

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
REGULAR BOARD OF DIRECTORS MEETING
In-Person or Virtual
WEDNESDAY, SEPTEMBER 29, 2021
12:00 PM**



AGENDA

1. Call to Order
2. Invocation/Pledge of Allegiance
3. Roll Call – Quorum Determination
4. Approval of Agenda
5. Approval of Minutes from August 24th Board Meeting
6. Acknowledgement of Visitors
7. Public Comment (3-Minute Limit per Comment)
8. Chairman's Corner
 - COVID 19 Vaccine Status
 - American Rescue Plan /Horry County
 - Coast RTA Compensation Plan with emphasis on CDL
 - Road Use Fee Status
 - Bylaws – Executive Committee
 - Meeting Schedule – Retreat December 4th
 - Master Project List
9. Committee Reports (No Meetings)
 - August Financials
 - Update on Service Changes
10. Resolutions
 - Resolution SEP21-13 – Unclaimed Property Policy
11. General Manager's Report
12. Old Business
13. New Business
 - Election for Vice-Chairman FY 22-23
14. Executive Session – if necessary
15. Announcements
16. Adjournment

**THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR OCTOBER 27, 2021 – 12 PM
IN THE CONFERENCE ROOM LOCATED AT 1418 THIRD AVENUE, CONWAY, SC OR VIRTUAL**

FY 2021 BOARD OF DIRECTORS ATTENDANCE ROSTER

	OCT 28	DEC 9	FEB 3#	FEB 24	MAR 31	APR 28	MAY June 2	JUL 7		AUG 25	SEP 29
D'Angelo, Katharine	X	X	X	X	E	X	X	X		E	
Heather Edwards	X	E	E	A	A	A	X	E		E	
Eickhoff, Darrell	X	X	X	X	X	X	X	X		X	
James, Greg	A	X	X	A	X	X	X	X		E	
Johnson, Lillie Jean	X	X	X	E	X	X	X	X		X	
Keene, Marvin, Ph.D. CFA	X	X	X	X	X	X	X*	X		X	
Lazzara, Joseph	X	X	X	X	X	X	X	X		X	
Sheehan, Rob, Ph.D.	X	X	X	X	X	X	X	X		X	
Silverman, Bernard	X	X	X	X	X	X	X	X		X	
Wallace, Randal	X	X	E	A	E	X	X**	E		X	
Conway (Vacant)											
											

X = In Attendance

A = Absent

E = Excused Absence

* = Arrived after roll call

**= In attendance via conference call

revised January 2021
#rescheduled meeting



**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
Wednesday, August 25, 2021
5:00 PM**

Board Present: Darrell Eickhoff
Marvin Keene
Joseph Lazzara
Bernard Silverman
Rob Sheehan
Randall Wallace
Lillie Jean Johnson

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, Chief Financial Officer
Lauren Morris, PIO
Doug Herriott, Transportation Manager

Visitors: Robert Pawlowsk, Rider

In accordance with the Freedom of Information Act (FOIA), the 2021 meeting schedule was provided to the press at the beginning of the 2021 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on September 26, 2021.

CALL TO ORDER: Chairman Eickhoff called the meeting to order at 5:01 PM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Mr. Eickhoff gave the invocation, then led the Pledge of Allegiance.

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present. The Board Chairman and Past Board Chairman asked that those absent from board meetings be recognized as "Excused", only if that board member informs the Board Liaison, in advance, that they are unable to attend. Board members who do not attend the meeting and do not inform the Board Liaison that they will be absent will be recognized as "Absent".

APPROVAL OF AGENDA – There was a motion by Mr. Lazzara and a second by Dr. Sheehan that the agenda be approved. A voice vote was taken; no nays being heard the agenda was approved unanimously.

APPROVAL OF MINUTES – There was a motion by Mr. Eickhoff and a second by Mr. Lazzara to approve the April minutes. A voice vote was taken; no nays being heard, the motion passed unanimously.

ACKNOWLEDGEMENT OF VISITORS: Robert Pawlowsk.

PUBLIC COMMENT: Mr. Pawlowski thanked the Board for the opportunity to speak. He wanted to the Board know that he was pleased with the service provided by Coast RTA in terms of on-time performance, the installation of signs throughout the service areas and the increase in service. He expressed the need for Coast RTA to invest in articulated buses to improve capacity,, especially at 3 PM on a daily basis.

CHAIRMAN’S CORNER:

- The GM Project Listing was posted during a brief discussion but with no updates. Mr. Piascik mentioned that he had not updated the project listing but want to check with the Board to move farebox replacement from the C-List up to the A-List. Mr. Eickhoff asked that the Compensation Plan back onto the b-List.
- Mr. Eickhoff expressed the Board’s deepest sympathies to the passing of Lou D’Angelo, Board Member Kitty D’Angelo’s husband. Mr. Silverman said he would send out notice for services.
- The Chairman then asked for nominations for the Vice-Chair for FY 22. Mr. Silverman nominated Dr. Robert Sheehan for the position of Vice-Chair for FY 22 seconded by Mr. Lazzara.

SERVICE/PAC UPDATE:

Mr. Piascik asked that he take over the presentation of the Service/PAC proceeding. New service started back in May. Ridership has been decent, especially on the New Route 14 with help from HGTC and Southern Georgetown Coalition helping to get the word out. WMBF produced and ran TV spots on the Entertainment Shuttle and more spots are on the way. WBTW has engaged Coast RTA on some long range regional growth and the response of public transportation. Mr. Eickhoff asked about the comparison of ridership between Route 14 and the Bucksport route (Route3). Mr. Piascik responded that ridership was higher on Route 14.

Coast RTA has been working with Sea Haven “Safe Haven” certification to support the care of homeless children. Coast RTA has joined the MB Community Coalition to support their efforts to help the homeless. Mr. Piascik will be using the group to serve as a sounding board for our fare system.

New services have had serious on-time performance issues, mainly 15S and 17. We will be moving the International Dr. portion of Route 17 over to 15N, and we will be adding running to the southern portion of route 15S and splitting the old route 15S back to its original route with a connection in Market Common. These changes are to be implemented on September 19th. Mr. Eickhoff asked about ridership comparison between Route 7 and 16. Mr. Piascik said that the 16 ridership since it was combined with the 16X has surpassed route 7. Although, Piascik added, that the second afternoon bus on Route 16 is not currently in service due to the driver shortage but would go back into service after the Entertainment Shuttle shuts down after Labor Day.

Mr. Piascik stated that the Culture of Service Initiative is making progress. The development of a communication plan that sets procedures for getting information out to the public and to employees.

Mr. Silverman asked about the logistics of the Safe Haven and who needs to be trained. Mr. Piascik responded that our supervisors and customers service representatives would go through the training and then our orientation training would have a small section of training on the provisions of the safe haven. Mr. Silverman then asked about hurricane season and what preparations are in place for emergency management as it relates to COVID-19. Mr. Piascik said that Coast RTA is ready to step in when the call comes.

Mr. Piascik also mentioned the development of a new Vision Statement.

Coast RTA provides reliable transit service to our growing, diverse, and visiting community to make life's important connections.

Mr. Piascik said that in an upcoming Service/PAC meeting that he would bring this to the Board with Eileen Soisson to talk to the Board about its development and to allow for the Board to weigh in on the vision. The Vision centers on the word reliability because it is critical to everything that we do. Mr. Keene asked who was serving on the Solar Panel. At the moment, the Solar Panel is mostly admin staff plus the management from operations and maintenance. Mr. Piascik said that we would be adding focus groups made up of all levels of employees. Focus groups include Reward and Recognition; marketing program; quality assurance; morale and culture; and, Safety. Mr. Piascik mentioned the we are still early in the process and that there was still a long way to go, but he was excited about how things are going with Coast RTA Sunshine Service. He said the staff was forcing it a little because we are so busy, but it will help us in the long run.

Mr. Piascik spoke about the issues with Road Use Fees in South Carolina. Horry County has pledged to keep us whole without growth. In the FY 22 budget they will be giving us 2.179M which is what they collected in FY 21. In addition, Horry County has identified \$440K for farebox equipment and \$750K for operations in the American Rescue Plan funding budget that has been approved by Admin Committee. The full Council Meeting will be on September 7th. Georgetown

County dropped Coast RTA back to the FY 18 level of \$220K. Mr. Piascik said that he needs to have a conversation with the Georgetown County Administrator about how we will be moving forward and that it should include the development of a funding agreement between Coast RTA and Georgetown County.

North Myrtle Beach level funded Coast RTA for FY 22 but they are interested in expanded service next year with and decision-making coming after their elections in November.

City of Georgetown has reached out to the WRCOG about the status of transit and Mr. Piascik said that he would follow up with them.

Mr. Lazzara asked about the Bus Stop Designation Program and the status of that contract. Mr. Piascik responded that he needed to check with the Procurement Manager and whether we need to re-procure it. It make some sense to keep our current contractor but we are at the five-year limit but there are not too many signs left.

Mr. Piascik spoke about grants in general. Lapsing funds under 5339 were added to the current grant so Piascik has added an additional cutaway to the grant that included the resolution to the Internationals finding. The additional vehicle is justified because the Triennial review found that our summertime spare ratio is 15.9% which is below the industry standard of 20%. He also mentioned that all vehicle manufacturer delivery times have been extended due to the lack of computer chips.

Mr. Piascik gave an update on the Facility Development Program. He outlined the three options for splitting operations after the loss of the leased lot across Powell St. The second option would be leasing a property somewhere close to the property we are looking at for the facility, which would allow us to operate like we did during the flooding after Hurricane Florence. The Consultants will be delivering an assessment of these options.

The Consultants prepared and submitted a RAISE grant for the facility. Mr. Eickhoff asked about the details of the grant. Mr. Piascik said the funding request is for \$29.5 M, which includes about a 40% contingency on construction for both the O&M Facility and the Conway Passenger Facility, as well as purchase of the property.

Mr. Silverman asked about the lease term for the Cummins site. Mr. Piascik said the lease would be part of the negotiation but it is intended to serve until the new facility is built.

Mr. Piascik said that a new LOI has been submitted to the owners of the Fantasy Harbor but that they are in negotiations with a buyer for over 70 acres. Mr. Piascik said that the consultants will be adding some newly available parcels to our site evaluation process to establish a backup site that would go through the environmental clearance should the Fantasy Harbor site fall through.

FINANCIAL REPORT:

Piasecik went through assumptions for the new FY 22 Budget (slides attached) including: earlier implementation of step increases, additional fuel expense and placeholder for additional expense front split operations. Mr. Piasecik outlined all of the revenue sources including federal, state and regional sources. Dr. Sheehan raised the issue of going farefree while Coast RTA and suggested Mr. Piasecik needs to consider how the County will react to farefree. Mr. Piasecik told the Board that he had informed the County about the issues with farebox and that we want to reduce the time passengers spend at the front of the bus. Mr. Piasecik explained the revenue exceeds expenses in the budget but the FY 22 changes in the budget will mean that under current financial plan assumptions do not include FY 28.

RESOLUTIONS:

A motion to pass Resolution AUG21-10 – Approval of FY 22 Budget was made by Dr. Keene and seconded by Mr. Silverman. The motion carried unanimously with no discussion.

Mr. Piasecik talked about issues with the USTs and parking lot in the rear of Conway facility. The parking lot needs to be repaired especially since we are losing parking across. A motion to pass Resolution AUG21-11 – Suspension of Procurement for Emergency Repairs by Dr. Sheehan seconded by Mr. Wallace. The motion carried unanimously.

Horry County is reaching out to the State Legislature for support to make Road Use fees allowable. They have asked Coast RTA to support their efforts. Resolution AUG21-12 – Resolution Supporting Horry County's Request to the SC Legislature to take Necessary Action to Allow Counties to Collect Road Use Fees. A motion by Mr. Silverman and seconded by Dr. Sheehan. The motion carried unanimously.

A motion to allow the Chairman to sign the resolution on behalf of the Board since several Board members were attending virtually by Mr. Wallace and seconded by Dr. Sheehan. The motion carried unanimously.

GENERAL MANAGER'S REPORT:

Piasecik informed the Board of the results of the Triennial Review. He was proud of the fact that after an Enhanced Review Module designed to follow-up on the findings from the 2016 FMO, came back with no comments or findings. There were 17 areas of review and raised 12 new findings and some leftover findings from 2107 in other parts of the review that mainly stems from issues where Coast RTA is not adequately informing the public on procedures related to Title VI provisions of Title VI, ADA and EEO. Piasecik said that a number of the findings will be closed prior to the publishing of the Final Report, which will be delivered. There some new clauses that the reviewers wanted added to our Procurement Manual.

OLD BUSINESS:

Mr. Eickhoff wanted Mr. Piascik to review the Master Project listing.

A motion by Dr. Sheehan and seconded by Mr. Wallace approving amended minutes from the June meeting. The amendment was to spell out the reason for the Board entered into executive session. The motion carried unanimously

NEW BUSINESS:

None.

ANNOUNCEMENTS: None.

ADJOURNMENT:

There was a motion by Mr. Lazzara and a second by Dr. Keene to adjourn the meeting. A voice vote was taken; no nays being heard the meeting was adjourned at 8:20 PM.



COAST RTA UPDATE

Board Meeting
August 25, 2021



- ▶ **Southern Georgetown Coalition**
- ▶ **WMBF TV Spots on Air**
- ▶ **Sea Haven Certification/MB Community Coalition**
- ▶ **System Map on hold**
- ▶ **Service Changes to Address On-Time Performance**
- ▶ **Communication Plan – Sunshine Service**



SERVICE/PAC - MARKETING UPDATE



- ▶ Completed SWOT Analysis – Prioritizing Focus Areas
- ▶ Working on a new vision statement
- ▶ New Customer-focused training module
- ▶ Farebox Initiative
- ▶ Internal Communication Plan

Coast RTA provides **reliable** transit service to our growing, diverse, and visiting community to make life's important connections.

CULTURE OF SERVICE

3



- ▶ **Horry County –**
 - ▶ Road Use Fee – level funded beginning July 1
 - ▶ \$500,000 in FY 22 Budget for Coast RTA Facility
 - ▶ ARP Funds - \$440,000 Farebox & \$750,000 Operations
- ▶ **Georgetown County**
 - ▶ Road Use Fee – dropped back to FY 18 Level
- ▶ **NMB - \$50,000 in FY 22 – interested in expansion**
- ▶ **Myrtle Beach – level funded \$250,000**
- ▶ **Georgetown City Reconnect**

JURISDICTIONAL COORDINATION



- ▶ **Two New Flyers in service.**
- ▶ **Three Ford Transits delivery on Friday (100% Federally Funded – 5310 – WRCOG)**
- ▶ **One Cutaway on Order – Delivery TBD**
- ▶ **Two Non-Revenue Dodge Durangos replacing Caravans – Delivery TBD**



FLEET UPDATE



5



- ▶ **Split Operations Recommendation by end of September**
 - ▶ Parking Lease ends in January
 - ▶ Assessing 3 options
- ▶ **Submitted RAISE Grant in July**
- ▶ **5339 to be Released any day**
- ▶ **Acquisition of Property – Resubmitted LOI**
- ▶ **Adding New Available Properties to Site Evaluation**

FACILITY UPDATE



COAST RTA UPDATE

Finance Committee
June 23, 2021



► Assumptions

- CARES ACT/ARA Funding Spent Down in FY 21
- Labor Adjusted to Latest Step Increase/Another Planned in April
- 82,000 Hours in Transit – includes service increases, training
- Admin Expenses include Culture of Service, \$100,000 in Split Operations
- Scaled back Capital Plan – Primarily projects with 100% funding
- Increases in MB/NMB Contributions July 2022
- Increased Fuel Consumption and Pricing

► Unknowns –

- Actual expense for Split Operations
- Additional Funding from SCDOT

FY 22 BUDGET



- ▶ **Call for Capital Needs**
 - ▶ **O&M Facility/Conway Transit Center**
 - ▶ **Replacement of Buses (NABIs Now/Eldorados 2024)**
 - ▶ **Fare Collection System/Radio System**
 - ▶ **Myrtle Beach/Georgetown Transit Centers**

SCDOT



CAPITAL FUNDS		OPERATING/PM		LOCAL FUNDS	
FTA 5307 FY 14 STP FLEX	\$ 500,000	FTA CARES ACT FY 20	\$ 627,536	Horry County Road Use Fee	\$ 2,180,000
FTA 5339(incl. FY 21)	\$ 593,862	FTA 5307 FY 22 GrantFY 20 \$\$	\$ 414,577	G-town County Road Use Fee	\$ 220,000
GSATS 5307	\$ 377,404	FTA 5307 FY 21-22 Grant FY 21 \$\$	\$ 1,516,437	MB/Others Local Funds	\$ 550,000
GSATS 5310	\$ 225,000	SMTF 5307 Match FY 21 & 22	\$ 286,084	Other Revenue (Ads, Disposals, etc)	\$ 60,000
Horry County Cares Act	\$ 250,000	SCDOT 5311 FY 21/22	\$ 674,486	2022 Fares	\$ 250,000
SCDOT Capital Program	\$ 250,000	SCDOT 5311 FY 22/23	\$ 300,000		\$ 3,260,000
G-town County Capital Funds	\$ 203,500	SMTF 5311 Match SMTF	\$ 198,025		
	\$ 2,399,766		\$ 4,017,145	GRAND TOTAL	\$ 9,676,911
Regional		Federal		State	

BUDGET

10

BUDGET

Coast RTA			
FY 22 Budget Comparison to FY 21			
	Revised FY 21 Budget	FY 22 Budget	+/-
Salaries & Benefits - Admin	798,988	797,128	1,860
Salaries & Benefits - Transit	2,969,776	3,303,090	(333,315)
Overtime - Transit	215,222	217,677	(2,454)
Salaries & Benefits - Maintenance	956,677	922,030	34,646
Overtime - Maintenance	24,421	11,709	12,712
Facility Maintenance	75,000	115,000	(40,000)
Vehicle Maintenance	425,000	350,000	75,000
Fuel & Oil	405,000	690,000	(285,000)
Tires	40,000	40,000	0
Liability Insurance	180,000	215,000	(35,000)
Utilities	34,000	40,000	(6,000)
Telecommunications	105,000	140,000	(35,000)
Postage & Freight	3,000	2,500	500
Office Supplies/Computer/Security	78,000	75,000	3,000
Legal & Professional Services	65,000	50,000	15,000
Public Information	45,000	40,000	5,000
Advertising & Marketing	14,000	20,000	(6,000)
Dues & Subscriptions	11,787	12,500	(713)
Leases/Split Operations	25,000	100,000	(75,000)
Travel & Training	40,000	50,000	(10,000)
Interest Expense	0	0	0
Other Expenses	4,500	4,500	0
	\$ 6,515,370	\$ 7,196,134	(\$680,764.18)





TANK REPAIRS - PROCUREMENT

12



- ▶ **Horry County Taking Up Resolution Requesting State General Assembly Action**
 - ▶ Issue over who benefits – SC Supreme Court Decision in Greenville County
 - ▶ Brown v. Horry County, 1992
 - ▶ Possibly Affect Other User Fees – most Counties
- ▶ **County has asked for Coast RTA Board Support**

ROAD USE FEE SUPPORT

13



- ▶ **Seventeen (17) Areas of review**
- ▶ **Enhanced Review Module on Financial Management**
- ▶ **Twelve (12) total findings plus follow-up on old findings in DBE primarily**
- ▶ **Draft Report to be Delivered to FTA this week**
- ▶ **Draft Report to be delivered to Coast RTA in September**
- ▶ **Final Report in October – we can close findings prior to Final Report**

FTA TRIENNIAL REVIEW

14



- ▶ **No Findings or comments on the Financial Management ERM**
- ▶ **More changes to Procurement – Required Clauses**
- ▶ **ADA Public Information Deficiencies**
- ▶ **New EEO Requirements – Abbreviated Program**
- ▶ **Several DBE Leftovers from a review in 2016**

FTA TRIENNIAL REVIEW



FINANCIALS

August 31, 2021

FY 2021

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
TABLE OF CONTENTS
August 31, 2021**

Page 1	Table of Contents
Page 2-3	Income Statement
Page 4	Notes to the Income Statement
Page 5	FY 19 Budget Review
Page 6	Comparative Balance Sheet
Page 7	Financial Graphs
Pages 8-8a	Cash Requirements
Pages 9-10	Fixed Route Operating Data and Graphs
Page 11-12	Demand Response Operating Data and Graphs
Page 13	Federal 5307 Grant Draw Schedule(s)
Page 14	Federal CARES Act Funding (5307/5311)
Page 15 reserved	Federal 5311 and State Grant Draw Schedule (starts July 2021)
Page 16	Facility Development Program
Page 17	Cash Flow Analysis Year-to-Date
24-Sep-21	

Income Statement
DBA THE COAST RTA
Original FY 2021 Budget
FOR THE PERIOD ENDED August 31, 2021

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY21 Budget
Operating Revenues						
Passenger Fares and Passes	10,611	220,151	275,000	(54,849)	-19.9%	300,000
Local Contracts - Horry Cty Emergency Mgmt	0	1,566	0	1,566	100.0%	0
Other Operating Revenue	0	0	0	0	0.0%	0
Total Operating Revenues	10,611	221,717	275,000	(53,283)	-19.4%	300,000
Operating Expenses						
Salaries & Benefits - Admin	71,365	719,603	722,406	2,803	0.4%	798,988
Salaries & Benefits - Transit	256,085	2,527,434	2,556,149	28,715	1.1%	2,969,776
Overtime - Transit	33,744	187,487	197,287	9,800	5.0%	215,222
Salaries & Benefits - Maintenance	78,867	859,428	876,954	17,526	2.0%	956,677
Overtime - Maintenance	2,695	26,118	22,385	(3,733)	-16.7%	24,421
Facility Maintenance	18,867	257,720	249,307	(8,413)	-3.4%	402,500
Vehicle Maintenance	56,547	323,591	389,583	65,992	16.9%	425,000
Fuel & Oil	61,975	458,230	375,226	(83,004)	-22.1%	405,000
Tires	1,208	35,427	36,667	1,240	3.4%	40,000
Liability Insurance	16,785	182,258	165,000	(17,258)	-10.5%	180,000
Utilities	2,998	26,057	31,167	5,110	16.4%	34,000
Telecommunications	7,554	98,916	96,250	(2,666)	-2.8%	105,000
Postage & Freight	533	2,034	2,750	716	26.0%	3,000
Office Supplies/Computer/Security	3,232	78,408	67,900	(10,508)	-15.5%	70,588
Legal & Professional Services	3,953	60,752	60,250	(502)	-0.8%	65,000
Public Information	735	16,363	24,896	8,533	34.3%	45,000
Advertising & Marketing	5,012	15,355	12,833	(2,522)	-19.6%	14,000
Dues & Subscriptions	133	3,796	5,482	1,686	30.8%	11,787
Leases	1,599	20,347	22,917	2,570	11.2%	25,000
Travel & Training	7,047	41,142	38,403	(2,739)	-7.1%	40,000
Interest Expense	0	0	0	0	0.0%	0
Other Expenses	0	3,530	4,125	595	14.4%	4,500
Total Operating Expenses	630,934	5,943,996	5,957,936	13,940	0.2%	6,835,458
Operating Profit (Loss)	(620,323)	(5,722,279)	(5,682,936)	(39,343)	-0.7%	(6,535,458)
Non-Reimbursable (by FTA) Expenses						
Depreciation	71,457	669,344	645,523	(23,821)	-3.7%	704,207
(Gain) Loss on Fixed Assets	0	(24,787)	0	24,787	0.0%	0
Accident Expense*	92	(54,553)	0	54,553	--%	0
Other Non-Reimbursable Expense				0	0.0%	0
Pension Expense - Deferred Outflows				0	0.0%	0
Total Non-Reimbursable Expenses	71,549	590,004	645,523	55,519	8.6%	704,207
Total Operating and Non-Reimbursable Expenses	702,483	6,534,000	6,603,459	69,459	1.1%	7,539,665

* Moved accident expenses to Non-Reimbursable line items since cost is covered by insurance proceeds.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT
FOR THE PERIOD ENDED August 31, 2021**

	MTD Actual	YTD Actual	YTD Budget	YTD \$ Variance	YTD % Variance	TOTAL FY21 Budget
Operating Grant Revenue						
Federal Grants - Operating	239,562	3,978,883	4,564,696	(585,813)	-12.8%	4,979,668
State Grants - Operating	48,179	92,610	93,431	(821)	-0.9%	123,893
Local Grants - Operating	241,327	1,858,205	2,017,992	(159,787)	-7.9%	2,201,446
Total Operating Grant Revenue	529,068	5,929,698	6,676,119	(746,421)	-11.2%	7,305,007
Capital Grant Revenue						
Federal Grants - Capital	68,143	2,682,611	2,648,843	33,768	1.3%	3,236,000
State Grants - Capital	1,332	152,603	152,771	(168)	-0.1%	156,000
Local Grants - Capital	15,704	841,297	840,500	797	0.1%	1,023,556
Total Capital Grant Revenue	85,179	3,676,511	3,642,114	34,397	0.9%	4,415,556
Total Grant Revenue	614,247	9,606,209	10,318,233	(712,024)	-6.9%	11,720,563
Other Revenue						
Bus Advertising Revenue	3,727	39,859	32,083	7,776	24.2%	35,000
Interest Income	125	1,288	0	1,288	0.0%	0
Miscellaneous - Vending, Other	362	1,656	2,200	(544)	-24.7%	2,400
Total Other Revenue	4,214	42,803	34,283	8,520	24.9%	37,400
Total Non-Operating Revenue	618,461	9,649,012	10,352,516	(703,504)	-6.8%	11,757,963
In-Kind Revenue	0	245,789		245,789		
Change in Net Position	<u>(73,411)</u>	<u>3,582,518</u>	<u>4,024,057</u>	<u>(441,539)</u>	<u>-11%</u>	<u>4,518,298</u>

YTD Capital Expenditure Activity (Cost)

Vehicles - 3 Small Transits		206,757	165,000	(41,757)	-25%	165,000
Buses - 6 New Flyers		2,979,616	2,922,000	(57,616)	-2%	2,922,000
Website Development		4,500	4,500	0	0%	0
Transit Facility Development	75,564	294,398	195,000	(99,398)	-51%	900,000
Computer Hardware/Software - Paratransit		1,125	1,125	0	0%	14,000
TDP - Fare Study				0	0%	350,000
Bus Stop Designation/Implementation	8,965	144,084	133,280	(10,804)	-8%	312,000
Fare System				0	0%	350,000
Non-Revenue Vehicles				0	0%	54,000
Radio/Communications System				0	0%	0
Computer Hardware/Software - 5307/Other	650	29,966	21,000	(8,966)	-43%	36,000
Brake Lathe/Other Shop Equipment		16,065				16,065
	<u>85,179</u>	<u>3,676,511</u>	<u>3,441,905</u>	<u>(218,541)</u>	<u>-6%</u>	<u>5,119,065</u>

YTD Capital Expenditures vs Budget

Statements have been downloaded from Sage 100 and consolidated for reporting purposes.

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
DBA THE COAST RTA
INCOME STATEMENT NOTES – August 2021**

These notes represent Income Statement variances of \$5,000 per MTD and YTD budget line item on pages 2 and 3, in accordance with Section 2.3 of WRTA Month-End Procedures (Rev. 04/01/09).

Total Operating Revenues are under budget YTD (\$54.8K) or (19.9%) (page 2) and has continued to drop due to unreliable fare recovery equipment. Coast RTA discontinued collecting fares effective on September 1, 2021.

Salaries & Benefits - Transit is under budget YTD \$28.7K or 1.1% (page 2) due to the shortage of drivers. August expense was a slightly higher due to a step increase in wage rates implemented during the month.

Overtime - Transit is under budget YTD \$9.8K or 5.0% (page 2) because this line item was addressed in the budget revision. We were expecting higher overtime but that may have been reduced by the influx of customer service and supervisory personnel being forced to cover open shifts. Four new CDL drivers will be entering orientation training on October 4.

Salaries & Benefits – Maintenance is under budget YTD \$17.5K or 2.0% (page 2) due to one vacant position (1/2 FTE).

Facility Maintenance is over budget YTD (\$8.4K) or (3.4%) (page 2) due to a number of repairs needed at the Conway facility. There are still repairs needed to the concrete pad of the fuel tanks which could exceed \$30K and we are trying to get that completed in FY 21. Bus Stop Designation Program has slowed down and Route 14 bus stops will be installed in October.

Vehicle Maintenance is under budget YTD \$66.0K or 16.9% (page 2). Fleet improvements have taken effect having only 8 vehicles out of 34 without remaining useful life.

Fuel & Oil is over budget YTD (\$83.0K) or (22.1%) (page 2) due to increased prices and higher than projected service miles.

Liability Insurance is over budget YTD (\$17.3K) or (10.5%) (page 2) due to premium increases related to new vehicles. Premiums will increase overall by 15% in FY 22 as the State Insurance Fund is raising their rates.

Utilities is under budget YTD \$5.1K or 16.4% (page 2) because expenses have not been as high as expected.

Office Supplies/Computer/Security is over budget YTD (\$10.5K) or (15.5%) (page 2) due to furniture purchases over the course of the year. Computer and security expenses billed to our FTA §5307 capital grant will be completed in September.

Public Information is under budget YTD \$8.5K or 34.3% (page 2) due to timing of public schedule production and the development of a new system map. We have mask mandate and service change information being published in September.

Total Operating Grant Revenue is under budget YTD (\$585.8K) or (12.8%) (page 3) because CARES Act grant budget revisions have not been process. At this point, we have forwarded the remaining unobligated balances of CARES Act and American Rescue Plan funding into the FY 22 budget.

Total Non-Operating Grant Revenue is over budget YTD \$34.4K or 0.9% (page 3). due timing of expenses and the 5310 funding covered nearly 100% of the cost of paratransit vehicles (budgeted for 85%).

Other Revenue is over budget YTD \$8.5K or 24.9% (page 3) due to an influx of advertising revenue.

Coast RTA Budget Review FY 21

	Total Expense YTD	Budget YTD	Variance \$ YTD	Variance % YTD
Administration	1,069,940	1,064,482	(5,458)	-0.5%
Operations	3,407,199	3,355,225	(51,974)	-1.5%
Maintenance	1,466,857	1,538,229	71,372	4.6%
Total	5,943,996	5,957,936	13,940	0.2%
Farebox Revenue	220,151	275,000	(54,849)	-19.9%

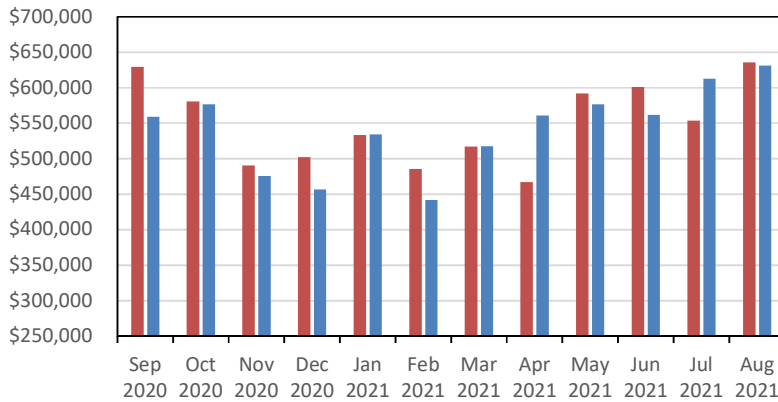
ending August 31, 2021

24-Sep-21

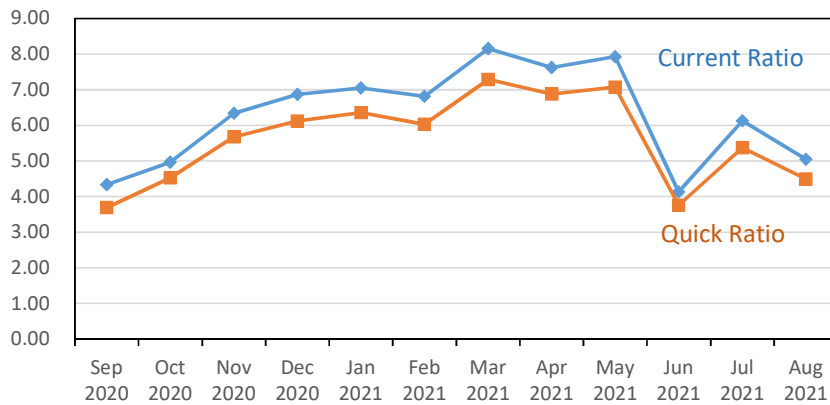
Waccamaw Regional Transportation Authority
DBA THE COAST RTA
COMPARATIVE BALANCE SHEET
August 31, 2021

	<u>Aug-21</u>	<u>Aug-20</u>
ASSETS		
Current Assets:		
Cash - Checking CNB	690,256	739,993
Money Market / CD - CNB	25,008	500,084
Operating & Maintenance Reserve - SC LGIP	650,559	0
Management Account - SC LGIP	750,410	0
Accounts Receivable - Federal, State & Local Grants	1,004,940	1,120,884
Accounts Receivable - Employees/Other	38,394	8,185
Inventory	311,639	266,913
Prepaid Expenses	76,593	32,860
Total Current Assets	<u>3,547,799</u>	<u>2,668,919</u>
Long-Term Assets		
Total Capital Assets, Net	6,810,060	3,934,833
Deferred Outflows of Resources-NPL	735,891	528,466
Total Long-Term Assets	<u>7,545,951</u>	<u>4,463,299</u>
Total Assets	<u>11,093,750</u>	<u>7,132,218</u>
LIABILITIES & EQUITY		
LIABILITIES		
Current Liabilities:		
Accounts Payable	233,855	128,946
Accrued Payroll and Withholdings	293,651	305,893
Accrued Compensated Absences	108,691	93,236
Disallowed Costs due to SCDOT - Current	0	217,166
Installment Loan CNB - Short-term	0	0
Unearned Revenue	66,481	20,833
Total Current Liabilities	<u>702,678</u>	<u>766,074</u>
Non-Current Liabilities:		
Accrued Compensated Absences, Net of Current Portion	0	0
Due to FTA - Long Term	206,077	325,199
Disallowed Costs due to SCDOT - Long Term	0	126,668
Net Pension Liability	6,130,652	5,682,686
Deferred Inflows of Resources-NPL	197,522	85,730
Total Non-Current Liabilities	<u>6,534,251</u>	<u>6,220,283</u>
Total Liabilities	<u>7,236,929</u>	<u>6,986,357</u>
EQUITY		
Contributed Capital	2,719,523	2,719,523
Restricted Net Assets	1,442,813	(1,247,175)
Retained Earnings - Current Year	3,582,518	2,561,546
Net Investments in Capital Assets	2,027,824	2,027,824
Net Position Retriected for Pensions	(3,676,132)	(3,676,132)
Restricted for Transit Operations	60,000	60,000
Unrestricted Net Pension	(2,299,725)	(2,299,725)
Total Fund Equity	<u>3,856,821</u>	<u>145,861</u>
Total Liabilities and Fund Equity	<u>11,093,750</u>	<u>7,132,218</u>

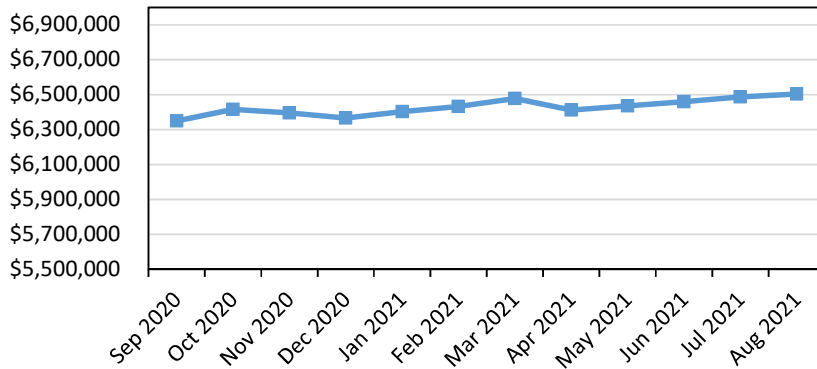
Expenses: Monthly Budget to Actual



Current/Quick Ratio



12-mo Rolling Expense Trending (12 mo ending)



WACCAMAW REGIONAL TRANSPORTATION AUTHORITY					
CASH REQUIREMENTS					
9/24/2021					
	Income	Expense	Balance	Date	Notes
Cash Balance			\$296,894	09/24/21	
Deposits in Transit			\$296,894		
Accounts Payable		\$35,000	\$261,894	09/25/21	
5311 Federal Admin/Ops/PM	\$120,113		\$382,007	09/26/21	Jul Rural Service
5311 SCDOT SMTF	\$45,407		\$427,414	09/26/21	
Fares	\$0		\$427,414	09/27/21	
Payroll and taxes		\$140,000	\$287,414	09/29/21	
PEBA - SC Retirement (Pension)		\$63,000	\$224,414	09/30/21	Aug Pension Payment
Fuel - Diesel		\$18,500	\$205,914	10/02/21	
5311 Federal Admin/Ops/PM	\$126,007		\$331,921	10/04/21	Aug Rural Service
5311 SCDOT SMTF	\$47,203		\$379,124	10/04/21	
5307 Federal PM	\$90,000		\$469,124	10/04/21	August Final
Fares	\$0		\$469,124	10/04/21	
Accounts Payable		\$35,000	\$434,124	10/05/21	
Fuel - Gas		\$15,000	\$419,124	10/05/21	
City of Myrtle Beach Q4 FY 21	\$62,500		\$481,624	10/10/21	
Horry County 4FQ21	\$545,000		\$1,026,624	10/10/21	
PEBA Health Insurance		\$39,000	\$987,624	10/10/21	
Fares	\$0		\$987,624	10/11/21	
Payroll and taxes		\$140,000	\$847,624	10/13/21	
Accounts Payable		\$35,000	\$812,624	10/15/21	
Georgetown County	\$55,000		\$867,624	10/15/21	
Fuel - Diesel		\$18,500	\$849,124	10/16/21	
Fares	\$0		\$849,124	10/18/21	
5307 Federal PM	\$45,000		\$894,124	10/20/21	September Final
5311 Federal Admin/Ops/PM	\$117,000		\$1,011,124	10/20/21	Sep Rural Service
5311 SCDOT SMTF	\$45,000		\$1,056,124	10/20/21	
Accounts Payable		\$35,000	\$1,021,124	10/25/21	
Fares	\$0		\$1,021,124	10/25/21	
Fuel - Gas		\$15,000	\$1,006,124	10/25/21	
Payroll and taxes		\$140,000	\$866,124	10/27/21	
Fuel - Diesel		\$18,500	\$847,624	10/30/21	
PEBA - SC Retirement (Pension)		\$63,000	\$784,624	10/31/21	Sep Pension Payment
Fares	\$0		\$784,624	11/01/21	
State Insurance Fund - Liability Ins. Premium		\$50,000	\$734,624	11/03/21	
Accounts Payable		\$35,000	\$699,624	11/04/21	
Fares	\$0		\$699,624	11/08/21	
Georgetown County			\$699,624	11/10/21	
Payroll and taxes		\$135,000	\$564,624	11/10/21	
PEBA Health Insurance		\$39,000	\$525,624	11/10/21	
Fuel - Diesel		\$18,500	\$507,124	11/13/21	
Accounts Payable		\$35,000	\$472,124	11/14/21	
Fuel - Gas		\$15,000	\$457,124	11/14/21	
Fares	\$0		\$457,124	11/15/21	

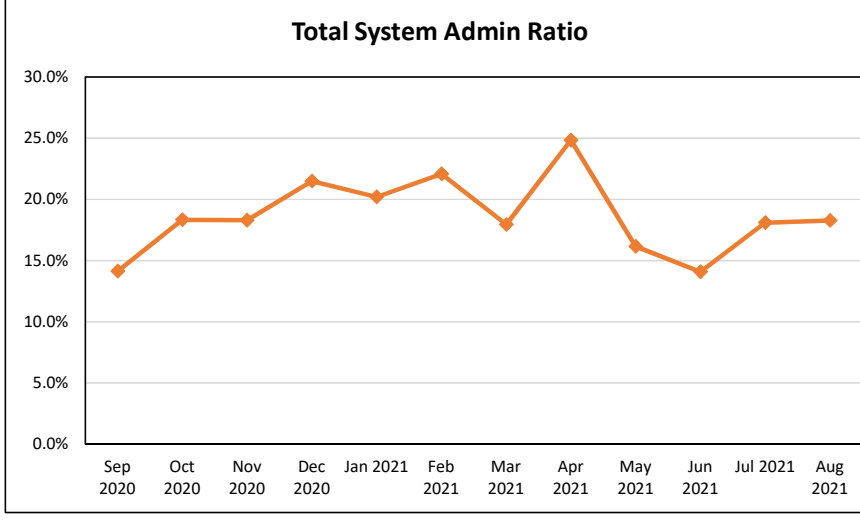
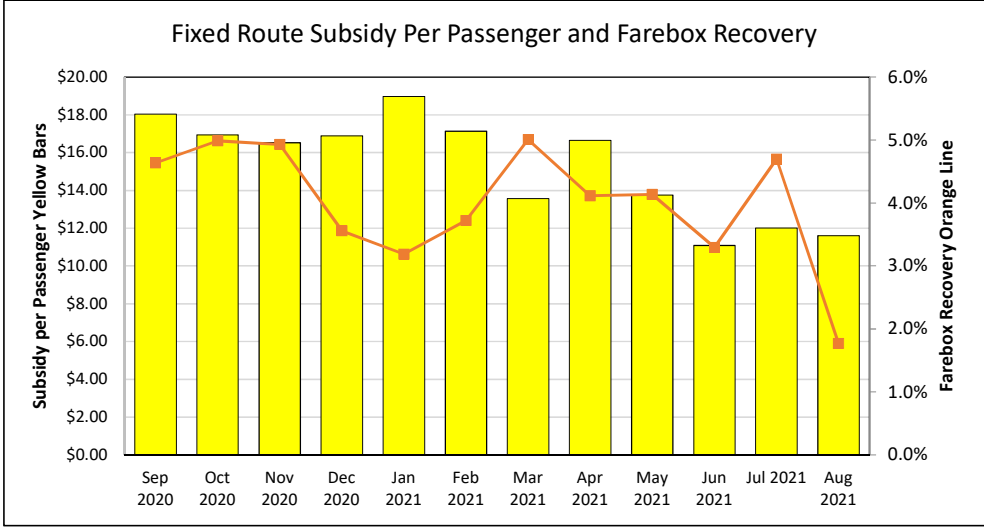
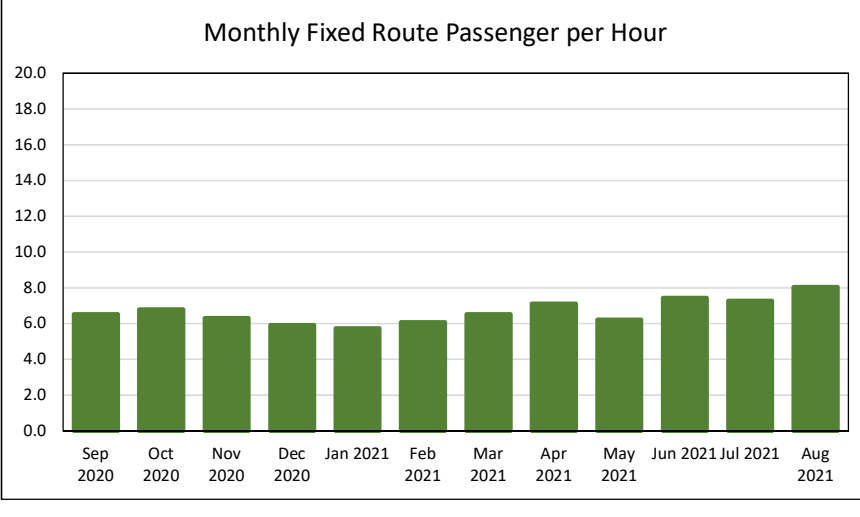
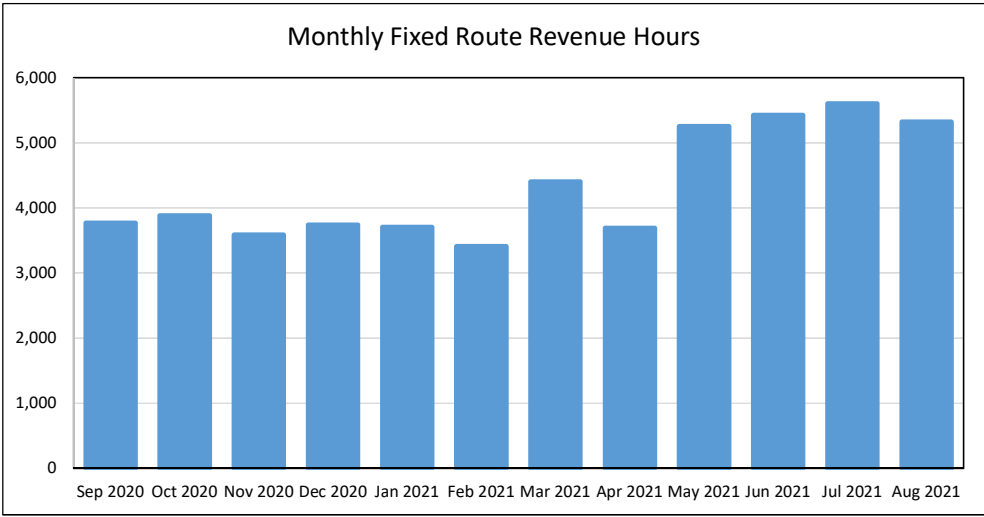
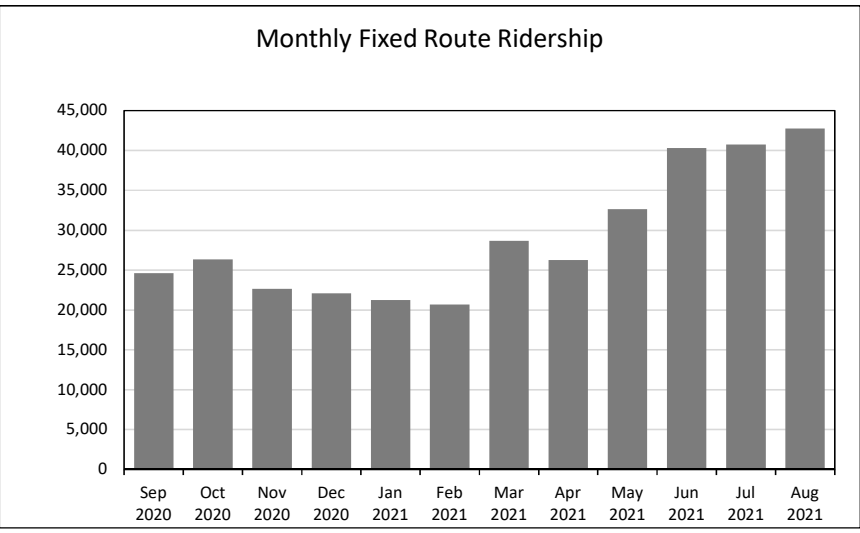
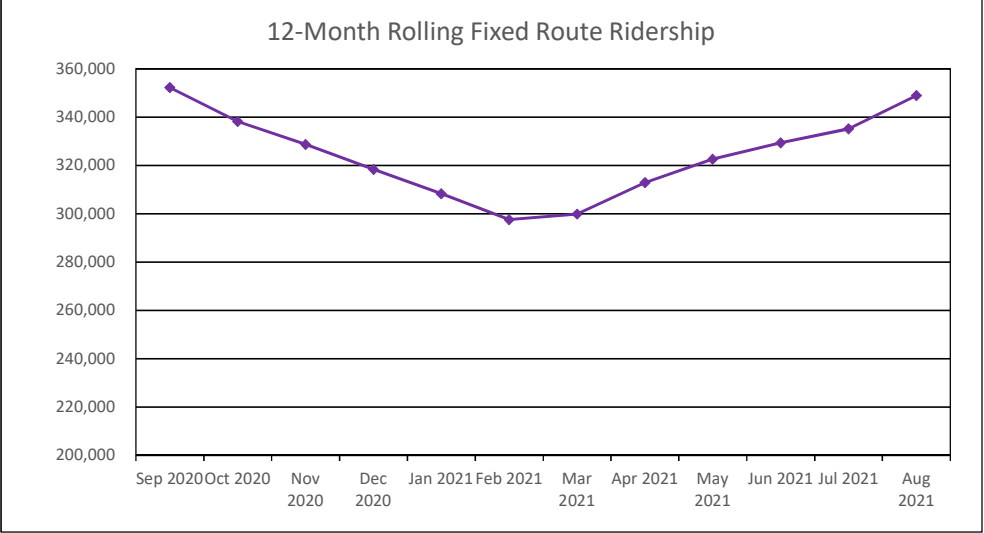
WACCAMAW REGIONAL TRANSPORTATION AUTHORITY					
CASH REQUIREMENTS					
9/24/2021					
	Income	Expense	Balance	Date	Notes
5307 Federal PM - Non-Cares Act	\$90,000		\$547,124	11/20/21	October Final
5311 Federal Admin/Ops/PM	\$117,000		\$664,124	11/20/21	Oct Rural Service
5311 SCDOT SMTF	\$45,000		\$709,124	11/20/21	
5307 Federal OPS - Non-Cares Act	\$145,000		\$854,124	11/21/21	October Final
Fares	\$0		\$854,124	11/22/21	
Accounts Payable		\$35,000	\$819,124	11/24/21	
Payroll and taxes		\$135,000	\$684,124	11/24/21	
Fuel - Diesel		\$18,500	\$665,624	11/27/21	
Fares	\$0		\$665,624	11/29/21	
PEBA - SC Retirement (Pension)		\$63,000	\$602,624	11/30/21	Oct Pension Payment
SC Dvsn of Insurance Services Workers Comp		\$24,788	\$577,836	12/01/21	2CQ22 Premium
Accounts Payable		\$35,000	\$542,836	12/04/21	
Fuel - Gas		\$15,000	\$527,836	12/04/21	
Fares	\$0		\$527,836	12/06/21	
Payroll and taxes		\$125,000	\$402,836	12/08/21	
Georgetown County			\$402,836	12/10/21	
PEBA Health Insurance		\$39,000	\$363,836	12/10/21	
Fuel - Diesel		\$18,500	\$345,336	12/11/21	
Fares	\$0		\$345,336	12/13/21	
Accounts Payable		\$35,000	\$310,336	12/14/21	

Key Performance Indicators - Fixed Route

Fixed Route Measures	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	12-Month Total
Ridership	28,903	24,592	26,343	22,641	22,112	21,234	20,685	28,671	26,264	32,633	40,310	40,733	42,759	412,880
Revenue Hours	3,977	3,769	3,883	3,586	3,741	3,701	3,406	4,403	3,692	5,250	5,425	5,602	5,321	60,003
Total Hours	4,252	4,277	4,080	3,750	4,080	3,869	3,547	4,663	3,880	5,381	5,592	5,780	5,552	63,237
Revenue Miles	84,565	77,165	89,909	82,616	84,669	85,169	78,078	87,356	83,333	127,657	130,199	131,968	126,659	1,356,378
Total Miles	91,022	83,237	95,142	87,045	88,854	89,245	81,464	91,801	87,155	131,011	134,456	136,553	131,874	1,422,428
Accidents	4	0	3	5	0	2	0	1	1	2	2	4	3	27
Breakdowns	4	3	2	3	4	1	1	3	6	6	3	2	7	48
Complaints	2	4	3	3	6	6	2	1	2	8	7	6	7	57
Transit Expense	\$333,771	\$271,839	\$292,372	\$226,994	\$239,879	\$263,024	\$223,092	\$241,515	\$278,319	\$320,446	\$300,861	\$317,809	\$311,028	\$3,908,414
Maintenance Expense	\$119,329	\$122,045	\$105,302	\$97,382	\$83,030	\$78,804	\$89,523	\$87,668	\$114,687	\$90,354	\$90,714	\$115,815	\$122,942	\$1,439,019
Administrative Expense	\$63,407	\$71,336	\$72,078	\$69,300	\$64,384	\$74,330	\$55,665	\$80,328	\$63,213	\$57,517	\$70,683	\$79,713	\$71,250	\$973,990
Total Operating Expenses	\$516,507	\$465,220	\$469,752	\$393,675	\$387,293	\$416,157	\$368,280	\$409,512	\$456,219	\$468,317	\$462,258	\$513,338	\$505,220	\$6,321,423
Fare/Contract Revenues	\$20,674	\$21,568	\$23,428	\$19,418	\$13,784	\$13,272	\$13,712	\$20,507	\$18,766	\$19,384	\$15,227	\$24,124	\$8,946	\$242,782

Efficiency Metrics	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	12-Month Total
O & M Expense per Hour (No Admin)	\$113.93	\$104.51	\$102.41	\$90.46	\$86.32	\$92.36	\$91.78	\$74.76	\$106.45	\$78.25	\$72.18	\$77.41	\$81.57	\$89.12
Average Fare	\$0.72	\$0.88	\$0.89	\$0.86	\$0.62	\$0.63	\$0.66	\$0.72	\$0.71	\$0.59	\$0.38	\$0.59	\$0.21	\$0.59
Farebox Recovery	4.0%	4.6%	5.0%	4.9%	3.6%	3.2%	3.7%	5.0%	4.1%	4.1%	3.3%	4.7%	1.8%	3.8%
Subsidy per Passenger	\$17.16	\$18.04	\$16.94	\$16.53	\$16.89	\$18.97	\$17.14	\$13.57	\$16.66	\$13.76	\$11.09	\$12.01	\$11.61	\$14.72
Maintenance Cost per Mile	\$1.31	\$1.47	\$1.11	\$1.12	\$0.93	\$0.88	\$1.10	\$0.95	\$1.32	\$0.69	\$0.67	\$0.85	\$0.93	\$1.01
Deadhead Ratio (Miles)	8%	8%	6%	5%	5%	5%	4%	5%	5%	3%	3%	3%	4%	5%
Administrative Ratio	14%	18%	18%	21%	20%	22%	18%	24%	16%	14%	18%	18%	16%	18%

Effectiveness Metrics	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	12-Month Total
Passengers per Hour	7.3	6.5	6.8	6.3	5.9	5.7	6.1	6.5	7.1	6.2	7.4	7.3	8.0	6.9
Mean Distance between Accidents	22,756	N/A	31,714	17,409	N/A	44,623	N/A	91,801	87,155	65,506	67,228	34,138	43,958	52,683
Mean Distance between Breakdowns	22,756	27,746	47,571	29,015	22,214	89,245	81,464	30,600	14,526	21,835	44,819	68,276	18,839	29,634
Complaints per 1,000 Riders	0.069	0.163	0.114	0.133	0.271	0.283	0.097	0.035	0.076	0.245	0.174	0.147	0.164	0.131
On-Time Performance	93%	94%	96%	96%	95%	95%	98%	92%	92%	90%	85%	85%	85%	89%

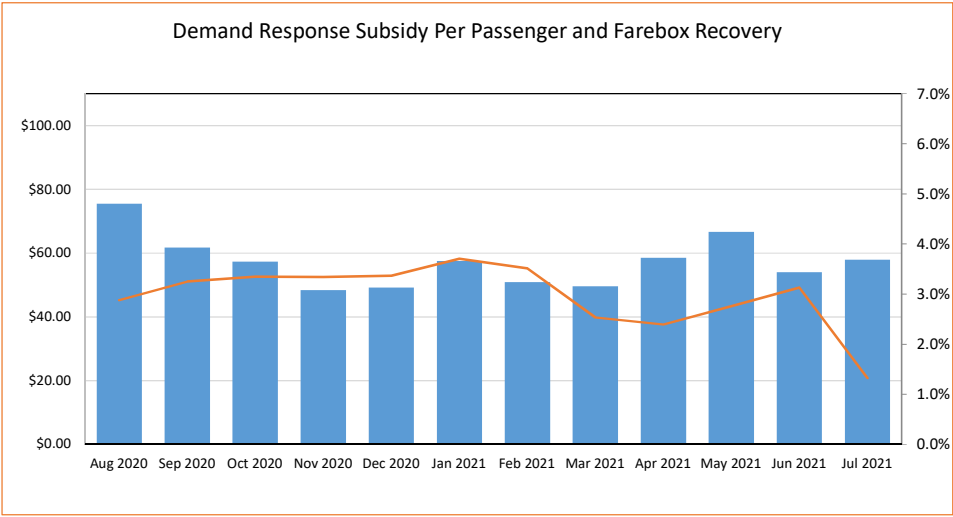
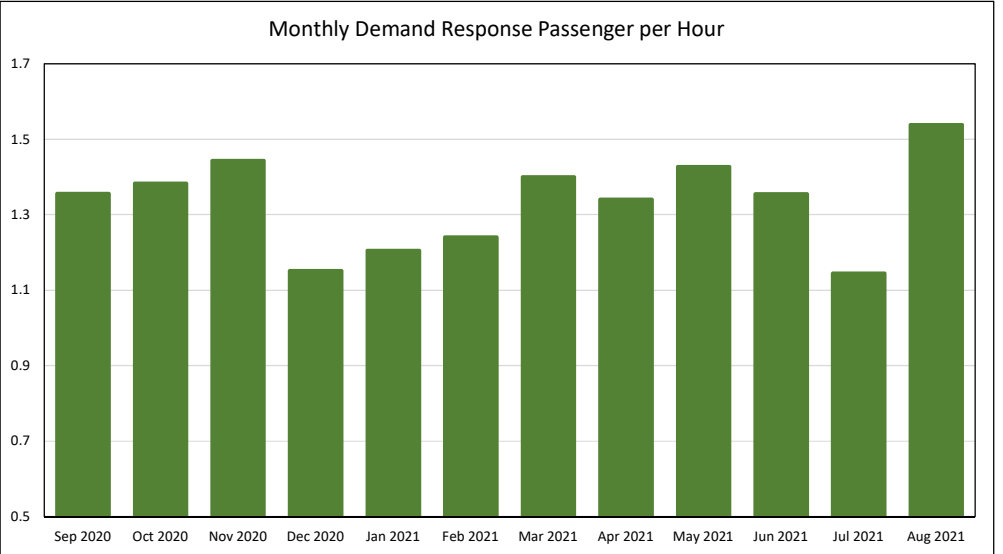
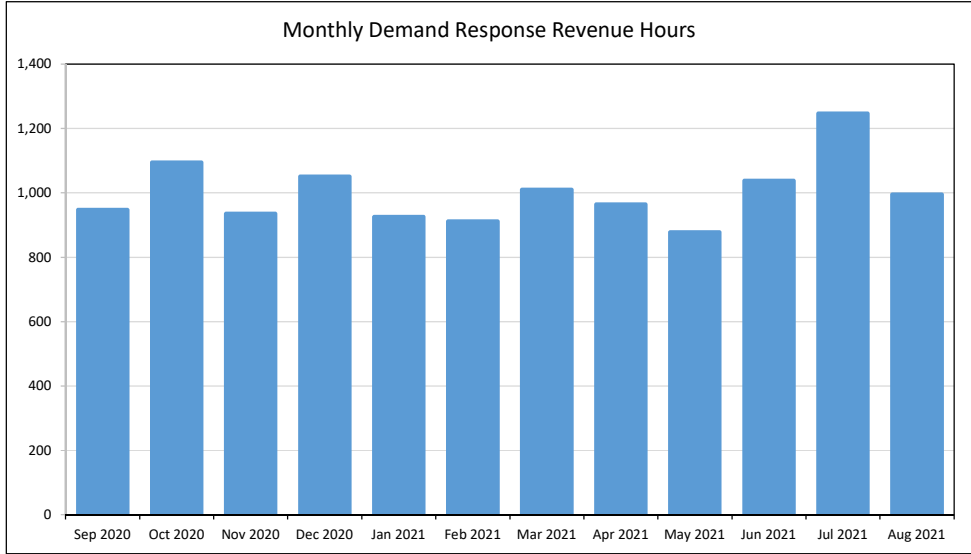
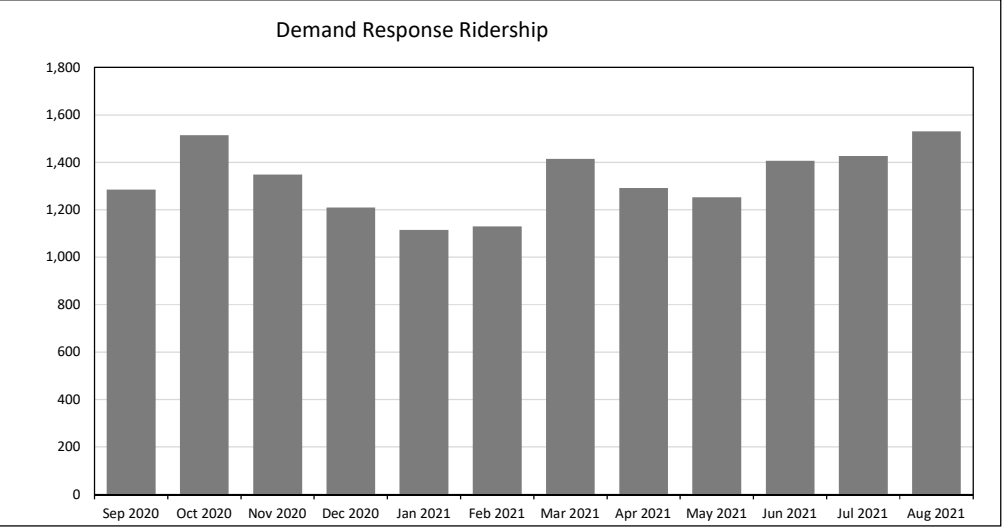
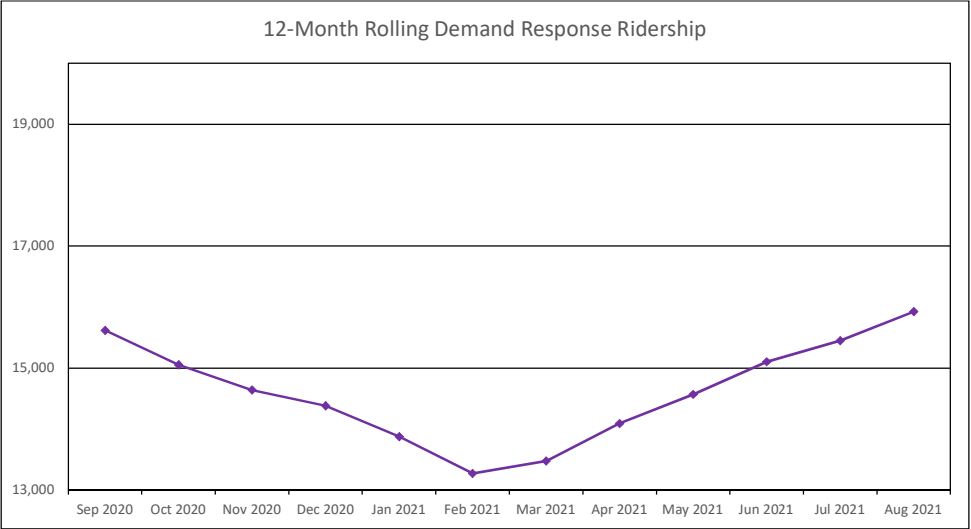


Key Performance Indicators - Demand Response

Demand Response Measures	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	12-Month Total
Ridership	1,055	1,284	1,514	1,349	1,210	1,115	1,130	1,414	1,292	1,253	1,406	1,426	1,531	18,058
Revenue Hours	840	947	1,095	935	1,051	925	911	1,010	964	878	1,038	1,246	995	13,669
Total Hours	1,008	1,109	1,291	1,110	1,231	1,079	1,049	1,164	1,123	1,049	1,231	1,479	1,217	16,126
Revenue Miles	16,000	19,138	21,882	18,105	17,184	16,570	19,549	20,267	19,592	18,004	20,590	25,983	20,513	269,280
Total Miles	20,230	23,395	26,642	22,371	22,020	20,569	23,021	24,926	23,215	22,236	25,446	31,459	26,056	331,161
Accidents	0	2	1	0	0	2	0	1	1	1	1	0	0	9
Breakdowns	0	0	0	0	0	0	0	0	1	1	0	0	0	2
Complaints	1	1	1	2	2	2	1	0	1	2	2	0	0	15
Paratransit Expense	\$64,459	\$60,708	\$69,614	\$49,242	\$48,004	\$56,407	\$45,101	\$59,092	\$56,868	\$69,055	\$61,459	\$66,900	\$83,189	\$846,538
Maintenance Expense	\$17,669	\$21,432	\$20,694	\$18,852	\$14,005	\$10,502	\$15,075	\$14,294	\$21,074	\$16,807	\$16,942	\$18,846	\$23,559	\$248,850
Administrative Expense	<u>\$12,245</u>	<u>\$15,931</u>	<u>\$17,162</u>	<u>\$15,033</u>	<u>\$13,386</u>	<u>\$15,940</u>	<u>\$11,253</u>	<u>\$19,654</u>	<u>\$12,916</u>	<u>\$12,395</u>	<u>\$14,433</u>	<u>\$16,780</u>	<u>\$19,057</u>	<u>\$211,515</u>
Total Operating Expenses	\$94,373	\$98,071	\$107,470	\$83,127	\$75,395	\$82,849	\$71,429	\$93,040	\$90,858	\$98,256	\$92,833	\$102,526	\$125,805	\$1,306,903
Fare Revenues	\$2,418	\$2,825	\$3,490	\$2,783	\$2,519	\$2,790	\$2,646	\$3,269	\$2,302	\$2,351	\$2,561	\$3,206	\$1,665	\$35,619

Efficiency Metrics	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	12-Month Total
O & M Expense per Hour	\$97.77	\$86.74	\$82.47	\$72.83	\$59.00	\$72.33	\$66.05	\$72.66	\$80.85	\$97.79	\$75.53	\$68.82	\$107.28	\$80.14
Average Fare	\$2.29	\$2.20	\$2.31	\$2.06	\$2.08	\$2.50	\$2.34	\$2.31	\$1.78	\$1.88	\$1.82	\$2.25	\$1.09	\$1.97
Farebox Recovery	2.6%	2.9%	3.2%	3.3%	3.3%	3.4%	3.7%	3.5%	2.5%	2.4%	2.8%	3.1%	1.3%	2.7%
Subsidy per Passenger	\$75.55	\$61.77	\$57.34	\$48.41	\$49.17	\$57.51	\$50.91	\$49.59	\$58.55	\$66.65	\$53.94	\$57.88	\$68.64	\$58.69
Deadhead Ratio (Miles)	26%	22%	22%	24%	28%	24%	18%	23%	18%	24%	24%	21%	27%	23%
Administrative Ratio	15%	19%	19%	22%	22%	24%	19%	27%	17%	14%	18%	20%	18%	19%

Effectiveness Metrics	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	12-Month Total
Passengers per Hour	1.26	1.36	1.38	1.44	1.15	1.21	1.24	1.40	1.34	1.43	1.35	1.14	1.54	1.32
Mean Distance between Accidents	n/a	11,698	26,642	n/a	n/a	10,285	n/a	24,926	23,215	22,236	25,446	n/a	n/a	36,796
Mean Distance between Breakdowns	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	23,215	22,236	n/a	n/a	n/a	165,580
Complaints per 1,000 Riders	0.9	0.8	0.7	1.5	1.7	1.8	0.9	0.0	0.8	1.6	1.4	0.0	0.0	0.8
On-Time Performance	86%	85%	84%	76%	76%	83%	83%	81%	81%	86%	86%	86%	79%	86%



Coast RTA Federal Grants - FY21												Current Month	35	> Bus Stops + Ecolane
Activity Line Item Balances												Current Month	11	> 5307
August 2021 - Final														
		5307 Federal Grant # SC-2020-006-01					Bus Stop Implementation (5339) Grant # 2018-040-00							
	SC-2020-006-04	SC-2020-006-01-P10					SC-2018-001	SC-2018-002	SC-2018-003	Georgetown Cty				
	114-A4	111-00					117-A3	113-A1	113-A2	/ Other Local				
Month	Security / I.T. Hard/Software	Bus-Rolling Stock	Local Match	Totals	Comments	Month	Construction Management	Bus Stop Signs	Bus Stop Posts	Local Match	Totals	Comments		
FY21 Contract	\$ 30,000	\$ 1,389,340	\$ 558,160	\$ 1,977,500	> Current Year Award	FY18 Award	\$ 175,000	\$ 21,500	\$ 17,560	\$ 53,515	\$ 267,575	> Total Award		
	\$ -	\$ -	\$ -	\$ -			\$ 249,200	\$ -	\$ -	\$ 62,300	\$ 311,500	> Amendment #1		
							\$ (229,506)	\$ (15,962)	\$ (13,597)	\$ (64,766)	\$ (323,831)	> Prior Year Carryforward		
Monthly Draws:						Monthly Draws:								
Oct 2020	\$ 7,048	\$ -	\$ 1,761	\$ 8,809		Oct 2020	\$ 15,170	\$ -	\$ -	\$ 3,793	\$ 18,963	> AEcom		
Nov 2020	\$ -	\$ -	\$ -	\$ -		Nov 2020	\$ -	\$ -	\$ -	\$ -	\$ -			
Dec 2020	\$ -	\$ -	\$ -	\$ -		Dec 2020	\$ 1,317	\$ -	\$ -	\$ 330	\$ 1,647	> AEcom		
Jan 2021	\$ -	\$ 694,500	\$ 298,706	\$ 993,206		Jan 2021	\$ 14,484	\$ -	\$ -	\$ 3,621	\$ 18,105	> AEcom		
Feb 2021	\$ -	\$ 694,840	\$ 298,365	\$ 993,205		Feb 2021	\$ 9,762	\$ -	\$ -	\$ 2,441	\$ 12,203	> AEcom		
Mar 2021	\$ -	\$ -	\$ -	\$ -		Mar 2021	\$ 5,802	\$ -	\$ -	\$ 1,450	\$ 7,252	> AEcom		
Apr 2021	\$ 7,348	\$ -	\$ 1,837	\$ 9,185		Apr 2021	\$ 23,470	\$ -	\$ -	\$ 5,868	\$ 29,338	> AEcom		
May 2021	\$ 3,080	\$ -	\$ 770	\$ 3,850		May 2021	\$ 22,777	\$ -	\$ -	\$ 5,695	\$ 28,472	> AEcom		
June 2021	\$ -	\$ -	\$ -	\$ -		June 2021	\$ 13,779	\$ -	\$ -	\$ 3,445	\$ 17,224	> AEcom		
July 2021	\$ 5,976	\$ -	\$ 1,494	\$ 7,470		July 2021	\$ 1,532	\$ -	\$ -	\$ 383	\$ 1,915	> AEcom		
Aug 2021	\$ 520	\$ -	\$ 130	\$ 650		Aug 2021	\$ 7,172	\$ -	\$ -	\$ 1,793	\$ 8,965	> AEcom		
Sept 2021	\$ -	\$ -	\$ -	\$ -		Sept 2021	\$ -	\$ -	\$ -	\$ -	\$ -	> AEcom		
Subtotal Draws	\$ 23,972	\$ 1,389,340	\$ 603,063	\$ 2,016,375			\$ 115,265	\$ -	\$ -	\$ 28,819	\$ 144,084			
Remaning Balance	\$ 6,028	\$ -	\$ (44,903)	\$ (38,875)		Remaning Balance	\$ 79,429	\$ 5,538	\$ 3,963	\$ 22,230	\$ 111,160			
% Expended	79.91%	100.00%	108.04%	101.97%		% Expended	81.28%	74.24%	77.43%	80.81%	80.80%			
% Time Elapsed	91.67%	91.67%	91.67%	91.67%		% Time Elapsed	50.72%	50.72%	50.72%	50.72%	50.72%	> Contract Ends 3/31/24		
Grant # PT-909SP-13 (5311 Funds)														
ParaTransit Scheduling Software (Ecolane)														
	Federal	State	Totals	Comments										
FY19 Award	\$ 90,712	\$ 22,678	\$ 113,390	> FY19 Award										
	\$ (79,320)	\$ (19,828)	\$ (99,148)	> Prior Year Carryforward										
Monthly Draws:														
Oct 2020	\$ 900	\$ 225	\$ 1,125	> Ecolane										
Nov 2020	\$ -	\$ -	\$ -											
Dec 2020	\$ -	\$ -	\$ -											
Jan 2021	\$ -	\$ -	\$ -											
Feb 2021	\$ -	\$ -	\$ -											
Mar 2021	\$ -	\$ -	\$ -											
Apr 2021	\$ -	\$ -	\$ -											
May 2021	\$ -	\$ -	\$ -											
June 2021	\$ -	\$ -	\$ -											
July 2021	\$ -	\$ -	\$ -											
Aug 2021	\$ 5,328	\$ 1,332	\$ 6,660											
Sept 2021	\$ -	\$ -	\$ -											
Subtotal Draws	\$ 85,548	\$ 21,385	\$ 106,933											
Remaning Balance	\$ 5,164	\$ 1,293	\$ 6,457											
% Expended	94.31%	94.30%	94.31%											
% Time Elapsed	77.78%	77.78%	77.78%	> Extended to 06/30/2022										

Page 14

Coast RTA - COVID 19 Cares Act - FY20-21													Current Month	19
Activity Line Item Balances														
August 2021 - Final														
5307 FTA CARES Act (Federal Urban) - Grant #SC-2020-012-00						***** 5311 SCDOT CARES Act (Federal Rural) - Grant # PT-2009CA-19 *****								
	2020-012-00 117	2020-012-00 117	2020-012-00 300 A2											
Month	Preventative Maint - FY20	Preventative Maint - FY21	Operations	Totals	Comments	Operating	Preventative Maint - FY20	Preventative Maint - FY21	Admin	Totals	Comments			
FY20-21 Contract	\$ 450,000	\$ 1,100,000	\$ 2,948,589	\$ 4,498,589		\$ 318,725	\$ 187,333	\$ -	\$ 70,000	\$ 576,058				
						\$ 100,000	\$ 50,000	\$ -	\$ 30,000	\$ 180,000	> Amendment # 1			
						\$ 300,000	\$ 175,000	\$ -	\$ 100,000	\$ 575,000	> Amendment # 2			
						\$ 238,000	\$ -	\$ 85,906	\$ 83,000	\$ 406,906	> Amendment # 3			
						\$ 264,806	\$ -	\$ 95,100	\$ 78,000	\$ 437,906	> Amendment # 4			
						\$ 256,169		\$ 102,000	\$ 66,000	\$ 424,169	> Amendment # 5			
						\$ 1,477,700	\$ 412,333	\$ 283,006	\$ 427,000	\$ 2,600,039	> Total Award			
Monthly Draws:														
Feb 2020	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 36,222	\$ -	\$ -	\$ 36,222				
Mar 2020	\$ -	\$ -	\$ 64,821	\$ 64,821		\$ 80,089	\$ 40,450	\$ -	\$ -	\$ 120,539				
Apr 2020	\$ -	\$ -	\$ 255,826	\$ 255,826		\$ 108,227	\$ 76,132	\$ -	\$ 32,720	\$ 217,079				
May 2020	\$ 142,883	\$ -	\$ 240,828	\$ 383,711		\$ 95,716	\$ 62,893	\$ -	\$ 35,874	\$ 194,483				
June 2020	\$ 115,000	\$ -	\$ 281,755	\$ 396,755		\$ 95,465	\$ 41,013	\$ -	\$ 33,029	\$ 169,507				
July 2020	\$ 107,300	\$ -	\$ 299,810	\$ 407,110		\$ 97,961	\$ 35,596	\$ -	\$ 32,479	\$ 166,036				
Aug 2020	\$ 84,817	\$ -	\$ 286,624	\$ 371,441		\$ 96,091	\$ 39,914	\$ -	\$ 33,665	\$ 169,670				
Sept 2020	\$ -	\$ -	\$ 238,107	\$ 238,107		\$ 90,909	\$ 44,895	\$ -	\$ 32,233	\$ 168,037				
Oct 2020	\$ -	\$ 105,959	\$ 271,478	\$ 377,437		\$ 100,089	\$ 35,218	\$ 4,038	\$ 32,198	\$ 171,543				
Nov 2020	\$ -	\$ 97,755	\$ 214,084	\$ 311,839		\$ 80,175	\$ -	\$ 36,494	\$ 25,960	\$ 142,629				
Dec 2020	\$ -	\$ 88,325	\$ 217,997	\$ 306,322		\$ 80,544	\$ -	\$ 32,748	\$ 24,842	\$ 138,134				
Jan 2021	\$ -	\$ 106,286	\$ 238,817	\$ 345,103		\$ 87,209	\$ -	\$ 39,817	\$ 27,288	\$ 154,314				
Feb 2021	\$ -	\$ 91,377	\$ 200,708	\$ 292,085		\$ 73,348	\$ -	\$ 34,046	\$ 22,898	\$ 130,292				
Mar 2021	\$ -	\$ 94,181	\$ 137,734	\$ 231,915		\$ 87,473	\$ -	\$ 33,863	\$ 26,272	\$ 147,608				
Apr 2021	\$ -	\$ 113,334	\$ -	\$ 113,334		\$ 88,111	\$ -	\$ 42,032	\$ 27,865	\$ 158,008				
May 2021	\$ -	\$ 84,081	\$ -	\$ 84,081		\$ 119,273	\$ -	\$ 41,981	\$ 34,325	\$ 195,579				
June 2021	\$ -	\$ 91,536	\$ -	\$ 91,536		\$ 97,020	\$ -	\$ 17,987	\$ 5,352	\$ 120,359				
July 2021	\$ -	\$ 107,090	\$ -	\$ 107,090		\$ -	\$ -	\$ -	\$ -	\$ -				
Aug 2021	\$ -	\$ 113,555	\$ -	\$ 113,555		\$ -	\$ -	\$ -	\$ -	\$ -				
Sept 2021	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -				
Subtotal Draws	\$ 450,000	\$ 1,093,479	\$ 2,948,589	\$ 4,492,068		\$ 1,477,700	\$ 412,333	\$ 283,006	\$ 427,000	\$ 2,600,039				
Remaning Balance	\$ -	\$ 6,521	\$ -	\$ 6,521		\$ -	\$ -	\$ -	\$ -	\$ -				
% Expended	100.00%	99.41%	100.00%	99.86%		100.00%	100.00%	100.00%	100.00%	100.00%				
% Time Elapsed	95.00%	95.00%	95.00%	95.00%		95.00%	95.00%	95.00%	95.00%	95.00%				

Coast RTA								
Transit Facility Development - ALI Balances								
FTA Grant # SC-2020-006-00 (FHWA FLEX + Section 5307)								
August 2021								
***** SC-2020-006-01 *****								
	G/L 431-00-80	G/L 431-00-81	G/L 431-00-82	G/L 431-00-83	G/L 431-00-84	G/L 431-00-87		
	G/L 431-00-90	G/L 431-00-91	G/L 431-00-92	G/L 431-00-93	G/L 431-00-94	G/L 431-00-97		
	SC-2020-006 113 A1	SC-2020-006 113 A1	SC-2020-006 113 A1	SC-2020-006 117 A5	SC-2020-006 117 A5	SC-2020-006 117 A5		
	Bus Storage /	Site Location /	Grant Prep /	Environmental /	Preliminary	Project	FTA	
	Contingency	Develop / Concept	Financial Analysis	Clearance	Design	Management	Totals	Comments
FY20-22 Award	\$ 44,352	\$ 168,480	\$ 161,056	\$ 80,000	\$ 283,324	\$ 62,788	\$ 800,000	> Original Submission
	\$ 13,600	\$ 184,480	\$ 150,188	\$ 80,000	\$ 263,324	\$ 108,408	\$ 800,000	> Pending Amendment
Monthly Draws:								
May 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
June 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
July 2020	\$ -	\$ 13,593	\$ -	\$ -	\$ -	\$ 13,362	\$ 26,955	> Kimley-Horn
Aug 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sept 2020	\$ -	\$ 66,994	\$ -	\$ -	\$ -	\$ 10,592	\$ 77,586	> Kimley-Horn
Oct 2020	\$ -	\$ 17,790	\$ -	\$ -	\$ -	\$ 6,786	\$ 24,576	> Kimley-Horn
Nov 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Dec 2020	\$ -	\$ 11,098	\$ -	\$ -	\$ -	\$ 7,752	\$ 18,850	> Kimley-Horn
Jan 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Feb 2021	\$ -	\$ 11,678	\$ -	\$ -	\$ -	\$ 4,218	\$ 15,896	> Kimley-Horn
Mar 2021	\$ -	\$ 44,857	\$ -	\$ 7,540	\$ -	\$ 2,958	\$ 55,355	> Kimley-Horn
Apr 2021	\$ -	\$ 8,270	\$ -	\$ 9,520	\$ -	\$ 3,680	\$ 21,470	> Kimley-Horn
May 2021	\$ -	\$ 16,788	\$ -	\$ -	\$ -	\$ 3,440	\$ 20,228	> Kimley-Horn
June 2021	\$ 680	\$ 6,527	\$ 5,664	\$ 3,460	\$ -	\$ 2,360	\$ 18,691	> Kimley-Horn
July 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Aug 2021	\$ 2,640	\$ 28,731	\$ 11,800	\$ 3,220	\$ -	\$ 8,732	\$ 55,123	> Kimley-Horn
Sept 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal Draws	\$ 3,320	\$ 226,326	\$ 17,464	\$ 23,740	\$ -	\$ 63,880	\$ 334,730	
Remaning Balance	\$ 10,280	\$ (41,846)	\$ 132,724	\$ 56,260	\$ 263,324	\$ 44,528	\$ 465,270	
% Expended	7.49%	134.33%	0.00%	29.68%	0.00%	101.74%	41.84%	
% Time Elapsed	59.26%	59.26%	59.26%	59.26%	59.26%	59.26%	59.26%	
***** Georgetown County Capital Funds *****								
	80 / 90	81 / 91	82 / 92	83 / 93	84 / 94	87 / 97		
	Bus Storage /	Site Location /	Grant Prep /	Environmental /	Preliminary	Project	Georgetown	Project
	Contingency	Develop / Concept	Financial Analysis	Clearance	Design	Management	Totals	Totals
FY20-22 Award	\$ 3,400	\$ 46,120	\$ 40,264	\$ 20,000	\$ 65,831	\$ 24,385	\$ 200,000	\$ 1,000,000
Monthly Draws:								
May 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
July 2020	\$ -	\$ 3,398	\$ -	\$ -	\$ -	\$ 3,340	\$ 6,738	\$ 33,693
Aug 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sept 2020	\$ -	\$ 16,748	\$ -	\$ -	\$ -	\$ 2,648	\$ 19,396	\$ 96,982
Oct 2020	\$ -	\$ 4,448	\$ -	\$ -	\$ -	\$ 1,696	\$ 6,144	\$ 30,720
Nov 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dec 2020	\$ -	\$ 2,774	\$ -	\$ -	\$ -	\$ 1,938	\$ 4,712	\$ 23,562
Jan 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Feb 2021	\$ -	\$ 2,920	\$ -	\$ -	\$ -	\$ 1,054	\$ 3,974	\$ 19,870
Mar 2021	\$ -	\$ 11,213	\$ -	\$ 1,885	\$ -	\$ 739	\$ 13,837	\$ 69,192
Apr 2021	\$ -	\$ 2,068	\$ -	\$ 2,380	\$ -	\$ 920	\$ 5,368	\$ 26,838
May 2021	\$ -	\$ 4,198	\$ -	\$ -	\$ -	\$ 860	\$ 5,058	\$ 25,286
June 2021	\$ 170	\$ 1,632	\$ 1,416	\$ 865	\$ -	\$ 590	\$ 4,673	\$ 23,364
July 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Aug 2021	\$ 660	\$ 6,210	\$ 3,923	\$ 805	\$ -	\$ 2,183	\$ 13,781	\$ 68,904
Sept 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Draws	\$ 830	\$ 55,609	\$ 5,339	\$ 5,935	\$ -	\$ 15,968	\$ 83,681	\$ 418,411
Remaning Balance	\$ 2,570	\$ (9,489)	\$ 34,925	\$ 14,065	\$ 65,831	\$ 8,417	\$ 116,319	\$ 581,589
% Expended	24.41%	120.57%	0.00%	29.68%	0.00%	65.48%	41.84%	41.84%
% Time Elapsed	59.26%	59.26%	59.26%	59.26%	59.26%	59.26%	59.26%	59.26%

Coast RTA SCDOT Grants - FY22														
Activity Line Item Balances														
August 2021 - Final													Current Month	2
***** 5311 Federal Rural - Grant # PT-220911-13 *****							***** 5311 State Rural SMTF - Grant # PT-22091113 *****							
	<u>Operating</u>	<u>Preventative Maintenance</u>	<u>Capital Expenditures</u>	<u>Admin</u>	<u>Totals</u>	<u>Comments</u>		<u>Operating</u>	<u>Preventative Maintenance</u>	<u>Capital Expenditures</u>	<u>Admin</u>	<u>Totals</u>	<u>Comments</u>	
FY22 Contract	\$ 445,498	\$ 276,993	\$ -	\$ 91,995	\$ 814,486		\$ 122,470	\$ 54,681	\$ -	\$ 20,874	\$ 198,025	> Orig Submission		
Monthly Draws:														
July 2021	\$ 62,840	\$ 39,063	\$ -	\$ 18,210	\$ 120,113		\$ 31,420	\$ 4,882	\$ -	\$ 9,105	\$ 45,407			
Aug 2021	\$ 65,541	\$ 42,131	\$ -	\$ 18,335	\$ 126,007		\$ 32,770	\$ 5,266	\$ -	\$ 9,167	\$ 47,203			
Sept 2021	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Oct 2021	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Nov 2021	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Dec 2021	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Jan 2022	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Feb 2022	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Mar 2022	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Apr 2022	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
May 2022	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
June 2022	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Subtotal Draws	\$ 128,381	\$ 81,194	\$ -	\$ 36,545	\$ 246,120		\$ 64,190	\$ 10,148	\$ -	\$ 18,272	\$ 92,610			
Remaning Balance	\$ 317,117	\$ 195,799	\$ -	\$ 55,450	\$ 568,366		\$ 58,280	\$ 44,533	\$ -	\$ 2,602	\$ 105,415			
% Expended	28.82%	29.31%		39.72%	30.22%		52.41%	18.56%		87.53%	46.77%			
% Time Elapsed	16.67%	16.67%		16.67%	16.67%		16.67%	16.67%		16.67%	16.67%			

Coast RTA													
Monthly Cash Flow													
August 31, 2021													
	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Totals
Beginning Balance	\$ 564,241.11	\$ 833,002.76	\$ 1,004,302.70	\$ 1,169,763.71	\$ 748,284.04	\$ 1,301,186.44	\$ 829,311.22	\$ 1,227,768.95	\$ 847,772.70	\$ 1,254,525.90	\$ 920,610.35	\$ 689,955.80	\$ 564,241.11
Cash Receipts													
5307 - Operations	\$ 238,107.00	\$ 271,478.00	\$ 404,084.00	\$ 27,997.00	\$ 238,817.00	\$ 200,708.00	\$ 137,734.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,518,925.00
5307 - Preventative Maintenance	\$ -	\$ 105,959.00	\$ 172,755.00	\$ 13,325.00	\$ 106,286.00	\$ 91,377.00	\$ 94,181.00	\$ 113,334.00	\$ 84,081.00	\$ 91,536.00	\$ 107,090.00	\$ -	\$ 979,924.00
5307 - Capital Expenditures	\$ 10,288.00	\$ 7,048.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,348.00	\$ 3,080.00	\$ -	\$ 5,976.00	\$ -	\$ 33,740.00
5307 - SMTF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5311 - Operations	\$ -	\$ 284,961.00	\$ -	\$ 260,808.00	\$ 87,209.00	\$ -	\$ -	\$ -	\$ 368,205.00	\$ -	\$ 97,020.00	\$ -	\$ 1,098,203.00
5311 - Preventative Maintenance	\$ -	\$ 120,405.00	\$ -	\$ 108,498.00	\$ 39,817.00	\$ -	\$ -	\$ -	\$ 151,922.00	\$ -	\$ 17,987.00	\$ -	\$ 438,629.00
5311 - Administration	\$ -	\$ 98,377.00	\$ -	\$ 83,000.00	\$ 27,288.00	\$ -	\$ -	\$ -	\$ 111,360.00	\$ -	\$ 5,352.00	\$ -	\$ 325,377.00
5311 - Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 864,381.00	\$ -	\$ -	\$ -	\$ 864,381.00
Horry County Registration Fees	\$ 605,137.00	\$ -	\$ -	\$ 513,201.00	\$ -	\$ -	\$ 610,701.00	\$ -	\$ -	\$ 577,642.00	\$ -	\$ -	\$ 2,306,681.00
Horry County Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown County Registration Fees	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	\$ 24,077.50	\$ -	\$ -	\$ 303,077.50
Myrtle Beach	\$ -	\$ 62,500.00	\$ 62,500.00	\$ -	\$ 62,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 187,500.00
North Myrtle Beach	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fares/Passes	\$ 26,145.78	\$ 23,369.98	\$ 18,717.03	\$ 10,900.02	\$ 19,868.38	\$ 9,380.74	\$ 36,749.63	\$ 19,328.56	\$ 11,959.32	\$ 27,733.69	\$ 15,721.75	\$ -	\$ 219,874.88
Local Contracts	\$ -	\$ -	\$ -	\$ -	\$ 646.36	\$ -	\$ -	\$ 919.82	\$ -	\$ -	\$ -	\$ -	\$ 1,566.18
Bus Advertising	\$ 4,185.00	\$ -	\$ 16,500.00	\$ 70.00	\$ -	\$ -	\$ 4,785.00	\$ 2,750.00	\$ -	\$ 3,450.00	\$ 1,025.00	\$ -	\$ 32,765.00
Accident Claims	\$ 2,501.50	\$ -	\$ 6,427.05	\$ 38,099.80	\$ 4,588.33	\$ 14,204.66	\$ -	\$ -	\$ 7,707.54	\$ -	\$ -	\$ -	\$ 73,528.88
Proceeds from Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850.00	\$ 14,126.90	\$ 9,810.00	\$ -	\$ -	\$ -	\$ -	\$ 24,786.90
RTAP / Fuel Refunds / Other	\$ 270.91	\$ 16,131.24	\$ 1,612.82	\$ 5,459.48	\$ 9,341.04	\$ 3,882.42	\$ 7,577.78	\$ 721.65	\$ 5,771.52	\$ 11,132.02	\$ 500.71	\$ -	\$ 62,401.59
5339 - Bus Stop Implementation	\$ 27,017.00	\$ 15,170.00	\$ -	\$ 15,801.00	\$ 9,268.00	\$ 6,296.00	\$ 23,470.00	\$ 22,777.00	\$ -	\$ 13,779.00	\$ 8,704.00	\$ -	\$ 142,282.00
5311 - Paratransit Scheduling	\$ -	\$ -	\$ 1,125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,125.00
5310 - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 - Vehicles - WRCOG	\$ -	\$ -	\$ -	\$ -	\$ 1,389,340.00	\$ -	\$ -	\$ -	\$ -	\$ 204,282.00	\$ -	\$ -	\$ 1,593,622.00
5307 + FHWA Flex - Facility Development	\$ 77,586.00	\$ 24,576.00	\$ -	\$ 18,850.00	\$ 15,896.00	\$ 55,355.00	\$ -	\$ 41,698.00	\$ -	\$ 18,691.00	\$ 35,763.00	\$ -	\$ 288,415.00
Horry County Capital Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown County Capital Funds	\$ -	\$ 19,396.00	\$ 6,144.00	\$ -	\$ -	\$ 8,686.00	\$ 13,837.00	\$ -	\$ 10,426.00	\$ 4,673.00	\$ -	\$ -	\$ 63,162.00
Total Cash Receipts	\$ 1,022,238.19	\$ 1,080,371.22	\$ 720,864.90	\$ 1,127,009.30	\$ 2,041,865.11	\$ 421,739.82	\$ 974,162.31	\$ 249,687.03	\$ 1,649,893.38	\$ 976,996.21	\$ 295,139.46	\$ -	\$ 10,559,966.93
Cash Basis Expenditures:													
Operating Expenses	\$ 471,631.54	\$ 659,071.28	\$ 514,129.53	\$ 537,178.40	\$ 459,184.09	\$ 542,170.04	\$ 510,343.49	\$ 572,074.37	\$ 499,191.80	\$ 662,393.45	\$ 441,264.51	\$ -	\$ 5,868,632.50
Capital Expenditures	\$ 31,845.00	\$ -	\$ 41,274.36	\$ 1,011,310.57	\$ 1,029,778.62	\$ 76,445.00	\$ 65,361.09	\$ 57,608.91	\$ 743,948.38	\$ 498,518.31	\$ 84,529.50	\$ -	\$ 3,640,619.74
O & M Reserve + Management Account	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 275,000.00	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ 925,000.00
Total Expenditures	\$ 753,476.54	\$ 909,071.28	\$ 555,403.89	\$ 1,548,488.97	\$ 1,488,962.71	\$ 893,615.04	\$ 575,704.58	\$ 629,683.28	\$ 1,243,140.18	\$ 1,310,911.76	\$ 525,794.01	\$ -	\$ 10,434,252.24
Ending Balance	\$ 833,002.76	\$ 1,004,302.70	\$ 1,169,763.71	\$ 748,284.04	\$ 1,301,186.44	\$ 829,311.22	\$ 1,227,768.95	\$ 847,772.70	\$ 1,254,525.90	\$ 920,610.35	\$ 689,955.80	\$ 689,955.80	\$ 689,955.80

**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
RESOLUTION NO. SEP2021-13**

A RESOLUTION TO ESTABLISH AND UNCLAIMED PROPERTY POLICY

A motion of the Board of the Waccamaw Regional Transportation Authority to establish an Unclaimed Property Policy.

Background:

Coast RTA, at the recommendation of our auditors, needs to establish an Unclaimed Property Policy. The Policy is intended to maintain a tracking system that monitors checks and other money transfers tendered by the Authority are actually received and processed by the owners of the account payable, in order to meet guidelines, set by the SC Department of Treasury.

Motion:

It is hereby moved by the Board of the Waccamaw Regional Transportation Authority to establish an Unclaimed Property Policy.

Requested by: _____
Brian Piascik, General Manager/Secretary-Treasurer

APPROVED by the Waccamaw Regional Transportation Board of Directors at the regular meeting thereof, held on, September 29, 2021.

_____ Darrell Eickhoff, Board Chair	_____ Marvin Keene, Ph.D. CFA, Board Vice Chair
_____ Katharine D'Angelo	_____ Heather Edwards
_____ Lillie Jean Johnson	_____ Rob Sheehan, Ph.D.
_____ Joseph Lazzara	_____ Bernard Silverman
_____ Randal Wallace	_____ Greg James
_____ Vacant – City of Conway	_____

See Board minutes from meeting on September 29, 2021 allowing the Chairman to sign this resolution on the behalf of the Board. The motion for Chairman's signature and for the Resolution SEP2021-13 were approved unanimously.

No.	Policy/Procedure	Department	Effective Date
P-5	Unclaimed Property Policy	Finance	9/24/21



Unclaimed Property Policy

Records shall be reviewed for unclaimed property on an annual basis. The year end for unclaimed property is 6/30, and unclaimed property needs to be reported no later than 11/1 of that year. Therefore, a review of records should be performed every year in July or August to identify any potentially reportable unclaimed property. All amounts due to other individuals or organizations which have been outstanding for that property type's dormancy period (5 years in most cases, and 1 year for payroll) as of 6/30 is reportable, regardless of how small the amount.

Identifying Unclaimed Property

1. Outstanding refunds or other A/P checks to students, vendors, or others – Five-year dormancy period.

Outstanding check list shall be reviewed to identify any amounts which were outstanding at least 90 days from the original check date as of 9/30. If a check has been reissued, the original issue date should still be used to determine how long the check has been dormant, not the reissued check date.

If there were any voided or otherwise written-off checks issued during this period, those check voids shall be reviewed to confirm that they were appropriate. If a check was reissued, duplicated, or in error, and therefore was not actually due to the person it was made payable to, a write-off is appropriate. However, checks should never be written off simply due to age or due to the small amount of the check. All checks issued to owners who are rightfully due those funds must ultimately be either cashed by the owner or reported as unclaimed property.

2. Electronic Funds Transfers(EFT, ACH)

If an electronic funds transfer fails or one is received erroneously, staff shall make an effort to resolve the transfer and identify intended recipient.

Due Diligence

Once an initial listing of reportable unclaimed property has been identified, due diligence letters shall be sent to the owners. Due diligence letters are a required final written attempt to contact owners before these amounts are reported to the SC State Treasurer's Office as unclaimed property. Any amount owed of less than \$50.00 will not require a due diligence letter to be sent. Staff will document that the last-known address on file is a bad address (i.e., if previous mailings to that address were returned as undeliverable by the Post Office), or if no address is on file, due diligence letters will not need to be mailed. Any identified unclaimed property which do not meet these criteria require a letter or other written notification be sent to the owner that the funds will be reported as unclaimed property if a response is not received.