



## TITLE VI COMPLAINT FORM

Title VI of the 1964 Civil Rights Act requires that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” If you feel you have been discriminated against in transit services, please provide the following information in order to assist us in processing your complaint.

**ANY TITLE VI COMPLAINT MUST BE FILED WITHIN 180 DAYS FROM DATE OF INCIDENT**

### Section I

NAME:

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ADDRESS:

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CITY/STATE/ZIP:

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TELEPHONE (Home):

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TELEPHONE (Mobile):

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E-Mail ADDRESS:

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### Section II

Are you filing this on your own behalf? YES or NO (Circle One) If Yes, Go to Section III  
If no, please supply the name and relationship of the person.

NAME:

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RELATIONSHIP:

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WHY ARE YOU FILING  
FOR THIS PERSON

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Confirm that you have permission to file on their behalf? YES or NO (Circle One)



**Section III**

I believe the discrimination experienced was based on (Circle all that Apply)

**RACE**

**COLOR**

**NATIONAL ORIGIN**

**OTHER**

DATE/TIME OF  
INCIDENT:

\_\_\_\_\_

Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all person(s) who were involved. Include the name and contact information of person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form or attached additional pages.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section IV**

Have you previously filed a Title VI Complaint with Coast RTA? YES or NO (Circle One)

Have you filed this complaint with any other federal, state or local agency, or in a court?  
YES or NO (Circle One) If Yes, please list other notified entities below with a contact person.

\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE/DATE:

\_\_\_\_\_

Please submit this form in person at the address below, or mail to:

**Candace Brown Title VI Coordinator  
Waccamaw Regional Transportation Authority  
1418 Third Avenue  
Conway, SC 2952**

A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590 (form rev 1/31/2025)