



**Waccamaw Regional Transportation Authority
Board of Directors Meeting Agenda
September 27, 2025
10:30 AM**

- I. Welcome and Call to Order
- II. Invocation and Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes – August 27, 2025
- VI. Acknowledgement of Visitors
- VII. Public Comment (3-minute time limit)
- VIII. Workshop/Committee Discussion
 - a. Service/PAC Committee
 - Vanpool Policy/Service Update
 - Entertainment Shuttle Update
 - City of Georgetown – Update on bus stop issues
 - Facility Update
 - b. Finance Committee
 - Financials
 - Council Update on FY 26 Budget
 - c. Ad Hoc Committees
 - Compensation Committee - Evaluation
- IX. GM Report
- X. Old Business
 - a. Meeting Videos – Other Board Meeting Housekeeping
- XI. New Business
- XII. Good of the Order
- XIII. Announcements
- XIV. Adjournment

Next meeting date: Wednesday, October 29, 2025 – 10:30 AM

FY2025 BOARD OF DIRECTORS ATTENDANCE ROSTER



	OCT	DEC	JAN	FEB	MA R	APR	MAY	JUN	JUL	AUG	SEP
Bilka, Melissa	A										
D'Angelo, Katharine	A	X	X	X	#	A	X	X	X		
Eickhoff, Darrell	X	X	X	X	X	X	X	X	X		
Johnson, Lillie Jean	X	A	X	X	A	X	X	X	X		
Keene, Marvin, Ph.D. CFA	X	A	*	#	#	A	A	X	X		
Metherd, Elijah	#	#	X	#	#	X	*=	#=	#=		
Pope, Sarah			X	#	#	A	X	#=	#=		
Silverman, Bernard	X	X	X	X	X	X	X	X	X		
Twigg, Nicholas, DBA	X	X	X	A	X	X	X	X	X		
Wallace, Randal	X	X	A	*	A	X	A	A	A		

X = In Attendance

A = Absent

E = Excused Absence

* = Arrived after roll call

#= In attendance via conference call

revised June 2022



**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
Finance Committee
Thursday, August 14, 2025
10:30 AM**

Committee Present: Katharine D'Angelo
Darrell Eickhoff
Marvin Keene
Elijah Metherd
Bernard Silverman
Nick Twigg
Randal Wallace

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, CFO
Ann-Martin McCall, Staff Accountant/Board Liaison
Candace Brown, Senior Planner/Special Projects

Visitors: None

Meeting Summary:

Mr. Piascik presented an update on budget/compensation plan as follows:

- Current salary/wage structure – primary focus was to keep up with the CPI.
- External Comparisons – comparisons were made against Solid Waste Authority, Horry County, Horry/Georgetown County Schools, and other transit authorities - room for improvement in several areas (i.e. mechanics and operators).
- 3 year projections - rate increases per job group over the next 3 years.
- Labor Expense Assumptions:
 - a. Incorporates close to \$1.2M increase in labor expense (\$260k based on comp plan).
 - b. Includes service increases (60 min frequencies), Vanpool and new Micro transit.
 - c. Staff additions – Procurement Specialist and staffer, Road Supervisor, 2nd Deputy Transportation Manager.
 - d. 4 to 5% increase in wages on average.
- Economic impact – the Committee suggested we examine the economic impact of the labor costs of a little more than \$7M at Coast RTA.

Compensation plan will be presented to the board members at the next board meeting the end of August 2025.



**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
Finance Committee
Thursday, August 7, 2025
10:30 AM**

Committee Present: Darrell Eickhoff
Marvin Keene
Elijah Metherd
Bernard Silverman
Nick Twigg

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, CFO
Lauren Morris, Strategic Communications Manager
Ann-Martin McCall, Staff Accountant/Board Liaison
Candace Brown, Senior Planner/Special Projects
Landon Hood, Accounting Intern

Visitors: None

Meeting Summary:

Mr. Piascik presented an update on budget development as follows:

- Line of credit with CCNB is in place with a balance of \$1.425M. This along with the \$605k received from sales tax creates a path forward for cash flow.
- Complete grant and initial submittal – this task is complete.
- Negotiate Ride IV 5.45% Funding Agreement – this task is complete.
- Decipher optimum usage of formula funding for Ops & PM – this task may take a few years to complete.
- Refine cost estimate for any new service projected in late FY26 – this task is complete.
- Determine funding options for maintenance building lease – 5307/5311 plan – not complete.
- Finalize property acquisition – waiting on owner appraisal.
- 5310 vehicle acquisition – waiting on contract from GSATS.
- Complete compensation plan – in process.

FY25 v. FY 26 income statement was presented – coming in under budget overall for FY25. FY26 shows a significant increase in budget.

- FY26 Incorporated close to \$900k increase in labor expense. This includes service increases with 60 min frequency, Vanpool, and new micro transit.
- Additional staffing positions, including a procurement specialist, road supervisor, and a second deputy transportation manager.
- 4-5% average increase in wages.

Maintenance and fuel expense assumptions:

- Assumes staying in Conway Building.
- Adds maintenance building lease to operating expense.
- Vehicle maintenance includes up to four new buses.
- Fuel expenses unchanged.
- Removing specialty tires from Fleet (NABI).

Other assumptions:

- Auto liability +40K.
- Covered communication expense – but hope to reduce.
- Legal/Professional services – includes Paychex and parcel legal adjustments.
- Modest vanpool increase – lots of room for growth.

FY26 vs FY25 Estimate to Complete:

- Finish with surplus of \$1,960,736 at end of FY25 assuming we are accruing the sales tax revenue for 5 months (May-Sept) approx. \$3,020,000. Some of the \$1,960,736 will go towards the O&M Reserve. Plans to pay CCB principal note in November still shown in cash requirements..

Capital Program:

- 5339 state flex grant will cover– MBTC architecture & engineering, facility development program/owners rep and four 40ft buses.
- GSATS 5310 will cover five cutaways/Ford transits.
- FY25 5307 will cover small capital items and facility development program – future Georgetown transit center planning and programming.
- FY25 5339 will cover bus stop program – 2-year program.
- FY23-24 5339 will cover technology grant (including fareboxes).
- FY24 5339 Flex– PARCEL GRANT – cover parcel acquisition/technical support.
- FY 26 5339 bus & bus facilities/low no discretionary – asking for \$25M federal assistance for total project cost of \$51M (includes \$8.7M for 7 hybrid-diesel buses).

Compensation Plan:

- Presented an updated organizational chart.
- Showed averages of employee length of service, hourly rate and proposed 2026 hourly rate all by positions.
- Will compare rates to other transit agencies and present at next finance meeting.

The next finance meeting will be held on Aug 14, 2025 at 10:30am.



**Waccamaw Regional Transportation Authority
Board of Directors Meeting Agenda
August 27, 2025
10:30 AM**

- I. Welcome and Call to Order
- II. Invocation and Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes – July 30, 2025
- VI. Acknowledgement of Visitors
- VII. Public Comment (3-minute time limit)
- VIII. Workshop/Committee Discussion
- IX. Service/PAC Committee
 - a. Vanpool Update
 - b. Facility Update
 - c. Executive Session – Legal Matter
- X. Finance Committee (August Committee Meeting Summaries in Packet)
 - a. Financials
 - b. FY 26 Budget/Compensation Plan
 - c. Resolution AUG2025-15 – Approval of FY2026-28 Compensation Plan
 - d. Resolution AUG2025-16 – Approval of FY2026 Budget
- XI. Ad Hoc Committees
- XII. GM Report
- XIII. Old Business

XIV. New Business

XV. Good of the Order

XVI. Announcements

XVII. Adjournment

Next meeting date: Wednesday, September 24, 2025 – 10:30 AM



**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
REGULAR BOARD OF DIRECTORS MEETING
Wednesday, July 30, 2025
12:00 PM**

Board Present: Katharine D'Angelo
Darrell Eickhoff
Lillie Jean Johnson
Marvin Keene
Elijah Metherd
Sarah Pope
Bernard Silverman
Nick Twigg

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, CFO
Tom Burda, Maintenance Manager
Lauren Morris, Strategic Communications Manager
Ann-Martin McCall, Staff Accountant/Board Liaison
Candace Brown, Senior Planner/Special Projects

Visitors: None

In accordance with the Freedom of Information Act (FOIA), the FY2025 meeting schedule was provided to the press at the beginning of the 2025 fiscal year, stating the date, time, and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on July 28, 2025.

CALL TO ORDER: Chairman Silverman called the meeting to order at 12:41 PM and welcomed everyone.

INVOCATION/PLEDGE OF ALLEGIANCE: Mr. Silverman gave the invocation, then led the Pledge of Allegiance.

ROLL CALL/ANNOUNCEMENT OF QUORUM: Roll call was taken. A quorum was present.

APPROVAL OF AGENDA: A voice vote was taken; no nays being heard; the agenda was approved unanimously.

APPROVAL OF MINUTES: A voice vote was taken; no nays being heard; the minutes for May 2025 were approved unanimously.

ACKNOWLEDGEMENT OF VISITORS: None

RESOLUTIONS:

Resolution JUL2025-13 – Authorization for Chairman to Execute GM/CEO Contract. There was a motion to accept the resolution by Mr. Eickhoff and a second by Dr. Twigg. A voice vote was taken; no nays being heard; the resolution passes unanimously.

Resolution JUL2025-14 – Approval of Revised WRTA Bylaws. There was a motion to accept the resolution by Mr. Eickhoff and a second by Dr. Keene. A voice vote was taken; no nays being heard; the resolution passes unanimously.

OLD BUSINESS: More conversation is needed for the new workshop / board meeting structure. Mr. Eickhoff suggested just having one meeting instead of breaking the meetings into two. Mr. Piascik reiterated the purpose of having both meetings on the same day as opposed to two separate days was to accommodate staff and board members in relation to time served. Mr. Silverman suggested the committee meetings begin earlier, at 10:30am and the board meeting at 12:30pm. It was agreed that Mr. Silverman's suggestion would be implemented at the August meeting.

NEW BUSINESS: Mr. Silverman's position as chair will be extending for 1 year.

There is a vacancy on the compensation committee. Mr. Metherd was asked to serve, and he accepted. Mr. Eickhoff is still working on the new CEO evaluation form. He suggests the committee meet and update the existing form.

FOR THE GOOD OF THE ORDER: Dr. Twigg stated that he recently ran into Ms. July Norton Dew and that she was doing well with her position with Habitat of Humanity.

ANNOUNCEMENTS: None.

ADJOURNMENT: Mr. Silverman adjourned the meeting at 12:59 PM.



**WACCAMAW REGIONAL TRANSPORTATION AUTHORITY
d/b/a THE COAST RTA
WORKSHOP MEETING
Wednesday, July 30, 2025
10:30 AM**

Board Present: Katharine D'Angelo
Darrell Eickhoff
Lillie Jean Johnson
Marvin Keene
Elijah Metherd
Sarah Pope
Bernard Silverman
Nick Twigg

Staff Present: Brian Piascik, General Manager/CEO
Ron Prater, CFO
Tom Burda, Maintenance Manager
Lauren Morris, Strategic Communications Manager
Ann-Martin McCall, Staff Accountant/Board Liaison
Candace Brown, Senior Planner/Special Projects

Visitors: None

In accordance with the Freedom of Information Act (FOIA), the FY2025 meeting schedule was provided to the press at the beginning of the 2025 fiscal year, stating the date, time, and location. In addition, notice of this meeting was provided to the press and stakeholders, stating the date, time, and location on July 28, 2025.

CALL TO ORDER: Chairman Silverman called the meeting to order at 10:30 AM and welcomed everyone.

SERVICE/PACC COMMITTEE: Mr. Piascik began by providing a Vanpool update. There are five Vanpools in operation in June. Two receive a full subsidy and are replacing the PDRTA bus

route. There are two servicing resorts on routes in Hemingway and Andrews to Myrtle Beach. The last one is running from Galivants Ferry to Williamsburg County. There has been turnover at Enterprise. We are currently waiting for a new representative. This representative may not be local. We need to follow up with McLeod, who was very close to signing an agreement. We need someone at Enterprise to close the loop with them.

Entertainment Shuttle Update - We are in the thousands now with ridership, this is a modest increase. For the month of June, there has been 1,648 passengers in Myrtle Beach and 2,685 passengers in North Myrtle Beach. There has been sign vandalism in North Myrtle Beach. The Trolleys are holding up fairly well this summer.

Mrs. Morris provided a marketing update – We have an annual contract with digital billboards – the billboards will promote entertainment shuttles this summer season. During the off season, the billboards will highlight Coast updates, such as promoting hiring for drivers, thank yous for Ride IV, and promoting Transportation options. In lieu of rack cards, we have created a new marketing piece to include tear off pamphlets with QR codes promoting routes and entertainment shuttles. These are double-sided and have been distributed throughout the routes. Our website is moving along. The technology component is still being flushed out, content is being developed, and photo and digital content is being developed as we speak. We are currently building a digital library with usable content by shooting videos. We will have several shoots throughout the year for various topics, including, how to ride the bus and facility updates. Our first video shoot was with 963 films with Destination North Myrtle Beach promoting the entertainment shuttle

Mr. Piascik provided an update on APC (Automatic Passenger Counter)/Ridership – installed on two cutaways, two trolleys and seven New Flyer buses. Five more New Flyers are to be equipped with APC's. Our primary focus is to calculate passenger miles for NTD. Sampling is robust enough to use for regular ridership. Verification must still be completed.

Service update – shout out to Doreatha Morant, one of our paratransit operators who happens to have a CDL. She is doing a great job transporting for SOS. Currently, we are making two trips a day - Monday through Thursday - with about 20-30 SOS clients each trip. J-1 transportation – morning trippers from the J1 dorm to Broadway. This is fare free. Transit ridership is basically the same from June 2024 to June 2025 (+400). Paratransit is up 35% (+758). The July heat is taking its toll, and our fleet is hurting. All DART buses are parked due to scarcity of parts. We had a large training/orientation class of drivers (13) on July 13th 2025.

Facility Update – our Attorney has filed for discovery in hopes to compel parcel owner to provide their appraisal. This is due on August 21st. RFQ is in process – this is being completed by Kimley Horn and will be out on the streets soon. We are using funding from the state flex

funds to pay for engineering and design. We submitted our 5339/Low No application on July 14th. We are requesting \$25.1 million and includes seven hybrid-diesel buses (\$1.2M per bus). We have 48% local match which makes this application highly competitive.

Bylaws Committee – an updated Bylaw Packet was passed around. In the Bylaws meeting, the following topics were discussed with no adjustments made: Quorum language, budget timing, and meeting agenda development procedures. The following adjustments were made: removed anything about Board members providing a personal bond, added detail to liability insurance limits, replaced outdated dissolution language now compliant with SC Code 58-25 and FTA guidelines, and added requirements to keep full Board apprised of Executive Committee Actions, and added a provision that allows members to sign on behalf of members that are absent/virtual when it comes to voting.

Finance Committee: Mr. Piascik provided an update on financials. The county received proceeds from sales tax revenue. Coast will receive approximately \$605K by Aug 1st. May 2025/ June 2025 – labor under budget \$93K in May reduced to \$77K in June. July will have additional training hours. Federal funding under budget as a result. The July financials will include revenue recognition for Ride IV, 5307 Urban and 5331 Rural formula programs.

Summary of grant in TRAMS was presented. – \$8.3M in federal \$3.5M In local funds. Includes \$4M we received from State – design and engineering for maintenance and operations facility as well as the transfer center, Kimley horn to continue as owners rep, and buses.

The Line of credit (LOC) balance with CCNB is currently \$1.4million. Note to be paid off by November 2025 based on current cash requirements. Our Conway National Bank LOC has been paid off.

A Finance Committee meeting was scheduled for August 7th at 10:30am to continue the Compensation Plan discussion with the intent to bring the FY 26 Budget and the Compensation Plan to the full board in August.

GENERAL MANAGER'S REPORT: An offer has been made to fill the procurement manager position. Coast has also hired an accounting intern to help with AP and AR. His name is Landon Hood, he is in the national guard and finishing his accounting degree at University of Maryland. He will be working approximately 20 hours a week with hopes to convert him to full time in the near future.

TASC coming in a few weeks. If board members want to go, let staff know. 3rd week of August.

Staff is working on our rural 5311 grant on a partial budget offered by SCDOT. The contract will be retroactive to July 1.

Tap to Cap – will begin accepting Discover cards on our system, in addition to Visa and MasterCard. Testing QR codes on bus passes. Taps are going up – closer to 25% usage in July. 4 new flyers on order, in production in January. Mr. Piascik accepted a position on the advisory board for Coastal Carolina Federal Credit Union. This bank has a community service focus and Mr. Piascik hopes to put forth an idea of putting debit cards in the hands of the under- and un-banked.

EXECUTIVE SESSION: There was a motion to go into Executive Session by Ms. D'Angelo with a second by Dr. Twigg. A motion to come out of the Executive Session was made by Mr. Eickhoff and a second by Mr. Metherd. No decisions were made, and no votes were taken.

ADJOURNMENT: Mr. Silverman adjourned the meeting at 12:39 PM.