

WACCAMAW REGIONAL TRANSPORTATION AUTHORITY  
d/b/a THE COAST RTA  
REGULAR BOARD OF DIRECTORS MEETING  
WEDNESDAY, SEPTEMBER 25, 2019  
9:30 AM

**Board Present:** Dr. Rob Sheehan  
Darrell Eickhoff  
Joseph Lazzara  
Bernard Silverman  
Ivory Wilson  
Marvin Keene (via Go to Meeting)  
Katharine D'Angelo  
Lillie Jean Johnson  
Heather Edwards (via Go to Meeting)  
Randal Wallace

**Staff Present:** Brian Piascik, General Manager/CEO  
Ron Prater, Chief Financial Officer  
Michelle Cantey, Public Information Officer  
Lynette Nobles, Board Liaison

**Visitors:** Mr. Joe Konkel, Neighbor to Neighbor

In accordance with the Freedom of Information Act (FOIA), the 2019 meeting schedule was provided to the press at the beginning of the 2019 calendar year, stating the date, time and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on September 23, 2019.

**CALL TO ORDER:** Dr. Sheehan called the meeting to order at 9:30 AM and welcomed everyone.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Dr. Sheehan gave the invocation and the Pledge of Allegiance was recited

**ROLL CALL/ANNOUNCEMENT OF QUORUM:** Roll call was taken. A quorum was present.

**ACKNOWLEDGEMENT OF VISITORS:** Mr. Joe Kunkel, Neighbor to Neighbor

**PUBLIC COMMENT:** (3-minute limit): Mr. Kunkel said that he's happy to be joining us today and looks forward to hearing about what Coast RTA is going to be talking about.

Mr. Silverman asked if there wasn't a grant for a Mobility Manager. Yes, Neighbor to Neighbor is working on hiring a Mobility Manager. Mr. Kunkel went on to explain that they try to assist people in getting transportation for whatever their needs are. They assist those

who have no one to offer them the assistance they need. They are funded by GSATS and United Way.

**EMPLOYEE RECOGNITION:** None

**APPROVAL OF AGENDA:** There was a motion by Mr. Eickhoff and a second by Mr. Lazzara to approve the agenda. A voice vote was taken; no nays being heard, the agenda was approved.

**APPROVAL OF MINUTES:** There was a motion by Mr. Lazzara and a second by Ms. D'Angelo to approve the minutes from the August board meeting. A voice vote was taken; no nays being heard, the minutes were approved.

### **COMMITTEE REPORTS**

#### **GENERAL MANAGER'S REPORT:**

The Service/PAC Committee nor the Finance Committee met in September; therefore, Mr. Piascik will provide information during his General Manager's Report.

We were hoping to launch iPads for the board members today, but there were some issues with Verizon and we will be doing that at next month's meeting. Randal shared that they had tried this with City of Myrtle Beach and it was a disaster. Each board member will have "@coastrta.com" e-mail address, as all e-mails sent to their personal e-mail address is subject to FOIA. The tablets will be locked down so they can be used only for Coast business.

Mr. Piascik met with the Transportation Committee and there were positive remarks regarding our FY20 Budget and they were very pleased with how much we have paid down on the note. We will be on their Consent Agenda for their October 1st meeting. We do have a resolution for approving the FY20 Budget.

Regarding the Financials: We had a bad month in August in maintenance; a number of parts that had been ordered and were in inventory, but they aren't billed until they are put on a bus. We're making efforts to improve this process by having a list of open purchase order items at the end of each month. Travel and Training is related to some maintenance training and Genfare training. We also had a hit in Revenue (Fares); we doubled in July with two (2) deposits that hit on July 30 and July 31, and one of the deposits was accrued; about \$8,000. We need a better handle on how parts acquisition affects our cash. Labor expenses are in good shape. On Page 3, we're collected an additional \$133,000 in revenue. Mr. Silverman asked how much we ended up getting for the two (2) Internationals. Mr. Piascik said we ended up getting \$16,000. On the Balance Sheet, our note is down to \$217,000. Cash Requirements: Page 8, the Pension Rebate of \$71,000 we were supposed to get, we're not getting. That number will remain. We have a new Cash Requirements in the wings for September and we'll be in decent shape. Dr. Sheehan asked when raises are budgeted. Mr. Piascik replied, "October 1." We were over 80,000 riders in August, which is a record in Mr. Piascik's tenure. Average Revenue Fare number is incorrect. August should be closer to \$60,000. Mr. Piascik will make the correction. Our On-Time Performance is up to 88%. We want that at 90%.

Mr. Piascik made the following slide presentation to the board: