



**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, January 27, 2021
12:00 PM**

Board Present: Darrell Eickhoff
Dr. Marvin Keene
Joseph Lazzara
Katharine D'Angelo
Lillie Jean Johnson
Bernard Silverman
Dr. Rob Sheehan
Heather Edwards

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, Chief Financial Officer
Keisha Hemingway, Board Liaison
Lauren Morris, PIO
Douglas Herriott, Transportation Manager
Tom Burda, Maintenance Manager

Visitors: None

In accordance with the Freedom of Information Act (FOIA), the 2020 meeting schedule was provided to the press at the beginning of the 2021 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on January 25, 2021.

CALL TO ORDER: Marvin Keene stood in for the Chairman and called the meeting to order at 12:02PM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Dr. Keene gave the invocation with a prayer, then led the Pledge of Allegiance.

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present. The Board Chairman and Past Board Chairman asked that those absent from board meetings be recognized as "Excused", only if that board member informs the Board Liaison, in advance, that

they are unable to attend. Board members who do not attend the meeting and do not inform the Board Liaison that they will be absent will be recognized as “Absent”.

APPROVAL OF AGENDA – There was a motion by Mr. Silverman and a second by Mr. Eickhoff that the agenda be approved. A voice vote was taken; no nays being heard the agenda was approved unanimously.

APPROVAL OF MINUTES – There was a motion by Dr. Sheehan and a second by Mr. Eickhoff to approve the December minutes. A voice vote was taken; no nays being heard, the motion passed unanimously.

ACKNOWLEDGEMENT OF VISITORS: None

PUBLIC COMMENT: None

EMPLOYEE RECOGNITION: Mr. Piascik announced Mr. Rick Carroll has passed. He was employed with Coast RTA for the past 10 years. He will truly be missed.

CHAIRMAN’S CORNER:

- The Board discussed scheduling and meeting times for regular Board Meetings and Committee meetings. It was determined to stay with the last Wednesday of every month for the regular Board Meeting. Committees will be scheduled on the second to last Wednesday of the month. Timing for full Board meetings will be at noon and the Committees will start at 9:15 AM (Finance) and 10:30 AM (Service/PAC). The committee meetings can and will be adjusted based on the availability of its members.
- Mr. Piascik asked that Board Members contact him separately to discuss any issues with the tablets in order to take advantage of the technology.
- The Board discussed the latest Project Listing. There were three new projects into Category A: including Planning efforts with the WRCOG like the Transit Development Plan (TDP); a new customer service plan and a new public involvement plan. The Board discussed some minor updates provided by the GM.
- The Chairman asked about Stop Annunciation and the GM responded that the hardware and software were ready and that it can be re-implemented.

FINANCE COMMITTEE REPORT: Dr. Keene outlined the discussions from the last Finance Committee; including issues from the latest financials (overages in labor expenses, and changes to the Authority’s Indirect cost rate (IDCR). The GM also discussed the year as a whole and despite reductions in fare revenue the cash position of the Authority is in really good shape. Dr. Sheehan

SERVICE/PAC COMMITTEE REPORT: Ms. Johnson outlined the discussion from the Service/PAC Committee meeting including; the advantages, costs and potential revenue sources, of vanpool service. Staff will come back to the Board with more details about the service and the possibility of initiating service by April. The Committee also discussed some new initiatives in our operations related to customer service including chain of command, employee procedures, staff recognition programs, etc. There was an update on a Route 17 alignment adjustment as well as new stop locations for Route 7 and the extension of Route 15 South.

GENERAL MANAGER'S REPORT: Mr. Piascik reported:

- We received a notification from the IRS stating that claim forms for 2018 Obama Care was not provided to all employees with W2's before the deadline of April 15, 2019 resulting \$28,000 in fines. This is totaling \$270 per employee. Strovis is responsible and is now trying to get the fees waved. In the event Strovis cannot get the fees waved, they will be responsible for making that payment.
- The GM gave the Board an update on the fleet. Two new New Flyers are on property with two more coming next week to be funded by our converted 5307 grant and will replace 0018 and 3 NABI's. Two more New Flyers will be arriving in early Spring 2021 replacing 3 trolleys. After these changes the large bus fleet will consist of twelve New Flyers, five NABI's, two El Dorados and three Ford 550 Extended Cutaways. Coast has gotten FTA's approval to donate 0018 to the Horry County Fire and Rescue to be converted into an Ambulance. Coast RTA will still provide maintenance to that vehicle. That vehicle will house 12 stretchers and a medicine cabinet. Once the wrapping of the vehicle is complete, Coast RTA would be notified and pictures will be taken for the website.

EXECUTIVE SESSION: There was a motion by Dr. Sheehan and a second by Mr. Silverman to go into Executive Session to discuss contractual and legal matters. A voice vote was taken; no nays being heard, the motion passed unanimously.

There was a motion by Dr. Sheehan and a second by Mr. Wallace to come out of Executive Session. No votes were taken and no decisions were made. A voice vote was taken; no nays being heard, the motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS: None

ANNOUNCEMENTS: This year's Christmas luncheon will be a pig picking. This will take place in the rear of the building and will start at 11am. We will send out emails for attendance. The next meeting will be set for 12 PM on January 27, 2021. Committee meetings will be scheduled for January 20, 2021 at 9:15 AM (Finance Committee) and 10:30 AM (Service/PAC).

ADJOURNMENT:

There was a motion by Mr. Sheehan and a second by Mrs. Johnson to adjourn the meeting. A voice vote was taken; no nays being heard the meeting was adjourned at 2:18pm.