

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 25, 2020
9:30**

AGENDA

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL – ANNOUNCEMENT OF QUORUM
4. APPROVAL OF AGENDA
5. ACKNOWLEDGEMENT OF VISITORS
6. PUBLIC COMMENT (3-MINUTE LIMIT)
7. APPROVAL OF RESOLUTIONS
 - Resolution – MAR2020-05 – Authorizing GM to Apply for Discretionary 5339 Bus and Bus Facilities funding
8. ADJOURNMENT

This meeting will be held remotely to maintain social distancing as prescribed by state and federal officials. Anyone wishing to attend and/or participate in this meeting may call-in using the following phone number and code.

Phone number (224) 501-3412

Access code 578-309-3412

**THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR
WEDNESDAY APRIL 29, 2020 AT 9:30 AM
IN THE CONFERENCE ROOM LOCATED AT 1418 THIRD AVENUE, CONWAY, SC**

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. MAR2020-05**

**AUTHORIZATION TO SUBMIT A GRANT APPLICATION FOR FTA
DISCRETIONARY BUS & BUS FACILITIES FUNDING**

A motion of the Board of Directors for the Waccamaw Regional Transportation Authority to authorize the General Manager/Secretary Treasurer to file a grant application for FTA funding.

Background:

FTA released a notice of available funding for §5339 Discretionary Bus & Bus Facilities Program. Coast RTA will be applying for \$1.6M to acquire for New Flyer 40-ft. buses under our existing joint procurement with the COMET in Columbia SC. Staff has asked Horry County to supply the local funding (\$288K) under a new capital grant.

Motion:

It is hereby moved by the Board of the Waccamaw Regional Transportation Authority that the General Manager/Secretary-Treasurer is authorized to submit applications for FTA §5339 Discretionary Bus & Bus Facilities Program.

Requested by: _____
 Brian Piascik, General Manager/Secretary-Treasurer

APPROVED by the Waccamaw Regional Transportation Board of Directors at the regular meeting thereof, held on, March 25, 2020

ATTEST:

_____	_____
Darrell Eickhoff, Board Chair	Marvin Keene, Ph.D. CFA, Board Vice Chair
_____	_____
Katharine D'Angelo	Heather Edwards
_____	_____
Lillie Jean Johnson	Rob Sheehan, Ph.D.
_____	_____
Joseph Lazzara	Bernard Silverman
_____	_____
Randal Wallace	Ivory Wilson
_____	_____
Vacant	

**2020 BOARD OF DIRECTORS
ATTENDANCE ROSTER**

	JAN 22	FEB 26	MAR 25	APR 29	MAY 27	JUN 24	JUL 29	AUG 26	SEP 30	OCT 28	DEC 9
D'Angelo, Katharine	X	E									
Heather Edwards	E	E									
Eickhoff, Darrell	X	X									
Johnson, Lillie Jean	X	X									
Keene, Marvin, Ph.D. CFA	X	X									
Lazzara, Joseph	X	X									
Sheehan, Rob, Ph.D.	E	E									
Silverman, Bernard	X	X									
Wallace, Randal	X	X									
Wilson, Ivory	E	X									

X = In Attendance

A = Absent

E = Excused Absence

* = Arrived after roll call

**= In attendance via conference call

JANUARY 2020



WACCAMAW REGIONAL TRANSPORTATION AUTHORITY

FINANCIALS

February 29, 2020

FY 2020

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
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February 29, 2020**

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16-Mar-20

Income Statement
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED February 29, 2020

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY20 Budget
Operating Revenues						
Passenger Fares and Passes	35,431	179,684	170,000	9,684	5.7%	500,000
Local Contracts	0	0	0	0	0.0%	0
Other Operating Revenue	0	0	0	0	0.0%	0
Total Operating Revenues	35,431	179,684	170,000	9,684	5.7%	500,000
Operating Expenses						
Salaries & Benefits - Admin	53,655	308,345	311,416	3,071	1.0%	729,398
Salaries & Benefits - Transit	160,029	970,582	952,984	(17,598)	-1.8%	2,339,195
Overtime - Transit	12,317	55,049	40,550	(14,499)	-35.8%	117,290
Salaries & Benefits - Maintenance	66,697	348,360	349,089	729	0.2%	816,920
Overtime - Maintenance	1,673	6,776	10,764	3,988	37.1%	25,834
Facility Maintenance	8,692	106,298	100,126	(6,172)	-6.2%	235,000
Vehicle Maintenance	32,074	180,700	199,164	18,464	9.3%	480,697
Fuel & Oil	35,521	191,514	217,300	25,786	11.9%	525,000
Tires	555	11,711	19,000	7,289	38.4%	35,000
Liability Insurance	13,972	71,555	65,000	(6,555)	-10.1%	163,000
Utilities	2,734	12,843	15,325	2,482	16.2%	36,779
Telecommunications	8,555	41,052	33,333	(7,719)	-23.2%	80,000
Postage & Freight	101	1,307	1,250	(57)	-4.6%	3,000
Office Supplies/Computer/Security	1,534	27,839	32,170	4,331	13.5%	70,588
Legal & Professional Services	6,159	25,313	34,000	8,687	25.5%	55,000
Public Information	0	540	6,693	6,153	91.9%	20,000
Advertising & Marketing	148	1,861	2,849	988	34.7%	12,000
Dues & Subscriptions	0	4,817	5,215	398	7.6%	11,787
Leases	1,731	6,233	8,170	1,937	23.7%	19,436
Travel & Training	4,925	22,905	23,666	761	3.2%	40,000
Interest Expense	777	4,663	3,152	(1,511)	-47.9%	7,500
Other Expenses	1,103	1,378	589	(789)	-134.1%	1,413
Total Operating Expenses	412,952	2,401,641	2,431,805	30,164	1.2%	5,824,837
Operating Profit (Loss)	(377,521)	(2,221,957)	(2,261,805)	39,848	1.8%	(5,324,837)
Non-Reimbursable (by FTA) Expenses						
Depreciation	41,218	211,442	248,219	36,777	14.8%	600,000
(Gain) Loss on Fixed Assets	0	0	0	0	0.0%	0
Accident Expense*	6,195	10,315	0	(10,315)	--%	0
Other Non-Reimbursable Expense	0	0	0	0	0.0%	0
Pension Expense - Deferred Outflows	0	0	0	0	0.0%	0
Total Non-Reimbursable Expenses	47,413	221,757	248,219	26,462	10.7%	600,000
Total Operating and Non-Reimbursable Expenses	460,365	2,623,398	2,680,024	56,626	2.1%	6,424,837

* Moved accident expenses to Non-Reimbursable line items since cost is covered by insurance proceeds.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED February 29, 2020**

	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD \$ Variance</u>	<u>YTD % Variance</u>	<u>TOTAL FY20 Budget</u>
Operating Grant Revenue						
Federal Grants - Operating	201,979	1,285,411	1,250,150	35,261	2.8%	2,221,684
State Grants - Operating	0	85,992	84,245	1,747	2.1%	380,385
Local Grants - Operating	204,171	993,319	1,043,400	(50,081)	-4.8%	2,764,352
Total Operating Grant Revenue	406,150	2,364,722	2,377,795	(13,073)	-0.5%	5,366,421
Capital Grant Revenue						
Federal Grants - Capital	876,041	1,026,281	998,061	28,220	2.8%	1,484,928
State Grants - Capital	88,235	90,156	88,000	2,156	2.4%	88,000
Local Grants - Capital	153,712	381,531	206,000	175,531	85.2%	206,000
Total Capital Grant Revenue	1,117,988	1,497,968	1,292,061	205,907	15.9%	1,778,928
Total Grant Revenue	1,524,138	3,862,690	3,669,856	192,834	5.3%	7,145,349
Other Revenue						
Bus Advertising Revenue	0	70	25,470	(25,400)	-99.7%	47,170
Miscellaneous - Vending, Other	218	1,365	800	565	70.6%	2,400
Total Other Revenue	218	1,435	26,270	(24,835)	-94.5%	49,570
Total Non-Operating Revenue	1,524,356	3,864,125	3,696,126	167,999	4.5%	7,194,919
In-Kind Revenue				0		
Change in Net Position	<u>1,099,422</u>	<u>1,420,411</u>	<u>1,186,102</u>	<u>234,309</u>	<u>20%</u>	<u>1,270,082</u>

YTD Capital Expenditure Activity (Cost)						
Paratransit Vehicles	189,096	189,096	189,096	0	0%	189,096
Bus Purchases	919,617	1,220,136	1,220,136	0	0%	1,220,136
FTA Equity for Internationals	170,294	170,294	0	(170,294)	0%	0
Facility Due/Diligence	0	0	0	0	0%	1,000,000
Computer Hardware/Software - Paratransit	0	9,606	9,606	0	0%	118,000
Facility Maintenance Items	23,336	23,336	23,336	0	0%	87,634
Bus Stop Designation/Implementation	5,130	68,333	68,333	0	0%	321,080
Computer Hardware/Software - 5307	0	22,467	22,467	0	0%	64,000
YTD Capital Expenditures vs Budget	<u>1,307,473</u>	<u>1,703,268</u>	<u>1,532,974</u>	<u>(170,294)</u>	<u>-11%</u>	<u>2,999,946</u>

Statements have been downloaded from Sage 100 and consolidated for reporting purposes.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT NOTES – February 2020**

These notes represent Income Statement variances of \$5,000 per MTD and YTD budget line item on pages 2 and 3, in accordance with Section 2.3 of WRTA Month-End Procedures (Rev. 04/01/09).

Total Operating Revenues is over budget YTD \$9.6K or 5.7% (page 2) continues to trend well. We will continue to monitor ridership trends in light of coronavirus issues.

Salaries & Benefits - Transit is over budget YTD (\$17.6K) or (1.8%) (page 2) which is a significant reduction in the variance based on the balance sheet adjustment made for our vacation payouts. Management continues to monitor labor costs, especially in customer service and paratransit, and will address these issues in our budget revision.

Overtime - Transit is over budget YTD (\$14.5K) or (35.8%) (page 2) due to driver shortage. Management has stepped up hiring. Four new drivers were hire in February and we are looking to hire another 4 in the March-April timeframe.

Facility Maintenance is over budget YTD (\$6.2K) or (6.2%) (page 2) because we had to replace the exterior lighting (\$6K) on the administration side of the building and make repairs to the fuel dispenser system. No budgetary adjustment is expected at this time. There was an AECOM invoice processed in February.

Vehicle Maintenance is under budget YTD \$18.5K or 9.3% (page 2) with no short range plans for an additional engine replacement or other major repair. The arrival of the new vehicle should allow this trend to continue.

Fuel & Oil is under budget YTD \$25.7K or 11.9% (page 2) as market prices for fuel remain steady.

Tires is under budget YTD \$7.2K or 38.4% (page 2) primarily due to timing of expenses. We have also asked drivers to do everything they can to avoid curbing tires which increases the life of a tire and preserves casings for retread opportunities.

Liability Insurance is over budget YTD (\$6.5K) or (10.1%) (page 2) due to additional insurance premiums for the new vehicles.

Telecommunications is over budget YTD (\$7.7K) or (23.2%) (page 2) due to increases in our push-to-talk services (Ops Communication) and the aggregated effect of internet services, changes in our phone system and data plans from the beginning of the fiscal year. We will address this line item in our budget revision.

Legal & Professional Service is under budget YTD \$8.7K or 25.5% (page 2) because we have not received the final invoice from the auditor. We did have other legal fees hit in February.

Public Information is under budget YTD \$6.1K or 91.9% (page 2) due to timing of expenses. We have a number of public schedules and other documents to be produced between now and the beginning of summer services.

Depreciation is under budget YTD \$36.8K or 14.8% (page 2) due to timing of the delivery of new vehicles as well as delays getting them on the road.

Operating Grant Revenue is under budget YTD (\$13.1K) or (0.5%) (page 2) due to the allocation of local funds from operating to capital in order to complete the acquisition of FMO vehicles and the New Flyers.

Capital Grant Revenue is over budget YTD \$205.9K or 15.9% (page 2) due to the allocation of local funds from operating to capital in order to complete the acquisition of FMO vehicles and the New Flyers. We also corrected the federal and state line item budgets to accurately reflect where the funding came from for the New Flyers. Partial funding came from SCDOT for \$588K, \$500K of which, was from FTA 5339, and \$88K from State Mass Transit Funds (SMTF).

Total Other Revenue is under budget YTD (\$24.8K) or (94.5%) (page 2) because we one of our clients decided not to do a full wrap. We are working on other opportunities.

Coast RTA Budget Review FY 20

	Total Expense YTD	Budget YTD	Variance \$ YTD	Variance % YTD
Administration	458,556	471,134	12,578	2.7%
Operations	1,300,951	1,301,527	576	0.0%
Maintenance	642,134	659,144	17,010	2.6%
Total	2,401,641	2,431,805	30,164	1.2%
Farebox Revenue	179,684	170,000	9,684	5.7%

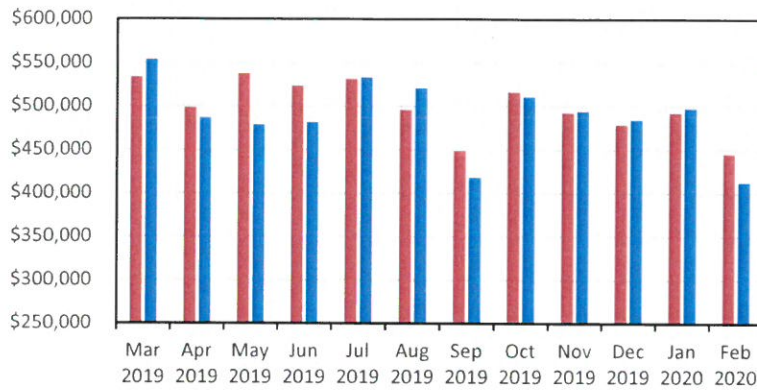
ending February 29, 2019

16-Mar-20

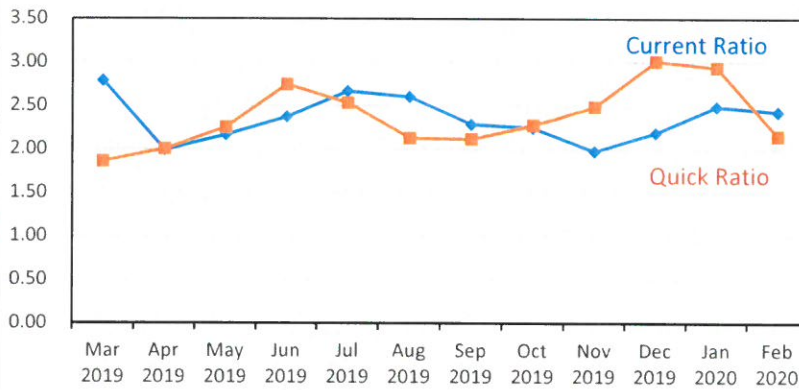
Waccamaw Regional Transportation Authority
DBA THE COAST RTA
COMPARATIVE BALANCE SHEET
February 29, 2020

	<u>Feb-20</u>	<u>Feb-19</u>
ASSETS		
Current Assets:		
Cash	129,153	340,951
Cash Reserve (Certificate of Deposit)	0	0
Accounts Receivable - Federal, State & Local Grants	842,306	537,597
Accounts Receivable - Employees/Other	22,454	35,384
Inventory	207,530	165,576
Prepaid Expenses	<u>82,730</u>	<u>114,938</u>
Total Current Assets	<u>1,284,173</u>	<u>1,194,446</u>
Long-Term Assets		
Total Capital Assets, Net	4,220,229	3,004,749
Deferred Outflows of Resources-NPL	<u>1,000,624</u>	<u>1,000,624</u>
Total Long-Term Assets	<u>5,220,853</u>	<u>4,005,373</u>
Total Assets	<u>6,505,026</u>	<u>5,199,819</u>
LIABILITIES & EQUITY		
LIABILITIES		
Current Liabilities:		
Accounts Payable	123,524	73,514
Accrued Payroll and Withholdings	223,722	143,701
Accrued Compensated Absences	93,236	75,055
Disallowed Costs due to SCDOT - Current	217,166	101,634
Installment Loan CNB - Short-term	129,876	90,000
Unearned Revenue	<u>20,833</u>	<u>47,500</u>
Total Current Liabilities	<u>808,357</u>	<u>531,404</u>
Non-Current Liabilities:		
Accrued Compensated Absences, Net of Current Portion	0	32,063
Installment Loan CNB - Long-term	0	217,500
Due to FTA - Long Term	325,199	338,515
Disallowed Costs due to SCDOT - Long Term	126,668	75,500
Net Pension Liability	5,625,121	5,625,121
Deferred Inflows of Resources-NPL	<u>75,580</u>	<u>75,580</u>
Total Non-Current Liabilities	<u>6,152,568</u>	<u>6,364,279</u>
Total Liabilities	<u>6,960,925</u>	<u>6,895,683</u>
EQUITY		
Contributed Capital	2,719,523	2,719,523
Restricted Net Assets	(707,800)	(579,793)
Retained Earnings - Current Year	1,420,411	52,439
Net Investments in Capital Assets	2,027,824	2,027,824
Net Position Restricted for Pensions	(3,676,132)	(3,676,132)
Restricted for Transit Operations	60,000	60,000
Unrestricted Net Pension	<u>(2,299,725)</u>	<u>(2,299,725)</u>
Total Fund Equity	<u>(455,899)</u>	<u>(1,695,864)</u>
Total Liabilities and Fund Equity	<u>6,505,026</u>	<u>5,199,819</u>

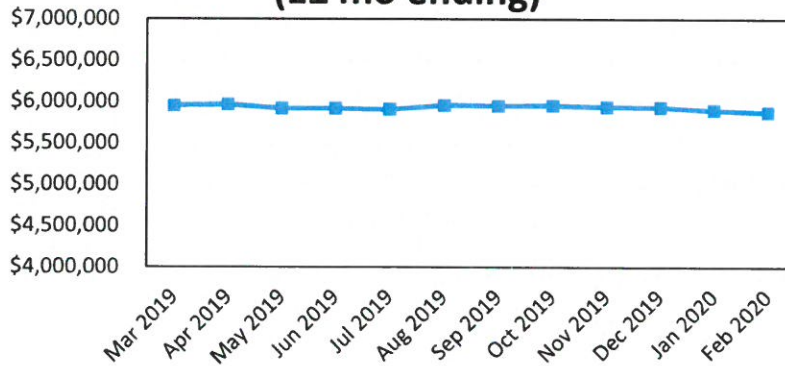
Expenses: Monthly Budget to Actual



Current/Quick Ratio



12-mo Rolling Expense Trending (12 mo ending)



WACCAMAW REGIONAL TRANSPORTATION AUTHORITY

CASH REQUIREMENTS

3/16/2020

	Income	Expense	Balance	Date	Notes
Cash Balance			\$297,189	03/16/20	
Deposits in Transit	\$2,190		\$299,379		
Accounts Payable		\$25,000	\$274,379	03/16/20	
Fares	\$8,120		\$282,499	03/16/20	
5307 Federal OPS	\$21,788		\$304,287	03/17/20	February Final
5307 Federal PM	\$19,860		\$324,147	03/17/20	February Final
Payroll and taxes		\$108,000	\$216,147	03/18/20	
Fares	\$13,200		\$229,347	03/23/20	
Fuel - Diesel		\$15,452	\$213,895	03/23/20	
5311 Federal Admin/Ops/PM	\$40,331		\$254,226	03/27/20	Feb Rural Service
Fuel Management		\$20,000	\$234,226	03/27/20	Final Payment
Bus Stop Designation - Georgetown County	\$1,020		\$235,246	03/27/20	
Fares	\$7,700		\$242,946	03/30/20	
PEBA - SC Retirement (Pension)		\$46,000	\$196,946	03/30/20	Feb Pension Payment
Accounts Payable		\$25,000	\$171,946	04/01/20	
CNB Payment		\$20,000	\$151,946	04/01/20	
Payroll and taxes		\$108,000	\$43,946	04/01/20	
Fares	\$8,750		\$52,696	04/06/20	
Fuel - Diesel		\$16,000	\$36,696	04/06/20	
Horry County 3FQ20	\$525,000		\$561,696	04/09/20	
Georgetown County	\$31,000		\$592,696	04/10/20	
PEBA Health Insurance		\$40,000	\$552,696	04/10/20	Apr Premiums
Fuel - Gas		\$14,000	\$538,696	04/10/20	
Fares	\$8,750		\$547,446	04/13/20	
Capital - Ecolane - Training	\$7,500	\$7,100	\$547,846	04/14/20	
Bus Stop Designation - AECOM			\$547,846	04/15/20	
City of Myrtle Beach Q3 FY 20	\$62,500		\$610,346	04/15/20	
Payroll and taxes		\$108,000	\$502,346	04/15/20	
Accounts Payable		\$18,500	\$483,846	04/17/20	
5307 Federal OPS	\$63,469		\$547,315	04/20/20	March Final
5307 Federal PM	\$70,000		\$617,315	04/20/20	March Final
5311 Federal Admin/Ops/PM	\$18,325		\$635,640	04/20/20	Mar Rural Service
Fares	\$8,750		\$644,390	04/20/20	
Fuel - Diesel		\$16,000	\$628,390	04/20/20	
Fares	\$8,750		\$637,140	04/27/20	
Payroll and taxes		\$112,000	\$525,140	04/29/20	
Accounts Payable		\$25,000	\$500,140	04/30/20	
PEBA - SC Retirement (Pension)		\$46,000	\$454,140	04/30/20	Mar Pension Payment
CNB Payment		\$10,000	\$444,140	05/01/20	
Fares	\$9,800		\$453,940	05/04/20	
Fuel - Diesel	\$4,823	\$16,000	\$442,762	05/04/20	
Fuel - Gas		\$12,500	\$430,262	05/09/20	
Georgetown County	\$31,000		\$461,262	05/10/20	May
PEBA Health Insurance		\$40,000	\$421,262	05/10/20	May Premiums
State Insurance Fund - Liability Ins. Premium		\$41,000	\$380,262	05/10/20	
Fares	\$9,800		\$390,062	05/11/20	
Payroll and taxes		\$112,000	\$278,062	05/13/20	
Accounts Payable		\$18,500	\$259,562	05/14/20	

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY

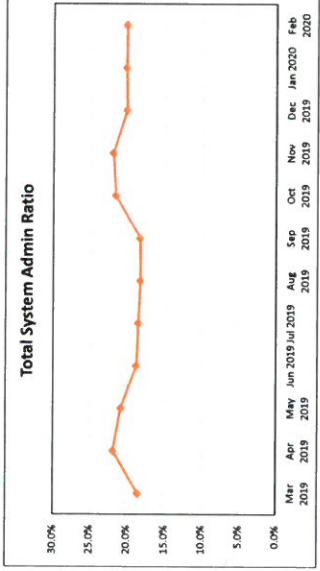
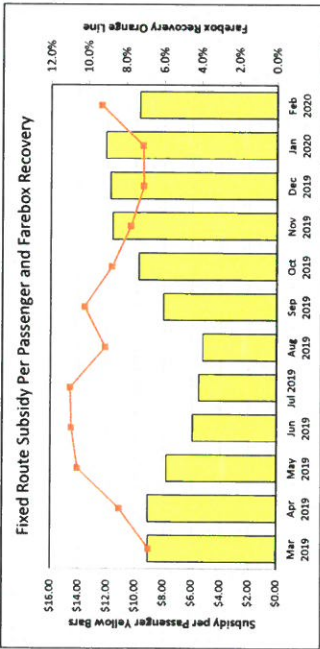
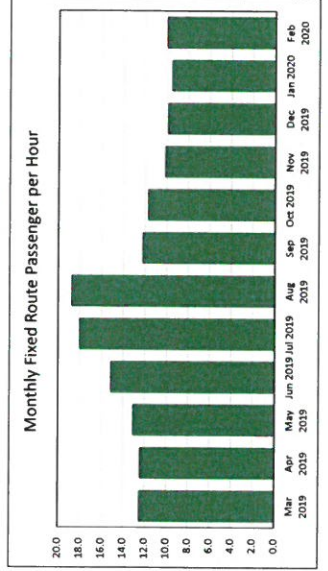
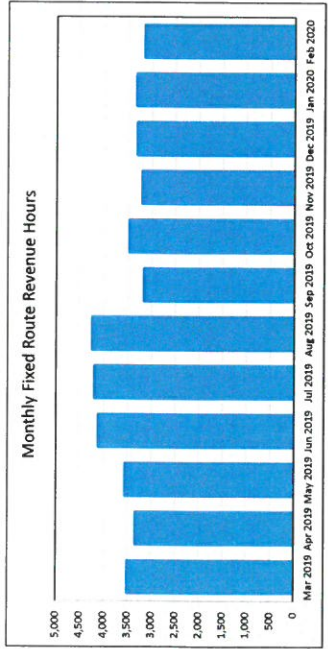
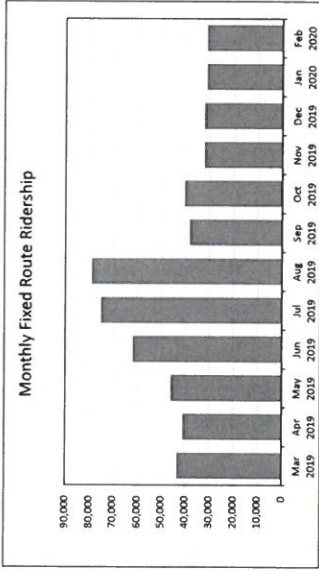
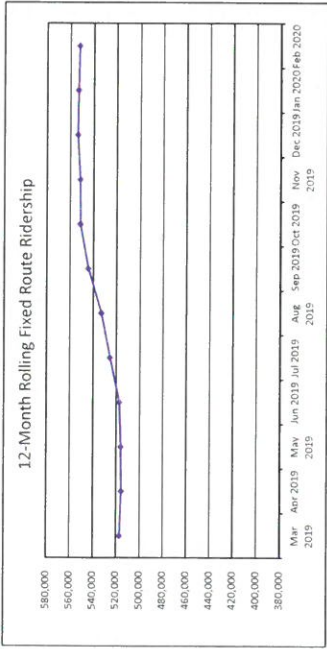
CASH REQUIREMENTS

3/16/2020

	Income	Expense	Balance	Date	Notes
Fares	\$9,800		\$269,362	05/18/20	
Fuel - Diesel		\$16,000	\$253,362	05/18/20	
5307 Federal OPS	\$95,000		\$348,362	05/20/20	April Final (Assumes Renewal)
5307 Federal PM	\$65,000		\$413,362	05/20/20	April Final
5311 Federal Admin/Ops/PM	\$0		\$413,362	05/20/20	Apr Rural Service
Accounts Payable		\$18,500	\$394,862	05/25/20	
Fares	\$9,800		\$404,662	05/25/20	
Payroll and taxes		\$112,000	\$292,662	05/27/20	
Fuel - Gas		\$12,500	\$280,162	05/30/20	
PEBA - SC Retirement (Pension)		\$46,000	\$234,162	05/30/20	Apr Pension Payment
CNB Payment		\$10,000	\$224,162	06/01/20	
Fares	\$9,800		\$233,962	06/01/20	
Fuel - Diesel		\$16,000	\$217,962	06/01/20	
SC Dvsn of Insurance Services Workers Comp		\$24,866	\$193,096	06/01/20	3CQ20 Premium
5307 Federal OPS	\$85,000		\$278,096	06/05/20	May Partial (Assumes renewal)
5307 Federal PM	\$64,399		\$342,495	06/05/20	May Partial
North Myrtle Beach	\$50,000		\$392,495	06/05/20	
Fares	\$14,000		\$406,495	06/08/20	
Accounts Payable		\$25,000	\$381,495	06/09/20	
Georgetown County	\$31,000		\$412,495	06/10/20	June
Payroll and taxes		\$112,000	\$300,495	06/10/20	
PEBA Health Insurance		\$45,000	\$255,495	06/10/20	Jun Premiums
Fares	\$14,000		\$269,495	06/15/20	
Fuel - Diesel	\$4,000	\$19,000	\$254,495	06/15/20	
5307 Federal OPS	\$10,000		\$264,495	06/20/20	May Final (Assumes renewal)
5307 Federal OPS	\$50,000		\$314,495	06/20/20	June Partial
5307 Federal PM			\$314,495	06/20/20	
Accounts Payable		\$25,000	\$289,495	06/20/20	
Fuel - Gas		\$12,500	\$276,995	06/20/20	
Fares	\$14,000		\$290,995	06/22/20	
Payroll and taxes		\$115,500	\$175,495	06/24/20	
Fares	\$14,000		\$189,495	06/29/20	
PEBA - SC Retirement (Pension)		\$75,000	\$114,495	06/30/20	May Pension Payment

Key Performance Indicators - Fixed Route

Fixed Route Measures	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
Ridership	32,207	43,385	40,984	46,024	61,830	75,167	79,037	38,311	40,353	32,201	32,359	31,350	31,335	584,543
Revenue Hours	3,083	3,499	3,326	3,545	4,108	4,188	4,236	3,469	3,160	3,195	3,306	3,319	3,155	45,589
Total Hours	3,215	3,682	3,503	3,759	4,260	4,453	4,523	3,318	4,163	3,398	3,484	3,506	3,303	48,567
Revenue Miles	69,845	77,858	75,075	78,431	83,852	84,303	86,573	70,299	79,236	72,875	75,630	75,864	72,789	1,002,630
Total Miles	73,215	81,980	79,116	82,978	89,574	90,428	93,126	74,053	83,752	76,797	80,130	79,858	76,924	1,061,931
Accidents	1	3	1	3	0	0	0	2	1	0	0	3	1	17
Breakdowns	3	1	7	6	8	4	10	9	9	3	5	6	4	72
Complaints	5	7	10	8	7	3	4	4	5	7	2	6	3	69
Transit Expense	\$215,498	\$250,354	\$233,377	\$235,807	\$260,709	\$253,985	\$257,985	\$219,289	\$254,270	\$241,939	\$228,095	\$254,765	\$192,793	\$3,098,867
Maintenance Expense	\$102,818	\$105,952	\$101,514	\$96,914	\$86,819	\$139,616	\$126,988	\$70,498	\$101,352	\$90,862	\$114,189	\$85,106	\$87,106	\$1,310,735
Administrative Expense	\$51,411	\$66,199	\$73,291	\$69,256	\$65,188	\$72,897	\$70,229	\$53,014	\$76,774	\$72,978	\$68,833	\$68,577	\$56,358	\$875,004
Total Operating Expenses	\$379,727	\$423,506	\$408,182	\$401,977	\$412,716	\$466,499	\$455,202	\$342,801	\$432,396	\$405,779	\$411,117	\$408,448	\$336,256	\$5,284,606
Fare/Contract Revenues	\$26,405	\$28,683	\$34,022	\$42,403	\$44,875	\$51,025	\$41,384	\$34,898	\$37,807	\$31,465	\$29,114	\$29,048	\$31,288	\$462,417
Efficiency Metrics	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
O & M Expense per Hour (No Admin)	\$103.24	\$102.11	\$100.69	\$93.87	\$84.60	\$93.98	\$90.88	\$91.70	\$102.53	\$104.16	\$103.53	\$102.40	\$88.72	\$96.73
Average Fare	\$0.82	\$0.66	\$0.83	\$0.92	\$0.73	\$0.68	\$0.52	\$0.91	\$0.94	\$0.98	\$0.90	\$0.93	\$1.00	\$0.79
Farebox Recovery	7.0%	6.8%	8.3%	10.5%	10.9%	10.9%	9.1%	10.2%	8.7%	7.8%	7.1%	7.1%	9.3%	8.8%
Subsidy per Passenger	\$10.97	\$9.10	\$8.13	\$7.81	\$5.95	\$5.53	\$5.24	\$8.04	\$9.78	\$11.62	\$11.81	\$12.10	\$9.73	\$8.25
Maintenance Cost per Mile	\$1.40	\$1.30	\$1.28	\$1.17	\$0.97	\$1.54	\$1.36	\$0.95	\$1.21	\$1.18	\$1.43	\$1.07	\$1.13	\$1.23
Deadhead Ratio (Miles)	5%	5%	5%	6%	7%	7%	8%	5%	6%	5%	6%	5%	6%	6%
Administrative Ratio	19%	19%	22%	21%	19%	19%	18%	18%	22%	22%	20%	20%	20%	20%
Effectiveness Metrics	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
Passengers per Hour	10.4	12.4	12.3	13.0	15.1	17.9	18.7	12.1	11.6	10.1	9.8	9.4	9.9	12.8
Mean Distance between Accidents	73,215	27,327	79,116	27,659	N/A	N/A	46,563	74,053	N/A	N/A	26,710	79,858	38,462	62,467
Mean Distance between Breakdowns	24,405	81,980	11,302	13,830	11,197	22,607	9,313	8,228	27,917	15,359	13,355	19,965	12,821	14,749
Complaints per 1,000 Riders	0.155	0.161	0.244	0.174	0.113	0.040	0.051	0.131	0.173	0.062	0.185	0.096	0.064	0.122
On-Time Performance	88%	86%	82%	83%	75%	71%	74%	84%	86%	90%	92%	93%	85%	84%

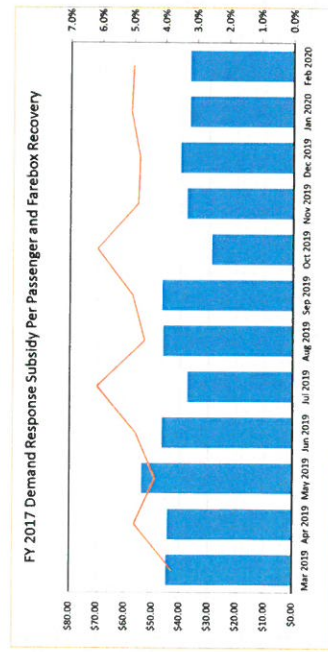
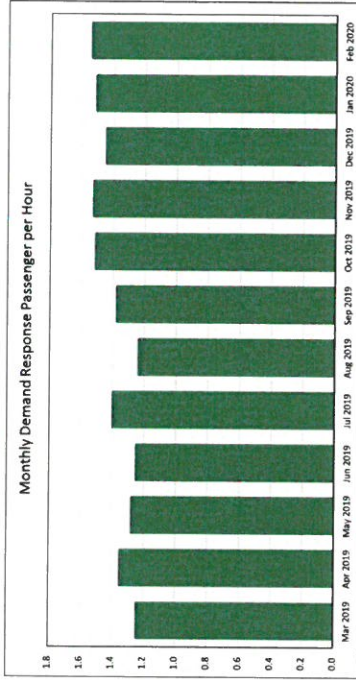
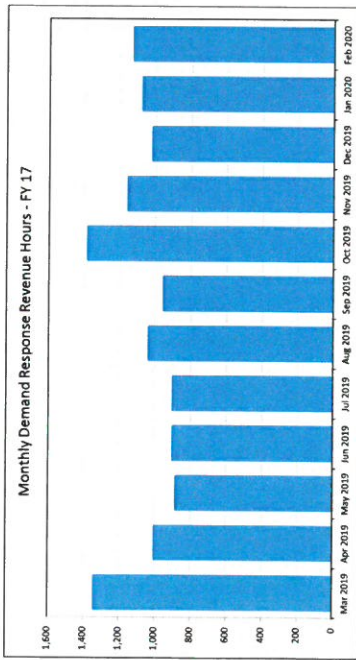
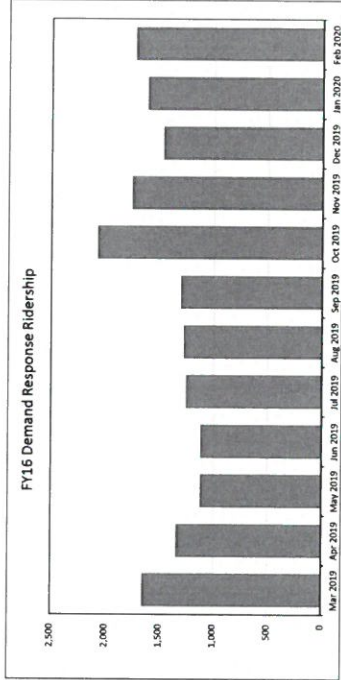
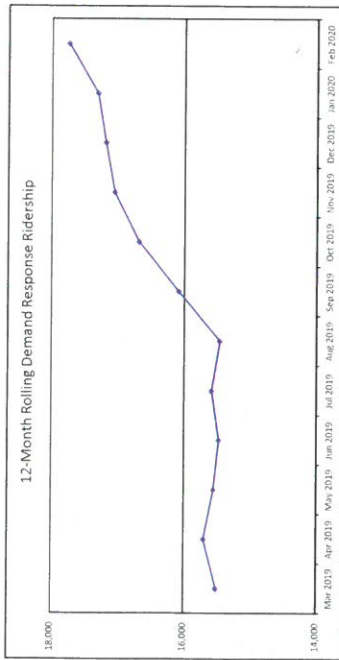


Key Performance Indicators - Demand Response

Demand Response Measures	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
Ridership	1,301	1,658	1,344	1,122	1,119	1,254	1,277	1,307	1,761	2,081	1,470	1,620	1,734	19,048
Revenue Hours	996	1,336	997	880	898	1,034	952	1,379	1,156	1,017	1,073	1,126	1,126	13,742
Total Hours	1,248	1,582	1,220	1,128	1,101	1,064	1,226	1,119	1,584	1,333	1,215	1,263	1,353	16,426
Revenue Miles	18,301	26,597	19,249	16,080	16,515	17,971	19,831	17,948	23,251	21,479	18,275	20,833	21,987	258,317
Total Miles	23,022	31,810	24,016	21,187	20,488	22,082	24,254	21,464	28,015	25,568	22,771	25,086	26,506	316,269
Accidents	3	3	1	1	0	0	0	1	1	1	0	1	0	11
Breakdowns	0	0	1	0	1	0	1	1	1	0	1	0	0	6
Complaints	6	6	5	6	3	1	4	0	6	2	3	4	4	50
Paratransit Expense	\$44,467	\$59,744	\$48,595	\$44,728	\$41,548	\$36,481	\$45,467	\$47,888	\$50,905	\$54,631	\$44,158	\$51,162	\$49,065	\$618,840
Maintenance Expense	\$12,246	\$18,491	\$15,187	\$19,057	\$13,971	\$14,194	\$17,049	\$17,027	\$14,446	\$16,245	\$18,757	\$12,643	\$19,083	\$208,395
Administrative Expense	\$12,672	\$15,798	\$15,261	\$13,137	\$10,389	\$10,471	\$11,577	\$11,577	\$15,370	\$16,479	\$13,326	\$13,772	\$14,343	\$173,063
Total Operating Expenses	\$69,385	\$94,032	\$79,042	\$76,922	\$65,908	\$61,146	\$72,987	\$76,493	\$80,721	\$87,355	\$76,241	\$77,576	\$82,490	\$1,000,297
Fare Revenues	\$3,523	\$3,543	\$3,924	\$3,312	\$3,252	\$3,758	\$3,392	\$3,850	\$4,953	\$4,244	\$3,670	\$3,953	\$4,143	\$49,517

Efficiency Metrics	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
O & M Expense per Hour	\$6.94	\$58.56	\$63.95	\$72.52	\$61.84	\$56.43	\$60.46	\$68.19	\$47.39	\$61.31	\$61.86	\$59.46	\$60.52	\$60.20
Average Fare	\$2.71	\$2.14	\$2.92	\$2.95	\$2.91	\$3.00	\$2.66	\$2.95	\$2.38	\$2.41	\$2.50	\$2.44	\$2.39	\$2.60
Farebox Recovery	5.7%	3.8%	5.0%	4.3%	4.9%	6.1%	4.6%	5.0%	6.1%	4.9%	4.8%	5.1%	5.0%	5.0%
Subsidy per Passenger	\$40.88	\$45.05	\$44.54	\$53.90	\$46.71	\$37.41	\$46.30	\$46.72	\$29.02	\$37.84	\$40.30	\$36.95	\$36.91	\$40.83
Deadhead Ratio (Miles)	25%	20%	25%	32%	24%	23%	22%	20%	20%	19%	25%	20%	21%	22%
Administrative Ratio	22%	20%	24%	21%	19%	21%	17%	18%	24%	23%	21%	22%	21%	21%

Effectiveness Metrics	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	12-Month Total
Passengers per Hour	1.31	1.24	1.35	1.28	1.25	1.40	1.24	1.37	1.51	1.52	1.45	1.51	1.54	1.39
Mean Distance between Accidents	7.674	10,603	24,016	21,187	n/a	n/a	21,464	28,015	n/a	22,771	n/a	n/a	n/a	28,752
Mean Distance between Breakdowns	n/a	n/a	24,016	n/a	20,488	n/a	24,254	21,464	28,015	n/a	22,771	n/a	n/a	52,712
Complaints per 1,000 Riders	4.6	3.6	3.7	5.3	2.7	0.8	3.1	0.0	2.9	1.1	2.0	2.5	2.3	2.6
On-Time Performance	88%	85%	85%	85%	82%	86%	88%	88%	86%	86%	90%	87%	91%	87%



Coast RTA Federal Grants - FY19
Activity Line Item Balances
February 2020 - Final

Month	Security / I.T. Hard/Software	Preventative Maintenance	Operations	Totals	Comments
5307 Federal Grant # SC-2019-001-00					
FY19 Contract	\$ 64,000	\$ 878,100	\$ 557,900	\$ 1,500,000	> Total Award > Prior Year Carryforward
Monthly Draws:					
Oct 2018	\$ 536	\$ 85,218	\$ 105,621	\$ 191,375	
Nov 2018	\$ -	\$ 88,536	\$ 103,788	\$ 192,324	
Dec 2018	\$ 2,987	\$ 82,301	\$ 95,457	\$ 180,745	
Jan 2019	\$ -	\$ 74,630	\$ 99,137	\$ 173,767	
Feb 2019	\$ -	\$ 71,054	\$ 93,147	\$ 164,201	
Mar 2019	\$ 5,495	\$ 77,390	\$ 60,750	\$ 143,635	
Apr 2019	\$ -	\$ 77,757	\$ -	\$ 77,757	
May 2019	\$ -	\$ 75,073	\$ -	\$ 75,073	
June 2019	\$ -	\$ 68,187	\$ -	\$ 68,187	
July 2019	\$ -	\$ 100,852	\$ -	\$ 100,852	
Aug 2019	\$ 10,427	\$ 77,102	\$ -	\$ 87,529	
Sept 2019	\$ 44,555	\$ -	\$ -	\$ 44,555	
Subtotal Draws	\$ 64,000	\$ 878,100	\$ 557,900	\$ 1,500,000	
Remaining Balance	\$ -	\$ -	\$ -	\$ -	
% Expended	100.00%	100.00%	100.00%	100.00%	
% Time Elapsed	100.00%	100.00%	100.00%	100.00%	
Bus & Bus Facilities (5339) Grant # 2017-020-00 114-A1					
Month	Formula	Horry Cty Capital	Totals	Comments	
FY18 Award	\$ 293,250	\$ 51,750	\$ 345,000	> Partial Funding	
Monthly Draws:					
Oct 2019	\$ -	\$ -	\$ -		
Nov 2019	\$ -	\$ -	\$ -		
Dec 2019	\$ -	\$ -	\$ -		
Jan 2020	\$ 85,340	\$ 12,800	\$ 98,140	> 3 Ford F-550, 24 Passenger Buses;	
Feb 2020	\$ 207,910	\$ 38,950	\$ 246,860	2 New Flyer Buses & 3 Ford Transit Vans	
Mar 2020	\$ -	\$ -	\$ -		
Apr 2020	\$ -	\$ -	\$ -		
May 2020	\$ -	\$ -	\$ -		
June 2020	\$ -	\$ -	\$ -		
July 2020	\$ -	\$ -	\$ -		
Aug 2020	\$ -	\$ -	\$ -		
Sept 2020	\$ -	\$ -	\$ -		
Subtotal Draws	\$ 293,250	\$ 51,750	\$ 345,000		
Remaining Balance	\$ -	\$ -	\$ -		
% Expended	100.00%	100.00%	100.00%		
% Time Elapsed	41.67%	41.67%	41.67%		

Coast RTA Federal Grants - FY20
Activity Line Item Balances
February 2020 - Final

Month	Security / I.T. Hard/Software	Preventative Maintenance	Operations	Totals	Comments
5307 Federal Grant # SC-2019-016-00 <small>SC-2019-016-03 114-A3 SC-2019-016-01 117-A1 SC-2019-016-02 300-A2</small>					
FY20 Contract	\$ 28,800	\$ 571,200	\$ 900,000	\$ 1,500,000	> Current Year Award
Monthly Draws:					> Prior Year(s) Carryforward
Oct 2019	\$ 2,876	\$ 73,974	\$ 95,594	\$ 172,444	
Nov 2019	\$ -	\$ 73,977	\$ 96,682	\$ 170,659	
Dec 2019	\$ 3,767	\$ 83,788	\$ 97,753	\$ 185,308	
Jan 2020	\$ -	\$ 75,062	\$ 112,162	\$ 187,224	
Feb 2020	\$ -	\$ 69,860	\$ 91,788	\$ 161,648	
Mar 2020					
Apr 2020					
May 2020					
June 2020					
July 2020					
Aug 2020					
Sept 2020					
Subtotal Draws	\$ 6,643	\$ 376,661	\$ 493,979	\$ 877,283	
Remaining Balance	\$ 22,157	\$ 194,539	\$ 63,469	\$ 280,165	
% Expended	23.07%	65.94%	92.95%	81.32%	
% Time Elapsed	57.89%	57.89%	57.89%	57.89%	



Coast RTA	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Totals
Monthly Cash Flow													
February 29, 2020													
Beginning Balance	\$ 158,567.58	\$ 544,742.74	\$ 190,198.75	\$ 300,827.30	\$ 385,217.65	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 158,567.58
Cash Receipts													
5307 - Operations	\$ -	\$ 95,594.00	\$ 161,682.00	\$ 32,753.00	\$ 112,162.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402,191.00
5307 - Preventative Maintenance	\$ -	\$ 73,974.00	\$ 113,977.00	\$ 43,788.00	\$ 75,062.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306,801.00
5307 - Capital Expenditures	\$ 44,555.00	\$ 2,876.00	\$ -	\$ 3,767.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,198.00
5307 - SMTF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5311 - Operations	\$ 75,804.00	\$ -	\$ 128,985.00	\$ 41,049.00	\$ 46,882.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292,720.00
5311 - Preventative Maintenance	\$ 25,573.00	\$ -	\$ 76,265.00	\$ 38,445.00	\$ 13,001.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,284.00
5311 - Administration	\$ 27,932.00	\$ -	\$ 59,635.00	\$ 28,615.00	\$ 27,555.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,737.00
5311 - Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Horry County Registration Fees	\$ 560,274.00	\$ -	\$ -	\$ 492,388.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,052,662.00
Horry County Other	\$ -	\$ -	\$ -	\$ 12,600.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,600.54
Georgetown County Registration Fees	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000.00
Myrtle Beach	\$ 62,500.00	\$ -	\$ 62,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00
Loris	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fares/Passes	\$ 49,401.25	\$ 31,339.18	\$ 29,210.31	\$ 40,109.26	\$ 53,998.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204,058.45
Local Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bus Advertising	\$ -	\$ 70.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70.00
Accident Proceeds	\$ 3,323.92	\$ 2,484.95	\$ -	\$ 15,495.41	\$ 2,883.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,187.58
RTAP / Fuel Refunds / Other	\$ 19,235.30	\$ 3,974.78	\$ 6,311.56	\$ 14,717.33	\$ 6,926.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,165.54
5304 - Bus Stop Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 - Bus Stop Implementation	\$ -	\$ 49,242.00	\$ 1,321.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,563.00
5311 - Paratransit Scheduling	\$ 3,239.00	\$ -	\$ 9,605.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,844.00
5310 - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 - Vehicles	\$ -	\$ -	\$ -	\$ 85,340.00	\$ 799,461.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 884,801.00
5339 - Facility Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Horry County Capital Funds	\$ -	\$ -	\$ -	\$ 37,623.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,623.00
Georgetown County Capital Funds	\$ 10,000.00	\$ 6,054.00	\$ 6,586.00	\$ -	\$ 95,867.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,507.00
Total Cash Receipts	\$ 912,837.47	\$ 296,608.91	\$ 687,077.87	\$ 917,690.54	\$ 1,264,798.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,079,013.11
Cash Basis Expenditures:													
Operating Expenses	\$ 515,387.47	\$ 631,152.90	\$ 542,285.96	\$ 522,781.19	\$ 359,113.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,570,721.27
Capital Expenditures	\$ 3,774.84	\$ -	\$ 14,163.36	\$ 300,519.00	\$ 1,132,048.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,450,506.17
CNB Note Payments	\$ 7,500.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,500.00
Total Expenditures	\$ 526,662.31	\$ 651,152.90	\$ 576,449.32	\$ 833,300.19	\$ 1,521,162.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,108,727.44
Ending Balance	\$ 544,742.74	\$ 190,198.75	\$ 300,827.30	\$ 385,217.65	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25	\$ 128,853.25