

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, OCTOBER 30, 2019
9:30 AM

Board Present: Darrell Eickhoff
Dr. Rob Sheehan
Joseph Lazzara
Ivory Wilson
Marvin Keene
Katharine D'Angelo
Lillie Jean Johnson

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, Chief Financial Officer
Michelle Cantey, Public Information Officer

Visitors: None

In accordance with the Freedom of Information Act (FOIA), the 2019 meeting schedule was provided to the press at the beginning of the 2019 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on October 28, 2019.

CALL TO ORDER: Chairman Eickhoff called the meeting to order at 9:30 AM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Chairman Eickhoff gave the invocation and the Pledge of Allegiance was recited

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present.

ACKNOWLEDGEMENT OF VISITORS: Reporter with My Horry News (B.K. – last name not clear)

PUBLIC COMMENT: None

EMPLOYEE RECOGNITION: None

APPROVAL OF AGENDA: There was a motion by Dr. Sheehan and a second by Dr. Keene to approve the agenda. A voice vote was taken; no nays being heard, the agenda was approved.

APPROVAL OF MINUTES: There was a motion by Ms. D'Angelo and a second by Dr. Keene

to approve the minutes from the August board meeting. A voice vote was taken; no nays being heard, the minutes were approved.

COMMITTEE REPORTS

FINANCE COMMITTEE: Mr. Piascik reported that we finished the year in pretty good shape. Maintenance had a rough year in that we budgeted for three (3) engines but replaced five (5) engines. We finished about \$32,000 light due to the two (2) hurricanes (\$20,000) and the other \$12,000 being fare box liability. We are doing a better job with the repairs and keeping the fare boxes operating. We revamped all of the procedures on fare boxes and have improved. Based on our adjusted budget, we're only \$3,000 over, which is only .1% of our adjusted budget. We do have a Pension accrual, actually we missed one payment on one payroll and overpaid another payment twice over a three-year (3) period. We have shored up the procedures so that will not happen again. So, the number is actually closer to \$10,000 under budget as a result of that and will be fixed in the audit. Dr. Sheehan asked if Mr. Piascik anticipates anything else unexpected to effect at .1%. Mr. Piascik said that he does not anticipate anything that would effect it negatively. Mr. Prater added that the amount is probably closer to \$15,000 and it depends on what period the auditor wants the allocation to be entered. Mr. Prater shared that he is not aware of anything else out there that would have a negative effect. On the Balance Sheet, the CNB (Conway National Bank) short-term loan, that \$90,000 is based on \$7,500 monthly payment, which is our current payment. We have been paying a lot higher than that. In the long-term, we're at \$127,500. As of the end of the year, we're at \$217,500. In November, the payment will increase to \$10,000 per month; putting us on track to have the note paid off by the end of the fiscal year. Mr. Piascik reported that Mr. Benson has retired from CNB and he has met with the new CNB President. There is a balloon payment in December that we are not going to be able to do. He said that the way we're paying it down, that will not be a problem at all. There will be a resolution in the December 11th meeting asking for board approval for paying the remainder of the loan. Ms. D'Angelo asked about the Cash Reserve Certificate of Deposit, 0.00? Mr. Piascik explained that was when we were putting money into a CD to build a cash reserve. We haven't been able to do that for a while now. We have been exploring other systems' methods for investment, so we may be coming to the board with a policy statement that helps govern this. Mr. Prater shared that we have not made the Vacation Accrual adjustment yet (for the audit); it's typically a non-reimbursable adjustment and that will impact the bottom line, as well.

SERVICE/PAC COMMITTEE: Ms. Johnson began by sharing that representatives from AECOM attended the meeting and gave a slide presentation regarding the bus stop signs. They shared maps of our system where the signs have been placed. They will begin Route 16 soon and it will take them approximately 120 days, start to finish. Mr. Piascik has a public meeting at the chamber office in North Myrtle Beach on November 18th, to talk about transit needs in the area. He will check with Mike Mahanny on the possibility of meeting with city council to do sort of a Coast RTA roadshow. Mr. Piascik would like to hear the board members' thoughts on the database. Each sign becomes our responsibility to repair them when one goes down. We've already had to repair three (3) go down and he's not really sure about the process for them in regards to the budget. The database is paramount to keeping track of everything and supporting the app. After conversations with Ride Systems about getting some of that information, such as the pictures, on the app so when you click on the sign, you get the link to the picture that gives some context on where they're getting on the bus. That's important as we move to a non-flag stop system. Repairs to the signs will come out of the Facility

Maintenance budget. The database is also critical for customer service when someone calls in and says they're at stop number whatever, the CSR can click on that stop sign number and see exactly where they are. He has a meeting with customer service later in the day to discuss how to handle complaints and develop and implement a procedure when a customer wants to ask for a stop to be moved, eliminated, or added. The Safety Committee has been resurrected and they review accidents, among other issues, and should a sign need to be moved due to a safety concern, this committee will handle that. We're still in implementation mode and it will take some time.

Mr. Eickhoff related that he had asked about the bus system at the airport and the person at the Myrtle Beach Chamber booth gave him the correct Route 7 information. He added that he was very impressed with that.

Mr. Piascik shared that he had met with Mayor Brenda Bethune and had a good conversation with her. He let her know that we could possibly do a street car as part of the redevelopment. She is aware that there is no Myrtle Beach representative on our board at this time.

Mr. Wilson commented about buses using International Drive. Mr. Piascik said that we use it to cut down on deadhead.

GENERAL MANAGER'S REPORT: Mr. Piascik shared that we received four (4) quality proposals from the RFQ for the facility development program. All of our due-diligence paid off. Our selection committee will meet Friday. We will be interviewing the perspective groups and scoring each of them. We will share the scoring of each with the board and why we make the selection that we make.

There was a meeting last week with the county, who has received some FEMA money to do a "resiliency plan". Attendees included utilities, SCDOT, county planners and engineers, first responders, and Coast RTA. Mostly, it was how to deal with flooding. The county had better predictive models for where the water was going to go than DNR (Department of Natural Resources). We discussed the planning phase should Highway 378 gone under.

Our Thanksgiving pot-luck lunch is November 21st, 11:00 AM – 2:00 PM
Our Holiday Party is December 18th with lunch being catered.

Mr. Piascik shared that he wants to talk with Ride Systems regarding the stop enunciation portion of the system. He sent them a message stating that he wants our passengers to be able to tap on a stop and have a picture come up. He received a message back saying that their engineering department is not prepared to do that at this time, but will put it on our wish list. Mr. Piascik let them know that this is our app, it has our logo on it, and you will not talk to me this way. Secondly, your engineering department is not going to tell me what I can or cannot do. I have asked to speak with their CEO, who was heavily involved in our implementation. It was about ten days before I was finally able to speak with him, and they had come up with a work-around when our folks can see a picture of it. It'll be a link. They have now merged with Double Map and they were then bought by Ford Mobility and brought in Trans Lo. They are in the process of melding all of their products. It was a great conversation with the CEO. Then we talked about enunciation system. It was never geo fenced

properly. Mr. Piascik let him know that we have solved the hardware problems and now they need to do their part. We have purchased mounts for the tablets; they are compatible with both Ride Systems and Ecolane and can be working at the same time. Mr. Piascik said that he will inform the board of what has been spent. Dr. Sheehan expressed that the board is getting impatient regarding the enunciation.

APPROVAL OF RESOLUTIONS: There were no resolutions

OLD BUSINESS: FY20 Meeting Schedule – In December, both committee meetings and the board meeting will be held on December 11, 2019, as is shown on the schedule. Mr. Piascik also shared that all board members have received invites to all of the meetings through your coastrta.com e-mail. If you will accept each of the invites, the meeting will automatically be added to your calendar.

Next is the project list. Mr. Eickhoff shared that he would like to divide the project list into three (3) sections. Section A would be projects for the next six (6) months; Section B would be projects for six (6) months to 12 months; and Section C would be for projects beyond 12 months. This will allow the board to better assist Mr. Piascik regarding these projects. This breaks projects down so that they're more easily managed. Mr. Eickhoff will get with each of the board members regarding this.

Mr. Eickhoff shared that a government shutdown is probably not going to happen; and, even if it did, transportation is one of the areas that would be safe.

NEW BUSINESS:

EXECUTIVE SESSION: To discuss Personnel/Legal Matters

There was a motion and a second to enter into Executive Session to discuss personnel/legal matters. A voice vote was taken; no nays being heard, the board went into Executive Session.

There was a motion and a second to come out of Executive Session. A voice vote was taken; no nays being heard, the board came out of Executive Session. During Executive Session, no votes were taken and no decisions were made.

ANNOUNCEMENTS:

ADJOURNMENT: There was a motion and a second that the meeting be adjourned. A voice vote was taken. No nays being heard, the meeting was adjourned.