yet. We will be doing surveys this summer. We're not sure yet about the annunciation system on the Entertainment Shuttle.

The Entertainment Shuttle is a go. The Entertainment Shuttle preview will be kicking off in about 10 days. We will be staggering the two (2) buses with one running 9AM until 9 PM and the second running between noon and 1 PM until between midnight and 1 AM. Last year we ran both buses 11:00 AM – 11 PM. This year, we'll also be going to 3rd Avenue South to serve Family Kingdom Amusement Park and the waterpark. We'll be serving both waterparks in Myrtle Beach. The Entertainment Shuttle will not go into the transit center because its fare free. The only other issue is funding. We will be conducting a system-wide survey, hopefully, in the August time frame. Once the new survey is put together, Dr. Sheehan will be instrumental in the final survey prior to going out.

Bus Stop Designation Program update – We have AECOM in the committee meeting and they gave us a printout of their progress. Mr. Silverman noted that everything on the list is approximately one (1) month behind schedule from the one we received in January. We're still waiting for approval of the sign from SCDOT. Seasonal routes will have hinged signs which can fold up when not needed. Dr. Sheehan asked if the board has signed-off on the actual sign; they have not. They will see the sign at the Service-PAC Committee meeting in May.

Regarding the Loris and Bucksport routes surveys – Part of the grant requirement is to assess or calculate the number of people using the system for training, to apply for work, or to maintain a job. We've done some surveys but we need to go back out and do another round. We did find that close to two-thirds of those using it are using it for one of those three (3) purposes. Mr. Piascik pulled some stats and there was an uptick in ridership in March and, hopefully, we will see an increase during the summer on those two (2) routes. 13-14 people a trip on Bucksport (three (3) trips) is not bad. People are using the service in meaningful ways (get to parole officer, get to social security office). We may look at tweaking the times of the routes.

FINANCE COMMITTEE: (NOTE: there were sections that were inaudible due to background noise – those sections are noted) Dr. Keene began the Finance Committee meeting by talking about the budget for vehicle maintenance. Mr. Piascik added that the bottom line for maintenance is that we have two (2) more reconditioned buses going through the mix (about \$100,000 worth of work). Then we have another \$112,000 for everything else through the end of the year. Mr. Piascik said that he believes we can make it with this budget. Dr. Keene continued - the next item, Office Supplies, is a little out of whack but when we make the adjustment in the budget revision, it will come down a little

bit. Interest Expense (not audible) shows higher than budget increase in July and August. Mr. Piascik shared that the monthly interest that we're paying will go up. (not audible) Mr. Piascik said that in the budget revision, \$10,000 was added for Fuel & Oil. Dr. Keene asked if anyone had questions regarding the financials. The next item is our budget revision, (not audible). Ms. D'Angelo asked what had happened with the toll money. Mr. Piascik said that regarding the toll credits, we haven't explored those yet. Those would be done on the Capital side. There was \$42,000 from FY17.

Mr. Wilson asked if we own or lease the copiers; we lease them and purchase the supplies. The committee made a recommendation to the board to make a budget revision.

There was a motion and a second to accept the budget revision as proposed by Mr. Piascik. A voice vote was taken; no nays being heard, the motion passed.

EXECUTIVE SESSION: TO DISCUSS CONTRACT & PERSONNEL ITEMS

There was a motion and a second at 9:50 AM to go into Executive Session. A voice vote was taken; no nays being heard, the motion passed.

There was a motion and a second at 10:21 AM to come out of Executive Session. A voice vote was taken; no nays being heard, the motion passed.

During Executive Session, not votes were taken and no decisions were made.

OLD BUSINESS:

NEW BUSINESS:

ANNOUNCEMENTS:

ADJOURNMENT: There was a motion and a second that the Board adjourn. A voice vote was taken. No nays being heard, the meeting was adjourned at 10:22 AM.