

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, MAY 27, 2020
9:30 AM

AGENDA

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. SWEARING IN OF NEW BOARD MEMBER
4. ROLL CALL – ANNOUNCEMENT OF QUORUM
5. APPROVAL OF AGENDA
6. APPROVAL OF MINUTES FROM APRIL BOARD MEETING
7. ACKNOWLEDGEMENT OF VISITORS
8. PUBLIC COMMENT (3-MINUTE LIMIT)
9. EMPLOYEE RECOGNITION
10. CHAIRMAN’S CORNER
 - CARE ACT
 - MASTER PROJECT LIST – CATEGORY A ITEMS
 - SCHEDULE CHANGES
 - JULY AND AUGUST BOARD MEETINGS
 - BOARD MEETING TIME
11. FINANCE COMMITTEE REPORT
 - APRIL FINANCIALS
 - BUDGET REVISION
12. SERVICE/PAC COMMITTEE REPORT
 - UPDATE ON SERVICE
 - FARES RESTART DATE
 - ENTERTAINMENT SHUTTLE
 - NORTH MYRTLE BEACH UPDATE
 - GEORGETOWN STRATEGY
 - BUS STOP DESIGNATION
13. GENERAL MANAGER’S REPORT
14. APPROVAL OF RESOLUTIONS
 - RESOLUTION MAY2020-09 ACCEPTANCE OF AUDIT
 - RESOLUTION MAY2020-10 APPROVAL OF BUDGET REVISION
15. OLD BUSINESS
16. NEW BUSINESS
17. EXECUTIVE SESSION
18. ANNOUNCEMENTS
19. ADJOURNMENT

THIS MEETING IS BEING HELD VIA GO TO MEETING DUE TO SOCIAL DISTANCING!
THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR WEDNESDAY JUNE 24, 2020 AT 9:30 AM
IN THE CONFERENCE ROOM LOCATED AT 1418 THIRD AVENUE, CONWAY, SC

2020 BOARD OF DIRECTORS ATTENDANCE ROSTER

	JAN 22	FEB 26	MAR 25	APR 29	MAY 27	JUN 24	JUL 29	AUG 26	SEP 30	OCT 28	DEC 9
D'Angelo, Katharine	X	E	X	X							
Heather Edwards	E	E	X	X							
Eickhoff, Darrell	X	X	X	X							
James, Greg											
Johnson, Lillie Jean	X	X	X	X							
Keene, Marvin, Ph.D. CFA	X	X	X	X							
Lazzara, Joseph	X	X	X	X							
Sheehan, Rob, Ph.D.	E	E	E	X							
Silverman, Bernard	X	X	X	X							
Wallace, Randal	X	X	X	X							
Wilson, Ivory	E	X	X	E							

X = In Attendance

A = Absent

E = Excused Absence

* = Arrived after roll call

**= In attendance via conference call

MAY 2020

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, APRIL 29, 2020
9:30 AM

Board Present: Darrell Eickhoff
Dr. Marvin Keene
Joseph Lazzara
Katharine D'Angelo
Lillie Jean Johnson
Bernard Silverman
Heather Edwards
Randal Wallace
Dr. Rob Sheehan

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, Chief Financial Officer
Lynette Nobles, Board Liaison
Tom Arends, IT

Visitors: None Known

In accordance with the Freedom of Information Act (FOIA), the 2020 meeting schedule was provided to the press at the beginning of the 2020 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on April 25, 2020. Due to the Coronavirus and social distancing, this meeting is being held remotely.

CALL TO ORDER: Chairman Eickhoff called the meeting to order at 9:30AM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Ms. Nobles gave the invocation and the Pledge of Allegiance was recited

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present.

APPROVAL OF AGENDA – There was a motion and a second that the agenda be approved. A voice vote was taken; no nays being heard, the agenda was approved with the addition.

APPROVAL OF MINUTES – There was a motion by Dr. Keene and a second by Ms. D'Angelo to approve the February minutes. There was no discussion. A voice vote was taken; no nays being heard, the motion passed.

There was a motion by Ms. Johnson and a second by Ms. D'Angelo to approve the March minutes.

There was no discussion. A voice vote was taken; no nays being heard, the motion passed.

ACKNOWLEDGEMENT OF VISITORS: None

PUBLIC COMMENT: None

EMPLOYEE RECOGNITION: Mr. Eickhoff recognized the entire staff for their efforts during this time. Mr. Piascik mentioned the interview with Gary Bradley (driver) and the piece will be in The Sun News.

CHAIRMAN'S COMMENTS: Mr. Eickhoff announced that the new representative for City of Myrtle Beach, Mr. Greg James, will be sworn in during the May meeting. He was not available for the April meeting. Mr. Eickhoff thanked everyone for their willingness to hold meetings remotely.

COMMITTEE REPORTS: Committees did not meet in April.

Mr. Piascik gave a brief review of the February financials. In the Cash Requirements, we were cutting it a little close in June, leading up to the county payment in July. Then we assume we are going to start up a new 5307 program which would smooth things out and get us through June, so we're in pretty good shape. That grant was actually executed a couple of days after the CARES Act fell in, so we're ready to move forward and had a handle on cash; there again, things have changed. Mr. Piascik then called attention to the page showing the status of all of our grants. He then asked for questions regarding the February financials. Mr. Eickhoff asked about the total budget variance – Mr. Piascik stated that we were pretty good at the end of February.

We then moved to the March financials – fares start to take a hit; COVID-19 hit the state March 13th, when the Governor declared the state of emergency. From that point until the end of the month, ridership dwindled. We had about 43,000 trips. The Street Rodders event, where we normally get 4,000-5,000 rides didn't happen. From a budget perspective, we are able to pull things down a little, even though overtime was up. Operations went down about \$5,000 and Admin is reining in pretty well, even though we were still paying the PIO. We're over budget in Telecommunications – due mostly to the changes in our Push-to-Talk system that our drivers use. We had a lot of old equipment on old plans. We got all new phones at no cost, but the monthly plan amount increased and the data plans added to the expense. HTC was not billing us for the internet at the Transfer Center in Myrtle Beach. Long term, we're going to have to do something about the Push-to-Talk system. Training expenses kicked in, mostly the TASC Conference, we had five (5) drivers compete in the State Roadeo. All three (3) of our drivers competing in the 35' category were in the Top Ten! We were excited about that. We're still under budget \$38,000 for the entire month. He asked Mr. Prater if we took credit for any CARES Act money in the March financials. Mr. Prater shared that we did take \$156,761 state 5311 money (\$80,000 Operating and \$76-\$77,000 of Preventive Maintenance) we booked to CARES Act money on the state side. The state gave us partial funding, under the CARES Act, that allowed us to go back to February. On the state grant, we ran out of operating money in

February; PM money in January and still had some Admin money that we were spending down. Our state grant is completely spend down at the end of March. What we were able to do, with CARES Act money, was come back in and get 100% money for Preventive Maintenance for February and March, and Operating in February. We had already billed Admin to the old grant. We should receive a check for the \$156,761 in the next week; you'll see an influx of money in that amount when it comes in. Dr. Keene asked how that money comes in. Mr. Piascik shared that we get it just as we would through a grant. We get reimbursed 100% of expenses. Mr. Eickhoff asked about how the CARES Act money rolls into our financials. Fares are not included in the equation. Ms. Johnson asked that we show CARES Act money as we would any of the grants. Mr. Piascik called attention to Page 14 of the March financials, showing what we are pulling from CARES Act. No local funds are required for CARES Act money. He then called attention to the Cash Requirements (in the March financials). Mr. Prater shared that there were some audit adjustments regarding the disposal of the two (2) Internationals.

GENERAL MANAGER'S REPORT: Mr. Piascik gave a slide presentation (which is included in these minutes). During his presentation of the slides, we experienced some cutting out when Mr. Piascik was speaking. There was some discussion regarding the County Emergency Management Evacuation/Relocation Agreement (Page 5 of the presentation) as to keeping our drivers safe and building good will with the county. Ms. Johnson asked if this might be something that could come up in Georgetown County. Mr. Piascik said that he hasn't spoken with anyone at this point, but it certainly could come up at some point in the future. We will not be transporting anyone who is on a ventilator. Should a person that we are transporting require an aide, we will require that their aide accompany them. Dr. Keene asked where we stand with the Road Use Fee amount that we receive from Horry County. Mr. Piascik shared that we were a little down on the last payment due to people not being able to pay; however, that should pick back up.

Mr. Eickhoff asked Mr. Piascik if he is sure we are using the CARES Act money as we should. Mr. Eickhoff went on to say that he wants to be sure that the Authority is squeaky clean and we are in compliance with ALL expenditures for CARES Act dollars. Mr. Piascik shared that he is comfortable that we are in compliance with the expenditures of the CARES Act funds.

Mr. Silverman asked about the audit. Mr. Piascik asked Mr. Prater if it has been sent out. It has not been sent to the board. The audit was clean, for the third year in a row. The audit has been submitted to the clearinghouse. The final version will be sent out to the board and a resolution will be presented for board approval at the May meeting.



COAST RTA GM REPORT

April 29, 2020



- ▶ Ridership is at about 40% of normal levels on fixed routes – 33% of daily paratransit ridership
- ▶ Slight uptick when we eliminated fares
- ▶ Entered additional bus to maintain social distancing less than 5 times
- ▶ Passengers have been quite cooperative with rear door entry/exit

COVID – 19 UPDATE

- ▶ Added 'sneeze guards' on single door buses
- ▶ Added temporary bathrooms at both transit centers
- ▶ Engaged vendor to clean facilities and deep cleaning on buses
- ▶ Set up procedures for Horry Co. Fire & Rescue to Spray/Fog bus interiors when needed

COVID – 19 UPDATE



- ▶ Obtained masks and hand sanitizer from EOC
- ▶ Doubled mixture for Sano-128 sanitizer – every bus has bottles and heavy duty paper towels for regular wipe downs inside the bus when in service
- ▶ Moved CSR to the Boardroom which has allowed for social distancing

COVID – 19 UPDATE





- ▶ Implemented Administrative Wage Adjustment for all staff working onsite or in a Coast RTA vehicle - \$5/hr or \$7.50/hr overtime rate – retroactive to March 13th
- ▶ County Emergency Evacuation/Relocation Agreement
- ▶ Staff doing an amazing job – just plain getting it done!!!
- ▶ Go to our Facebook page to see our Honk for Transit tribute to our drivers – we were out there on April 16th

COVID – 19 UPDATE



- ▶ **CARES Act – provides 100% funding beginning January 20, 2020.**
 - ▶ Allows keeping individuals on the payroll with health risks, lost hours due to reduction in service, or have complications related to COVID-19
- ▶ **Coast RTA has received \$4.5M in Urban Formula Funds and \$2.5M (est.) in Rural Formula Funds**
 - ▶ Coast RTA will be receiving revenue for expenses incurred from February and March in the Rural - \$156K
 - ▶ Urban Funding will kick in beginning in April

BUDGET REVISION



- ▶ Increase in Expenses for FY 2020 - \$424K
 - ▶ Labor Expenses - \$200K
 - ▶ Vehicle Maintenance - \$76K (net fuel decrease)
 - ▶ Facilities - \$65K (Conway Terminal Repairs)
 - ▶ Communications - \$28K (PushToTalk, Data Plans, Internet)
 - ▶ Legal/Publications - \$33K
 - ▶ Website - \$22K
- ▶ Loss in Fare Revenue \$200K
- ▶ Loss in Other Revenue \$40K

BUDGET REVISION

DRAFT	FY 2020 (Orig)	FY 2020 (Rev)
Total Net Annual O&M Expenses	\$5,178,598	\$5,750,300
CNB Note Payoff	\$200,000	\$200,000
FTA 5307 Formula	\$1,537,000	\$1,128,648
FTA 5311 Formula through SCDOT	\$712,784	\$433,096
CARES ACT 5307	\$0	\$1,850,000
CARES ACT 5311	\$0	\$719,600
SCDOT Urban - State 5307 Match	\$236,385	\$134,594
SCDOT SMTF - State 5311 Match	\$144,000	\$123,893
Total Revenue Fed/State	\$2,630,169	\$4,389,831
Net Expense after Fed/State	(\$2,748,429)	(\$1,560,469)
Funding to O&M Reserve		(\$300,000)
Net Expense after O&M Reserve	(\$2,748,429)	(\$1,860,469)
Available Local Funds	\$2,788,529	\$2,736,000
Remaining Balance	\$40,100	\$875,531



BUDGET REVISION

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Total Net Annual O&M Expenses	\$5,178,598	\$5,750,300
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Remaining Balance	\$40,100	\$875,531



CARES Act Remaining
 \$2.65 M – 5307
 \$1.78 M - 5311

BUDGET REVISION



CARES Act Remaining
\$0.0 M – 5307
\$426 K - 5311

Formula Funding Balance
\$1.8 M – 5307
\$1.2 M - 5311

DRAFT

FY 2020 (Rev)

FY 2021

Total Net Annual O&M Expenses	\$5,750,300	\$5,718,001
CNB Note Payoff	\$200,000	
FTA 5307 Formula	\$1,128,648	\$0
FTA 5311 Formula through SCDOT	\$433,096	\$0
CARES ACT 5307	\$1,850,000	\$2,648,000
CARES ACT 5311	\$719,600	\$1,354,091
SCDOT Urban - State 5307 Match	\$134,594	
SCDOT SMTF - State 5311 Match	\$123,893	\$0
Total Revenue Fed/State	\$4,389,831	\$4,002,091
Net Expense after Fed/State	(\$1,560,469)	(\$1,715,910)
Funding to O&M Reserve	(\$300,000)	(\$450,000)
Net Expense after O&M Reserve	(\$1,860,469)	(\$2,165,910)
Available Local Funds	\$2,736,000	\$2,876,530
Remaining Balance	\$875,531	\$1,586,151

FINANCIAL OUTLOOK



- ▶ **Long Term Impacts of CARES Act**
 - ▶ Maintains Labor Force through Pandemic
 - ▶ Generates O&M Reserve for the Authority
 - ▶ Accumulate Balances in 5307/5311
 - ▶ Accumulate Local Funding for Operational Increases and Capital Investments
- ▶ State has Control of 5311
- ▶ Need to maintain local funding

FINANCIAL OUTLOOK



- ▶ **Operational Increases**
 - ▶ **October 1, 2020 > MB-CF-NMB Route**
 - ▶ **April 1, 2021 > Georgetown Local / Socastee Service**
 - ▶ **June 1, 2021 > NMB Summer Shuttle**
 - ▶ **October 1, 2021 > Conway Improvement/Aynor Connection**
- ▶ **State has control of 5311**
- ▶ **Need to maintain existing local funding/add other**

FINANCIAL OUTLOOK



Capital Program	Program	FY 20 -22
Facility Development Program	5307 + Georgetown Capital	\$ 1,000,000
Bus Stop Designation	5339+ Georgetown Capital	\$ 480,000
4 New Buses (New Flyers repl. Dallas Buses)	5307 Grant/Horry+Gtown Cap	\$ 1,920,000
4 New Buses (New Flyers repl. Dallas Buses)	5339 Discretionary/Local Funding	\$ 1,920,000
Paratransit Vehicles (Replacement)	5310	\$ 205,000
Paratransit Vehicles (Expansion)	5310	\$ 130,000
Planning - TDP + Fare Structure+On-Board Survey	MPO 5307	\$ 300,000
Trolleys	5339	\$ 700,000
Fare Collection System	TBD	TBD
New Maintenance Facility	5339 Disc/In-Kind/Sale Proceeds	TBD
Additional Local Funding Needed		\$ 872,000

\$1.23 M in Local Funds
Accumulated by the end of 2022

FINANCIAL OUTLOOK



- ▶ Job Opening for Public Information Officer (PIO) has been published
- ▶ Bus Stop Designation Program
- ▶ RTA research
- ▶ Stop Annunciation
- ▶ Website



OTHER STUFF

APPROVAL OF RESOLUTIONS: Ms. Nobles read the following into the record:

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2020-06**

**AUTHORIZATION TO EXECUTE TASK ORDERS WITH
KIMLEY-HORN ASSOCIATES**

A motion of the Board of the Waccamaw Regional Transportation Authority to authorize the GM/CEO to execute task orders with Kimley-Horn Associates for the Facility Development Program.

There was a motion and a second to approve this resolution. There was some discussion. A voice vote was taken; no nays being heard, the resolution passed.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2020-07**

ACCEPTANCE OF AUTHORITY SAFETY PLAN

A motion of the Board of the Waccamaw Regional Transportation Authority to accept the Waccamaw Regional Transportation Authority Agency Safety Plan, and authorize staff to submit the draft to coordinating agencies.

There was a motion and a second to approve this resolution. There was no discussion. A voice vote was taken; no nays being heard, the resolution passed.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. APR2020-08**

**AUTHORIZATION TO EXECUTE MOA WITH HORRY
COUNTY FOR EMERGENCY EVACUATION/RELOCATION
TRANSPORTATION SERVICES**

A motion of the Board of the Waccamaw Regional Transportation Authority to authorize the GM/CEO to execute an MOA with Horry County for emergency evacuation/relocation transportation services.

There was a motion and a second to approve this resolution. There was no discussion. A

voice vote was taken; no nays being heard, the resolution passed.

There was a motion by Dr. Keene and a second by Mr. Silverman that the Chairman of the Board be authorized to sign the above resolutions for the entire board. A voice vote was taken; no nays being heard, Mr. Eickhoff, Chairman of the Board, will sign the above-approved resolutions in lieu of each board member being required to sign, due to the meeting being held remotely.

OLD BUSINESS: Due to Mr. Wilson's health issues, he is unable to spearhead the General Manager's evaluation process. Dr. Sheehan volunteered to handle the General Manager's evaluation process in his stead. The evaluation paperwork will be e-mailed to each board member, who will complete their evaluation and send the completed form to Dr. Sheehan. Once the evaluation is done, the Compensation Committee will meet and make their recommendation to the full board. Ms. Nobles e-mailed the evaluation form to the board during this part of the meeting. Mr. Piascik offered to take the form and reformat it for docu-sign and send the new form to the full board.

NEW BUSINESS: None

EXECUTIVE SESSION: None

ANNOUNCEMENTS: None

ADJOURNMENT: There was a motion by Ms. D'Angelo and a second by Mr. Silverman to adjourn the meeting. A voice vote was taken; voice vote was taken, no nays being heard, the meeting was adjourned at 11:54 AM.



FINANCIALS

April 30, 2020

FY 2020

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
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April 30, 2020**

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18-May-20

Income Statement
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED April 30, 2020

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY20 Budget
Operating Revenues						
Passenger Fares and Passes	512	209,551	251,628	(42,077)	-16.7%	500,000
Local Contracts	0	0	0	0	0.0%	0
Other Operating Revenue	0	0	0	0	0.0%	0
Total Operating Revenues	512	209,551	251,628	(42,077)	-16.7%	500,000
Operating Expenses						
Salaries & Benefits - Admin	66,925	433,628	432,982	(646)	-0.1%	729,398
Salaries & Benefits - Transit	267,134	1,427,446	1,343,177	(84,269)	-6.3%	2,339,195
Overtime - Transit	(810)	65,244	60,098	(5,146)	-8.6%	117,290
Salaries & Benefits - Maintenance	99,856	518,498	485,243	(33,255)	-6.9%	816,920
Overtime - Maintenance	12	8,197	15,070	6,873	45.6%	25,834
Facility Maintenance	51,219	172,713	135,275	(37,438)	-27.7%	235,000
Vehicle Maintenance	89,347	306,019	272,867	(33,152)	-12.1%	480,697
Fuel & Oil	18,649	240,498	299,050	58,552	19.6%	525,000
Tires	327	13,335	24,800	11,465	46.2%	35,000
Liability Insurance	13,511	98,577	95,083	(3,494)	-3.7%	163,000
Utilities	2,177	17,787	21,454	3,667	17.1%	36,779
Telecommunications	8,046	58,788	46,667	(12,121)	-26.0%	80,000
Postage & Freight	0	1,520	1,750	230	13.1%	3,000
Office Supplies/Computer/Security	3,904	36,246	38,503	2,257	5.9%	70,588
Legal & Professional Services	3,733	44,110	51,900	7,790	15.0%	55,000
Public Information	0	540	10,760	10,220	95.0%	20,000
Advertising & Marketing	312	3,208	4,849	1,641	33.8%	12,000
Dues & Subscriptions	895	6,100	6,086	(14)	-0.2%	11,787
Leases	1,299	8,888	11,410	2,522	22.1%	19,436
Travel & Training	350	31,979	30,332	(1,647)	-5.4%	40,000
Interest Expense	533	5,827	4,402	(1,425)	-32.4%	7,500
Other Expenses	0	1,431	824	(607)	-73.6%	1,413
Total Operating Expenses	627,419	3,500,579	3,392,583	(107,996)	-3.2%	5,824,837
Operating Profit (Loss)	(626,907)	(3,291,028)	(3,140,955)	(150,073)	-4.8%	(5,324,837)
Non-Reimbursable (by FTA) Expenses						
Depreciation	54,877	321,197	348,493	27,296	7.8%	600,000
(Gain) Loss on Fixed Assets	0	0	0	0	0.0%	0
Accident Expense*	2,770	16,644	0	(16,644)	-%	0
Other Non-Reimbursable Expense				0	0.0%	
Pension Expense - Deferred Outflows				0	0.0%	
Total Non-Reimbursable Expenses	57,647	337,841	348,493	10,652	3.1%	600,000
Total Operating and Non-Reimbursable Expenses	685,066	3,838,420	3,741,076	(97,344)	-2.6%	6,424,837

* Moved accident expenses to Non-Reimbursable line items since cost is covered by insurance proceeds.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED April 30, 2020**

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY20 Budget
Operating Grant Revenue						
Federal Grants - Operating	654,668	2,256,231	1,516,150	740,081	48.8%	2,221,684
State Grants - Operating	0	85,992	84,245	1,747	2.1%	380,385
Local Grants - Operating	230,600	1,446,623	1,497,444	(50,821)	-3.4%	2,764,352
Total Operating Grant Revenue	885,268	3,788,846	3,097,839	691,007	22.3%	5,366,421
Capital Grant Revenue						
Federal Grants - Capital	18,080	1,044,361	1,016,141	28,220	2.8%	1,484,928
State Grants - Capital	0	90,156	88,000	2,156	2.4%	88,000
Local Grants - Capital	4,519	386,050	206,000	180,050	87.4%	206,000
Total Capital Grant Revenue	22,599	1,520,567	1,310,141	210,426	16.1%	1,778,928
Total Grant Revenue	907,867	5,309,413	4,407,980	901,433	20.5%	7,145,349
Other Revenue						
Bus Advertising Revenue	0	2,540	30,270	(27,730)	-91.6%	47,170
Miscellaneous - Vending, Other	100	1,583	1,400	183	13.1%	2,400
Total Other Revenue	100	4,123	31,670	(27,547)	-87.0%	49,570
Total Non-Operating Revenue	907,967	5,313,536	4,439,650	873,886	19.7%	7,194,919
 In-Kind Revenue				0		
Change in Net Position	223,413	1,684,667	950,202	734,465	77%	1,270,082

YTD Capital Expenditure Activity (Cost)

Paratransit Vehicles	0	189,096	189,096	0	0%	189,096
Bus Purchases	0	1,220,136	1,220,136	0	0%	1,220,136
FTA Equity for Internationals	0	170,294	0	(170,294)	0%	0
Facility Due/Diligence	0	0	0	0	0%	1,000,000
Computer Hardware/Software - Paratransit	0	9,606	9,606	0	0%	118,000
Facility Maintenance Items	16,014	39,350	39,350	0	0%	87,634
Bus Stop Designation/Implementation	22,599	90,932	90,932	0	0%	321,080
Computer Hardware/Software - 5307/Other	6,000	34,467	34,467	0	0%	64,000
YTD Capital Expenditures vs Budget	44,613	1,753,881	1,583,587	(170,294)	-11%	2,999,946

Statements have been downloaded from Sage 100 and consolidated for reporting purposes.

Income Statement
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED April 30, 2020

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY20 Budget	Change in Budget	FY 20 Orig Budget
Operating Revenues								
Passenger Fares and Passes	512	209,551	233,333	(23,782)	-10.2%	400,000	(100,000)	500,000
Local Contracts	0	0	0	0	0.0%	0		
Other Operating Revenue	0	0	0	0	0.0%	0		
Total Operating Revenues	512	209,551	233,333	(23,782)	-10.2%	400,000		
Operating Expenses								
Salaries & Benefits - Admin	66,925	433,628	432,982	(646)	-0.1%	764,994	35,596	729,398
Salaries & Benefits - Transit	267,134	1,427,446	1,430,000	2,554	0.2%	2,672,361	333,166	2,339,195
Overtime - Transit	(810)	65,244	65,250	6	0.0%	126,343	9,053	117,290
Salaries & Benefits - Maintenance	99,856	518,498	520,000	1,502	0.3%	933,925	117,005	816,920
Overtime - Maintenance	12	8,197	8,250	53	0.6%	21,909	(3,925)	25,834
Facility Maintenance	51,219	172,713	173,000	287	0.2%	280,000	45,000	235,000
Vehicle Maintenance	89,347	306,019	307,000	981	0.3%	599,000	118,303	480,697
Fuel & Oil	18,649	240,498	241,000	502	0.2%	450,000	(75,000)	525,000
Tires	327	13,335	17,500	4,165	23.8%	30,000	(5,000)	35,000
Liability Insurance	13,511	98,577	98,500	(77)	-0.1%	175,000	12,000	163,000
Utilities	2,177	17,787	17,800	13	0.1%	32,878	(3,901)	36,779
Telecommunications	8,046	58,788	58,500	(288)	-0.5%	105,000	25,000	80,000
Postage & Freight	0	1,520	1,750	230	13.1%	3,000	0	3,000
Office Supplies/Computer/Security	3,904	36,246	38,503	2,257	5.9%	80,000	9,412	70,588
Legal & Professional Services	3,733	44,110	51,900	7,790	15.0%	70,000	15,000	55,000
Public Information	0	540	10,760	10,220	95.0%	20,000	0	20,000
Advertising & Marketing	312	3,208	4,849	1,641	33.8%	12,000	0	12,000
Dues & Subscriptions	895	6,100	6,086	(14)	-0.2%	11,787	0	11,787
Leases	1,299	8,888	11,410	2,522	22.1%	18,000	(1,436)	19,436
Travel & Training	350	31,979	30,332	(1,647)	-5.4%	40,000	0	40,000
Interest Expense	533	5,827	5,800	(27)	-0.5%	7,000	(500)	7,500
Other Expenses	0	1,431	1,458	27	1.9%	2,500	1,087	1,413
Total Operating Expenses	627,419	3,500,579	3,532,631	32,052	0.9%	6,455,698	630,861	5,824,837
Operating Profit (Loss)	(626,907)	(3,291,028)	(3,299,297)	8,269	0.3%	(6,055,698)		
Non-Reimbursable (by FTA) Expenses								
Depreciation	54,877	321,197	348,493	27,296	7.8%	600,000		
(Gain) Loss on Fixed Assets	0	0	0	0	0.0%			
Accident Expense*	2,770	16,644	0	(16,644)	--%	0		
Other Non-Reimbursable Expense				0	0.0%			
Pension Expense - Deferred Outflows				0	0.0%			
Total Non-Reimbursable Expenses	57,647	337,841	348,493	10,652	3.1%	600,000		
Total Operating and Non-Reimbursable Expenses	685,066	3,838,420	3,881,124	42,704	1.1%	7,055,698		

* Moved accident expenses to Non-Reimbursable line items since cost is covered by insurance proceeds.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED April 30, 2020**

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY20 Budget	Change in Budget	FY 20 Orig Budget
Operating Grant Revenue								
Federal Grants - Operating	654,668	2,256,231	2,256,231	0	0.0%	4,281,344	2,059,660	2,221,684
State Grants - Operating	0	85,992	84,245	1,747	2.1%	123,893	(256,492)	380,385
Local Grants - Operating	230,600	1,446,623	1,450,000	(3,377)	-0.2%	2,764,352	0	2,764,352
Total Operating Grant Revenue	885,268	3,788,846	3,790,476	(1,630)	-0.0%	7,169,589		5,366,421
Capital Grant Revenue								
Federal Grants - Capital	18,080	1,044,361	1,016,141	28,220	2.8%	1,484,928	0	1,484,928
State Grants - Capital	0	90,156	88,000	2,156	2.4%	88,000	0	88,000
Local Grants - Capital	4,519	386,050	385,000	1,050	0.3%	479,187	273,187	206,000
Total Capital Grant Revenue	22,599	1,520,567	1,489,141	31,426	2.1%	2,052,115		1,778,928
Total Grant Revenue	907,867	5,309,413	5,279,617	29,796	0.6%	9,221,704		7,145,349
Other Revenue								
Bus Advertising Revenue	0	2,540	11,667	(9,127)	-78.2%	20,000	(27,170)	47,170
Miscellaneous - Vending, Other	100	1,583	1,400	183	13.1%	2,400	0	2,400
Total Other Revenue	100	4,123	13,067	(8,944)	-68.4%	22,400		49,570
Total Non-Operating Revenue	907,967	5,313,536	5,292,684	20,852	0.4%	9,244,104	2,049,185	7,194,919
In-Kind Revenue				0				
Change in Net Position	223,413	1,684,667	1,644,894	39,773	2%	2,588,406		

YTD Capital Expenditure Activity (Cost)

Paratransit Vehicles	0	189,096	189,096	0	0%	189,096	
Bus Purchases	0	1,220,136	1,220,136	0	0%	1,220,136	
FTA Equity for Internationals	0	170,294	0	(170,294)	0%	0	
Facility Due/Diligence	0	0	0	0	0%	1,000,000	
Computer Hardware/Software - Paratransit	0	9,606	9,606	0	0%	118,000	
Facility Maintenance Items	16,014	39,350	39,350	0	0%	87,634	> Fuel Mgmt System - Training delayed by COVID
Bus Stop Designation/Implementation	22,599	90,932	90,932	0	0%	321,080	> Signs \$6,000; Aecom \$16,599
Computer Hardware/Software - 5307/Other	6,000	34,467	34,467	0	0%	64,000	> Website Design Installment

YTD Capital Expenditures vs Budget	44,613	1,753,881	1,583,587	(170,294)	-11%	2,999,946	
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Statements have been downloaded from Sage 100 and consolidated for reporting purposes.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT NOTES – April 2020**

These notes represent Income Statement variances of \$5,000 per MTD and YTD budget line item on pages 2 and 3, in accordance with Section 2.3 of WRTA Month-End Procedures (Rev. 04/01/09).

Total Operating Revenue is under budget YTD (\$42.1K) or (16.7%) (page 2) due Coast RTA eliminating fares in March.

Salaries & Benefits - Transit is over budget YTD (\$84.3K) or (6.3%) (page 2) due expenses related to COVID-19. We have increased wage rates to encourage employees to work, therefore, the net impact will be an increase in overall costs. This will be addressed in a budget revision.

Overtime - Transit is over budget YTD (\$5.1) or (8.6%) (page 2) because of our service reductions. Our actual overtime was reduced significantly (\$6K for the month of April) and the March overtime accrual, based on prior actuals, was too high.

Salaries & Benefits - Maintenance is over budget YTD (\$33.3K) or (6.9%) (page 2) due expenses related to COVID-19. We have increased wage rates to encourage employees to work, therefore, the net impact will be an increase in overall costs. This will be addressed in a budget revision.

Overtime - Maintenance is under budget YTD \$6.9 or 45.6% (page 2) simply because the maintenance department has not needed it. However, overtime expenses will increase when our service hours are extended for the summer.

Facility Maintenance is over budget YTD (\$37.4K) or (37.7%) (page 2) due to a number of repairs on the building and additional expense for cleaning, which will be incorporated into a budget revision,.

Vehicle Maintenance is over budget YTD (\$33.2K) or (12.1%) (page 2) due to expenses related to COVID-19 (driver shields, cleaning supplies), bus wraps and an engine replacement.

Fuel & Oil is under budget YTD \$58.6K or 19.6% (page 2) as market prices for fuel remain low and our total miles for the month were lower because of service reductions related to COVID-19.

Tires is under budget YTD \$11.5K or 46.2% (page 2) primarily due to timing of expenses. We have had some success in stocking our inventory with tires. Maintenance found a deal on the size tire for the NABI (Dallas) buses at a price lower than state contract. Expense will hit once a tire is installed on a vehicle.

Telecommunications is over budget YTD (\$12.1K) or (26.0%) (page 2) due to increases in our push-to-talk services (Ops Communication) and the aggregated effect of internet services, changes in our phone system and data plans from the beginning of the fiscal year. We will address this line item in our budget revision.

Legal & Professional Service is under budget YTD \$7.8K or 15.0% (page 2) due timing of expenses. We will still have additional legal expenses as we work through our status as an RTA.

Public Information is under budget YTD \$10.2K or 95.0% (page 2) due to timing of expenses. We have a number of public schedules and other documents to be produced between now and the beginning of summer services.

Depreciation is under budget YTD \$27.3K or 7.8% (page 2) due the delays in acquiring rolling stock. Last month's budget YTD figure had not been updated.

Operating Grant Revenue is over budget YTD \$691.0K or 22.3% (page 2) due to the allocation of CARES Act funding. Both the rural and urban CARES Act grants are in force and we have been retroactively reimbursed for expenses back to March 15th in the urban program and February 1st in the rural program.

Capital Grant Revenue is over budget YTD \$210.4K or 16.1% (page 2) due to the allocation of local funds from operating to capital in order to complete the acquisition of FMO vehicles and the New Flyers.

Total Other Revenue is under budget YTD (\$27.6K) or (87.0%) (page 2) because advertising revenues have dropped considerably as a result of COVID-19.

Coast RTA Budget Review FY 20

	Total Expense YTD	Budget YTD	Variance \$ YTD	Variance % YTD
Administration	649,512	651,160	1,648	0.3%
Operations	1,845,640	1,832,969	(12,671)	-0.7%
Maintenance	1,005,427	908,455	(96,973)	-10.7%
Total	3,500,579	3,392,583	(107,996)	-3.2%
Farebox Revenue	209,551	251,628	(42,077)	-16.7%

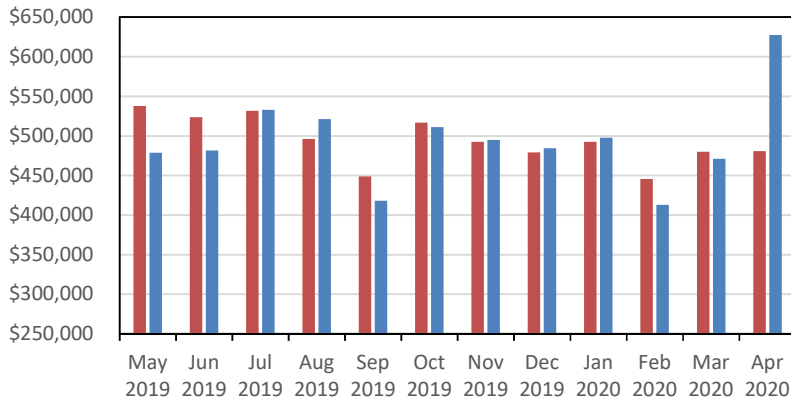
ending April 30, 2019

18-May-20

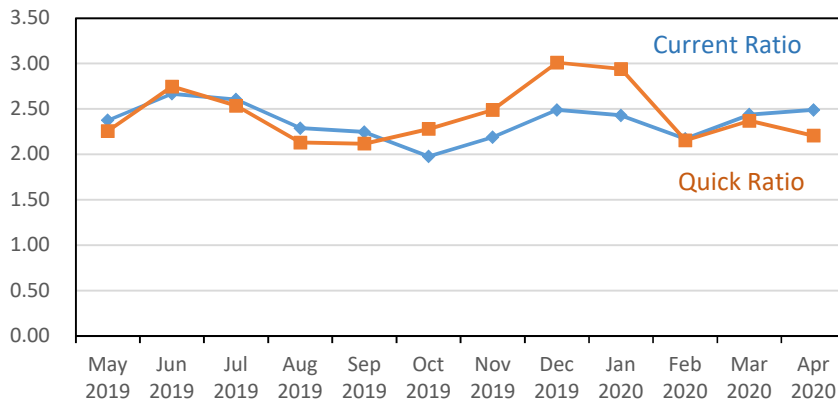
Waccamaw Regional Transportation Authority
DBA THE COAST RTA
COMPARATIVE BALANCE SHEET
April 30, 2020

	<u>Apr-20</u>	<u>Apr-19</u>
ASSETS		
Current Assets:		
Cash	400,941	324,749
Cash Reserve (Certificate of Deposit)	0	0
Accounts Receivable - Federal, State & Local Grants	954,040	372,805
Accounts Receivable - Employees/Other	20,297	27,215
Inventory	246,563	164,958
Prepaid Expenses	<u>154,343</u>	<u>88,770</u>
Total Current Assets	<u>1,776,184</u>	<u>978,497</u>
Long-Term Assets		
Total Capital Assets, Net	4,115,152	2,933,131
Deferred Outflows of Resources-NPL	<u>528,466</u>	<u>1,000,624</u>
Total Long-Term Assets	<u>4,643,618</u>	<u>3,933,755</u>
Total Assets	<u>6,419,802</u>	<u>4,912,252</u>
LIABILITIES & EQUITY		
LIABILITIES		
Current Liabilities:		
Accounts Payable	173,565	50,298
Accrued Payroll and Withholdings	315,028	185,504
Accrued Compensated Absences	93,236	75,055
Disallowed Costs due to SCDOT - Current	217,166	101,634
Installment Loan CNB - Short-term	89,875	90,000
Unearned Revenue	<u>41,667</u>	<u>50,666</u>
Total Current Liabilities	<u>930,537</u>	<u>553,157</u>
Non-Current Liabilities:		
Accrued Compensated Absences, Net of Current Portion	0	32,063
Installment Loan CNB - Long-term	0	202,412
Due to FTA - Long Term	325,199	338,515
Disallowed Costs due to SCDOT - Long Term	126,668	75,500
Net Pension Liability	5,682,686	5,625,121
Deferred Inflows of Resources-NPL	<u>85,730</u>	<u>75,580</u>
Total Non-Current Liabilities	<u>6,220,283</u>	<u>6,349,191</u>
Total Liabilities	<u>7,150,820</u>	<u>6,902,348</u>
EQUITY		
Contributed Capital	2,719,523	2,719,523
Restricted Net Assets	(1,247,175)	(579,793)
Retained Earnings - Current Year	1,684,667	(241,793)
Net Investments in Capital Assets	2,027,824	2,027,824
Net Position Retriected for Pensions	(3,676,132)	(3,676,132)
Restricted for Transit Operations	60,000	60,000
Unrestricted Net Pension	<u>(2,299,725)</u>	<u>(2,299,725)</u>
Total Fund Equity	<u>(731,018)</u>	<u>(1,990,096)</u>
Total Liabilities and Fund Equity	<u>6,419,802</u>	<u>4,912,252</u>

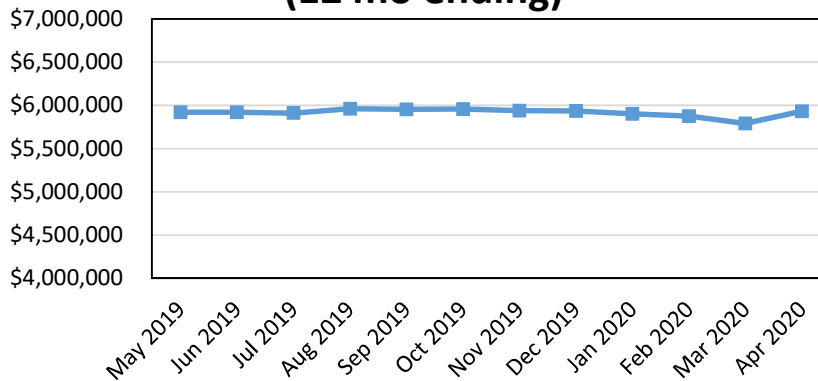
Expenses: Monthly Budget to Actual



Current/Quick Ratio



12-mo Rolling Expense Trending (12 mo ending)



WACCAMAW REGIONAL TRANSPORTATION AUTHORITY

CASH REQUIREMENTS

5/18/2020

	Income	Expense	Balance	Date	Notes
Cash Balance			\$276,611	05/18/20	
Deposits in Transit	\$6,600		\$283,211		
5307 Federal OPS	\$255,826		\$539,037	05/20/20	April Final
5307 Federal PM	\$16,942		\$555,979	05/20/20	April Final
PEBA Health Insurance (FY 21 Deposit)		\$29,026	\$510,011	05/20/20	Jun Premiums
Fuel - Diesel		\$9,250	\$500,761	05/21/20	
Accounts Payable		\$25,000	\$475,761	05/25/20	
Payroll and taxes		\$140,000	\$335,761	05/27/20	
PEBA - SC Retirement (Pension)		\$59,316	\$276,445	05/30/20	Apr Pension Payment
Capital - Ecolane - Training	\$7,500	\$7,100	\$276,845	06/01/20	
CNB Payment		\$50,000	\$226,845	06/01/20	
Fuel - Diesel	\$4,000	\$13,333	\$217,512	06/01/20	
SC Dvsn of Insurance Services Workers Comp		\$11,558	\$205,954	06/01/20	3CQ20 Premium
Fuel - Gas		\$8,000	\$197,954	06/06/20	
Fares			\$197,954	06/08/20	
Accounts Payable		\$25,000	\$172,954	06/09/20	
5311 Federal Admin/Ops/PM	\$217,080		\$390,034	06/09/20	Apr Rural Service
Georgetown County	\$31,000		\$421,034	06/10/20	June
Payroll and taxes		\$130,000	\$291,034	06/10/20	
PEBA Health Insurance		\$45,000	\$246,034	06/10/20	Jun Premiums
Fares	\$9,800		\$255,834	06/15/20	
Fuel - Diesel		\$11,500	\$244,334	06/15/20	
5307 Federal OPS/PM/Admin	\$200,000		\$444,334	06/20/20	May Final
Accounts Payable		\$25,000	\$419,334	06/20/20	
Fares	\$9,800		\$429,134	06/22/20	
Payroll and taxes		\$130,000	\$299,134	06/24/20	
Fuel - Gas		\$10,000	\$289,134	06/27/20	
Fares	\$9,800		\$298,934	06/29/20	
Fuel - Diesel		\$11,500	\$287,434	06/29/20	
PEBA - SC Retirement (Pension)		\$80,000	\$207,434	06/30/20	May Pension Payment
CNB Payment		\$40,000	\$167,434	07/01/20	
Accounts Payable		\$35,000	\$132,434	07/03/20	
Fares	\$9,800		\$142,234	07/06/20	
Payroll and taxes		\$120,000	\$22,234	07/08/20	
City of Myrtle Beach Q4 FY 20	\$62,500		\$84,734	07/09/20	
City of Conway	\$15,000		\$99,734	07/10/20	
Georgetown County	\$20,000		\$119,734	07/10/20	Annual Reconcile
Horry County 2FQ20	\$525,000		\$644,734	07/10/20	
PEBA Health Insurance		\$45,000	\$599,734	07/10/20	Jul Premiums
City of North Myrtle Beach	\$25,000		\$624,734	07/11/20	
Fares	\$9,800		\$634,534	07/13/20	
Fuel - Diesel	\$3,500	\$13,333	\$624,700	07/13/20	
5311 Federal Admin/Ops/PM	\$146,000		\$770,700	07/15/20	May Rural Service
CNB Savings		\$150,000	\$620,700	07/15/20	
Accounts Payable		\$25,000	\$595,700	07/17/20	
Fuel - Gas		\$12,500	\$583,200	07/18/20	
5307 Federal OPS	\$210,000		\$793,200	07/20/20	June Final
5307 Federal PM	\$112,500		\$905,700	07/20/20	June Final

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY

CASH REQUIREMENTS

5/18/2020

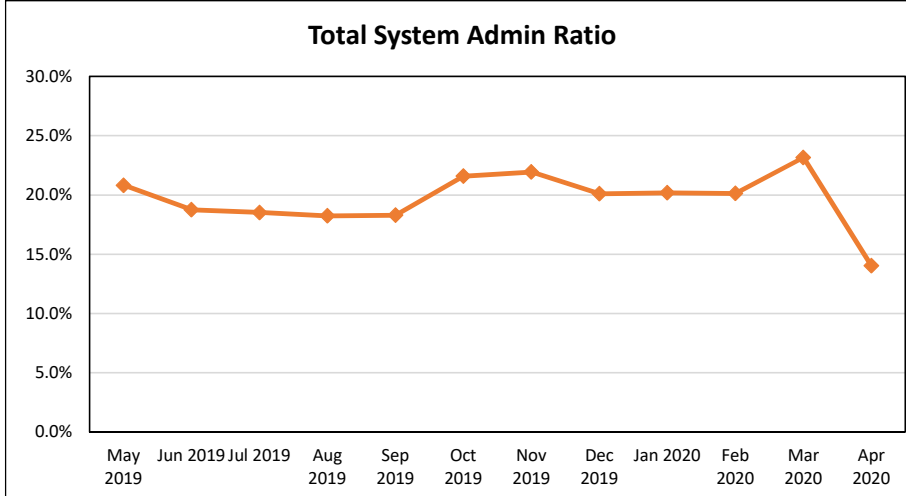
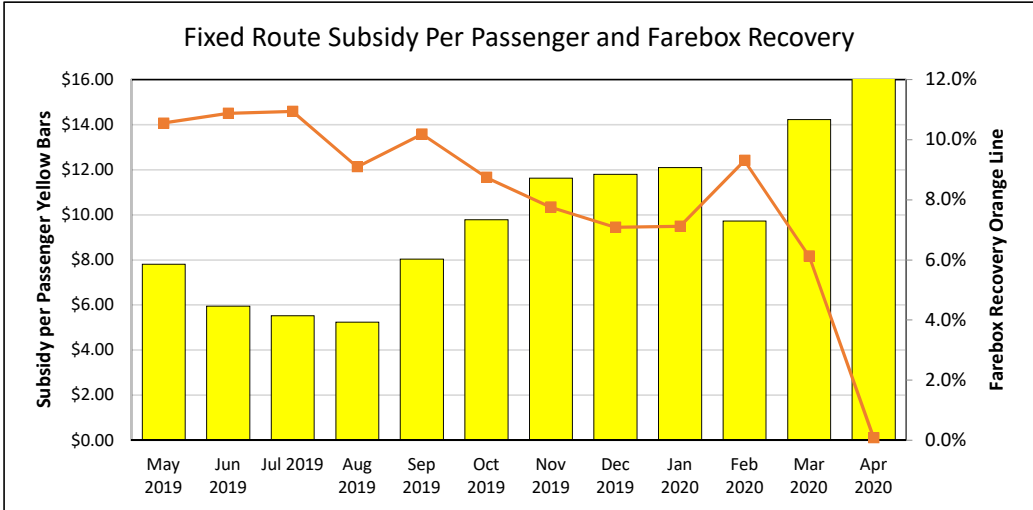
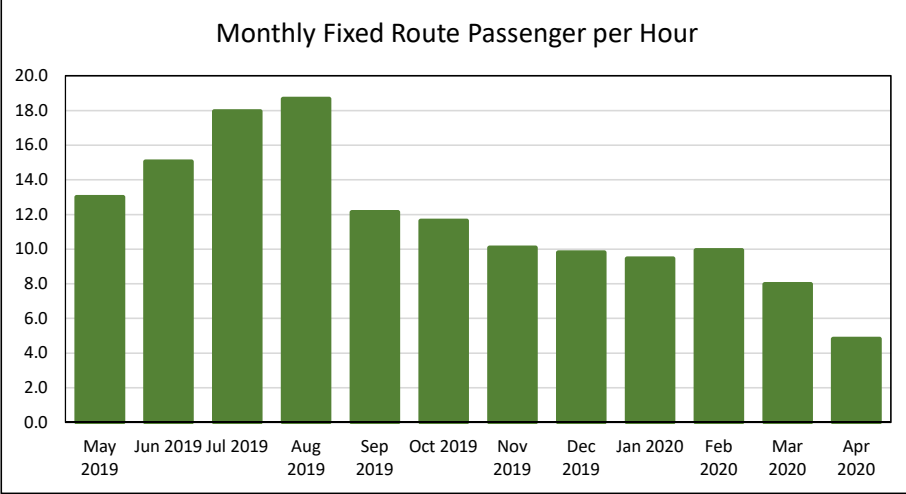
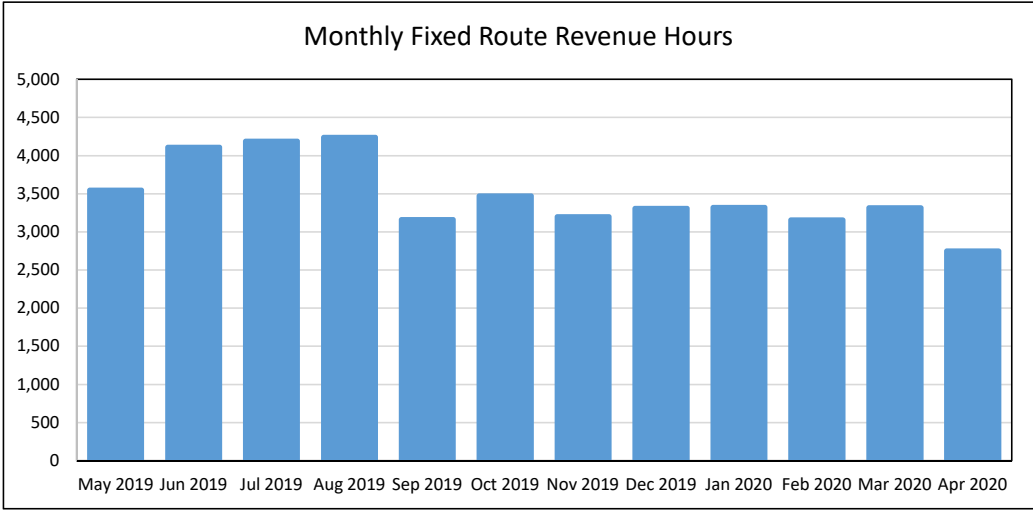
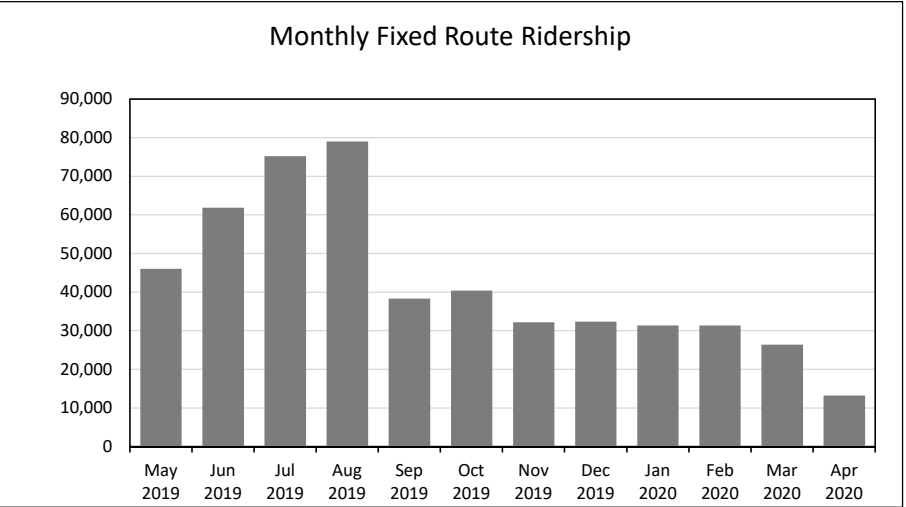
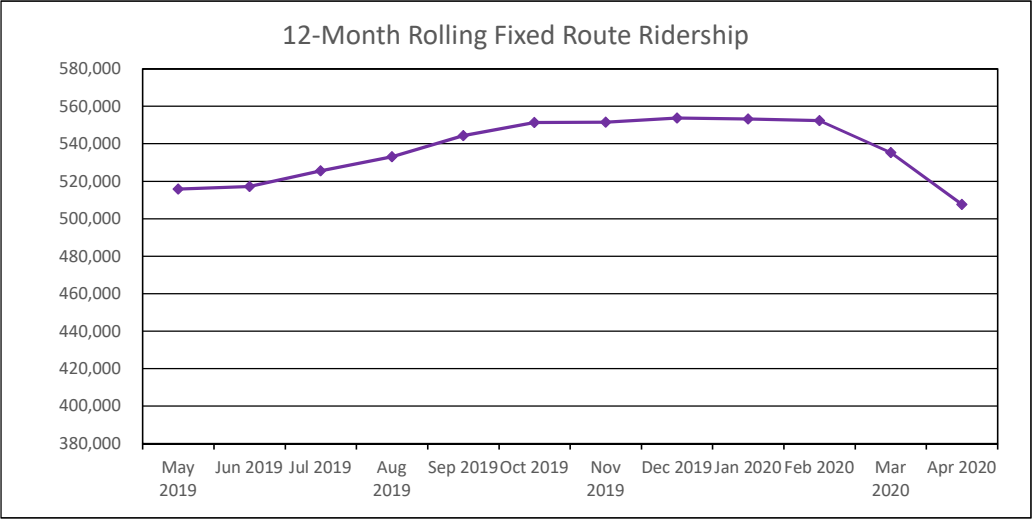
	Income	Expense	Balance	Date	Notes
5311 Federal Admin/Ops/PM	\$146,000		\$1,051,700	07/20/20	June Rural Service
Fares	\$10,000		\$1,061,700	07/20/20	
Payroll and taxes		\$120,000	\$941,700	07/22/20	
Fares	\$10,000		\$951,700	07/27/20	
Fuel - Diesel		\$13,333	\$938,367	07/27/20	
PEBA - SC Retirement (Pension)		\$53,000	\$885,367	07/30/20	June Pension Payment
Accounts Payable		\$25,000	\$860,367	07/31/20	
Fares	\$10,000		\$870,367	08/03/20	
Payroll and taxes		\$120,000	\$750,367	08/05/20	
Fuel - Gas		\$12,500	\$737,867	08/08/20	
Fares	\$10,000		\$747,867	08/10/20	
Fuel - Diesel		\$13,333	\$734,534	08/10/20	
Georgetown County	\$31,000		\$765,534	08/10/20	
PEBA Health Insurance (FY 20 Premium Adj.)	\$25,000		\$790,534	07/31/20	
PEBA Health Insurance		\$45,000	\$745,534	08/10/20	Aug Premiums
State Insurance Fund - Liability Ins. Premium		\$50,000	\$695,534	08/10/20	
Accounts Payable		\$25,000	\$670,534	08/14/20	
CNB Savings		\$150,000	\$520,534	08/15/20	
Fares	\$10,000		\$530,534	08/17/20	
Payroll and taxes		\$120,000	\$410,534	08/19/20	
5307 Federal OPS	\$210,000		\$620,534	08/20/20	July Final
5307 Federal PM	\$112,500		\$733,034	08/20/20	July Final
5311 Federal Admin/Ops/PM	\$146,000		\$879,034	08/20/20	July Rural Service
Fares	\$10,000		\$889,034	08/24/20	
Fuel - Diesel		\$13,333	\$875,700	08/24/20	
Accounts Payable		\$20,000	\$855,700	08/28/20	
Fuel - Gas		\$12,500	\$843,200	08/29/20	
PEBA - SC Retirement (Pension)		\$53,000	\$790,200	08/30/20	July Pension Payment
Fares	\$10,000		\$800,200	08/31/20	
SC Dvsn of Insurance Services Workers Comp		\$24,865	\$775,335	09/01/20	4CQ20 Premium
Payroll and taxes		\$120,000	\$655,335	09/02/20	
Fares	\$8,500		\$663,835	09/07/20	
Fuel - Diesel		\$13,333	\$650,502	09/07/20	
Georgetown County	\$31,000		\$681,502	09/10/20	
PEBA Health Insurance		\$45,000	\$636,502	09/10/20	Sep Premiums
Accounts Payable		\$20,000	\$616,502	09/12/20	
Fares	\$8,500		\$625,002	09/14/20	
CNB Savings		\$150,000	\$475,002	09/15/20	
Payroll and taxes		\$120,000	\$355,002	09/16/20	
Fuel - Gas		\$12,500	\$342,502	09/19/20	
5307 Federal OPS	\$190,000		\$532,502	09/20/20	August Final
5307 Federal PM	\$112,500		\$645,002	09/20/20	August Final
5311 Federal Admin/Ops/PM	\$146,000		\$791,002	09/20/20	Aug Rural Service
Fares	\$8,500		\$799,502	09/21/20	
Fuel - Diesel		\$13,333	\$786,169	09/21/20	
Accounts Payable		\$20,000	\$766,169	09/26/20	
Fares	\$8,500		\$774,669	09/28/20	
Payroll and taxes		\$120,000	\$654,669	09/30/20	
PEBA - SC Retirement (Pension)		\$53,000	\$601,669	09/30/20	Aug Pension Payment
Fares	\$8,500		\$610,169	10/05/20	
Fuel - Diesel		\$13,333	\$596,835	10/05/20	

Key Performance Indicators - Fixed Route

Fixed Route Measures	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	12-Month Total
Ridership	40,984	46,024	61,830	75,167	79,037	38,311	40,353	32,201	32,359	31,350	31,335	26,404	13,234	548,589
Revenue Hours	3,326	3,545	4,108	4,188	4,236	3,160	3,469	3,195	3,306	3,319	3,155	3,312	2,748	45,066
Total Hours	3,503	3,759	4,260	4,453	4,523	3,318	4,163	3,398	3,484	3,506	3,303	3,464	2,977	48,111
Revenue Miles	75,075	78,431	83,852	84,303	86,573	70,299	79,236	72,875	75,630	75,864	72,789	74,636	65,223	994,786
Total Miles	79,116	82,978	89,574	90,428	93,126	74,053	83,752	76,797	80,130	79,858	76,924	79,041	67,528	1,053,305
Accidents	1	3	0	0	2	1	0	0	3	1	2	0	0	13
Breakdowns	7	6	8	4	10	9	3	5	6	4	6	3	3	74
Complaints	10	8	7	3	4	5	7	2	6	3	2	2	3	62
Transit Expense	\$233,377	\$235,807	\$260,709	\$253,985	\$257,985	\$219,289	\$254,270	\$241,939	\$228,095	\$254,765	\$192,793	\$221,355	\$284,788	\$3,139,160
Maintenance Expense	\$101,514	\$96,914	\$86,819	\$139,616	\$126,988	\$70,498	\$101,352	\$90,862	\$114,189	\$85,106	\$87,106	\$103,484	\$194,188	\$1,398,637
Administrative Expense	\$73,291	\$69,256	\$65,188	\$72,897	\$70,229	\$53,014	\$76,774	\$72,978	\$68,833	\$68,577	\$56,358	\$75,215	\$67,152	\$889,761
Total Operating Expenses	\$408,182	\$401,977	\$412,716	\$466,499	\$455,202	\$342,801	\$432,396	\$405,779	\$411,117	\$408,448	\$336,256	\$400,055	\$546,129	\$5,427,557
Fare/Contract Revenues	\$34,022	\$42,403	\$44,875	\$51,025	\$41,384	\$34,898	\$37,807	\$31,465	\$29,114	\$29,048	\$31,288	\$24,504	\$412	\$432,245

Efficiency Metrics	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	12-Month Total
O & M Expense per Hour (No Admin)	\$100.69	\$93.87	\$84.60	\$93.98	\$90.88	\$91.70	\$102.53	\$104.16	\$103.53	\$102.40	\$88.72	\$98.08	\$174.30	\$100.69
Average Fare	\$0.83	\$0.92	\$0.73	\$0.68	\$0.52	\$0.91	\$0.94	\$0.98	\$0.90	\$0.93	\$1.00	\$0.93	\$0.03	\$0.79
Farebox Recovery	8.3%	10.5%	10.9%	10.9%	9.1%	10.2%	8.7%	7.8%	7.1%	7.1%	9.3%	6.1%	0.1%	8.0%
Subsidy per Passenger	\$9.13	\$7.81	\$5.95	\$5.53	\$5.24	\$8.04	\$9.78	\$11.62	\$11.81	\$12.10	\$9.73	\$14.22	\$41.24	\$9.11
Maintenance Cost per Mile	\$1.28	\$1.17	\$0.97	\$1.54	\$1.36	\$0.95	\$1.21	\$1.18	\$1.43	\$1.07	\$1.13	\$1.31	\$2.88	\$1.33
Deadhead Ratio (Miles)	5%	6%	7%	7%	8%	5%	6%	5%	6%	5%	6%	6%	4%	6%
Administrative Ratio	22%	21%	19%	19%	18%	18%	22%	22%	20%	20%	20%	23%	14%	20%

Effectiveness Metrics	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	12-Month Total
Passengers per Hour	12.3	13.0	15.1	17.9	18.7	12.1	11.6	10.1	9.8	9.4	9.9	8.0	4.8	12.2
Mean Distance between Accidents	79,116	27,659	N/A	N/A	46,563	74,053	N/A	N/A	26,710	79,858	38,462	N/A	N/A	81,023
Mean Distance between Breakdowns	11,302	13,830	11,197	22,607	9,313	8,228	27,917	15,359	13,355	19,965	12,821	26,347	22,509	14,234
Complaints per 1,000 Riders	0.244	0.174	0.113	0.040	0.051	0.131	0.173	0.062	0.185	0.096	0.064	0.076	0.227	0.124
On-Time Performance	82%	83%	75%	71%	74%	84%	86%	90%	92%	93%	88%	94%	96%	86%

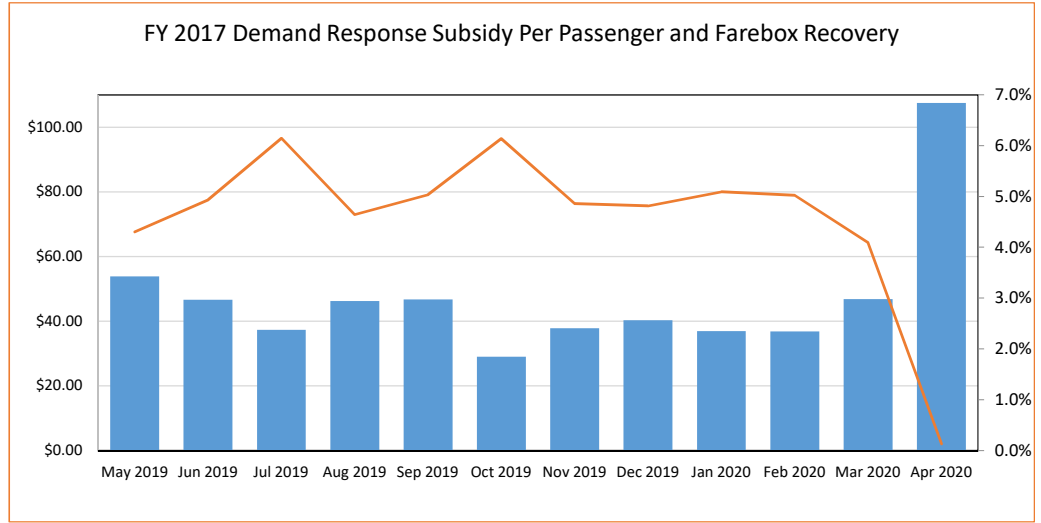
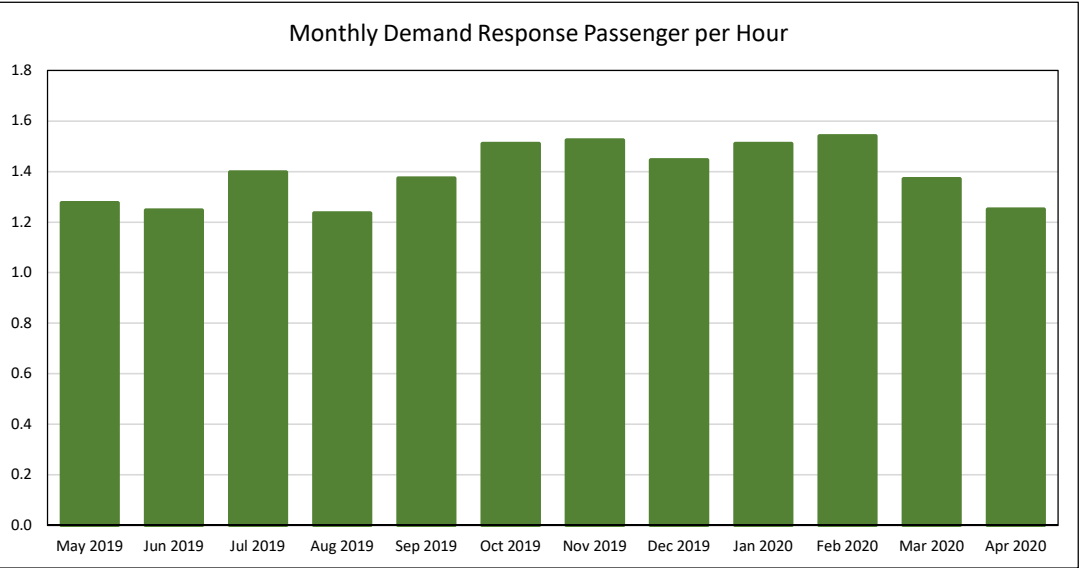
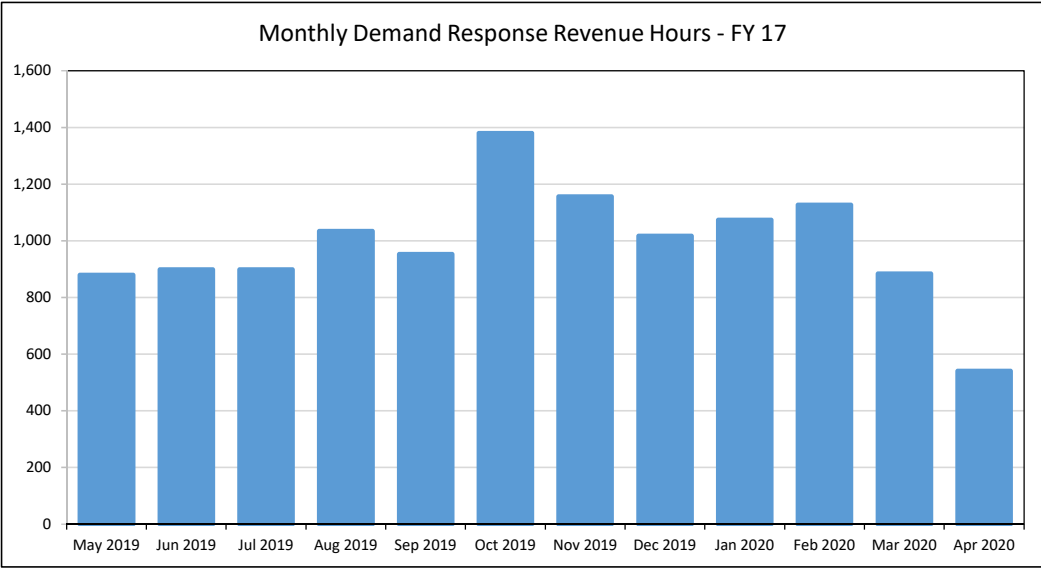
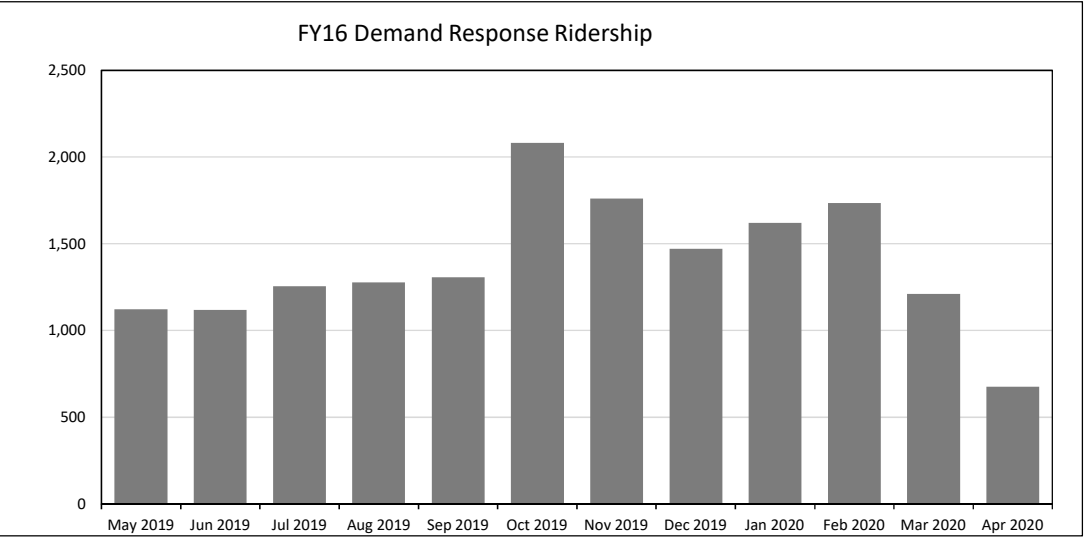
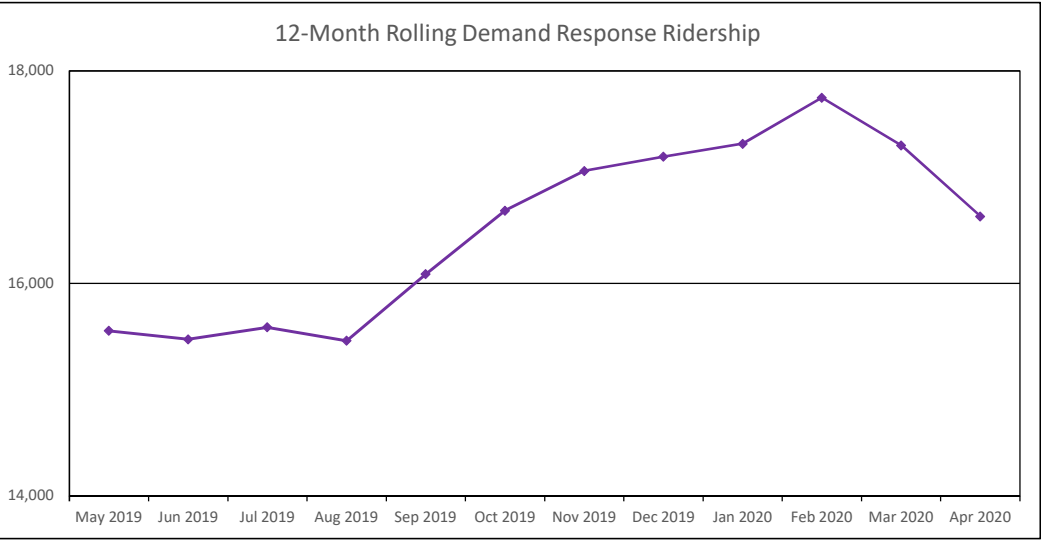


Key Performance Indicators - Demand Response

Demand Response Measures	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	12-Month Total
Ridership	1,344	1,122	1,119	1,254	1,277	1,307	2,081	1,761	1,470	1,620	1,734	1,210	675	17,974
Revenue Hours	997	880	898	898	1,034	952	1,379	1,156	1,017	1,073	1,126	883	540	12,833
Total Hours	1,220	1,128	1,101	1,064	1,226	1,119	1,584	1,333	1,215	1,253	1,353	1,096	686	15,378
Revenue Miles	19,249	16,080	16,515	17,971	19,831	17,948	23,251	21,479	18,275	20,833	21,987	16,956	9,720	240,095
Total Miles	24,016	21,187	20,488	22,082	24,254	21,464	28,015	25,568	22,771	25,086	26,506	21,243	3,812	286,492
Accidents	1	1	0	0	0	1	1	0	1	0	0	0	0	5
Breakdowns	1	0	1	0	1	1	1	0	1	0	0	1	0	7
Complaints	5	6	3	1	4	0	6	2	3	4	4	1	1	40
Paratransit Expense	\$48,595	\$44,728	\$41,548	\$36,481	\$45,467	\$47,888	\$50,905	\$54,631	\$44,158	\$51,162	\$49,065	\$43,517	\$48,237	\$606,383
Maintenance Expense	\$15,187	\$19,057	\$13,971	\$14,194	\$17,049	\$17,027	\$14,446	\$16,245	\$18,757	\$12,643	\$19,083	\$16,221	\$24,449	\$218,328
Administrative Expense	\$15,261	\$13,137	\$10,389	\$10,471	\$10,471	\$11,577	\$15,370	\$16,479	\$13,326	\$13,772	\$14,343	\$14,787	\$11,374	\$170,754
Total Operating Expenses	\$79,042	\$76,922	\$65,908	\$61,146	\$72,987	\$76,493	\$80,721	\$87,355	\$76,241	\$77,576	\$82,490	\$74,525	\$84,060	\$995,465
Fare Revenues	\$3,924	\$3,312	\$3,252	\$3,758	\$3,392	\$3,850	\$4,953	\$4,244	\$3,670	\$3,953	\$4,143	\$3,051	\$111	\$45,613

Efficiency Metrics	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	12-Month Total
O & M Expense per Hour	\$63.95	\$72.52	\$61.84	\$56.43	\$60.46	\$68.19	\$47.39	\$61.31	\$61.86	\$59.46	\$60.52	\$67.65	\$134.60	\$64.27
Average Fare	\$2.92	\$2.95	\$2.91	\$3.00	\$2.66	\$2.95	\$2.38	\$2.41	\$2.50	\$2.44	\$2.39	\$2.52	\$0.16	\$2.54
Farebox Recovery	5.0%	4.3%	4.9%	6.1%	4.6%	5.0%	6.1%	4.9%	4.8%	5.1%	5.0%	4.1%	0.1%	4.6%
Subsidy per Passenger	\$44.54	\$53.90	\$46.71	\$37.41	\$46.30	\$46.72	\$29.02	\$37.84	\$40.30	\$36.95	\$36.91	\$46.85	\$107.52	\$43.35
Deadhead Ratio (Miles)	25%	32%	24%	23%	22%	20%	20%	19%	25%	20%	21%	25%	-61%	19%
Administrative Ratio	24%	21%	19%	21%	17%	18%	24%	23%	21%	22%	21%	25%	16%	21%

Effectiveness Metrics	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	12-Month Total
Passengers per Hour	1.35	1.28	1.25	1.40	1.24	1.37	1.51	1.52	1.45	1.51	1.54	1.37	1.25	1.40
Mean Distance between Accidents	24,016	21,187	n/a	n/a	n/a	21,464	28,015	n/a	22,771	n/a	n/a	n/a	n/a	57,298
Mean Distance between Breakdowns	24,016	n/a	20,488	n/a	24,254	21,464	28,015	n/a	22,771	n/a	n/a	21,243	n/a	40,927
Complaints per 1,000 Riders	3.7	5.3	2.7	0.8	3.1	0.0	2.9	1.1	2.0	2.5	2.3	0.8	1.5	2.2
On-Time Performance	85%	85%	82%	86%	88%	88%	86%	86%	90%	87%	91%	92%	95%	88%



Coast RTA Federal Grants - FY19												Current Month	19	> 5307 + Bus Stop
Activity Line Item Balances												Current Month	7	> 5339 Grants
April 2020 - Final														
5307 Federal Grant # SC-2019-016-00						Bus Stop Implementation (5339) Grant # 2018-040-00								
	SC-2019-016-03	SC-2019-016-01	SC-2019-016-02				SC-2018-001	SC-2018-002	SC-2018-003	Georgetown				
	114-A3	117-A1	300-A2				117-A3	113-A1	113-A2	County				
	Security / I.T.	Preventative					Construction	Bus Stop	Bus Stop	Local				
Month	Hard/Software	Maintenance	Operations	Totals	Comments	Month	Management	Signs	Posts	Match	Totals	Comments		
FY20 Contract	\$ 28,800	\$ 571,200	\$ 900,000	\$ 1,500,000	> Current Year Award	FY18 Award	\$ 175,000	\$ 21,500	\$ 17,560	\$ 53,515	\$ 267,575	> Total Award		
	\$ -	\$ -	\$ (342,552)	\$ (342,552)	> Prior Year(s) Carryforward		\$ (66,188)	\$ (9,500)	\$ (13,597)	\$ (22,322)	\$ (111,607)	> Prior Year Carryforward		
Monthly Draws:						Monthly Draws:								
Oct 2019	\$ 2,876	\$ 73,974	\$ 95,594	\$ 172,444		Oct 2019	\$ 24,216	\$ -	\$ -	\$ 6,054	\$ 30,270	> AEcom		
Nov 2019	\$ -	\$ 73,977	\$ 96,682	\$ 170,659		Nov 2019	\$ 25,026	\$ -	\$ -	\$ 6,256	\$ 31,282	> AEcom		
Dec 2019	\$ 3,767	\$ 83,788	\$ 97,753	\$ 185,308		Dec 2019	\$ 1,321	\$ -	\$ -	\$ 330	\$ 1,651	> AEcom		
Jan 2020	\$ -	\$ 75,062	\$ 112,162	\$ 187,224		Jan 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Feb 2020	\$ -	\$ 69,860	\$ 91,788	\$ 161,648		Feb 2020	\$ 7,420	\$ -	\$ -	\$ 1,855	\$ 9,275	> AEcom		
Mar 2020	\$ -	\$ 77,597	\$ 63,469	\$ 141,066		Mar 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Apr 2020	\$ -	\$ 116,942	\$ -	\$ 116,942		Apr 2020	\$ 12,080	\$ 6,000	\$ -	\$ 4,519	\$ 22,599	> Aecom + Design/Sign		
May 2020						May 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
June 2020						June 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
July 2020						July 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Aug 2020						Aug 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Sept 2020						Sept 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Subtotal Draws	\$ 6,643	\$ 571,200	\$ 557,448	\$ 1,135,291			\$ 70,063	\$ 6,000	\$ -	\$ 19,014	\$ 95,077			
Remaning Balance	\$ 22,157	\$ -	\$ -	\$ 22,157			\$ 38,749	\$ 6,000	\$ 3,963	\$ 12,179	\$ 60,891			
% Expended	23.07%	100.00%	100.00%	98.52%			77.86%	72.09%	77.43%	77.24%	77.24%			
% Time Elapsed	100.00%	100.00%	100.00%	100.00%			52.78%	52.78%	52.78%	52.78%	52.78%			
Bus & Bus Facilities (5339) Grant # 2017-020-00 114-A1						Vehicle Replacement Intitaitive Phase III (5339) Grant # PT-90939-C4								
Month	5339 Urban Formula	Horry Cty Capital	Totals	Comments		Month	5339 Rural Discretionary	SMTF	Georgetown Cty Capital+WRCOG	Horry Cty Capital	Local Funds	Totals		
FY18 Award	\$ 293,250	\$ 51,750	\$ 345,000	> Partial Funding		FY18 Award	\$ 500,000	\$ 88,235	\$ 255,749	\$ 118,113	\$ 102,135	\$ 1,064,232		
Monthly Draws:						Monthly Draws:								
Oct 2019	\$ -	\$ -	\$ -			Oct 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Nov 2019	\$ -	\$ -	\$ -			Nov 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Dec 2019	\$ -	\$ -	\$ -			Dec 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Jan 2020	\$ 85,340	\$ 12,800	\$ 98,140	> 3 Ford F-550, 24 Passenger Buses;		Jan 2020 (F-550's)	\$ -	\$ -	\$ 95,038	\$ 24,823	\$ 82,518	\$ 202,379		
Feb 2020	\$ 207,910	\$ 38,950	\$ 246,860	2 New Flyer Buses & 3 Ford Transit Vans		Feb 20-NF's+Transits	\$ 500,000	\$ 88,235	\$ 160,711	\$ 93,290	\$ 19,617	\$ 861,853		
Mar 2020	\$ -	\$ -	\$ -			Mar 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Apr 2020	\$ -	\$ -	\$ -			Apr 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
May 2020	\$ -	\$ -	\$ -			May 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
June 2020	\$ -	\$ -	\$ -			June 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
July 2020	\$ -	\$ -	\$ -			July 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Aug 2020	\$ -	\$ -	\$ -			Aug 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Sept 2020	\$ -	\$ -	\$ -			Sept 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal Draws	\$ 293,250	\$ 51,750	\$ 345,000				\$ 500,000	\$ 88,235	\$ 255,749	\$ 118,113	\$ 102,135	\$ 1,064,232		
Remaning Balance	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
% Expended	100.00%	100.00%	100.00%				100.00%	100.00%	100.00%	100.00%	100.00%	100.00%		
% Time Elapsed	58.33%	58.33%	58.33%				58.33%	58.33%	58.33%	58.33%	58.33%	58.33%		

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Coast RTA SCDOT Grants - FY20													
Activity Line Item Balances													
April 2020 - Final												Current Month	10
***** 5311 Federal Rural - Grant # PT-200911-19 *****							***** 5311 State Rural - Grant # PT-200911-19 *****						
		Preventative	Capital					Preventative	Capital				
	Operating	Maintenance	Expenditures	Admin	Totals	Comments		Maintenance	Expenditures	Admin	Totals	Comments	
FY20 Contract	\$ 298,784	\$ 200,000	\$ -	\$ 200,000	\$ 698,784		\$ 159,805	\$ 41,700	\$ -	\$ 34,880	\$ 236,385	> Orig Submission	
							\$ -	\$ -	\$ -	\$ -	\$ -	> Amendment #1	
Monthly Draws:						Month Drawn						Month Drawn	
July 2019	\$ 36,333	\$ 36,400	\$ -	\$ 20,376	\$ 93,109	Aug 19	\$ 36,333	\$ 9,099	\$ -	\$ 5,094	\$ 50,526	Aug 19	
Aug 2019	\$ 37,729	\$ 34,334	\$ -	\$ 19,809	\$ 91,872	Sept 19	\$ 37,729	\$ 8,583	\$ -	\$ 4,953	\$ 51,265	Sept 19	
Sept 2019	\$ 37,902	\$ 20,459	\$ -	\$ 22,346	\$ 80,707	Oct 19	\$ 37,902	\$ 5,114	\$ -	\$ 5,586	\$ 48,602	Oct 19	
Oct 2019	\$ 40,910	\$ 30,994	\$ -	\$ 23,097	\$ 95,001	Nov 19	\$ 40,910	\$ 7,748	\$ -	\$ 5,775	\$ 54,433	Nov 19	
Nov 2019	\$ 40,234	\$ 30,018	\$ -	\$ 24,610	\$ 94,862	Dec 19	\$ 6,931	\$ 7,505	\$ -	\$ 6,153	\$ 20,589	Dec 19	
Dec 2019	\$ 41,049	\$ 34,794	\$ -	\$ 22,892	\$ 98,735	Jan 20	\$ -	\$ 3,651	\$ -	\$ 5,723	\$ 9,374	Jan 20	
Jan 2020	\$ 46,882	\$ 13,001	\$ -	\$ 25,959	\$ 85,842	Feb 20	\$ -	\$ -	\$ -	\$ 1,596	\$ 1,596	Feb 20	
Feb 2020	\$ 17,745	\$ -	\$ -	\$ 22,586	\$ 40,331	Mar 20	\$ -	\$ -	\$ -	\$ -	\$ -	Mar 20	
Mar 2020	\$ -	\$ -	\$ -	\$ 18,325	\$ 18,325	Apr 20	\$ -	\$ -	\$ -	\$ -	\$ -		
Apr 2020	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
May 2020	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
June 2020	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal Draws	\$ 298,784	\$ 200,000	\$ -	\$ 200,000	\$ 698,784		\$ 159,805	\$ 41,700	\$ -	\$ 34,880	\$ 236,385		
Remaning Balance	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		
% Expended	100.00%	100.00%		100.00%	100.00%		100.00%	100.00%		100.00%	100.00%		
% Time Elapsed	83.33%	83.33%		83.33%	83.33%		83.33%	83.33%		83.33%	83.33%		
Grant # PT-200999-29			Grant # PT-909SP-13 (5311 Funds)										
5307 State Urban SMTF			ParaTransit Scheduling Software (Ecolane)										
Month	Fed Oper/PM		Federal	State	Totals								
FY20 Award	\$ 68,810		\$ 90,712	\$ 22,678	\$ 113,390	> FY19 Award							
			\$ 51,983	\$ 12,994	\$ 64,977	> FY19 Expense							
Monthly Draws:													
July 2019	\$ 68,810		\$ -	\$ -	\$ -								
Aug 2019	\$ -		\$ 17,062	\$ 4,265	\$ 21,327	> 32 Tablets + Laptop							
Sept 2019	\$ -		\$ 2,591	\$ 648	\$ 3,239	> Tablet Mounts							
Oct 2019	\$ -		\$ 7,684	\$ 1,921	\$ 9,605	> Tablets + Mounts							
Nov 2019	\$ -		\$ -	\$ -	\$ -								
Dec 2019	\$ -		\$ -	\$ -	\$ -								
Jan 2020	\$ -		\$ -	\$ -	\$ -								
Feb 2020	\$ -		\$ -	\$ -	\$ -								
Mar 2020	\$ -		\$ -	\$ -	\$ -								
Apr 2020	\$ -		\$ -	\$ -	\$ -								
May 2020	\$ -		\$ -	\$ -	\$ -								
June 2020	\$ -		\$ -	\$ -	\$ -								
Subtotal Draws	\$ 68,810		\$ 79,320	\$ 19,828	\$ 99,148								
Remaning Balance	\$ -		\$ 11,392	\$ 2,850	\$ 14,242								
% Expended	100.00%		% Expended	87.43%									
% Time Elapsed	83.33%		% Time Elapsed	79.17%				Page 15					



Coast RTA Monthly Cash Flow April 30, 2020													
	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Totals
Beginning Balance	\$ 158,567.58	\$ 544,742.74	\$ 190,198.75	\$ 300,827.30	\$ 385,217.65	\$ 128,853.25	\$ 289,310.97	\$ 400,640.82	\$ 400,640.82	\$ 400,640.82	\$ 400,640.82	\$ 400,640.82	\$ 158,567.58
Cash Receipts													
5307 - Operations	\$ -	\$ 95,594.00	\$ 161,682.00	\$ 32,753.00	\$ 112,162.00	\$ 91,788.00	\$ 63,469.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 557,448.00
5307 - Preventative Maintenance	\$ -	\$ 73,974.00	\$ 113,977.00	\$ 43,788.00	\$ 75,062.00	\$ 69,860.00	\$ 142,597.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 519,258.00
5307 - Capital Expenditures	\$ 44,555.00	\$ 2,876.00	\$ -	\$ 3,767.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,198.00
5307 - SMTF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5311 - Operations	\$ 75,804.00	\$ -	\$ 128,985.00	\$ 41,049.00	\$ 46,882.00	\$ 17,745.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,465.00
5311 - Preventative Maintenance	\$ 25,573.00	\$ -	\$ 76,265.00	\$ 38,445.00	\$ 13,001.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,284.00
5311 - Administration	\$ 27,932.00	\$ -	\$ 59,635.00	\$ 28,615.00	\$ 27,555.00	\$ 22,586.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,323.00
5311 - Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Horry County Registration Fees	\$ 560,274.00	\$ -	\$ -	\$ 492,388.00	\$ -	\$ -	\$ 514,781.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,567,443.00
Horry County Other	\$ -	\$ -	\$ -	\$ 12,600.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,600.54
Georgetown County Registration Fees	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 217,000.00
Myrtle Beach	\$ 62,500.00	\$ -	\$ 62,500.00	\$ -	\$ -	\$ 62,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 187,500.00
Loris	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fares/Passes	\$ 49,401.25	\$ 31,339.18	\$ 29,210.31	\$ 40,109.26	\$ 53,998.45	\$ 28,853.31	\$ 3,945.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 236,856.86
Local Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bus Advertising	\$ -	\$ 70.00	\$ -	\$ -	\$ -	\$ 2,470.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,540.00
Accident Proceeds	\$ 3,323.92	\$ 2,484.95	\$ -	\$ 15,495.41	\$ 2,883.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,187.58
RTAP / Fuel Refunds / Other	\$ 19,235.30	\$ 3,974.78	\$ 6,311.56	\$ 14,717.33	\$ 6,926.57	\$ 15,705.26	\$ 4,628.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,499.35
5304 - Bus Stop Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 - Bus Stop Implementation	\$ -	\$ 49,242.00	\$ 1,321.00	\$ -	\$ -	\$ 4,104.00	\$ 12,080.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,747.00
5311 - Paratransit Scheduling	\$ 3,239.00	\$ -	\$ 9,605.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,844.00
5310 - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,711.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,711.00
5339 - Vehicles	\$ -	\$ -	\$ -	\$ 85,340.00	\$ 799,461.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 884,801.00
5339 - Facility Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Horry County Capital Funds	\$ -	\$ -	\$ -	\$ 37,623.00	\$ -	\$ 132,240.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169,863.00
Georgetown County Capital Funds	\$ 10,000.00	\$ 6,054.00	\$ 6,586.00	\$ -	\$ 95,867.00	\$ 1,026.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119,533.00
Total Cash Receipts	\$ 912,837.47	\$ 296,608.91	\$ 687,077.87	\$ 917,690.54	\$ 1,264,798.32	\$ 640,588.57	\$ 772,500.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,492,102.33
Cash Basis Expenditures:													
Operating Expenses	\$ 515,387.47	\$ 631,152.90	\$ 542,285.96	\$ 522,781.19	\$ 359,113.75	\$ 454,130.85	\$ 619,157.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,644,009.28
Capital Expenditures	\$ 3,774.84	\$ -	\$ 14,163.36	\$ 300,519.00	\$ 1,132,048.97	\$ 6,000.00	\$ 22,013.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,478,519.81
CNB Note Payments	\$ 7,500.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,500.00
Total Expenditures	\$ 526,662.31	\$ 651,152.90	\$ 576,449.32	\$ 833,300.19	\$ 1,521,162.72	\$ 480,130.85	\$ 661,170.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,250,029.09
Ending Balance	\$ 544,742.74	\$ 190,198.75	\$ 300,827.30	\$ 385,217.65	\$ 128,853.25	\$ 289,310.97	\$ 400,640.82	\$ 400,640.82	\$ 400,640.82	\$ 400,640.82	\$ 400,640.82	\$ 400,640.82	\$ 400,640.82

Waccamaw Regional Transit Authority dba Coast RTA

FY 21-FY 26 DRAFT Financial Plan

		Inflationary Constants	Salaries/Fringe 3.50%	Fuel/Consume 1.50%	Other 1.50%			
Annual Expenses	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	
Operations Total Expense	\$ 3,527,000	\$ 3,632,585	\$ 3,741,598	\$ 3,854,154	\$ 3,970,373	\$ 4,090,380	\$ 4,214,303	
Maintenance Total Expense	\$ 1,523,800	\$ 1,563,933	\$ 1,605,273	\$ 1,647,858	\$ 1,691,730	\$ 1,736,931	\$ 1,783,503	
Administration Total Expense	\$ 999,500	\$ 1,028,983	\$ 1,059,414	\$ 1,090,828	\$ 1,123,255	\$ 1,156,732	\$ 1,191,292	
Total Annual Expenses	\$ 6,050,300	\$ 6,225,501	\$ 6,406,285	\$ 6,592,840	\$ 6,785,359	\$ 6,984,043	\$ 7,189,099	
Admin Rate	31.95%	27.50%	28.50%	28.00%	28.50%	28.00%	28.25%	

Local Revenue Required	\$ (1,560,000)	\$ (1,715,910)	\$ (2,428,899)	\$ (3,129,018)	\$ (3,541,245)	\$ (3,673,958)	\$ (3,811,473)
Available Local Funds	\$ 2,436,000	\$ 2,426,530	\$ 3,099,618	\$ 3,197,953	\$ 3,268,195	\$ 3,349,023	\$ 3,425,457
Balance	\$ 876,000	\$ 1,586,620	\$ 2,110,839	\$ 1,735,774	\$ 1,441,724	\$ 1,095,789	\$ 688,774
Used for Capital	\$ -	\$ (146,500)	\$ (444,000)	\$ (21,000)	\$ (21,000)	\$ (21,000)	\$ (24,750)
Balance Forward	\$ 876,000	\$ 1,440,120	\$ 1,666,839	\$ 1,714,774	\$ 1,420,724	\$ 1,074,789	\$ 664,024

Total Revenue	\$ 6,825,831	\$ 6,428,621	\$ 6,561,891	\$ 6,138,935	\$ 5,981,627	\$ 6,120,466	\$ 6,256,362
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Revenues	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26
NON-LOCAL FUNDING TOTAL	\$ 4,389,831	\$ 4,002,091	\$ 3,462,273	\$ 2,940,982	\$ 2,713,432	\$ 2,771,443	\$ 2,830,905
LOCAL FUNDING TOTAL	\$ 2,436,000	\$ 2,426,530	\$ 3,099,618	\$ 3,197,953	\$ 3,268,195	\$ 3,349,023	\$ 3,425,457
O&M Reserve Balance	\$ 300,000	\$ 750,000					

Waccamaw Regional Transit Authority dba Coast RTA

FY 21-FY 26 DRAFT Financial Plan

Capital Program	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26
Facility Development Program	\$ 350,000	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -
5307 + Georgetown Capital	\$ (350,000)	\$ (650,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Bus Stop Designation	\$ 180,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -
5339+ Georgetown Capital	\$ (180,000)	\$ (120,000)	\$ (120,000)	\$ -	\$ -	\$ -	\$ -
New Buses (New Flyers repl. Dallas Buses)	\$ -	\$ 1,920,000	\$ 1,920,000	\$ -	\$ -	\$ -	\$ -
5307 Grant/5339 Discretionary/Horry+Gtown Cap	\$ -	\$ (1,920,000)	\$ (1,632,000)	\$ -	\$ -	\$ -	\$ -
Paratransit Vehicles (Replacement)	\$ -	\$ 65,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 165,000
5310	\$ -	\$ (28,000)	\$ (119,000)	\$ (119,000)	\$ (119,000)	\$ (119,000)	\$ (140,250)
Paratransit Vehicles (Expansion)	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -
5310	\$ -	\$ (110,500)	\$ -	\$ -	\$ -	\$ -	\$ -
Planning - TDP + Fare Structure+On-Board	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
MPO 5307	\$ -	\$ (240,000)	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trolleys	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -
5339	\$ -	\$ -	\$ (595,000)	\$ -	\$ -	\$ -	\$ -
Fare Collection System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Maintenance Facility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 Disc/In-Kind	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(Property + Old Facility Proceeds)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Funding Needed	\$ -	\$ 146,500	\$ 444,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 24,750

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. MAY2020-09**

**ACCEPTANCE OF INDEPENDENT AUDIT REPORT
FOR FISCAL YEAR 2019**

A motion of the Board of the Waccamaw Regional Transportation Authority accepting the independent audit report for the fiscal year ending September 30, 2019 performed by Mauldin & Jenkins, LLC.

Background:

The Waccamaw Regional Transportation Authority is required to perform an annual financial audit to ensure that there are effective controls over and proper accounting for revenues, expenditures, assets, and liabilities. An annual audit is also required to qualify for Federal, State, and local funding.

Motion:

It is hereby moved by the Board of the Waccamaw Regional Transportation Authority that the Board accepts the independent audit report for the fiscal year ending September 30, 2019 performed by Mauldin & Jenkins, LLC.

Requested by: _____
Brian Piascik, General Manager/Secretary

APPROVED by the Waccamaw Regional Transportation Board of Directors at the regular meeting thereof, held on, May 27, 2020.

Darrell Eickhoff, Board Chair

Marvin Keene, Ph.D. CFA, Board Vice Chair

Katharine D'Angelo

Heather Edwards

Lillie Jean Johnson

Rob Sheehan, Ph.D.

Joseph Lazzara

Bernard Silverman

Randal Wallace

Ivory Wilson

Greg James

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. MAY2020-10**

APPROVAL OF FY2020 BUDGET REVISION

A motion of the Board of the Waccamaw Regional Transportation Authority to approve the FY2020 Budget Revision for the period October 1, 2019 to September 30, 2020.

Background:

The General Manager/Secretary Treasurer is responsible for the fiscal operations of the Waccamaw Regional Transportation Authority. The FY2020 Budget, which incorporates funding from numerous sources and the operating and capital expenses for the period commencing October 1, 2019 and ending September 30, 2020. The budget revision incorporates adjustments in expenses and revenues and has been reviewed by the Finance Committee of the Board of Directors.

The CARES Act has significantly changed the financial outlook for the Authority. The FY 20 Budget Revision includes these funds, which have afforded the Authority to avoid furloughs, keep employees with health risks whole and apply administrative wage adjustments for those who have been able to continue to work through the pandemic. The revised budget incorporates a substantial increase in pay for waged employees through the end of the year into subsequent years. The Authority will be able to increase entry-level wages to help maintain enhance our place in the labor market.

The Budget Revision also includes addition funds to provide employee personal protective equipment, additional cleaning supplies and cleaning assistance through vendors. Additional funding has also allowed the Authority to implement a number projects that have been delayed to date, including: bus wraps to move closer to a full fleet with homogenous paint schemes, building repairs in Conway and Myrtle Beach and an update to the Coast RTA website. These are all projects that involved the use of vendors, which infused the economy – one of the tenets of the CARES Act.

The Budget Revision entails the addition of approximately \$630,000 in expense to be covered by \$2.0 million in additional revenue. It also accounts for a decrease in fare revenue of at least \$100,000. The Authority will be able to pay off our short-term note (principle stands at \$89K) and generate at least \$300,000 to start an O&M Reserve, which is critical to our financial stability.

There are no significant changes in the Capital Program for this year, but we will have funding to complete a four-bus buy later in the calendar year (1st Quarter FY 21). We have initiated discussions to possibly fund with the MPO, a Transit Development Plan and Fare Structure Analysis, to which we have available local match. The Revised Budget still includes the Facility Development Program.

Motion:

It is hereby moved by the Board of the Waccamaw Regional Transportation Authority that the FY20 Budget Revision is adopted for the period October 1, 2019 through September 30, 2020 and that the General Manager/Secretary-Treasurer is authorized to manage the fiscal affairs of the Authority in accordance with the new FY 2020 budget amounts.

Requested by:

Brian Piascik, General Manager/Secretary-Treasurer

APPROVED by the Board of the Waccamaw Regional Transportation Authority at a regular Board of Directors meeting thereof held on May 27, 2020.

ATTEST:

Darrell Eickhoff, Board Chair

Marvin Keene, Ph.D. CFA, Board Vice Chair

Katharine D'Angelo

Heather Edwards

Lillie Jean Johnson

Rob Sheehan, Ph.D.

Joseph Lazzara

Bernard Silverman

Randal Wallace

Ivory Wilson

Greg James

DRAFT FINAL

Proposed Budget FY 20 Revision - MAY 2020			A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R		
DRAFT FINAL				Expenses	Revenue by Activity	Horry County Road Use Fee Revenue	G-town County Road Use Fee Revenue	Horry County Capital Funds	G-town County Capital Funds	MB/Others Local Funds	2020 Fares	Other Revenue (Advertising, Disposals, etc)	FTA 5307 FY 19-20 Grant	FTA CARES Act 5307	SMTF 5307 Match	FTA 5307 FY 14 STP FLEX	SCDOT 5311 FY 20/21	SCDOT CARES Act 5311	SMTF 5311 Match	FTA 5339 (incl. FY 19)	State 5339 + SMTF	GSATS 5310
Capital Program			FY 20	FY 20 - Revised	\$ 10,846,338	\$ 2,182,352	\$ 372,000	\$ 169,864	\$ 472,907	\$ 250,000	\$ 400,000	\$ 45,400	\$ 1,157,448	\$ 1,900,000	\$ 134,594	\$ 800,000	\$ 433,096	\$ 869,600	\$ 123,893	\$ 786,299	\$ 588,235	\$ 160,650
					\$ -																	
Bus Stop Sign Implementation (Turnkey RFP) Remaining on Grant		\$ 135,494	\$ 185,586	\$ 185,586					\$ 37,117											\$ 148,469		
Buses - 2 New Flyers		\$ 900,000	\$ 900,000	\$ 900,000				\$ 105,500												\$ 206,265	\$ 588,235	
Buses - 3 Small Buses - Int'l's./5339		\$ 65,000	\$ 300,750	\$ 300,750		\$ 13,623	\$ 36,014	\$ 95,500	\$ 35,000			\$ 35,400							\$ 85,213			
Facility Development Program			\$ 1,000,000	\$ 1,000,000				\$ 200,000								\$ 800,000						
Int'l-Navistars - FTA Payback			\$ 41,000	\$ 41,000						\$ 41,000												
Vehicles - 3 Small Transits			\$ 189,000	\$ 189,000				\$ 28,350														\$ 160,650
Small Capital Items		\$ 60,000	\$ 36,000	\$ 36,000	\$ 7,200								\$ 28,800									
Website Redevelopment				\$ 22,500	\$ 22,500																	
Total Capital Expenditures		\$ 1,160,494	\$ 2,652,336	\$ 2,674,836																		
Operating Expenses		Total		\$ -																		
Admin Wages		\$ 566,087																				
Admin Fringe		\$ 198,908																				
Admin Expense			\$ 942,797	\$ 1,027,659	\$ 1,027,660	\$ 200,011	\$ 53,000			\$ 30,000			\$ 198,334	\$ 250,000			\$ 137,469	\$ 139,600	\$ 19,246			
Operations Wages		\$ 1,664,343																				
Operations Overtime		\$ 129,674																				
Operations Fringe		\$ 825,590																				
O&M Expense			\$ 3,292,350	\$ 3,399,607	\$ 3,399,606	\$ 357,782	\$ 130,377			\$ 19,000	\$ 400,000		\$ 445,290	\$ 1,200,000	\$ 134,594		\$ 186,820	\$ 440,000	\$ 85,743			
Maintenance Wages		\$ 570,449																				
Maint. Overtime		\$ 13,893																				
Maint. Fringe		\$ 279,437																				
Preventive Maint. Expense			\$ 1,373,451	\$ 1,742,779	\$ 1,742,778	\$ 350,043	\$ 55,000			\$ 35,000			\$ 485,024	\$ 400,000			\$ 108,807	\$ 290,000	\$ 18,904			
Facility Maintenance		\$ 280,000																				
Vehicle Maintenance		\$ 599,000																				
Fuel & Oil		\$ 450,000																				
Tires		\$ 30,000																				
Liability Insurance		\$ 175,000																				
Utilities		\$ 32,878																				
Telecommunications		\$ 105,000																				
Postage & Freight		\$ 3,000																				
Office Supplies/Computer/Security		\$ 80,000																				
Legal & Professional Services		\$ 70,000																				
Public Information		\$ 20,000																				
Advertising & Marketing		\$ 12,000	\$ 10,000	\$ 12,000	\$ 12,000	\$ 2,000						\$ 10,000										
Dues & Subscriptions		\$ 11,787																				
Leases		\$ 18,000																				
Travel & Training		\$ 40,000																				
Interest Expense		\$ 7,000																				
		\$ -																				
Debt Repayment		\$ 200,000	\$ 60,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 50,000			\$ 50,000												
O&M Reserve				\$ 300,000		\$ 300,000																
Total O&M Expense		\$ 6,382,045	\$ 5,678,598	\$ 6,382,045																		
Total Maint& Cap.			\$ 6,839,092	\$ 9,334,381	\$ 9,056,880																	
						\$ 842,816	\$ 70,000	\$ -	\$ 140,290	\$ 40,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 346,353	\$ -	\$ -

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
OATH OF OFFICE**

“PLEASE RAISE YOUR RIGHT HAND AND REPEAT AFTER ME”

**I _____ (STATE YOUR NAME) DO SOLEMNLY SWEAR OR AFFIRM
THAT I WILL UPHOLD THE CONSTITUTION AND BYLAWS
OF THE WACCAMAW REGIONAL TRANSPORTATION AUTHORITY,
THAT I WILL SUPPORT THE GOALS OF THE AUTHORITY
AND ABIDE BY THE WISHES OF THE MAJORITY OF BOARD MEMBERS
THAT I WILL NOT ALLOW MY PRIVATE INTEREST
TO INFLUENCE MY CONDUCT IN AUTHORITY MATTERS
THAT I WILL FAITHFULLY PERFORM THE DUTIES OF MY OFFICE
TO THE BEST OF MY ABILITY**

“CONGRATULATIONS ON YOUR APPOINTMENT” (SHAKE HANDS)