

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY  
REGULAR BOARD OF DIRECTORS MEETING  
In-Person or Virtual  
WEDNESDAY, JULY 7, 2021  
12:00 PM**



**AGENDA**

1. Call to Order
2. Invocation/Pledge of Allegiance
3. Roll Call – Quorum Determination
4. Approval of Agenda
5. Approval of Minutes from March Board Meeting
6. Acknowledgement of Visitors
7. Public Comment (3-Minute Limit per Comment)
8. Chairman's Corner
  - Board Liaison Discussion
  - Master Project List
9. Service/PAC Committee Report
10. Finance Committee Report
11. General Manager's Report
12. Old Business
13. New Business
14. Executive Session – to discuss Personnel Matter
15. Announcements
16. Adjournment

**THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR AUGUST 25, 2021 – 12 PM  
IN THE CONFERENCE ROOM LOCATED AT 1418 THIRD AVENUE, CONWAY, SC OR VIRTUAL**

# FY 2021 BOARD OF DIRECTORS ATTENDANCE ROSTER

	OCT 28	DEC 9	FEB 3#	FEB 24	MAR 31	APR 28	MAY June 2	JUN 30	JUL 28	AUG 25	SEP 29
<b>D'Angelo, Katharine</b>	X	X	X	X	E	X	X				
<b>Heather Edwards</b>	X	E	E	A	A	A	X				
<b>Eickhoff, Darrell</b>	X	X	X	X	X	X	X				
<b>James, Greg</b>	A	X	X	A	X	X	X				
<b>Johnson, Lillie Jean</b>	X	X	X	E	X	X	X				
<b>Keene, Marvin, Ph.D. CFA</b>	X	X	X	X	X	X	X*				
<b>Lazzara, Joseph</b>	X	X	X	X	X	X	X				
<b>Sheehan, Rob, Ph.D.</b>	X	X	X	X	X	X	X				
<b>Silverman, Bernard</b>	X	X	X	X	X	X	X				
<b>Wallace, Randal</b>	X	X	E	A	E	X	X**				
<b>Conway (Vacant)</b>											

X = In Attendance

A = Absent

E = Excused Absence

\* = Arrived after roll call

\*\*= In attendance via conference call

revised January 2021  
#rescheduled meeting



**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY  
BOARD AND COMMITTEE MEETINGS – CY 2021**

REVISED July 5, 2021

FINANCE COMMITTEE	SERVICE-PAC COMMITTEE	BOARD OF DIRECTORS
<b>MEETS AT 9:15 AM</b>	<b>MEETS AT 10:30 AM</b>	<b>MEETS AT 12:00 PM</b>
Wednesday, January 20, 2021	Wednesday, January 20, 2021	<b>Wednesday, February 3, 2021 (resched.)</b>
Wednesday, February 17, 2021	Wednesday, February 17, 2021	Wednesday, February 24, 2021
Wednesday March 24, 2021	Wednesday March 24, 2021	Wednesday March 31, 2021
Wednesday, April 21, 2021	Wednesday, April 21, 2021	Wednesday, April 28, 2021
Wednesday, May 19, 2021	Wednesday, May 19, 2021	Wednesday, May 26, 2021
Wednesday, June 23, 2021	Wednesday, June 23, 2021	Wednesday, June 30, 2021
Wednesday, July 21, 2021	Wednesday, July 21, 2021	Wednesday, July 28, 2021
Wednesday, August 18, 2021	Wednesday, August 18, 2021	Wednesday, August 25, 2021
Wednesday, September 22, 2021	Wednesday, September 22, 2021	Wednesday, September 29, 2021
Wednesday, October 20, 2021	Wednesday, October 20, 2021	Wednesday, October 27, 2021
Wednesday, November 17, 2021	Wednesday, November 17, 2021	Wednesday, December 8, 2021

**ALL MEETINGS ARE HELD AT THE AUTHORITY'S FACILITY LOCATED AT  
1418 THIRD AVENUE, CONWAY, SC  
UNLESS OTHERWISE SPECIFIED OR ANNOUNCED**



**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY  
d/b/a THE COAST RTA  
REGULAR BOARD OF DIRECTORS MEETING  
WEDNESDAY, June 2, 2021  
12:00 PM**

**Board Present:** Darrell Eickhoff  
Dr. Marvin Keene  
Joseph Lazzara  
Bernard Silverman  
Dr. Rob Sheehan  
Greg James  
Katherine D'Angelo  
Lille Jean Johnson  
Randall Wallace  
Heather Edwards

**Staff Present:** Brian Piascik, General Manager/CEO  
Ron Prater, Chief Financial Officer  
Lauren Morris, PIO  
Pamela Bellamy, HR Manager

**Visitors:** Dennis Bright, WBTW

In accordance with the Freedom of Information Act (FOIA), the 2021 meeting schedule was provided to the press at the beginning of the 2021 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on June 2, 2021.

**CALL TO ORDER:** Chairman Eickhoff called the meeting to order at 12:19 PM and welcomed everyone.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mrs. D'Angelo gave the invocation with a prayer, then led the Pledge of Allegiance.

**ROLL CALL/ANNOUNCEMENT OF QUORUM:** Roll call was taken. A quorum was present. The Board Chairman and Past Board Chairman asked that those absent from board meetings be recognized as "Excused", only if that board member informs the Board Liaison, in advance, that

they are unable to attend. Board members who do not attend the meeting and do not inform the Board Liaison that they will be absent will be recognized as “Absent”.

**APPROVAL OF AGENDA** – There was a motion by Mr. Lazzara and a second by Mr. Silverman that the agenda be approved. A voice vote was taken; no nays being heard the agenda was approved unanimously.

**APPROVAL OF MINUTES** – There was a motion by Mrs. D’Angelo and a second by Mr. Lazzara to approve the April minutes. A voice vote was taken; no nays being heard, the motion passed unanimously.

**ACKNOWLEDGEMENT OF VISITORS:** Dennis Bright, WBTW

**PUBLIC COMMENT:** None

**CHAIRMAN’S CORNER:**

- Project List was updated by the GM and Mr. Piascik discussed some of the changes. An update of the Bus Stop Designation Program included 337 signs installed to date, and 21 due to be installed on Route 14 this summer. Routes 1-4 are still to be completed but they will be delayed until service changes on those routes have been developed. Driver shortages may push those changes to January 2022. The customer service plan, public involvement plan and new service marketing all moved under the Culture of Service project. Ms. D’Angelo mentioned that she saw some of the marketing efforts in North Myrtle Beach and said that it was appreciated.
- Board meeting schedule was discussed. June Service/PAC and Finance Committees were set for June 23<sup>rd</sup> at 10:30 AM and 12 Noon, respectively. The June Board meeting will be rescheduled for July 7<sup>th</sup> but there will be no regular full Board meeting in July. Finance Committee meetings will still be held in July and August.

**FINANCIAL REPORT:** Mr. Piascik presented the April Financials. He pointed out items on Income Statement including fares, labor, fuel expense and liability insurance. Fare recovery is not expected in May but hopefully, Coast RTA will see some recovery afterward. The Board had a short discussion on what we will be looking for in terms of fare collection equipment along with other functions like passenger counting and on-time performance. Labor is leveling out but still concerned about overtime. Gas prices should be decreasing but our fuel usage is going up with the new service increases. Liability insurance was not zeroed-out by the budget revision, but Coast RTA will see some credits as we go through policy renewals.

Mr. Piascik spoke about the operating revenue shortfalls being caused by spending this year’s allocation of local funding ahead of the scheduled payments from Horry and Georgetown Counties.

He discussed Balance sheet items related to FTA long-term liabilities which will come off by the end of the year (\$200K+). Current and quick ratios are still in good shape. Mr. Silverman asked about the length of time it has taken to resolve the issues with the Internationals. Mr. Piascik stated that FTA was including an Enhanced Review Module (ERM) on financial capacity as a result of the amount of time it has taken Coast RTA to resolve the issue. Mr. Piascik was disappointed that FTA chose to do the ERM for that reason and stated that a better reason would have been that we are trying to build an \$18M maintenance facility.

There was a short discussion related to cash requirements. A new deposit to the O&M reserve is planned but Coast RTA is waiting on delayed payments from SCDOT on the 5311 CARES Act funding. Mr. Piascik stated that there was considerable amount of grant work to do, including: budget amendment for 5307 CARES Act (\$766K), 5311 Rural Grant (regular funding) to start in August. Mr. Silverman asked about the Triennial Review, which is scheduled for July 28-29<sup>th</sup>.

Mr. Piascik highlighted the KPIs and said that ridership was slowly recovering, but at the moment our operating statistics do not compare with pre-COVID numbers.

**SERVICE UPDATE:** The Service Update was pushed to the General Manager's Report.

**GENERAL MANAGER'S REPORT:** Mr. Piascik reported:

- The Solar Panel (Culture of Service) continues to meet and completed its **SWOT** analysis, the results of which will be presented to the Service/PAC meeting. Mr. Piascik said the Authority will be relying on the Solar Panel to address a multitude of issues internally (Strengths/Weaknesses) and externally (Opportunities/Threats). The process will lead us through to a referendum, with a focus internal and external customer focus. There is a long list of products to come out of the process. Dr. Sheehan asked about how we incorporate our logo and phone number into advertisements on the bus – which will also be incorporated into the Culture of Service process.
- Mr. Piascik update the Board on new service implemented in May. He did not have ridership information, but stated the Operations has worked out the kinks with the new service.
- He stated that we are still working through on-boarding more drivers (10 going into training later in June) and working through the period before school bus drivers become available. Mr. Piascik expects larger overtime expenses but they should be in the budget.
- The website is due for some more updates and we are working through our consultant to continue improving the site.
- Mr. Piascik addressed a request from the Board on IT Security. We are using Dell and Microsoft for security and back-ups on both US coasts. Ridesystems has been updated.
- The Consultant has identified stop locations on Route 14. US 521 between Andrews and Georgetown was challenging to find stops locations. Ms. Johnson asked whether flag

stops were in use. Mrs. Morris mentioned that we have been in contact with HGTC to work through some additional marketing for Route 14. Stop annunciation is not up to date but will be as soon as possible.

- There was not much to report on vanpool. We do have a draft RFP that will be released in coordination with PDRTA soon.
- Paratransit training related to ADA regulations is scheduled for August. Jointly procured with PDRTA, the program will expand on training offered as part of the TASC Conference in March. There was a short discussion on Neighbor-to-Nighbor and how Coast RTA could support them.
- Mr. Piascik gave the Board an update on the Coast RTA fleet. Two New Flyers have been added to the fleet. Three new Ford Transits (expansion) and a new cut-a-way are expected sometime this summer. Mr. Silverman asked about the fleet's spare ratio. Mr. Piascik said that we are good shape on spare ratio. There are only 5 vehicles in the fleet that have met their useful life.
- Mr. Piascik discussed the Facility Development Program.
  - Consultant is working on a technical memo on split operations which should be delivered sometime in July.
  - A RAISE Grant (Biden Infrastructure) is in development and due on July 12<sup>th</sup>. We will be working on a 5339 Bus and Bus Facilities grant right on the heels of the RAISE Grant. The grants include a complex benefit cost analysis.
  - Renderings for Conway and the new O&M Facility are in development.
  - No movement on the property purchase.
  - The \$1.25M from Horry County for the O&M Facility was removed before 2<sup>nd</sup> reading. GM will be meeting with County Staff to discuss options. Not having the funding in place weakens our Raise Grant. Coast RTA is on the I&R Committee on Tuesday, June 8 to discuss options for facility funding and some tweaks in our funding agreement. Acquisition of the property will require additional cash on hand including O&M reserve funds. If the property becomes cost prohibitive our unavailable, Coast RTA will need to restart the environmental clearance process.
  - Mr. Piascik was elected as President of TASC. The Association has new energy, prospects for re-engaging the Comet, and pushing a new legislative agenda. That agenda includes the establishment of transit operations as an eligible expense under local option sales taxes in SC, increasing State Mass Transit Funds, strengthening penalties for transit operator assaults, and reforming Medicaid transportation. TASC will be getting more involved in how the State distributes residual formula funding (5311, 5339 and CARES Act) and will be conducting a compensation study. As President of TASC, Mr. Piascik will be involved in the SCDOT Complete Streets Initiative. The TASC Conference next March will include Board Member training to be held in Hilton Head. TASC is also planning a joint conference with NCPTA in 2023 in Myrtle Beach with an EXPO.

- The GM met with SCDOT OPT staff. The discussion centered on residual funds at SCDOT. Coast RTA will be applying for funds to help with capital projects, including: Facilities; Bus replacement (NABIs); fare collection/radio systems; and, MB/Georgetown transit centers. State was glad to hear that Coast RTA will be conducting a regional transit planning effort.
- Mr. Piascik discussed general terms on a new 6-year financial plan. Goals to be incorporated into the new Plan, include: removed indirect cost rate (which primarily relates to how revenue is generated not expense); enhanced capital plan including the new O&M facility; and, maintaining the O&M reserve and incorporates the FY 22 budget.

The Board had a short discussion about the benefits of Mr. Piascik's new role as President of TASC.

**RESOLUTIONS:** There were no resolutions as part of the agenda in June.

**OLD BUSINESS:** Dr. Sheehan discussed the GM/CEO's evaluation forms and which Board Members needed to submit their evaluation forms.

Mr. Lazzara asked if the proposed FY 22 budget included for property acquisition and split operations. Mr. Piascik responded that the property will hopefully occur in FY 21 but the FY 22 budget should definitely include split operations.

**ANNOUNCEMENTS:** Mr. Eickhoff announced the Heather Edwards and Marvin Keene have taken new jobs and that Rob Sheehan has recently retired from CCU.

**ADJOURNMENT:**

There was a motion by Dr. Sheehan and a second by Mr. Silverman to adjourn the meeting. A voice vote was taken; no nays being heard the meeting was adjourned at 2:05 PM.



**Coast RTA Project Listing**

CATEGORY	Project	START DATE	COMPLETION DATE		STATUS/REMARKS
			ESTIMATED DATE	ACTUAL DATE	
<b>A - STARTS 1-6 MOS.</b>					
1	Complete Bus Stop Signs Installation	8/15/17	9/30/22	ongoing	Route 14 stop locations have been identified and in permitting.
2	Stop Annunciation - Active and Reliable	9/1/18	Ongoing		Re-implemented announcements on routes 10, 15N, with two distinct systems. Ridesystems and Luminator. Working on geo-fencing for remaining routes - re-doing geo-fencing on 7, 15S and 16.
4	Strategy for Equity Service (Road Tax)	ongoing	TBD		Coast RTA has line items in budgets for Conway, N. Myrtle Beach and Myrtle Beach
7	Initiate Facility Replacement Plan for Maintenance, Office, Myrtle Beach, Georgetown and Conway Transfer Centers	3/1/20	7/1/21		LOI delivered to owner of LPA, Title VI Analysis draft complete, refining estimated costs and working on grant applications. Hope to start evaluations for MBTC and Georgetown transfer point.
8	Seek dedicated and recurring funding from municipalities	5/15/15	ongoing		Tied to equity service strategy. This is a work in progress.
10	Transit Development Plan	1/15/21	3/1/22		COG has developed RFP for Fare Structure/Technology Assessment
	Culture of Service Program	4/26/21	9/30/22		SWOT Analysis Complete
11	New Customer Service Plan	TBD			New Procedures and Programs to be implemented going into Summer Service
12	New Public Involvement Plan	TBD			Already researching options/COVID Cognizant/In Place leading up to New Service 4/1
13	New Service Marketing	TBD			Focus on marketing new services leading up to the summer. Keep Service/PAC up to date.
<b>B - STARTS 7-12 MOS.</b>					
2	Trolley Replacement Plan	FY 21	3/31/21		Using 5311 to buy 2 New Flyers - Should arrive in May 2021
6	GSATS Transit Planner & Mark Hoeweller attend Coast RTA Board Meeting				Elizabeth Tucker, planner, attended April meeting.
7	Ride Guide Update	9/1/20	10/1/21		Revamping public schedules, with system map to follow. Part of Culture of Service initiative
8	Route Expansion and Timeline (Georgetown/NMB/Socastee/Surfside/Aynor)	10/1/20, 4/1/21, 10/1/21			Phase III (Gtown/Socastee) Complete, Horry County next.
<b>C AS TIME PERMITS</b>					
1	Replacement Facilities Completed - Conway and Myrtle Beach	TBD			LOI Delivered to owner at Fantasy Harbor
2	Replacement Push-to-Talk system - Verizon	TBD			Investigating State Contract for two-way radio trunk line.
3	New Fare Collection System	TBD			



## **FINANCIALS**

**May 31, 2021**

**FY 2021**

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY  
DBA THE COAST RTA  
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May 31, 2021**

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18-Jun-21	

**Income Statement**  
**DBA THE COAST RTA**  
Original FY 2021 Budget  
**FOR THE PERIOD ENDED May 31, 2021**

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY21 Budget
<b>Operating Revenues</b>						
Passenger Fares and Passes	21,735	164,422	171,000	(6,578)	-3.8%	300,000
Local Contracts - Horry Cty Emergency Mgmt	0	1,566	0	1,566	100.0%	0
Other Operating Revenue	0	0	0	0	0.0%	0
<b>Total Operating Revenues</b>	<b>21,735</b>	<b>165,988</b>	<b>171,000</b>	<b>(5,012)</b>	<b>-2.9%</b>	<b>300,000</b>
<b>Operating Expenses</b>						
Salaries & Benefits - Admin	62,261	507,688	512,659	4,971	1.0%	798,988
Salaries & Benefits - Transit	242,987	1,779,464	1,813,706	34,242	1.9%	2,969,776
Overtime - Transit	24,025	100,127	92,320	(7,807)	-8.5%	215,222
Salaries & Benefits - Maintenance	79,290	621,147	630,784	9,637	1.5%	956,677
Overtime - Maintenance	3,015	17,959	16,280	(1,679)	-10.3%	24,421
Facility Maintenance	35,629	197,821	198,342	521	0.3%	402,500
Vehicle Maintenance	17,377	204,413	222,853	18,440	8.3%	425,000
Fuel & Oil	64,525	282,216	253,966	(28,250)	-11.1%	405,000
Tires	577	29,936	31,546	1,610	5.1%	40,000
Liability Insurance	14,898	126,839	120,000	(6,839)	-5.7%	180,000
Utilities	2,246	17,407	18,667	1,260	6.7%	34,000
Telecommunications	10,849	67,912	70,000	2,088	3.0%	105,000
Postage & Freight	308	1,452	2,000	548	27.4%	3,000
Office Supplies/Computer/Security	9,295	64,402	56,500	(7,902)	-14.0%	70,588
Legal & Professional Services	1,643	52,885	52,000	(885)	-1.7%	65,000
Public Information	1,281	11,158	13,646	2,488	18.2%	45,000
Advertising & Marketing	2,366	5,174	9,333	4,159	44.6%	14,000
Dues & Subscriptions	0	1,743	3,000	1,257	41.9%	11,787
Leases	1,355	15,827	16,667	840	5.0%	25,000
Travel & Training	2,256	29,887	30,737	850	2.8%	40,000
Interest Expense	0	0	0	0	0.0%	0
Other Expenses	200	3,341	3,000	(341)	-11.4%	4,500
<b>Total Operating Expenses</b>	<b>576,383</b>	<b>4,138,798</b>	<b>4,168,006</b>	<b>29,208</b>	<b>0.7%</b>	<b>6,835,458</b>
<b>Operating Profit (Loss)</b>	<b>(554,648)</b>	<b>(3,972,810)</b>	<b>(3,997,006)</b>	<b>24,196</b>	<b>0.6%</b>	<b>(6,535,458)</b>
<b>Non-Reimbursable (by FTA) Expenses</b>						
Depreciation	61,832	465,578	469,471	3,893	0.8%	704,207
(Gain) Loss on Fixed Assets	(9,810)	(24,787)	0	24,787	0.0%	
Accident Expense*	0	(51,382)	0	51,382	--%	0
Other Non-Reimbursable Expense				0	0.0%	
Pension Expense - Deferred Outflows				0	0.0%	
<b>Total Non-Reimbursable Expenses</b>	<b>52,022</b>	<b>389,409</b>	<b>469,471</b>	<b>80,062</b>	<b>17.1%</b>	<b>704,207</b>
<b>Total Operating and Non-Reimbursable Expenses</b>	<b>628,405</b>	<b>4,528,207</b>	<b>4,637,478</b>	<b>109,271</b>	<b>2.4%</b>	<b>7,539,665</b>

\* Moved accident expenses to Non-Reimbursable line items since cost is covered by insurance proceeds.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY**  
**DBA THE COAST RTA**  
**INCOME STATEMENT**  
**FOR THE PERIOD ENDED May 31, 2021**

	<b>MTD Actual</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>YTD \$ Variance</b>	<b>YTD % Variance</b>	<b>TOTAL FY21 Budget</b>
<b>Operating Grant Revenue</b>						
Federal Grants - Operating	279,660	3,300,223	3,345,108	(44,885)	-1.3%	4,979,668
State Grants - Operating	0	0	0	0	0.0%	123,893
Local Grants - Operating	224,134	1,252,735	1,467,631	(214,896)	-14.6%	2,201,446
<b>Total Operating Grant Revenue</b>	<b>503,794</b>	<b>4,552,958</b>	<b>4,812,739</b>	<b>(259,781)</b>	<b>-5.4%</b>	<b>7,305,007</b>
<b>Capital Grant Revenue</b>						
Federal Grants - Capital	46,085	1,656,873	1,658,000	(1,127)	-0.1%	3,236,000
State Grants - Capital	0	225	225	0	0.0%	156,000
Local Grants - Capital	11,524	684,298	684,500	(202)	-0.0%	1,023,556
<b>Total Capital Grant Revenue</b>	<b>57,609</b>	<b>2,341,396</b>	<b>2,342,725</b>	<b>(1,329)</b>	<b>-0.1%</b>	<b>4,415,556</b>
<b>Total Grant Revenue</b>	<b>561,403</b>	<b>6,894,354</b>	<b>7,155,464</b>	<b>(261,110)</b>	<b>-3.6%</b>	<b>11,720,563</b>
<b>Other Revenue</b>						
Bus Advertising Revenue	4,622	27,014	23,333	3,681	15.8%	35,000
Interest Income	116	940	0	940	0.0%	0
Miscellaneous - Vending, Other	171	1,074	1,200	(126)	-10.5%	2,400
<b>Total Other Revenue</b>	<b>4,909</b>	<b>29,028</b>	<b>24,533</b>	<b>4,495</b>	<b>18.3%</b>	<b>37,400</b>
<b>Total Non-Operating Revenue</b>	<b>566,312</b>	<b>6,923,382</b>	<b>7,179,997</b>	<b>(256,615)</b>	<b>-3.6%</b>	<b>11,757,963</b>
In-Kind Revenue	0	119,121		119,121		
<b>Change in Net Position</b>	<b>(40,358)</b>	<b>2,680,284</b>	<b>2,713,519</b>	<b>(33,235)</b>	<b>-1%</b>	<b>4,518,298</b>

**YTD Capital Expenditure Activity (Cost)**

Vehicles - 3 Small Transits				0	0%	165,000
Buses - 6 New Flyers		1,986,411	1,986,412	1	0%	2,922,000
Website Development		4,500	4,500	0	0%	0
Transit Facility Development	25,286	195,469	195,000	(469)	-0%	900,000
Computer Hardware/Software - Paratransit		1,125	1,125	0	0%	14,000
TDP - Fare Study				0	0%	350,000
Bus Stop Designation/Implementation	28,472	115,980	115,980	0	0%	312,000
Fare System				0	0%	350,000
Non-Revenue Vehicles				0	0%	54,000
Radio/Communications System				0	0%	0
Computer Hardware/Software - 5307/Other	3,851	21,846	21,000	(846)	-4%	36,000
Brake Lathe/Other Shop Equipment		16,065				16,065
	<b>57,609</b>	<b>2,341,396</b>	<b>2,324,017</b>	<b>(1,314)</b>	<b>-0%</b>	<b>5,119,065</b>

**YTD Capital Expenditures vs Budget**

Statements have been downloaded from Sage 100 and consolidated for reporting purposes.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY  
DBA THE COAST RTA  
INCOME STATEMENT NOTES – May 2021**

*These notes represent Income Statement variances of \$5,000 per MTD and YTD budget line item on pages 2 and 3, in accordance with Section 2.3 of WRTA Month-End Procedures (Rev. 04/01/09).*

Total Operating Revenues are under budget YTD (\$5.0K) or (2.9%) (page 2) due to slow recovery of ridership and the lack of reliability of the fare collection equipment.

Salaries & Benefits - Transit is under budget YTD \$34.2K or 1.9% (page 2) because we are still recruiting drivers as we are ramping up service. Ten new drivers are going into training in June.

Overtime - Transit is over budget YTD (\$7.8K) or (8.5%) (page 2) due to lack of drivers and ramping up service. The Entertainment Shuttle starts in June and school bus drivers are not released from school service until June 16<sup>th</sup>. Management expects overtime to remain high in June, as a result.

Salaries & Benefits – Maintenance is under budget YTD \$9.6K or 1.5% (page 2) due to one vacant position, the hiring process, for which, has not been determined.

Liability Insurance is over budget YTD (\$6.9K) or (6.62%) (page 2) due to April expense including the Comp & Collision premiums for two new New Flyer buses that arrived in April. We will be renewing liability insurance in July, which should include credits for this year.

Liability Insurance is over budget YTD (\$6.8K) or (5.7%) (page 2). We will be renewing liability insurance in July, which should include credits for this year.

Office Supplies/Computer/Security is over budget YTD (\$7.9K) or (14.0%) (page 2) due to the purchase of office furniture and server/door lock repairs.

Total Operating Grant Revenue is under budget YTD (\$259.8K) or (5.45%) (page 2) due to the conversion of local operating funds (\$600K+) to the capital purchase of 4 New Flyer buses. There are two more Horry County payments in FY 21 which should reduce the shortfall. Federal revenues have slowed because we are between grants on Cares Act and regular 5311.

## Coast RTA Budget Review FY 21

	Total Expense YTD	Budget YTD	Variance \$ YTD	Variance % YTD
Administration	767,718	774,562	6,844	0.9%
Operations	2,329,740	2,325,184	(4,556)	-0.2%
Maintenance	1,041,340	1,068,260	26,920	2.5%
<b>Total</b>	<b>4,138,798</b>	<b>4,168,006</b>	<b>29,208</b>	<b>0.7%</b>
Farebox Revenue	164,422	171,000	(6,578)	-3.8%

ending March 31, 2022

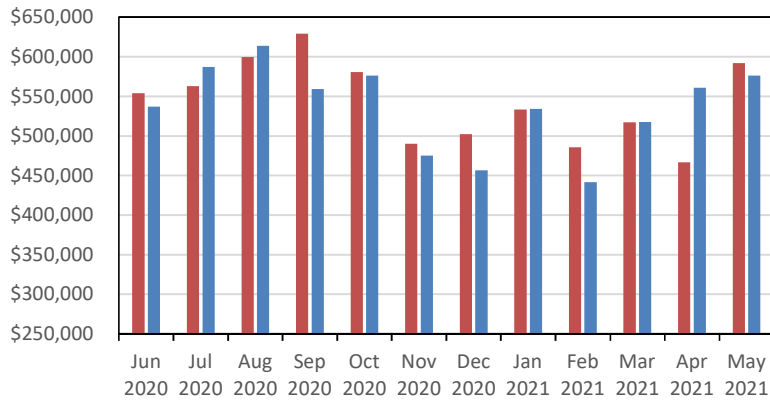
18-Jun-21

**Waccamaw Regional Transportation Authority**  
**DBA THE COAST RTA**  
**COMPARATIVE BALANCE SHEET**  
**May 31, 2021**

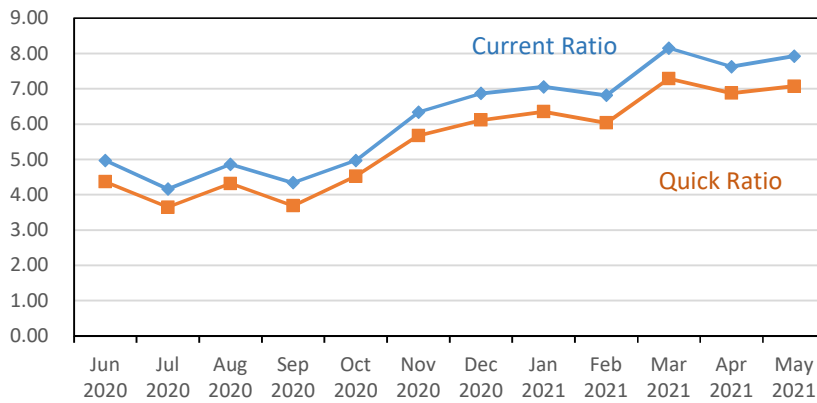
	<u>May-21</u>	<u>May-20</u>
<b>ASSETS</b>		
<b>Current Assets:</b>		
Cash - Checking CNB	848,073	373,038
Money Market / CD - CNB	25,006	0
Operating & Maintenance Reserve - SC LGIP	500,408	0
Management Account - SC LGIP	750,216	0
Accounts Receivable - Federal, State & Local Grants	1,088,445	1,167,490
Accounts Receivable - Employees/Other	18,919	6,295
Inventory	320,399	237,102
Prepaid Expenses	<u>70,063</u>	<u>52,331</u>
<b>Total Current Assets</b>	<u><b>3,621,529</b></u>	<u><b>1,836,256</b></u>
<b>Long-Term Assets</b>		
Total Capital Assets, Net	5,714,935	4,060,275
Deferred Outflows of Resources-NPL	<u>735,891</u>	<u>528,466</u>
<b>Total Long-Term Assets</b>	<u><b>6,450,826</b></u>	<u><b>4,588,741</b></u>
<b>Total Assets</b>	<u><u><b>10,072,355</b></u></u>	<u><u><b>6,424,997</b></u></u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>LIABILITIES</b>		
<b>Current Liabilities:</b>		
Accounts Payable	105,260	102,919
Accrued Payroll and Withholdings	212,508	216,062
Accrued Compensated Absences	108,691	93,236
Disallowed Costs due to SCDOT - Current	126,668	217,166
Installment Loan CNB - Short-term	0	69,876
Unearned Revenue	<u>30,390</u>	<u>20,833</u>
<b>Total Current Liabilities</b>	<u><b>583,517</b></u>	<u><b>720,092</b></u>
<b>Non-Current Liabilities:</b>		
Accrued Compensated Absences, Net of Current Portion	0	0
Due to FTA - Long Term	206,077	325,199
Disallowed Costs due to SCDOT - Long Term	0	126,668
Net Pension Liability	6,130,652	5,682,686
Deferred Inflows of Resources-NPL	<u>197,522</u>	<u>85,730</u>
<b>Total Non-Current Liabilities</b>	<u><b>6,534,251</b></u>	<u><b>6,220,283</b></u>
<b>Total Liabilities</b>	<u><u><b>7,117,768</b></u></u>	<u><u><b>6,940,375</b></u></u>
<b>EQUITY</b>		
Contributed Capital	2,719,523	2,719,523
Restricted Net Assets	1,442,813	(1,247,175)
Retained Earnings - Current Year	2,680,284	1,900,307
Net Investments in Capital Assets	2,027,824	2,027,824
Net Position Retricted for Pensions	(3,676,132)	(3,676,132)
Restricted for Transit Operations	60,000	60,000
Unrestricted Net Pension	<u>(2,299,725)</u>	<u>(2,299,725)</u>
<b>Total Fund Equity</b>	<u><b>2,954,587</b></u>	<u><b>(515,378)</b></u>
<b>Total Liabilities and Fund Equity</b>	<u><u><b>10,072,355</b></u></u>	<u><u><b>6,424,997</b></u></u>



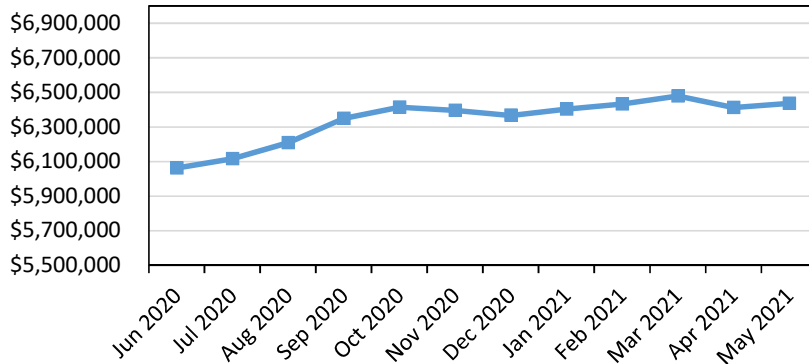
### Expenses: Monthly Budget to Actual



### Current/Quick Ratio



### 12-mo Rolling Expense Trending (12 mo ending)



**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY**

**CASH REQUIREMENTS**

**6/18/2021**

	<b>Income</b>	<b>Expense</b>	<b>Balance</b>	<b>Date</b>	<b>Notes</b>
<b>Cash Balance</b>			<b>\$923,064</b>	<b>06/18/21</b>	
<b>Deposits in Transit</b>			<b>\$923,064</b>		
Fares	\$7,000		\$930,064	06/21/21	
Payroll and taxes		\$140,000	\$790,064	06/23/21	
BUS PURCHASE - 2 New Flyers		\$496,603	\$293,461	06/25/21	First bus payment
Fuel - Diesel		\$17,000	\$276,461	06/26/21	
Accounts Payable		\$25,000	\$251,461	06/27/21	
Fuel - Gas		\$11,000	\$240,461	06/27/21	
Fares	\$7,000		\$247,461	06/28/21	
PEBA - SC Retirement (Pension)		\$59,000	\$188,461	06/30/21	May Pension Payment
5311 Federal Admin/Ops/PM	\$195,579		\$384,040	07/01/21	May Rural Service
5311 Federal Admin/Ops/PM	\$158,008		\$542,048	07/01/21	Apr Rural Service
Fares	\$7,000		\$549,048	07/05/21	
Accounts Payable		\$25,000	\$524,048	07/07/21	
Payroll and taxes		\$140,000	\$384,048	07/07/21	
BUS PURCHASE - 2 New Flyers	\$864,381		\$1,248,429	07/10/21	Total Draw for buses.
BUS PURCHASE 5311/SMTF	\$50,000		\$1,298,429	07/10/21	
City of Conway	\$62,500		\$1,360,929	07/10/21	
City of Myrtle Beach Q3 FY 21		\$17,000	\$1,343,929	07/10/21	
Fuel - Diesel	\$46,000		\$1,389,929	07/10/21	
Georgetown County	\$550,000		\$1,939,929	07/10/21	
Horry County 3FQ21		\$39,000	\$1,900,929	07/10/21	
PEBA Health Insurance		\$125,000	\$1,775,929	07/11/21	O&M Reserve Balance \$625,000
LGIP/Savings Cash Mgmt.		\$496,603	\$1,279,326	07/12/21	2nd Bus Payment
Fares	\$7,000		\$1,286,326	07/12/21	
City of North Myrtle Beach	\$50,000		\$1,336,326	07/13/21	
Palmetto Bus - 3 Transits		\$268,000	\$1,068,326	07/15/21	
Accounts Payable		\$25,000	\$1,043,326	07/17/21	
Fuel - Gas		\$11,000	\$1,032,326	07/17/21	
Fares	\$7,000		\$1,039,326	07/19/21	
5307 Federal PM	\$90,000		\$1,129,326	07/20/21	June Final
5311 Federal Admin/Ops/PM	\$120,359		\$1,249,685	07/20/21	Jun Rural Service
Payroll and taxes		\$140,000	\$1,109,685	07/21/21	
Fuel - Diesel		\$17,000	\$1,092,685	07/24/21	
Fares	\$7,000		\$1,099,685	07/26/21	
Accounts Payable		\$25,000	\$1,074,685	07/27/21	
PEBA - SC Retirement (Pension)		\$83,000	\$991,685	07/31/21	Jun Pension Payment
5307 Federal OPS			\$991,685	08/01/21	April Final
5307 Federal OPS	\$100,000		\$1,091,685	08/01/21	May Final
5307 Federal OPS	\$200,000		\$1,291,685	08/01/21	June Final
Fares	\$7,000		\$1,298,685	08/02/21	
State Insurance Fund - Liability Ins. Premium		\$44,693	\$1,253,992	08/03/21	
Payroll and taxes		\$140,000	\$1,113,992	08/04/21	
Accounts Payable		\$25,000	\$1,088,992	08/06/21	
Fuel - Gas		\$11,000	\$1,077,992	08/06/21	
Fuel - Diesel		\$17,000	\$1,060,992	08/07/21	
Fares	\$7,000		\$1,067,992	08/09/21	
Georgetown County	\$31,000		\$1,098,992	08/10/21	
Waccamaw Regional COG - 5310 Funding	\$268,000		\$1,366,992	08/10/21	# Transits nearly 100% Funding
PEBA Health Insurance		\$39,000	\$1,327,992	08/10/21	

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY**

**CASH REQUIREMENTS**

**6/18/2021**

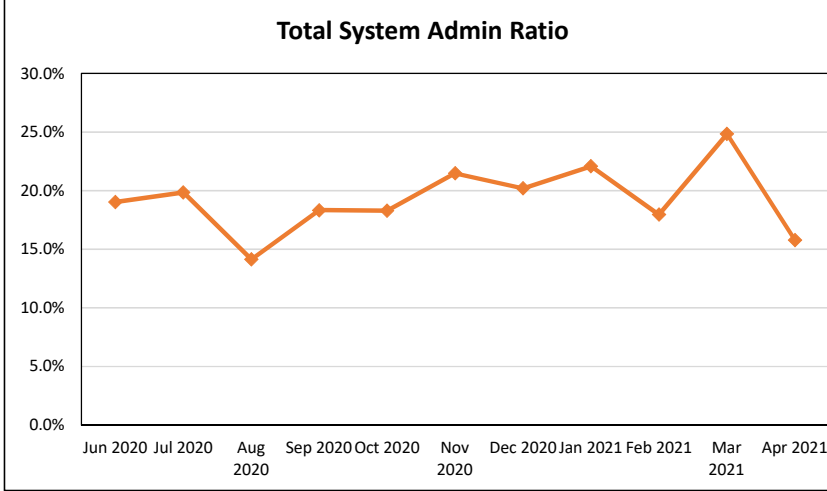
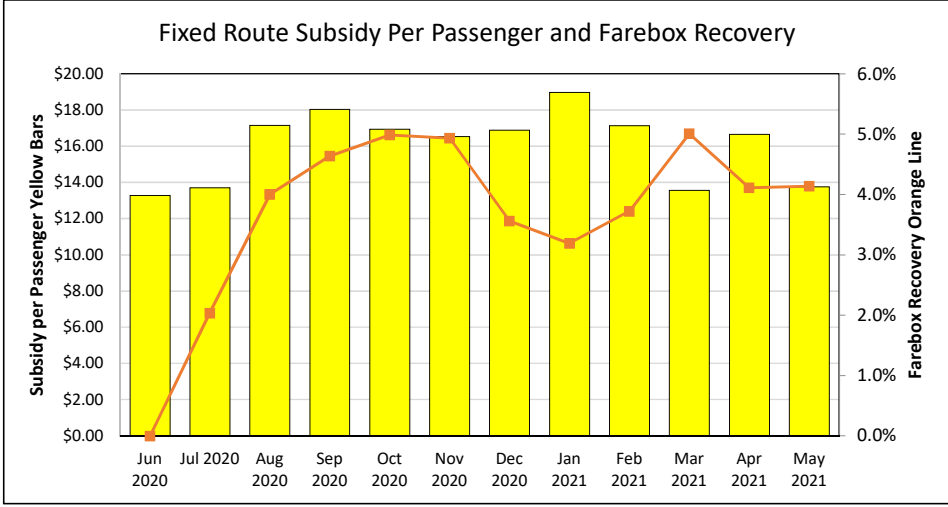
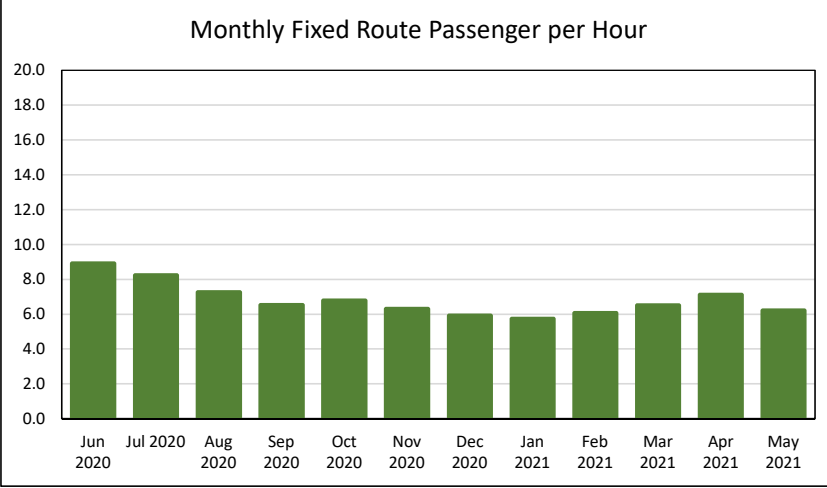
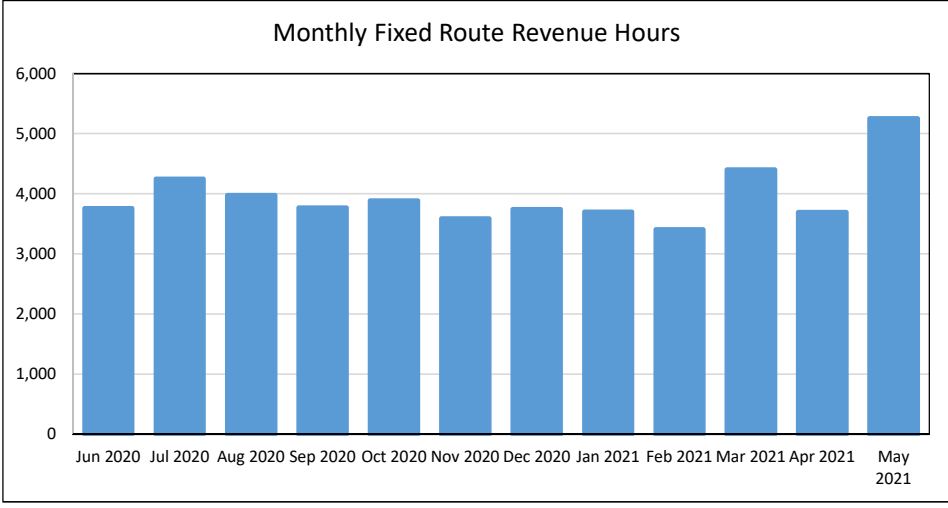
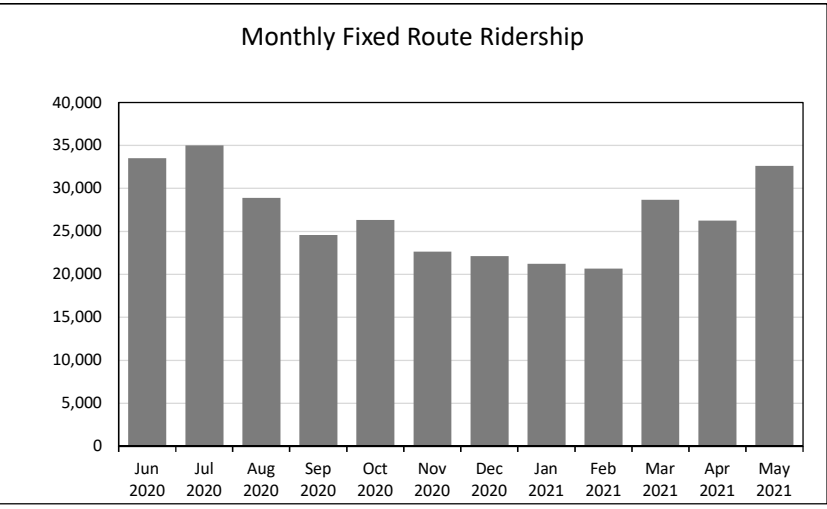
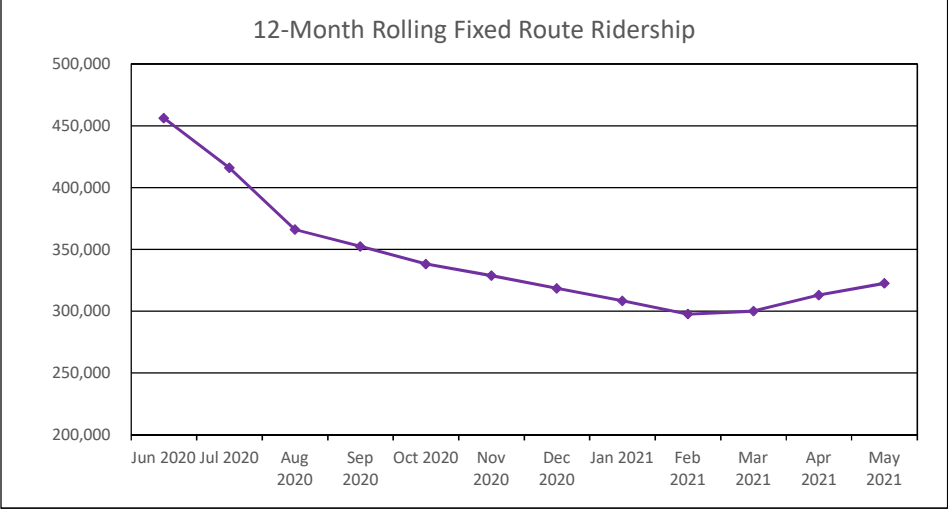
	<b>Income</b>	<b>Expense</b>	<b>Balance</b>	<b>Date</b>	<b>Notes</b>
LGIP/Savings Cash Mgmt.	\$250,000		\$1,577,992	08/10/21	LGIP - Cash Mgmt Acct Bal \$500,000
Horry County Capital Assistance	\$500,000		\$2,077,992	08/15/21	
Property Acquisition		\$1,500,000	\$577,992	08/15/21	
Accounts Payable		\$25,000	\$552,992	08/16/21	
Fares	\$7,000		\$559,992	08/16/21	
Payroll and taxes		\$140,000	\$419,992	08/18/21	
5307 Federal OPS	\$200,000		\$619,992	08/20/21	July Final
5307 Federal PM	\$90,000		\$709,992	08/20/21	July Final
5311 Federal Admin/Ops/PM			\$709,992	08/20/21	Jul Rural Service
Fuel - Diesel		\$17,000	\$692,992	08/21/21	
Fares	\$7,000		\$699,992	08/23/21	
Accounts Payable		\$25,000	\$674,992	08/26/21	
Fuel - Gas		\$11,000	\$663,992	08/26/21	
Fares	\$7,000		\$670,992	08/30/21	
PEBA - SC Retirement (Pension)		\$60,000	\$610,992	08/31/21	Jul Pension Payment
Payroll and taxes		\$140,000	\$470,992	09/01/21	
SC Dvsn of Insurance Services Workers Comp		\$24,788	\$446,204	09/01/21	1CQ22 Premium
Fuel - Diesel		\$17,000	\$429,204	09/04/21	
Accounts Payable		\$25,000	\$404,204	09/05/21	
Fares	\$7,000		\$411,204	09/06/21	
Georgetown County	\$31,000		\$442,204	09/10/21	
PEBA Health Insurance		\$39,000	\$403,204	09/10/21	
Fares	\$7,000		\$410,204	09/13/21	
Accounts Payable		\$25,000	\$385,204	09/15/21	
Fuel - Gas		\$11,000	\$374,204	09/15/21	
Payroll and taxes		\$140,000	\$234,204	09/15/21	
Fuel - Diesel		\$15,500	\$218,704	09/18/21	
5307 Federal OPS	\$200,000		\$418,704	09/20/21	August Final
5307 Federal PM	\$90,000		\$508,704	09/20/21	August Final
5311 Federal Admin/Ops/PM	\$117,000		\$625,704	09/20/21	Aug Rural Service
Fares	\$7,000		\$632,704	09/20/21	
Accounts Payable		\$25,000	\$607,704	09/25/21	
Fares	\$7,000		\$614,704	09/27/21	
Payroll and taxes		\$135,000	\$479,704	09/29/21	
PEBA - SC Retirement (Pension)		\$63,000	\$416,704	09/30/21	Aug Pension Payment

Key Performance Indicators - Fixed Route

Fixed Route Measures	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	12-Month Total
Ridership	22,959	33,526	35,000	28,903	24,592	26,343	22,641	22,112	21,234	20,685	28,671	26,264	32,633	345,563
Revenue Hours	3,100	3,758	4,248	3,977	3,769	3,883	3,586	3,741	3,701	3,406	4,403	3,692	5,250	50,514
Total Hours	3,226	3,996	4,535	4,252	4,277	4,080	3,750	4,080	3,869	3,547	4,663	3,880	5,381	53,536
Revenue Miles	72,358	81,595	87,035	84,565	77,165	89,909	82,616	84,669	85,169	78,078	87,356	83,333	127,657	1,121,505
Total Miles	75,392	87,570	93,569	91,022	83,237	95,142	87,045	88,854	89,245	81,464	91,801	87,155	131,011	1,182,507
Accidents	1	2	0	4	0	3	5	0	2	0	1	1	2	21
Breakdowns	0	3	3	4	3	2	3	4	1	1	3	6	6	39
Complaints	3	2	0	2	4	3	3	6	6	2	1	2	8	42
Transit Expense	\$253,012	\$264,735	\$287,465	\$333,771	\$271,839	\$292,372	\$226,994	\$239,879	\$263,024	\$223,092	\$241,515	\$278,319	\$320,446	\$3,496,463
Maintenance Expense	\$167,820	\$108,982	\$121,423	\$119,329	\$122,045	\$105,302	\$97,382	\$83,030	\$78,804	\$89,523	\$87,668	\$114,687	\$90,354	\$1,386,349
Administrative Expense	<u>\$60,625</u>	<u>\$71,671</u>	<u>\$80,787</u>	<u>\$63,407</u>	<u>\$71,336</u>	<u>\$72,078</u>	<u>\$69,300</u>	<u>\$64,384</u>	<u>\$74,330</u>	<u>\$55,665</u>	<u>\$80,328</u>	<u>\$63,213</u>	<u>\$57,517</u>	<u>\$884,640</u>
Total Operating Expenses	\$481,457	\$445,388	\$489,675	\$516,507	\$465,220	\$469,752	\$393,675	\$387,293	\$416,157	\$368,280	\$409,512	\$456,219	\$468,317	\$5,767,452
Fare/Contract Revenues	\$1,507	\$0	\$9,970	\$20,674	\$21,568	\$23,428	\$19,418	\$13,784	\$13,272	\$13,712	\$20,507	\$18,766	\$19,384	\$195,992

Efficiency Metrics	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	12-Month Total
O & M Expense per Hour (No Admin)	\$135.75	\$99.45	\$96.25	\$113.93	\$104.51	\$102.41	\$90.46	\$86.32	\$92.36	\$91.78	\$74.76	\$106.45	\$78.25	\$96.66
Average Fare	\$0.07	\$0.00	\$0.28	\$0.72	\$0.88	\$0.89	\$0.86	\$0.62	\$0.63	\$0.66	\$0.72	\$0.71	\$0.59	\$0.57
Farebox Recovery	0.3%	0.0%	2.0%	4.0%	4.6%	5.0%	4.9%	3.6%	3.2%	3.7%	5.0%	4.1%	4.1%	3.4%
Subsidy per Passenger	\$20.90	\$13.28	\$13.71	\$17.16	\$18.04	\$16.94	\$16.53	\$16.89	\$18.97	\$17.14	\$13.57	\$16.66	\$13.76	\$16.12
Maintenance Cost per Mile	\$2.23	\$1.24	\$1.30	\$1.31	\$1.47	\$1.11	\$1.12	\$0.93	\$0.88	\$1.10	\$0.95	\$1.32	\$0.69	\$1.17
Deadhead Ratio (Miles)	4%	7%	8%	8%	8%	6%	5%	5%	5%	4%	5%	5%	3%	5%
Administrative Ratio	14%	19%	20%	14%	18%	18%	21%	20%	22%	18%	24%	16%	14%	18%

Effectiveness Metrics	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	12-Month Total
Passengers per Hour	7.4	8.9	8.2	7.3	6.5	6.8	6.3	5.9	5.7	6.1	6.5	7.1	6.2	6.8
Mean Distance between Accidents	75,392	43,785	N/A	22,756	N/A	31,714	17,409	N/A	44,623	N/A	91,801	87,155	65,506	56,310
Mean Distance between Breakdowns	N/A	29,190	31,190	22,756	27,746	47,571	29,015	22,214	89,245	81,464	30,600	14,526	21,835	30,321
Complaints per 1,000 Riders	0.131	0.060	0.000	0.069	0.163	0.114	0.133	0.271	0.283	0.097	0.035	0.076	0.245	0.128
On-Time Performance	96%	94%	96%	93%	94%	96%	96%	95%	95%	98%	92%	92%	90%	90%

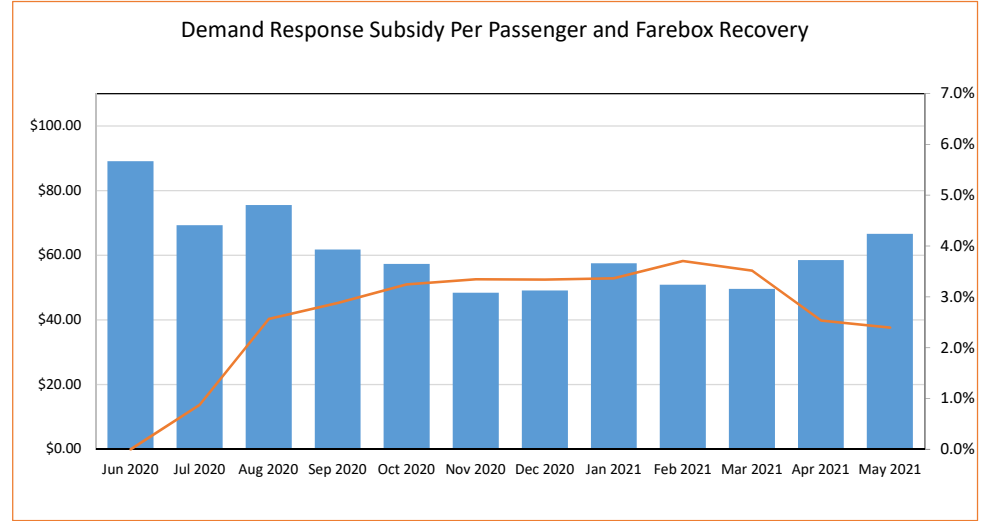
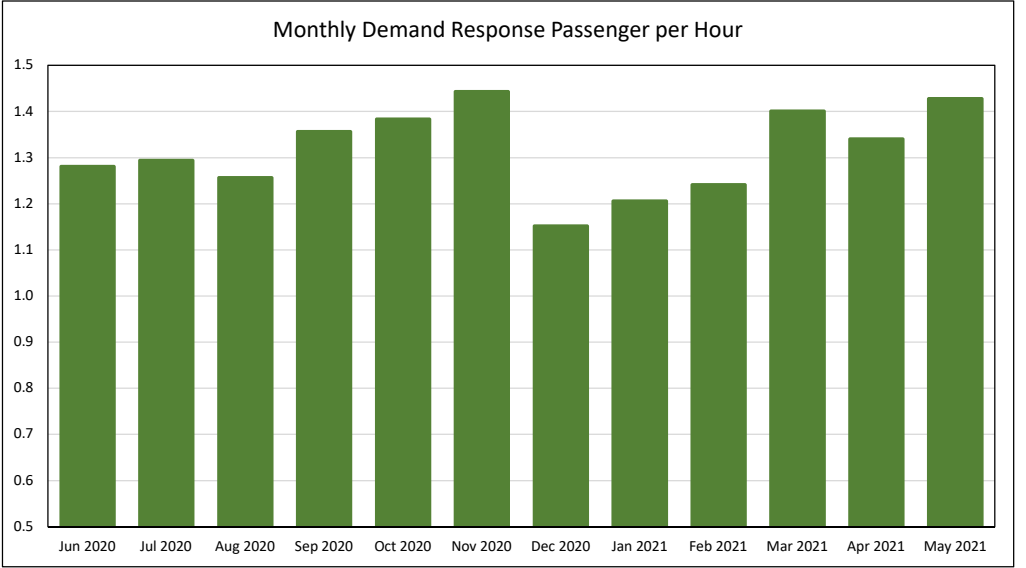
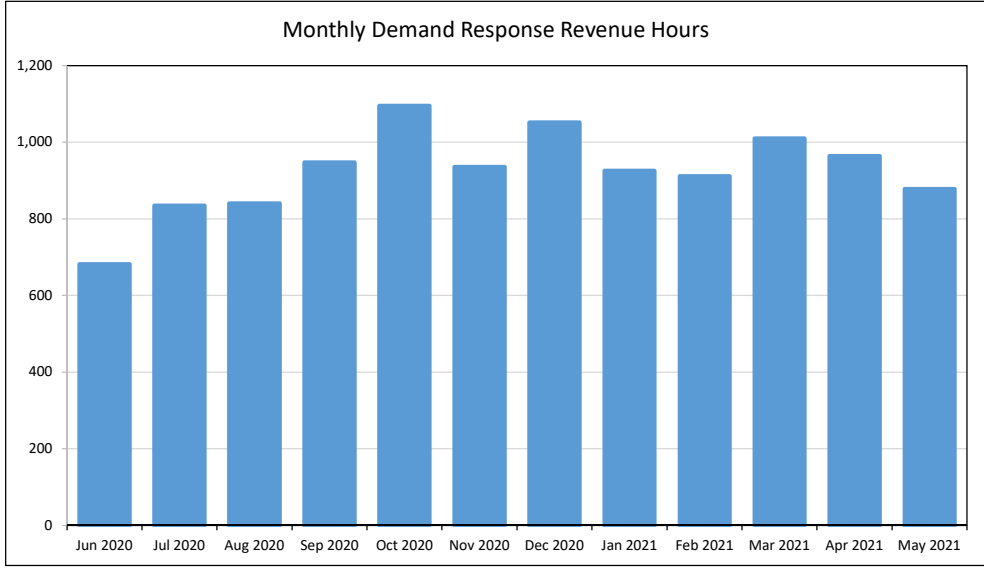
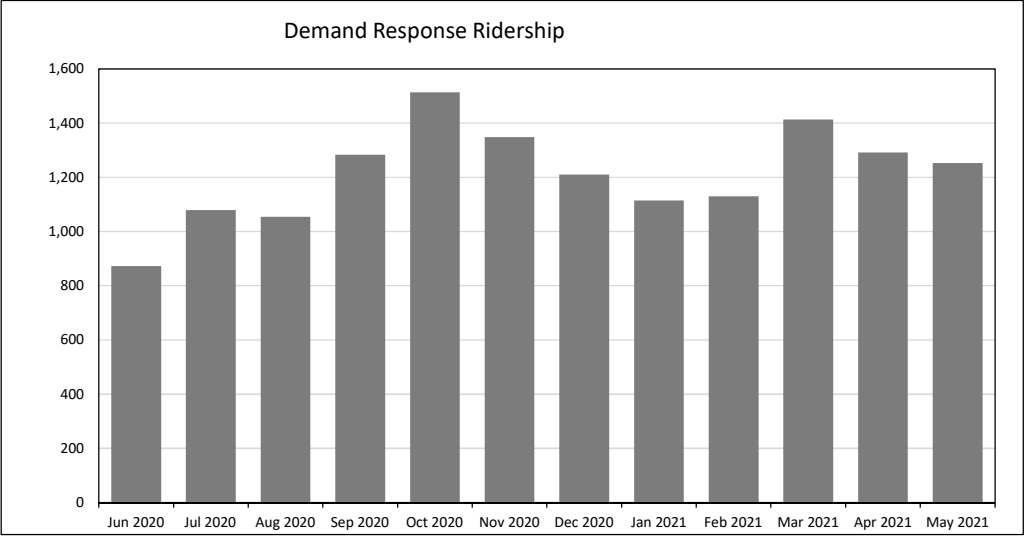
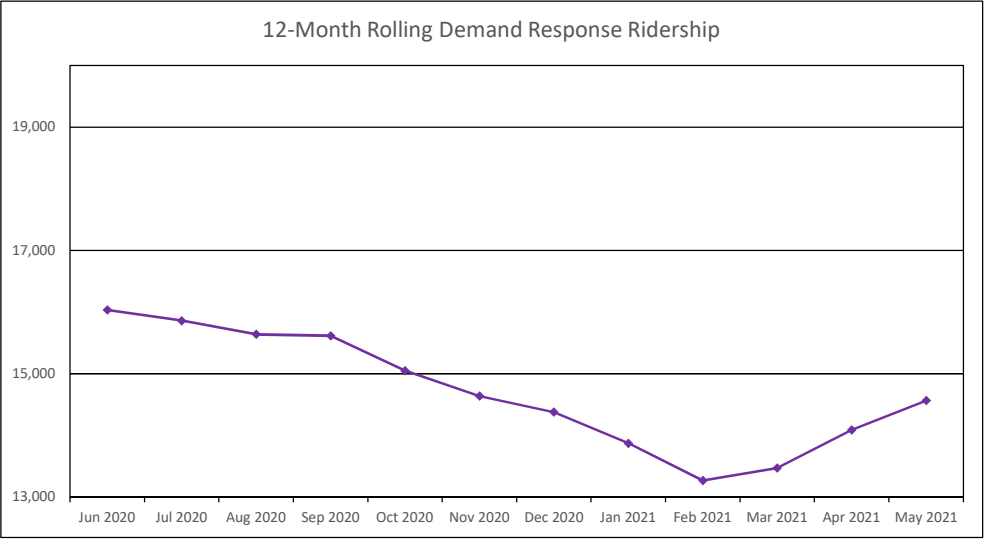


Key Performance Indicators - Demand Response

Demand Response Measures	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	12-Month Total
Ridership	777	872	1,079	1,055	1,284	1,514	1,349	1,210	1,115	1,130	1,414	1,292	1,253	15,344
Revenue Hours	622	681	834	840	947	1,095	935	1,051	925	911	1,010	964	878	11,693
Total Hours	772	852	986	1,008	1,109	1,291	1,110	1,231	1,079	1,049	1,164	1,123	1,049	13,823
Revenue Miles	11,471	12,566	15,903	16,000	19,138	21,882	18,105	17,184	16,570	19,549	20,267	19,592	18,004	226,231
Total Miles	14,949	16,777	19,575	20,230	23,395	26,642	22,371	22,020	20,569	23,021	24,926	23,215	22,236	279,926
Accidents	0	0	0	0	2	1	0	0	2	0	1	1	1	8
Breakdowns	0	0	0	0	0	0	0	0	0	0	0	1	1	2
Complaints	1	1	0	1	1	1	2	2	2	1	0	1	2	15
Paratransit Expense	\$43,144	\$52,476	\$56,441	\$64,459	\$60,708	\$69,614	\$49,242	\$48,004	\$56,407	\$45,101	\$59,092	\$56,868	\$69,055	\$730,611
Maintenance Expense	\$17,515	\$25,264	\$19,099	\$17,669	\$21,432	\$20,694	\$18,852	\$14,005	\$10,502	\$15,075	\$14,294	\$21,074	\$16,807	\$232,282
Administrative Expense	\$10,338	\$14,207	\$15,329	\$12,245	\$15,931	\$17,162	\$15,033	\$13,386	\$15,940	\$11,253	\$19,654	\$12,916	\$12,395	\$185,790
Total Operating Expenses	\$70,997	\$91,947	\$90,869	\$94,373	\$98,071	\$107,470	\$83,127	\$75,395	\$82,849	\$71,429	\$93,040	\$90,858	\$98,256	\$1,148,682
Fare Revenues	\$146	\$0	\$795	\$2,418	\$2,825	\$3,490	\$2,783	\$2,519	\$2,790	\$2,646	\$3,269	\$2,302	\$2,351	\$28,333

Efficiency Metrics	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	12-Month Total
O & M Expense per Hour	\$97.52	\$114.16	\$90.58	\$97.77	\$86.74	\$82.47	\$72.83	\$59.00	\$72.33	\$66.05	\$72.66	\$80.85	\$97.79	\$82.35
Average Fare	\$0.19	\$0.00	\$0.74	\$2.29	\$2.20	\$2.31	\$2.06	\$2.08	\$2.50	\$2.34	\$2.31	\$1.78	\$1.88	\$1.85
Farebox Recovery	0.2%	0.0%	0.9%	2.6%	2.9%	3.2%	3.3%	3.3%	3.4%	3.7%	3.5%	2.5%	2.4%	2.5%
Subsidy per Passenger	\$77.88	\$89.15	\$69.27	\$75.55	\$61.77	\$57.34	\$48.41	\$49.17	\$57.51	\$50.91	\$49.59	\$58.55	\$66.65	\$60.91
Deadhead Ratio (Miles)	30%	34%	23%	26%	22%	22%	24%	28%	24%	18%	23%	18%	24%	24%
Administrative Ratio	17%	18%	20%	15%	19%	19%	22%	22%	24%	19%	27%	17%	14%	19%

Effectiveness Metrics	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	12-Month Total
Passengers per Hour	1.25	1.28	1.29	1.26	1.36	1.38	1.44	1.15	1.21	1.24	1.40	1.34	1.43	1.31
Mean Distance between Accidents	n/a	n/a	n/a	n/a	11,698	26,642	n/a	n/a	10,285	n/a	24,926	23,215	22,236	34,991
Mean Distance between Breakdowns	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	23,215	22,236	139,963
Complaints per 1,000 Riders	1.3	1.1	0.0	0.9	0.8	0.7	1.5	1.7	1.8	0.9	0.0	0.8	1.6	1.0
On-Time Performance	91%	91%	91%	86%	85%	84%	76%	76%	83%	83%	81%	81%	86%	86%







Coast RTA SCDOT Grants - FY21														
Activity Line Item Balances														
May 2021 - Final													Current Month	11
***** 5311 Federal Rural - Grant # PT-210911-14 *****							***** 5311 State Rural - Grant # PT-210944-14 *****							
	Operating	Preventative Maintenance	Capital Expenditures	Admin	Totals	Comments		Operating	Preventative Maintenance	Capital Expenditures	Admin	Totals	Comments	
FY21 Contract	\$ -	\$ -	\$ 863,169	\$ -	\$ 863,169	> Award		\$ -	\$ -	\$ -	\$ -	\$ -		
			\$ (106,634)		\$ (106,634)	> SCDOT Reimb		\$ -	\$ -	\$ -	\$ -	\$ -		
Monthly Draws:														
July 2020	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Aug 2020	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Sept 2020	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Oct 2020	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Nov 2020	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Dec 2020	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Jan 2021	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Feb 2021	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Mar 2021	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Apr 2021	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
May 2021	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
June 2021	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal Draws	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		
Remaning Balance	\$ -	\$ -	\$ 756,535	\$ -	\$ 756,535			\$ -	\$ -	\$ -	\$ -	\$ -		
% Expended			0.00%		0.00%			0.00%	0.00%	0.00%	0.00%	0.00%		
% Time Elapsed			91.67%		91.67%			0.00%	0.00%	0.00%	0.00%	0.00%		
Grant # PT-210911-14														
5311 State Urban SMTF														
Month	Fed Oper/PM													
FY21 Contract	\$ 175,677	> Award												
	\$ (20,834)	> SCDOT Reimb												
Monthly Draws:														
July 2020	\$ -													
Aug 2020	\$ -													
Sept 2020	\$ -													
Oct 2020	\$ -													
Nov 2020	\$ -													
Dec 2020	\$ -													
Jan 2021	\$ -													
Feb 2021	\$ -													
Mar 2021	\$ -													
Apr 2021	\$ -													
May 2021	\$ -													
June 2021	\$ -													
Subtotal Draws	\$ -													
Remaning Balance	\$ 154,843													
% Expended	0.00%													
% Time Elapsed	91.67%													

25



Coast RTA									13
Transit Facility Development - ALI Balances									
FTA Grant # SC-2020-006-00 (FHWA FLEX + Section 5307)									
May 2021									
	***** SC-2020-006-01 *****								
	G/L 431-00-80	G/L 431-00-81	G/L 431-00-82	G/L 431-00-83	G/L 431-00-84	G/L 431-00-87			
	G/L 431-00-90	G/L 431-00-91	G/L 431-00-92	G/L 431-00-93	G/L 431-00-94	G/L 431-00-97			
	SC-2020-006 113 A1	SC-2020-006 113 A1	SC-2020-006 113 A1	SC-2020-006 117 A5	SC-2020-006 117 A5	SC-2020-006 117 A5			
Month	Bus Storage / Contingency	Site Location / Develop / Concept	Grant Prep / Financial Analysis	Environmental / Clearance	Preliminary Design	Project Management	FTA Totals	Comments	
FY20-22 Award	\$ 44,352	\$ 168,480	\$ 161,056	\$ 80,000	\$ 283,324	\$ 62,788	\$ 800,000	> Original Submission	
	\$ 13,600	\$ 184,480	\$ 150,188	\$ 80,000	\$ 263,324	\$ 108,408	\$ 800,000	> Pending Amendment	
Monthly Draws:									
May 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
June 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
July 2020	\$ -	\$ 13,593	\$ -	\$ -	\$ -	\$ 13,362	\$ 26,955	> Kimley-Horn	
Aug 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Sept 2020	\$ -	\$ 66,994	\$ -	\$ -	\$ -	\$ 10,592	\$ 77,586	> Kimley-Horn	
Oct 2020	\$ -	\$ 17,790	\$ -	\$ -	\$ -	\$ 6,786	\$ 24,576	> Kimley-Horn	
Nov 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Dec 2020	\$ -	\$ 11,098	\$ -	\$ -	\$ -	\$ 7,752	\$ 18,850	> Kimley-Horn	
Jan 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Feb 2021	\$ -	\$ 11,678	\$ -	\$ -	\$ -	\$ 4,218	\$ 15,896	> Kimley-Horn	
Mar 2021	\$ -	\$ 44,857	\$ -	\$ 7,540	\$ -	\$ 2,958	\$ 55,355	> Kimley-Horn	
Apr 2021	\$ -	\$ 8,270	\$ -	\$ 9,520	\$ -	\$ 3,680	\$ 21,470	> Kimley-Horn	
May 2021	\$ -	\$ 16,788	\$ -	\$ -	\$ -	\$ 3,440	\$ 20,228	> Kimley-Horn	
June 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
July 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Aug 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Sept 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal Draws	\$ -	\$ 191,068	\$ -	\$ 17,060	\$ -	\$ 52,788	\$ 260,916		
Remaning Balance	\$ 13,600	\$ (6,588)	\$ 150,188	\$ 62,940	\$ 263,324	\$ 55,620	\$ 539,084		
% Expended	0.00%	113.41%	0.00%	21.33%	0.00%	84.07%	32.61%		
% Time Elapsed	48.15%	48.15%	48.15%	48.15%	48.15%	48.15%	48.15%		
	***** Georgetown County Capital Funds *****								
	80 / 90	81 / 91	82 / 92	83 / 93	84 / 94	87 / 97			
Month	Bus Storage / Contingency	Site Location / Develop / Concept	Grant Prep / Financial Analysis	Environmental / Clearance	Preliminary Design	Project Management	Georgetown Totals	Project Totals	
FY20-22 Award	\$ 3,400	\$ 46,120	\$ 40,264	\$ 20,000	\$ 65,831	\$ 24,385	\$ 200,000	\$ 1,000,000	
Monthly Draws:									
May 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
June 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
July 2020	\$ -	\$ 3,398	\$ -	\$ -	\$ -	\$ 3,340	\$ 6,738	\$ 33,693	
Aug 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sept 2020	\$ -	\$ 16,748	\$ -	\$ -	\$ -	\$ 2,648	\$ 19,396	\$ 96,982	
Oct 2020	\$ -	\$ 4,448	\$ -	\$ -	\$ -	\$ 1,696	\$ 6,144	\$ 30,720	
Nov 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Dec 2020	\$ -	\$ 2,774	\$ -	\$ -	\$ -	\$ 1,938	\$ 4,712	\$ 23,562	
Jan 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Feb 2021	\$ -	\$ 2,920	\$ -	\$ -	\$ -	\$ 1,054	\$ 3,974	\$ 19,870	
Mar 2021	\$ -	\$ 11,213	\$ -	\$ 1,885	\$ -	\$ 739	\$ 13,837	\$ 69,192	
Apr 2021	\$ -	\$ 2,068	\$ -	\$ 2,380	\$ -	\$ 920	\$ 5,368	\$ 26,838	
May 2021	\$ -	\$ 4,198	\$ -	\$ -	\$ -	\$ 860	\$ 5,058	\$ 25,286	
June 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
July 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Aug 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Coast RTA													
Monthly Cash Flow													
May 31, 2021													
	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Totals
Beginning Balance	\$ 564,241.11	\$ 833,002.76	\$ 1,004,302.70	\$ 1,169,763.71	\$ 748,284.04	\$ 1,301,186.44	\$ 829,311.22	\$ 1,227,768.95	\$ 847,772.70	\$ 847,772.70	\$ 847,772.70	\$ 847,772.70	\$ 564,241.11
Cash Receipts													
5307 - Operations	\$ 238,107.00	\$ 271,478.00	\$ 404,084.00	\$ 27,997.00	\$ 238,817.00	\$ 200,708.00	\$ 137,734.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,518,925.00
5307 - Preventative Maintenance	\$ -	\$ 105,959.00	\$ 172,755.00	\$ 13,325.00	\$ 106,286.00	\$ 91,377.00	\$ 94,181.00	\$ 113,334.00	\$ -	\$ -	\$ -	\$ -	\$ 697,217.00
5307 - Capital Expenditures	\$ 10,288.00	\$ 7,048.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,348.00	\$ -	\$ -	\$ -	\$ -	\$ 24,684.00
5307 - SMTF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5311 - Operations	\$ -	\$ 284,961.00	\$ -	\$ 260,808.00	\$ 87,209.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 632,978.00
5311 - Preventative Maintenance	\$ -	\$ 120,405.00	\$ -	\$ 108,498.00	\$ 39,817.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 268,720.00
5311 - Administration	\$ -	\$ 98,377.00	\$ -	\$ 83,000.00	\$ 27,288.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 208,665.00
5311 - Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Horry County Registration Fees	\$ 605,137.00	\$ -	\$ -	\$ 513,201.00	\$ -	\$ -	\$ 610,701.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,729,039.00
Horry County Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown County Registration Fees	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -	\$ 248,000.00
Myrtle Beach	\$ -	\$ 62,500.00	\$ 62,500.00	\$ -	\$ 62,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 187,500.00
North Myrtle Beach	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fares/Passes	\$ 26,145.78	\$ 23,369.98	\$ 18,717.03	\$ 10,900.02	\$ 19,868.38	\$ 9,380.74	\$ 36,749.63	\$ 19,328.56	\$ -	\$ -	\$ -	\$ -	\$ 164,460.12
Local Contracts	\$ -	\$ -	\$ -	\$ -	\$ 646.36	\$ -	\$ -	\$ 919.82	\$ -	\$ -	\$ -	\$ -	\$ 1,566.18
Bus Advertising	\$ 4,185.00	\$ -	\$ 16,500.00	\$ 70.00	\$ -	\$ -	\$ 4,785.00	\$ 2,750.00	\$ -	\$ -	\$ -	\$ -	\$ 28,290.00
Accident Claims	\$ 2,501.50	\$ -	\$ 6,427.05	\$ 38,099.80	\$ 4,588.33	\$ 14,204.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,821.34
Proceeds from Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850.00	\$ 14,126.90	\$ 9,810.00	\$ -	\$ -	\$ -	\$ -	\$ 24,786.90
RTAP / Fuel Refunds / Other	\$ 270.91	\$ 16,131.24	\$ 1,612.82	\$ 5,459.48	\$ 9,341.04	\$ 3,882.42	\$ 7,577.78	\$ 721.65	\$ -	\$ -	\$ -	\$ -	\$ 44,997.34
5339 - Bus Stop Implementation	\$ 27,017.00	\$ 15,170.00	\$ -	\$ 15,801.00	\$ 9,268.00	\$ 6,296.00	\$ 23,470.00	\$ 22,777.00	\$ -	\$ -	\$ -	\$ -	\$ 119,799.00
5311 - Paratransit Scheduling	\$ -	\$ -	\$ 1,125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,125.00
5310 - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 1,389,340.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,389,340.00
5307 + FHWA Flex - Facility Development	\$ 77,586.00	\$ 24,576.00	\$ -	\$ 18,850.00	\$ 15,896.00	\$ 55,355.00	\$ -	\$ 41,698.00	\$ -	\$ -	\$ -	\$ -	\$ 233,961.00
Horry County Capital Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown County Capital Funds	\$ -	\$ 19,396.00	\$ 6,144.00	\$ -	\$ -	\$ 8,686.00	\$ 13,837.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,063.00
Total Cash Receipts	\$ 1,022,238.19	\$ 1,080,371.22	\$ 720,864.90	\$ 1,127,009.30	\$ 2,041,865.11	\$ 421,739.82	\$ 974,162.31	\$ 249,687.03	\$ -	\$ -	\$ -	\$ -	\$ 7,637,937.88
Cash Basis Expenditures:													
Operating Expenses	\$ 471,631.54	\$ 659,071.28	\$ 514,129.53	\$ 537,178.40	\$ 459,184.09	\$ 542,170.04	\$ 510,343.49	\$ 572,074.37	\$ -	\$ -	\$ -	\$ -	\$ 4,265,782.74
Capital Expenditures	\$ 31,845.00	\$ -	\$ 41,274.36	\$ 1,011,310.57	\$ 1,029,778.62	\$ 76,445.00	\$ 65,361.09	\$ 57,608.91	\$ -	\$ -	\$ -	\$ -	\$ 2,313,623.55
O & M Reserve + Management Account	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 275,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 775,000.00
Total Expenditures	\$ 753,476.54	\$ 909,071.28	\$ 555,403.89	\$ 1,548,488.97	\$ 1,488,962.71	\$ 893,615.04	\$ 575,704.58	\$ 629,683.28	\$ -	\$ -	\$ -	\$ -	\$ 7,354,406.29
Ending Balance	\$ 833,002.76	\$ 1,004,302.70	\$ 1,169,763.71	\$ 748,284.04	\$ 1,301,186.44	\$ 829,311.22	\$ 1,227,768.95	\$ 847,772.70	\$ 847,772.70	\$ 847,772.70	\$ 847,772.70	\$ 847,772.70	\$ 847,772.70



# COAST RTA UPDATE

Service/PAC & Finance Committee  
June 23, 2021



- ▶ Working with Southern Georgetown Leadership Group on Marketing Route 14 Service
- ▶ New Route schedules in production
  - ▶ Route 10, 15N, 1-4 will be converted to new format this summer.
  - ▶ Targeting Oct. 1 for new system map
- ▶ WMBF TV Spots on Air

## MARKETING UPDATE



- ▶ Met with MB Council, police and sheltering organizations
- ▶ Sea Haven Youth Center
- ▶ Coordinating on trips to their facilities
- ▶ Certifying MB Transit Center has a Safe Haven for homeless children

## SAFE HAVEN CERTIFICATION



- ▶ Solar Panel has met five times – next mtg. 7/20
- ▶ Completed SWOT Analysis – Prioritizing Focus Areas
- ▶ Working on a new vision statement
- ▶ New Customer-focused training module

# CULTURE OF SERVICE





- ▶ Horry County - \$500,000 in FY 22 for Facility
- ▶ NMB - \$50,000 in FY 22 - \$0 from Conway
- ▶ Myrtle Beach – level funded \$250,000
- ▶ Georgetown County – coordination on Sampit Park upgrades & FY 22 Capital Plan

## JURISDICTIONAL COORDINATION

- ▶ June Ride
- ▶ Ridership
  - ▶ On pac
  - ▶ 61K in J
- ▶ Eight Nev  
completi
- ▶ Miles add  
higher th

SERVICE



Ridership		RTA THORITY
	864	
	111	
	184	
	785	
	5,148	
	4,302	
	344	
	4,407	
	1,023	
	3,249	
	2	
	3,598	
	3,655	
	705	
	143	
	678	
	29,198	





- ▶ Two New Flyers in service.
- ▶ Three Ford Transits delivery on Friday (100% Federally Funded – 5310 – WRCOG)
- ▶ One Cutaway on Order – Delivery TBD
- ▶ Two Non-Revenue Dodge Durangos replacing Caravans – Delivery TBD



## FLEET UPDATE





- ▶ **Split Operations Recommendation in June/early July**
  - ▶ Parking Lease goes month to month beginning in July
- ▶ **Working on BUILD Grant – due July 12<sup>th</sup> – 80% Federal**
  - ▶ Refinement of Costs
  - ▶ Development of Renderings
  - ▶ Economic Benefits
- ▶ **Acquisition of Property – A Little Movement**

# FACILITY UPDATE



# COAST RTA UPDATE

Service/PAC & Finance Committee  
June 23, 2021



## ▶ Assumptions

- ▶ CARES ACT/ARA Funding Spent Down in FY 21
- ▶ Merit/Cost of Living increase in October about 3.5% Authority-wide
- ▶ 80,000 Hours in Transit – includes service increases, training
- ▶ Admin Expense include Culture of Service, \$100,000 in Split Operations Up-Charge
- ▶ Scaled back Capital Plan – Primarily project with 100% funding
- ▶ Horry/Georgetown Road Use Fee – Growth in 2022 goes into savings
- ▶ Increases in MB/NMB Contributions July 2022

## ▶ Unknowns –

- ▶ Scaled back Capital Plan – Primarily projects with 100% funding
- ▶ Actual expense for Split Operations
- ▶ Additional Funding from SCDOT

# FY 22 BUDGET



- ▶ **Call for Capital Needs**
  - ▶ **O&M Facility/Conway Transit Center**
  - ▶ **Replacement of Buses (NABIs Now/Eldorados 2024)**
  - ▶ **Fare Collection System/Radio System**
  - ▶ **Myrtle Beach/Georgetown Transit Centers**



- ▶ Prepared Draft with Sustained Level of Service through 2028
- ▶ Removed Indirect Cost Rate to Simplify
- ▶ Enhanced Capital Plan
- ▶ Maintained O&M reserve
- ▶ Back to the Drawing Board
- ▶ FY 22 Budget

## FINANCIAL PLAN